

Please return completed report to the GPSolo Division Office via e-mail at genpractice@abanet.org and committee's Group Director by [January 11, 2010](#).

**American Bar Association
General Practice, Solo & Small Firm Division
Midyear 2010 Agenda Item Report Form**

Midyear Reports may include: 1) committee report, 2) action item, 3) informational Report

Division Name and Number: _____

Division Director Name: _____

Group Name: _____

Group Chair: _____

Reporting Entity, Board or Committee: _____

Completed By: _____

1. Please list your entity's activities and programs since last report. (I.e. conference calls, meetings, publications, use of list serves, etc.)

2. Please describe the substance of the activities set forth in number 1 above.

3. Please describe future activities.

4. Please state how your entity's activities conform to the Goals of the Division's Long Range Plan.

5. Are you submitting an action item to Council and if so, describe?

6. Are you submitting an information item to Council and if so, describe?

Group Director's Reports due by January 18, 2010

Division 1 – Administration – Jeffrey Solomon – jsolomon@solomonlawfirm.net

Division 2 – Member Benefits – Jennifer A. Rymell – jarymell@msn.com

Division 3 – Practice Specialty – Elio Martinez – emartinez@cfclaw.com

Division 4 – Practice Setting – Marilyn Harbur – marilyn.harbur@state.or.us

(Attach additional sheets as needed as well as a copy of your most recent meeting minutes.)