

Job Opportunities in the Domestic Violence Community

- 1) Staff Attorney 1 – ABA Commission on Domestic Violence
- 2) Staff Attorney 2 – ABA Commission on Domestic Violence
- 3) Executive Director – California Coalition Against Sexual Assault
- 4) Director – Legal Momentum’s Family Initiative: Better Child Care, Preschool and Afterschool
- 5) Co-Director of Community Liaison Project – Sanctuary for Families Center For Battered Women Legal Services

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Staff Attorney (1 of 2) – ABA Commission on Domestic Violence

The ABA Commission on Domestic Violence seeks a bright, energetic, self-directed attorney to serve as an expert resource on aspects of domestic violence and the law to ABA leadership, ABA staff, attorneys, judges, the media, and others. Specific responsibilities include but are not limited to: responding to requests for technical assistance on the development of improved legal response to the needs of victims of domestic violence in a timely and comprehensive manner; developing, coordinating, and implementing continuing legal education programming including teleconferences, in-person trainings, written materials and resources; developing training materials and conducting presentations and training nationwide; and successfully fundraising to support the work of the Commission. For more information on the Commission visit our website at <http://www.abanet.org/domviol>.

Additional Qualifications:

Juris Doctorate and a minimum of 2-3 years of experience working in the domestic violence field. Experience must include litigating on behalf of victims of domestic violence and may include working within the policy arena on domestic violence issues. Direct service provision experience with domestic violence victims is required. Areas of law in which the position requires substantial knowledge include but are not limited to family law, immigration law, criminal law, and housing law. A basic understanding of accounting principles and experience in planning and hosting conferences or trainings is desired. Attention to detail and ability to work independently and complete projects within deadlines is necessary.

How to Apply:

Contact: Interested candidates should submit a cover letter and resume to Robin Runge, Director, runger@staff.abanet.org. No phone calls please. Equal Opportunity

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Staff Attorney (2 of 2) – ABA Commission on Domestic Violence

The ABA Commission on Domestic Violence seeks a second bright, energetic, self-directed attorney to serve as an expert resource on aspects of domestic violence and the law and to organize, coordinate, and implement

specific grant-funded projects including national conferences and resources for attorneys representing victims of domestic violence. Job responsibilities include but are not limited to keeping up to date on evolving areas of the law and legal theories in domestic violence and the law; developing and maintaining respectful relationships with the staff of numerous national domestic violence organizations, advisory groups, faculty and participants in the development and execution of grant-funded programs; developing the scope and timetable for legal research; drafting, editing, formatting, and printing of legal resources; and organizing, developing, and conducting domestic violence related continuing legal education training. For more information on the Commission, please visit our website at www.abanet.org/domviol.

Additional Qualifications:

Qualifications: Juris Doctorate and a minimum of 2-3 years of experience working in the domestic violence field (must be a member of a bar). Superior attention to detail, research, writing, and editing skills are required. Experience must include litigating on behalf of victims of domestic violence and may include working within the policy arena on domestic violence issues. Direct service provision experience with domestic violence victims is required. Areas of law in which the position requires substantial knowledge include but are not limited to family law, immigration law, criminal law, and housing law. A basic understanding of accounting principles and experience in planning and hosting conferences or trainings is desired.

How to Apply:

Position is based in Washington, DC.

This is a grant-funded position with funding for two years.

Contact: Interested candidates should submit a cover letter and resume to Robin Runge, Director, runger@staff.abanet.org by or before October 15, 2005. No phone calls please. Equal Opportunity Employer. M/F/D/V.

Executive Director-California Coalition Against Sexual Assault

Executive Director Profile for CALCASA

Based in Sacramento, The California Coalition Against Sexual Assault (CALCASA) provides the unifying vision and voice to all Californians speaking out against sexual violence. CALCASA's leadership at both the state and national level brings support, justice, and hope to victim/survivors of sexual assault, and to those who work to eradicate this pervasive problem in our communities. The needs of sexual violence victim/survivors as well as the prevention approaches designed to stop sexual assault guide CALCASA as it works to impact public policy, educate the public, and provide resources to all those working to end sexual violence

Founded in 1980 as a 501 (C) 3 corporation, CALCASA is the only statewide organization in California whose sole purpose is to promote public policy, advocacy, training and technical assistance on the issue of sexual assault. CALCASA's primary membership is the 84 rape crisis centers and rape prevention programs in the state. CALCASA's affiliate membership category is for organizations, businesses, individuals and others committed to our mission and our vision of the elimination of sexual violence.

CALCASA works closely with rape crisis centers, government agencies, campuses, institutions, lawmakers, the criminal justice system, medical personnel, community-based organizations and business leaders providing a central resource for improving society's response to sexual violence by supplying knowledge and expertise on a wide range of issues.

CALCASA has an annual operating budget that is approximately \$3 million. It has a dedicated 20-person staff and nine person Board of Directors that includes six Executive Directors of member rape crisis centers and three at-large members.

The Position

The Executive Director reports to the Board of Directors and staffs the following standing committees: Executive, Finance, Public Policy, Council (comprised of rape crisis center and rape prevention program representatives) and Nominations. The Executive Director serves as an ex-officio non-voting member of the board.

The Executive Director supervises a full-time staff of 20, with the following direct reports: Director of Special Programs, Director of Finance, Director of Education, Director of Library Services, Director of Public Affairs, and Executive Assistant.

The Executive Director is responsible to the Board of Directors for management of the entire organization, including policy/advocacy, fundraising/development, human resources, strategic planning, programs, finance, membership relations, communications, and advancing the mission of the organization. S/he will act as the primary liaison between the organization and government agencies, collaborative partners, community and the public.

A key role for the new Executive Director will be to fill any open positions, bring stability and teamwork to the staff and to enhance morale.

Professional Requirements

Our client is seeking an experienced senior manager with a minimum of 10 years of general management experience as a not-for-profit executive, ideally in a sexual assault prevention and intervention, domestic violence prevention and counseling or related social justice or women's rights organization. Experience working with a Board of Directors and fund development to ensure the fiscal health and viability of the organization are essential. Coalition-building and public policy experience is important. Experience with a membership-based organization, while not required, is strongly preferred.

The Executive Director must excellent written and verbal communications skills. A Bachelor's degree is required, and a Master's degree in a professionally related area is preferred.

Personal Characteristics

The ideal candidate will be a leader with vision and energy who can maintain and build consensus and collaborative relationships with other community leaders and who has the stature to represent the agency effectively to the public and the press. S/he must have strong public speaking skills and must be extremely comfortable before an audience or a camera.

The Executive Director must be skilled in establishing a climate that fosters results-oriented teamwork across staff and volunteers. S/he must be just and fair and skilled in effective management principles, including annual goal-setting, performance evaluations, and continued coaching and counseling for staff, to ensure high employee morale levels and the continued success of the agency. Effective management skills are also essential to properly set and manage priorities in a dynamic, high growth environment.

The Executive Director establishes trust and mutual respect with the board members and professionally supports their effective governance. S/he must have the confidence to invite them to participate in volunteer programs without blurring the distinction between management and governance. The Executive Director should show

sound judgment about what matters to bring before the board and about how and when to respond to board requests.

Integrity and discretion are essential, as is the presence necessary to become a respected community leader. An even temper and a sense of humor would be substantial assets.

Compensation

Our client is offering a competitive salary for this position, plus a comprehensive benefits package, including health, dental, and vision insurance along with a 403(b) plan.

The Opportunity

This is a high profile opportunity to assume leadership of one of the nation's oldest, largest and most widely respected sexual assault prevention and intervention coalitions, now in its 25th year, and to take it to its next phase of growth and development.

Growth in responsibility and compensation is directly related to the growth of this organization, which continues to expand its programs nationally and which serves as a model for the other 49 state-based sexual assault coalitions throughout the U.S.

Contact

Interested candidates should submit a letter of interest, resume, salary history to:

Joe McCormack, Managing Partner
McCormack & Associates

10061 Riverside Drive, Suite 890

Los Angeles, CA 91602

323.549.9200

Fax 323.549.9222

Email search@mccormackassociates.com

Online www.mccormackassociates.com

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Director - Legal Momentum's Family Initiative: Better Child Care, Preschool and Afterschool

JOB ANNOUNCEMENT

Legal Momentum, the nation's oldest legal rights organization for women, with offices in New York City and Washington, D.C., is seeking a Director for its Family Initiative: Better Child Care, Preschool and Afterschool. The Director will be housed in either office. This priority program is a long-term campaign dedicated to

making high quality child care and early education available, accessible and affordable for all families that need it and want it. The Initiative is in its third year and has a funded budget.

JOB DESCRIPTION AND RESPONSIBILITIES: The Director will be responsible for the development and implementation of campaign strategies to build a grassroots constituency and external alliances and/or coalitions; supervise electronic media outreach and provide strategic communications including conceiving, writing and editing campaign materials and media materials working with the communications staff. She/he will report to the President of Legal Momentum and supervise campaign staff and consultants as well as be the face and spokesperson for the Initiative. She/he will be responsible, working collaboratively with the development staff, for fundraising, including developing opportunities and writing proposals; and, working with the policy staff, will be responsible for working with Members of Congress to forward the policy goals of the campaign.

QUALIFICATIONS: Candidates should have experience working on campaigns, especially issue campaigns

- experience with grassroots activation
- experience with advocacy and working with Congress and/or state legislatures
- strategic communications skills
- knowledge of early care and education policy, including financing and economic development (of which child care is a driver)
- knowledge of fundraising and proposal writing
- capacity to think creatively, do strategic planning and budget and resource allocation
- ability to work collaboratively and in a leadership role with other departments
- have strong interpersonal skills and the ability to work with diverse parties, including the Board, Advisory Commission, donors and coalition partners
- solid writing and speaking skills for a variety of audiences
- a BA degree
- good management and supervisory skills
- willingness to travel nationwide
- grace under pressure
- sense of humor
- flexibility
- commitment to the mission of Legal Momentum.

COMPENSATION: Salary is competitive based on experience and benefits are excellent. The position is available immediately.

TO APPLY: Candidates should send a resume and cover letter describing their interest and qualifications to nbrown@legalmomentum.org, by October 24, 2005.

Legal Momentum
395 Hudson Street
New York, New York 10014
www.legalmomentum.org

Legal Momentum is an equal opportunity employer.

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Co-Director of Community Liaison Project – Sanctuary for Families’ Center for Battered Women’s Legal Services

Sanctuary for Families’ Center for Battered Women’s Legal Services seeks an attorney with strong leadership abilities and a minimum of five to seven years of litigation experience to serve as Co-Director of Sanctuary’s Community Liaison Project. The Project provides community education and outreach to New York City’s immigrant communities, technical assistance to community-based organizations (CBOs) serving them, and culturally and linguistically competent legal representation to domestic violence victims referred

by these CBOs. The Co-Director's duties include the supervision of staff attorneys, law student interns, and pro bono lawyers; maintenance of a caseload of primarily family law matters; the development of strong relations with CBOs serving Asian immigrant victims of domestic violence; oversight and expansion of the Project's community education and technical assistance program; and the administration of grants. Candidates must be committed to providing zealous, holistic, and compassionate representation and advocacy to battered women.

Strong litigation and advocacy skills are essential. Applicants must enjoy working collaboratively and have strong public speaking skills. Applicants must be highly competent in issues of cultural, ethnic, and racial diversity. A J.D. degree and admission to the New York Bar is required. Fluency in an Asian language is required.

Since 1984 Sanctuary for Families has provided shelter, counseling, and children's programming to domestic violence victims and their children. The Center for Battered Women's Legal Services, founded in 1988, provides representation and advocacy to domestic violence victims in family, immigration, and criminal proceedings. Sanctuary for Families is an affirmative action, equal opportunity employer.

Fax or e-mail resume with short cover letter to:

Dorchen A. Leidholdt, Director
Center for Battered Women's Legal Services
Sanctuary for Families
Fax: 212-566-0344
Tel: 212-349-6009, ext. 252
E-Mail: dorchen@sffny.org

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