INDIA LAW NEWS
INDIA COMMITTEE, ABA SECTION OF INTERNATIONAL LAW

AUTHOR GUIDELINES

India Law News is a quarterly publication of the India Committee of the American Bar Association’s Section of International Law. The newsletter is electronically distributed among Committee’s members and may also be forwarded to the Section’s cooperating entities for distribution among their members.

OVERVIEW & DEADLINES

Copyright. The ABA retains the copyright to all material published in India Law News. Authors are asked to sign a copyright agreement that grants to the ABA the exclusive right of first publication, the nonexclusive right to reprint, and the right to use the work in other ABA media, including electronic, print, and others. Special arrangements, although discouraged, can be made for authors who must retain copyright to their articles.

Prior Publication. Simultaneous submission of manuscripts to other publications is discouraged and must be brought to the attention of the India Law News Editorial Board. Unless otherwise clearly noted, all manuscripts are expected to be original.

Submission Deadline. We hope to publish four issues of the newsletter each year and expect to receive all submissions by the following deadlines. All deadlines are final and will not be extended, save any compelling circumstances determined by the Editorial Board.

| Fall Issue: | August 1st |
| Winter Issue: | November 1st |
| Spring Issue: | February 1st |
| Summer Issue: | May 1st |

Pre-Submission Process. Before you commence to write an article or other note for publication in India Law News, please inform the persons listed below of your proposed submission, giving brief details of the proposed topic/area of law you wish to cover. If the proposed topic/area of law has been adequately addressed or if more than one author has expressed interest in writing on that topic/area of law, the Editorial Board may, in its discretion, either request that you submit an article on a different topic or collaborate with one or more individuals and co-author an article on the original topic.

The Review Process. Upon receipt, an article is sent to the Editorial Board for review. All publication decisions will be made by the Editorial Board. Note that, no individual member of the Editorial Board has the authority to commit that the Committee will publish your article, even if such member has solicited that article.
Editing. Once an article is accepted for publication, an Editorial Board member reviews it with an eye toward the legal and substantive content. The edited article will then be sent out for author review and final acceptance. Deadline pressures make it impossible to submit final typeset proofs to authors, and several minor corrections typically are made at this stage. The Editorial Board reserves the right to make deletions to conform to space limitations. Subheads also may be altered at final stages.

Publication Dates. We will make every effort to publish all accepted articles in one of India Law News issues as per the publication dates below.

- Fall Issue: November 1st
- Winter Issue: February 1st
- Spring Issue: May 1st
- Summer Issue: August 1st

MANUSCRIPT PREPARATION

Article Title. Title your manuscript with something to entice readers and to help clarify its thrust, but be aware that final titles are determined by the managing editor.

Style. Use a writing style that is brisk and straightforward. India Law News is a newsletter and thus more informal than a law review or other scholarly journal.

Authors should comply with the following:
- Include an interesting opening and closing.
- Use active voice rather than passive voice.
- Use gender-neutral language.
- Do not number subheads as if part of an outline.
- Do not use generic subheads like “Introduction” and “Conclusion.”
- Avoid long quotations.
- Avoid surplus verbiage.
- Avoid using a long word when a short one will do.
- Do not use footnotes or endnotes—articles with footnotes/endnotes will not be accepted.
- Avoid using a foreign phrase, scientific word, or jargon if you can think of a more common English equivalent.
- Avoid overworked figures of speech.
- Avoid excessive capitalization.
- Place URLs directly in the text.

Author Biography. Please include a short biographical note. Include your full name, position in law firm/company/organization, and law firm/company/organization’s city, state, and country, as well as any current or very recent leadership position(s) in the Section or Committee.

Contact Information. Please include your contact information with your submission, including full name, law firm/company/organization, mailing address, phone, fax, and e-mail. This information is used for publication agreements and will not be used for third party solicitations.
SUBMISSION CATEGORIES & WORD COUNT

Feature Articles should contain 1,500 to 2,000 words. Occasionally, a topic calls for more than 2,000 words, but articles longer than 4,000 words will not be accepted. Articles that fit the issue theme or are timely have a better chance of being accepted for publication. Article topics may include substantive legal issues or practice management issues of particular interest to Committee members.

Briefly Noted pieces should contain 75 to 500 words. These timely smaller pieces describe a current event or important happening relevant to India, such as “SEBI Amends the Takeover Code” and “Update on India’s Legal Services Sector.”

Case Notes should contain around 500 to 750 words and provide brief descriptions of arbitral awards and judicial decisions of interest to India Committee members.

SUBMISSIONS AND QUERIES
Please send your manuscripts (in MS Word format) and queries via email to the Editor-in-Chief, with copies to the Co-Editors. Please include your full contact information.

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