

**AMERICAN BAR ASSOCIATION
SECTION OF FAMILY LAW
CLE PROPOSAL FORM**

Submitter's Name _____ **Date** _____

Address _____

Telephone: Office _____ **Home** _____ **FAX:** _____

Committee Submitting Proposal (if applicable): _____

Committee Contact: _____
(the committee contact will be responsible for managing all aspects of the production of this program)

I. Topic of Program: _____

A. Alternative Title: _____

B. Second Alternative Title: _____

II. Brief description of substance to be covered: _____

III. Has the program been previously presented: _____

A. When and where: _____

B. What was your involvement: _____

IV. Number of speakers proposed: _____

(over)

Type of Program

Panel Program____ **Demonstration**____ **Lecture**____ **Combination**____

V. Length of program: _____

VI. Good reason why program should be more than 3 hours (programs are one to three hours)_____

VII. Identity of speakers (if known)_____

VIII. Why should your program be selected over other programs?

IX. Summary of written material which will be available for distribution: _____

A. Who will write the materials: _____

B. Is any of the material already written: _____

C. When can the material be completed: _____

D. Explain in detail whether the material is or will be of a quality and interest to be published and marketed by the section:

X. Please list all CLE Programs which you produced during the past 5 years or in which you have recently participated:

ABA Programs: _____

Other: (identify Bar or Group) _____

XI. Other comments helpful for evaluating your proposals:

XII. What, if any, special equipment will your program require:

XIII. If you have any suggestions for CLE programs either at the next section meeting or at some other location, please let us know.

(Signed)

Thank you for your interest and participation.

PLEASE FAX OR SEND COPIES OF COMPLETED FORM TO:

**Sena Leach
321 N. Clark
Chicago, IL 60610
FAX 312-988-6800**

Section Staff will forward on to CLE Committee Chairs and CLE Committee