

Lawyer Trust Account Reconciliation Sheet

For the Month Ended _____

Amount

Lawyer Individual Trust Account Ledger Balances

[Use a separate line for each person's account as shown on a separate ledger card]

Client _____	\$ _____
Client _____	_____
Client _____	_____
Client _____	_____
Client _____	_____
Client _____	_____
Client _____	_____
Client _____	_____
Client _____	_____
Client _____	_____

Attorney Funds for Bank Charges, If Any _____

1. Total Lawyer Individual Trust Account Ledger Balances \$ _____ *

2. Lawyer Trust Account Journal (or Check Register) Balance \$ _____ *

Bank Statement Balance \$ _____

Less Outstanding Checks - _____

Plus In-Transit Deposits + _____

3. Reconciled Bank Statement Balance \$ _____ *

**These amounts (1, 2, and 3) must be identical to each other for the trust account to balance.*

Source: Provided as a courtesy by the Oregon State Bar Professional Liability Fund