

ABA TIPS: AVIATION & SPACE LAW COMMITTEE MEETING
10/22/10 AT 7:45 A.M. IN WASHINGTON, D.C.

Minutes taken by: Garrett L. Pendleton (Vice-Chair/Secretary & Historian; The Pendleton Law Firm)

Attendees: Kevin P. Hilliard (Chair; Global Aerospace); Barry F. Benson (Chair-Elect; DOJ); Trevor R. Jeffries (Last Retiring Chair; Hogan Lovells); Tracey Campbell (Vice-Chair; Global Aerospace); Dorothea M. Capone (Vice-Chair; Baumeister & Samuels); Douglas A. Latto (Vice-Chair; Baumeister & Samuels); Ricardo Martinez-Cid (Vice-Chair/Diversity; Rodhurst Orseck); Garrett L. Pendleton (Vice-Chair/Secretary & Historian; The Pendleton Law Firm); Daniel O. Rose (Vice-Chair; Kreindler & Kriendler); Ladd C. Sanger (Vice-Chair; Slack & Davis); Jennifer Henry (Vice-Chair/Membership; Thompson & Knight); Paul N. Alp (Vice-Chair/Newsletter; Crowell & Moring); Leane Medford (Vice-Chair/Newsletter; Elrod); Alvin F. Lindsay III (Vice-Chair/Website; Hogan Lovells).

Any attendees not identified or identified incorrectly above are encouraged to contact Garrett Pendleton to make necessary corrections.

Discussion Topics:

I. Introductions

Kevin Hilliard introduced Chair-Elect Barry Benson and Last Retiring Chair Trevor Jeffries and gave thanks to Trevor Jeffries for putting the Committee back on track during his tenure. Kevin Hilliard also introduced newly appointed Vice-Chair and TIPS Leadership Academy participant Garrett Pendleton as the Committee's new Secretary/Historian and a point of contact for Committee members who need to coordinate activities with TIPS leadership.

II. Diversity & Membership

While applauding the Committee's efforts and successes in ensuring participation by women in the Committee's activities, Kevin Hilliard called for the Committee to work for the expansion of the Committee's diversity along other diversity lines where possible.

Additionally, Kevin suggested that the Committee work through existing TIPS standing committees and task forces to recruit further participation by law students and young lawyers and to reach out via ABA staff to solicit membership from CLE participants who are not currently members of TIPS or the Committee.

The Committee is now estimated to be in excess of 400 members. For the next meeting, a suggestion was made that Committee members make arrangements to also visit proximate law schools for a membership drive.

III. Newsletter

The Committee published newsletters in both preceding quarters. The next newsletter will include an article on social media. Kevin reminded the Committee of the opportunity for

publication in the newsletter and other TIPS publications and solicited articles from Committee members.

IV. Technology Issues

Accolades were given to the Committee's Law Student Vice-Chair, Jason Sharp, with regard to his efforts to establish a LinkedIn group and Facebook page for the Committee. Kevin Hilliard recommended that Alvin Lindsay, the Committee's Vice-Chair and webmaster, coordinate with ABA staffer Jim Hughes to ensure that the Committee's website is updated to the most up to date TIPS standards. The website should also include photos of the Committee leadership and details with regard to Committee Vice-Chairs. Garrett Pendleton volunteered to obtain a list of past Committee Chairs for inclusion on the updated website.

V. CLE

The Committee's most recent 2010 Annual CLE had one of the highest number of registrants and attendees in recent years. Many Committee members have volunteered to assist Chair-Elect Barry Benson with next year's Annual CLE programming.

Kevin Hilliard also expressed that TIPS Chairwoman Ginger Busby would like to see the Committee put on CLE events at Section Leadership meetings. To accomplish this, the Committee will seek out a co-sponsor from with the Section for coordinating and administering such an event.

VI. Public Service

Kevin Hilliard organized a blood drive in the New York City area due to the high concentration of Committee members in this geographic area. The blood drive will be conducted at ABA facilities in New York sometime within the next 60 days and the Committee is attempting to co-sponsor the event with the Mass Torts Committee of the Litigation Section. Kevin suggested that a similar effort may be made in Dallas and/or Chicago, again due to the concentration of Committee members in those metropolitan areas. For a successful event, the Committee needs a minimum of 30 confirmed participants to ensure that the phlebotomists are staffed for the event.

Tracey Campbell also suggested a public service fund raising event by way of a coordinated "jeans day" event across the offices of Committee members, with proceeds donated to a public charity of the Committee's choice.

VI. Business Meetings

The Committee is scheduled to hold business meetings at the Spring Leadership Meeting at Amelia Island, Florida and again at the ABA Annual Meeting in Toronto. All Committee members were encouraged to attend both meetings. Further, telephonic meetings are scheduled for every other month, with the first scheduled for December. All meetings are to have an agenda and minutes. Leane Medford also suggested that the SMU Air Law Symposium offers an ideal opportunity for the Committee to conduct another business meeting.

VII. Miscellaneous

- TIPS has established a mentoring program. Ladd Sanger agreed to mentor Law Student Vice-Chair Jason Sharp.
- As Secretary and Historian, Garrett Pendleton will keep a running commentary on TIPS activities for the Committee.