**How do I log into the website?**

If this is the first time you are signing in to the new ABA website, you will need to create/claim your account by going to [https://www.americanbar.org/claim/](https://www.americanbar.org/claim/). This process will require you to create a new password. The password is case-sensitive and must be 10 characters or more with a combination of upper and lower-case letters, numbers, and symbols. For additional login assistance, please contact Member Service Center at (800) 285-2221 (domestic calls only) or (312) 988-5522 between 9 am and 6 pm ET on weekdays.

**How do I update my profile?**

You can access your online member profile at [https://www.americanbar.org/my-aba/profile/](https://www.americanbar.org/my-aba/profile/).

Or you can access your profile by selecting Profile from the drop-down menu below your name:

![Profile Menu](https://example.com/profile-menu.png)

**What are the guidelines for required profile information?**

See below for more information on updating:

- Name
- Location & Company Name
- Photo
- Biography
Name

Under the Name section of the profile, provide your First Name, Middle Name (optional), Last Name, and Suffix (optional) as you like it to appear.
Location and Company Name

The public-facing profile can include your location (city, state) as well as your company name should you wish to share this information.

To update your location and/or company name, go to the Postal Address(es) section of your profile and check that your primary address includes the following:

- An address type of Work
- A Company Name
- A check to include this primary address in the online directory
Photo
Under Additional Information, upload a photo in JPG or PNG format.

Tips for photos:

- A square image works best
- Use a professional headshot or any photo cropped to clearly show your face
- Recommended dimensions for a profile photo are 440x440 pixels
- Maximum file size is 4MB
Biography

Also under Additional Information, a biography can be added.

Take note that it will be the first 225 characters of the biography that will be used in certain displays of author profile information.