Announcements

Announcements of a general interest to the Litigation Section or the ADR audience are published in the Announcements section of the website.

Guidelines for News & Development Pieces and Practice Pointers:

250 to 750 words maximum

Headline - not to exceed 25 words – must be catchy but substantive – do not include the name of the author in the headline.

News & Development Pieces (“N&D”) normally discuss a new judicial decision, a new or revised statute or treaty, or some newsworthy event that relates to ADR.

Practice Pointers also may cover such matters but their focus is a bit different in that they contain a paragraph that identifies practical points or that warns of pitfalls or potential problems that lawyers should be aware and take note of.

Cites to cases must be kept to a minimum and included in the body of the text – no endnotes, no footnotes and no id citations.

Links must be provided to cited cases and source documents. Instructions for embedding links are attached to the guidelines.

The name of the author, firm name, location and a link to a firm’s or author’s bio page may be included at the end of the piece.

Authors may not include the author’s email address.

A publication agreement does not need to be executed for N&D pieces or Practice Pointers.

Four N&D pieces are to be published each month on the Committee’s website. These are sent to Mitch Marinello (mmarinello@novackmacey.com) for review.

Two N&D pieces are published in each quarterly edition of the Committee’s newsletter. These are sent to Jean Baker for review at bakerj@adr.org.
Articles

Four articles are to appear in each quarterly edition of the Committee’s newsletter. These articles should consist of original content and be substantive in content.

Newsletter deadlines are approximately as follows: Fall – November 30; Winter – February 28; Spring – May 31; Summer – August 31. To meet these publication deadlines articles must be submitted to Jean Baker at bakerj@adr.org by the 15th of the month in which publication is to occur.

Repurposing should be kept to a bare minimum and repurposing of articles from outside the ABA or entities other than the Section of Litigation is not permitted except that articles which the editors consider important and which are changed from their original content by at least 15% may occasionally be published.

An article may deal with a case that was summarized in an N& D piece, but should expand the discussion beyond a mere recitation of the case or its holding.

Articles may not exceed 2,500 words – nor be less than 750 words.

Two articles directed towards “Young Lawyers” should be published each year. These should deal with practice fundamentals and nuts-and-bolts issues.

An article should have a catchy but substantive headline

The byline should consist solely of the author’s name.

Subheadings must be included throughout the text of the article – Level A subheadings should be in bold and level B subheadings should be in italics.

Citations should be included within the text – no endnotes, no footnotes and no id citations.

**Links to cited cases and source documents must be included.**

At the bottom the author may include his or her name, firm name, location, ABA leadership positions, and a link to either the firm’s bio page or to another biographic webpage.

Author email addresses may not be included.

Publication agreement must be executed by the author prior to publication.