

This document includes two charts: a Practice/Case Management Software Comparison Chart for Solo/Small Firm, and a Time & Billing Software Comparison Chart for Solo/Small Firm. Scroll down to view the Time & Billing chart. Last updated: Sep 1, 2010.

Practice/Case Management Software Comparison Chart for Solo/Small Firm							
(Note: May include time/billing features. See below for Time & Billing specific chart.)							
	Pricing	Technical Requirements	Front Office Tasks	Back Office Tasks	Software Compatibility (Import/export, etc.)	Mobile Access	Technical Support
<u>Abacus Law Classic/Gold</u>	<p>Customizable based on firm, desired options. Pricing includes software, training, and support.</p> <p>For "no obligation quote," fill out form (click here) or call 800.726.3339, M-F 6am-5pm PT</p> <p>Free demo available.</p> <p>ABA members save 15% on AbacusLaw through ABA TechEZ.</p>	<p>PC: Windows XP Pro, Vista, or Windows 7.</p> <p>Server: Microsoft</p> <p>(more info)</p>	<p>Fully integrated calendaring, cases, conflict checking, auto-filling court forms. Link docs, emails, messages, notes & more to client records.</p> <p>Specialty versions include litigation, transactional law, family law, personal injury, immigration, estate planning and workers' comp.</p> <p>(more info)</p>	<p>Available in AbacusLaw Gold only. Includes one-click time & billing, accounting, trust accounts, general ledger, check writing, payroll and more.</p> <p>(more info)</p>	<p>Microsoft Word Microsoft Outlook WordPerfect</p> <p>Data import/export. Data conversion from other programs.</p>	<p>BlackBerry, iPhone, Palm, Windows CE, Pocket PC.</p> <p>Call 800.726.3339 as new phones are available.</p>	<p>Customer care includes tech support, online training modules and more.</p> <p>Support by remote desktop, telephone, email, and fax.</p> <p>US-based, M-F 6am-5pm PT.</p> <p>(more info)</p>

<p><u>Amicus Attorney</u></p>	<p>Amicus Attorney 2010 Premium Edition: \$999 1st license, \$599 additional licenses. Optional add'l fees for annual maintenance (\$350/\$250 resp.), annual tech support (\$295/\$95 resp.).</p> <p>Amicus Attorney 2010 Small Firm Edition: \$499 1st license, \$399 additional licenses. Optional add'l fees for annual maintenance (\$280/\$180 resp.), annual tech support (\$295/\$95 resp.).</p> <p><u>(more info)</u></p>	<p>Windows 7/Vista/XP Pro</p> <p>Windows Server 2008/2003</p> <p>Premium Edition: SQL Server 2008</p> <p><u>(more info)</u></p>	<p>Matter management, contact relationship management, knowledge management, calendaring & docketing, universal communication inbox, document assembly, document management, conflict checking, to-do lists, deadline management.</p> <p><u>(more info)</u></p>	<p>Most back office features in Amicus Accounting (see Time & Billing chart below).</p>	<p>Microsoft Outlook Microsoft Word WordPerfect HotDocs CompuLaw Worldox Timeslips PCLaw QuickBooks Tabs3 Juris Plus numerous other accounting and billing applications Data import/export</p> <p><u>(more info)</u></p>	<p>Contacts and Calendar Sync with any mobile device (iPhone, BlackBerry, Palm, Windows Mobile) via Outlook. Amicus Mobile (add on software) provides real time two-way access to Amicus time, files, notes, stickies, phone calls, and messages. Support for Windows Mobile and BlackBerry devices.</p> <p><u>(more info)</u></p>	<p>Annual technical support plans offer unlimited telephone & email support, web-based remote desktop assistance, access to experts, convenient hours.</p> <p><u>(more info)</u></p> <p>Annual maintenance plans offer automatic software upgrades/updates in addition to technical support.</p> <p><u>(more info)</u></p>
<p><u>Clio</u></p>	<p>Monthly subscription: - \$49/month per attorney - \$25/month per support staff</p> <p><u>ABA members save 25% on their first six months of Clio through ABA TechEZ.</u></p>	<p>Web-based, requires Internet Explorer 6.0+, Firefox 2.0+, Safari 3.0+ or Google Chrome</p>	<p>Matter/case management, document management, client/contact management, task scheduling, practice performance metrics, document sharing/collaboration.</p>	<p>Time tracking, billing and reporting, trust accounting, online bill paying</p>	<p>Microsoft Outlook Google Calendar Apple iCal Apple Contacts QuickBooks</p>	<p>Because Clio is web-based, it is accessible from any device with an integrated web-browser.</p> <p>An iPhone-optimized version of Clio is also available.</p>	<p>Technical support is included in Clio's monthly subscription free. Support options include phone (800-number) and e-mail.</p>
<p><u>Legal Files</u></p>	<p>Contact sales team for quote. Volume, government and non-profit discounts available. 1.800.500.0537</p>	<p>Windows NT, 2000, XP Pro. Also available in web browser version.</p> <p><u>(more info)</u></p>	<p>Case/contact management, email, document assembly and management, relationship management, conflict checking, calendaring, automatic notification system for tasks and to-do's.</p>	<p>Time management, budgeting, expense tracking and eBilling module</p>	<p>Microsoft Office suite Numerous popular document management and accounting programs.</p> <p><u>(more info)</u></p>	<p>Legal Files Mobile, Internet, PDAs</p>	<p>Yearly maintenance and support agreement available offering unlimited help desk support; online customer resource center. Contact company for additional information. 1.800.500.0537</p>

<p><u>Needles</u></p>	<p>Licenses 1-10: \$1,000 per user. Annual support, Sybase, and implementation/training at additional cost.</p> <p>Pricing calculator available on website.</p>	<p>Workstation: Windows 2000, XP, Vista.</p> <p>Server: Windows 2003, 2008.</p> <p>(more info)</p>	<p>Notes, calendar, document management, case status, e-mail, IM, case fiels, conflict checking, statute tracking.</p> <p>(more info)</p>	<p>Marketing, expense tracking, reporting, import/export to other Needles firms.</p> <p>(more info)</p>	<p>Acrobat Corel WordPerfect Docs Open Hot Docs Microsoft Suite QuickBooks Timeslips Worldocs</p> <p>(more info)</p>	<p>Remote access</p> <p>(more info)</p>	<p>New Needles clients must undergo initial training and implementation with certified training consultant.</p> <p>Annual support provides technical support M-F, 8:30-5:15pm EST.</p> <p>(more info)</p>
<p><u>PracticeMaster</u></p>	<p>PracticeMaster Basic: \$150 for first user (\$50 per add'l user); PracticeMaster Premier: \$295 for first user (\$150 per add'l user).</p> <p>Client Server Version: Basic: \$500 (\$185 per add'l user) Premier: \$890 (\$250 per add'l user)</p> <p>Optional annual maintenance: \$65/21 for basic, \$130/53 for premier.</p> <p>(more info)</p> <p>PracticeMaster Basic is included with purchase of Tabs3. (more info)</p>	<p>Basic/Premier: Windows: 7, Vista, XP, 2000</p> <p>CSV: STI Server on Windows: 7, Vista, XP, 2000</p> <p>(more info)</p>	<p>PracticeMaster Basic: Matter & contact database; Firm-wide calendaring; Conflict checking; Document management; common task templates; e-mail</p> <p>PracticeMaster Premier: Adds document assembly, document integration, area of practice customization, etc. (comparison chart)</p>	<p>Fee and cost entry. Tabs3 products can be purchased for back office billing, accounting, A/R, A/P, trust accounting, and check writing (see chart below).</p> <p>(more info)</p>	<p>PracticeMaster Basic: Tabs3, Paperport, Outlook and other e-mail programs, QuickBooks</p> <p>PracticeMaster Premier: Additional integration with Outlook, HotDocs, Paperport, Worldox, Microsoft Word, WordPerfect, CompuLaw court rules.</p> <p>(more info here and here)</p>	<p>Palm and other smartphones</p> <p>(more info)</p>	<p>Annual maintenance plan available (pricing info)</p> <p>Free telephone support for 60 days</p> <p>Knowledge base (more info)</p>

<p style="text-align: center;"><u>ProLaw</u></p>	<p>Contact ProLaw for pricing. Information request form available on web page, or call 1-800-977-6529.</p>	<p>Workstation: Windows 2000 Pro, XP Pro, Vista Business/Ultimate.</p> <p>Server: Windows Server 2000, Server 2003 R2, Server 2008 running Microsoft SQL Server 2000/2005/2008.</p> <p>(more info)</p>	<p>Matter management, contacts, document assembly/mgmt, email, appointments/tasks, docketing, calendaring, in-context Westlaw research, records management.</p> <p>Specialized practice area modules available.</p> <p>(more info)</p>	<p>Time/expense tracking, budgeting, collections, billing, cost recovery, contingency analysis & disposition, integrated accounting.</p> <p>(more info)</p>	<p>Microsoft Suite Lotus Domino/Notes GroupWise Acrobat HotDocs DOCS Open OpenText Interwoven Worldox PeachTree QuickPayroll</p> <p>(more info)</p>		<p>ProLaw offers support for planning & implementation, training & adoption, and technical support.</p> <p>(more info)</p>
<p style="text-align: center;"><u>Rocket Matter</u></p>	<p>1st user: \$59.99/month Users 2-6: \$49.99/month Users 7-20: \$39.99/month 20+ users: \$19.99/month</p> <p>Pricing includes mobile access, upgrades, backups, security, support, and training.</p>	<p>Web based, cross-platform. Runs on any operating system with a modern web browser. Requires Internet Explorer 7 or above, Safari 3 or above, Firefox 2 or above, Chrome, or Opera.</p>	<p>Individual and firm-wide calendaring, to-do and task tracking, matter management, contact management, phone and inter-office messaging, conflict checking, document storage, reporting and performance tracking, date calculation, tagging, mail merge, on-demand data downloads, Skype integration.</p>	<p>Hourly, flat fee, and contingency matter support, time and expense tracking, flexible user rates, online timer (stopwatch), billing, invoicing, matter-based ledgers and accounting. AR reports, batch invoice creation.</p>	<p>Calendar subscription can be read by Outlook 2007, iCal, Sunbird, Google Calendar, and most other compliant calendaring programs.</p> <p>Mail merge with Microsoft Word for form letter/label generation.</p> <p>Invoices can be created in WordPerfect, Word, or PDF.</p> <p>Reports and data can be backed up to CSV files readable with Excel.</p>	<p>Any mobile device capable of running a full browser. Optimized for usage on the iPhone, Palm Pre, Windows Mobile, and modern BlackBerry devices.</p>	<p>Phone and email technical support included in monthly fee. Support hours from 9 AM to 6 PM EST, M-F. Our support representatives are located in the U.S. and are native English speakers. Support in Spanish is also available.</p> <p>We respond to most issues within the hour, and guarantee a 1 business day response time.</p> <p>Rocket Matter subscriptions include free training sessions and 24-hour access to online support videos to help with most common questions.</p>

<p><u>Time Matters</u></p>	<p>1st user: \$950 Additional users: \$525 (includes 1st year maintenance plan)</p> <p>(more info)</p> <p><u>ABA members save 15% on Time Matters through ABA TechEZ.</u></p>	<p>Workstation: Windows XP, Vista. Business/Pro edition recommended.</p> <p>Server: Windows Server 2003/2008 with Microsoft SQL 2005/2008.</p> <p>(more info)</p>	<p>Contacts, matter management, docketing, calendaring, document management, communications, data import/sync</p> <p>(more info)</p>	<p>Time capture</p> <p>(more info)</p>	<p>PCLaw Juris Timeslips QuickBooks Other "billing, document management, e-mail and other desktop business applications."</p> <p>(more info)</p>		<p>Online support center with articles/FAQs.</p> <p>(more info)</p> <p>Online service center available for licensed customers.</p> <p>Live-answer telephone support available M-F, 8am-8pm for strictly technical issues.</p> <p>(more info)</p>
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Time and Billing Software Comparison Chart for Solo/Small Firms

	Pricing	Technical Requirements	Key Accounting and Billing Tasks	Types of Billing Supported	Software Compatibility	Data Conversion Available	Mobile Access	Technical Support
Amicus Accounting	\$399 (first user) \$299 (add'l users) Optional add'l fees for annual maintenance (\$230/\$130 resp.), annual tech support (\$295/\$95 resp.). (more info)	Workstation: Windows XP Home/XP Pro/Server 2003/Vista Internet Explorer 6+ File Server: Windows XP Pro/Server 2003/Vista/SBS 2008/ Server 2008 Internet Explorer 6+ (more info-PDF)	Time tracking, billing and full General Ledger accounting. Includes check writing, accounts payable and productivity reporting. (more info)	Hourly, split, flat fee, consolidated, e-billing.	Amicus Attorney 2010	Guide to migrating from another accounting system available: see PDF.	Annual technical support plans offer unlimited telephone & email support, web-based remote desktop assistance, access to experts, convenient hours. (more info) Annual maintenance plans offer automatic software upgrades/updates in addition to technical support. (more info)	

<p>Bill4Time</p>	<p>Free (1 user, 3 active clients, 5 open projects).</p> <p>Lite - \$19.99 per user (2 users, 20 active clients, 30 open projects).</p> <p>Pro - \$39.99 per user (unlimited users, active clients, and open projects. Users after the third are \$19.99 per user).</p> <p>(more info)</p>	<p>All operating systems - the software is online and isn't subject to specific operating systems. All browsers - Internet Explorer 6 or above, Firefox 2 or above, Safari 2 on Mac, Safari 3 on PC.</p>	<p>Mobile time and expense tracking, customer service, scheduling, time attendance, project management, business productivity control, reporting, accounting, invoicing, payroll & billing, firm management.</p> <p>(more info)</p>		<p>Uploads all formats for file management.</p> <p>Integrates with Quickbooks.</p> <p>Exports firm data in CSV.</p>	<p>Pre-existing database conversion easily possible with Bill4Time free technical support.</p>	<p>iPhone/iPod Touch with OS 2 or above, BlackBerry OS 4.0 or above, Windows Mobile smartphones, Palm smartphones.</p> <p>Laptops disconnected from the internet can use a desktop widget to track time.</p> <p>(more info)</p>	<p>All subscribers get free technical support. Lite and Pro users get priority. Free system updates and daily back-ups. Free personal tutorials, webinars, and group tutorials upon request.</p> <p>Free access to video tutorials and knowledgebase.</p>
<p>Chrometa</p>	<p>\$99 one-time perpetual license, volume discounts available</p> <p>(more info)</p> <p>ABA members save 15% on Chrometa through ABA TechEZ.</p>	<p>Windows XP, Vista, 7</p> <p>(more info)</p>	<p>Automatic time capture (Capture all PC based time with no interaction or data entry)</p> <p>Capture non-PC time via Away Time reminder (meetings, phone, etc)</p> <p>(more info)</p>	<p>Hourly Flat fee Create categories to sort time by client/matter</p> <p>(more info)</p>	<p>Standalone</p>	<p>Export to Microsoft Excel</p> <p>(more info)</p>	<p>No</p>	<p>Free phone and email support</p> <p>Online Quick Start guide and Training Video</p> <p>(more info)</p>

<p><u>Easy TimeBill & Trust Accounting</u></p>	<p>Billing: 1st Computer: \$249/yr Add'l Computer: \$99/yr</p> <p>Trust Module: 1st Computer: \$249/yr Add'l Computer: \$99/yr</p> <p>Supports unlimited number of timekeepers & multiple simultaneous users.</p> <p>Training, live phone support and product updates are included in the pricing.</p>	<p>Windows 2000/XP/Vista/7</p>	<p>Time/expense tracking, Receiver retainers in operating or trust banks, billing, receive payment or apply retainers, check printing and monthly bank reconciliation. Batch generate overdue invoices & low retainer balance notices. Fully customizable letters and invoices. Over 25 reports for billing, trust, and banking. Matter's unbilled, unpaid & retainer balances always visible. (more info)</p>	<p>Hourly by timekeeper/task, flat fee, contingency, global rates, matter specific rates, time entry specific rates, UTBMS codes.</p>	<p>Exports all statement and reports in Word/PDF</p>			<p>Unlimited free live phone support and weekly web based training classes. Online training video library.</p>
<p><u>PCLaw</u></p>	<p>Including first year maintenance plan: 1st User: \$950 Add'l users: \$455</p> <p>Without first year maintenance plan: 1st User: \$600 Add'l users: \$400</p> <p>(more info)</p> <p>ABA members save 15% on PCLaw through ABA TechEZ.</p>	<p>Workstation: Windows 2000, XP, Vista, 7</p> <p>Server: Windows 2000, Windows 2003 Server (more info)</p>	<p>Time tracking, billing, accounts receivable, integrated credit card processing, trust accounts, ledgers, comprehensive reporting, integrated payroll (more info)</p>	<p>Flat fee, task-based, split, contingency, retainer, electronic billing. (more info)</p>	<p>LexisNexis Total Practice Advantage, Time Matters, Amicus Attorney, PCLaw Timer, LexisNexis Research Microsoft Small Business Accounting (more info)</p>	<p>Free utilities and paid services offered to ease transition. Data has been converted from QuickBooks, Timeslips, Compulaw, Esilaw, Manac, and Tabs3. (more info)</p>	<p>PCLaw Travel Edition module for Palm OS 3.5+, BlackBerry OS 4.0+ (more info)</p>	<p>Online support provided via LexisNexis Total Practice Solutions Support Center. (more info)</p>

<p><u>Tab3 Billing</u></p>	<p>\$295 (two users) \$495 (five users) (more info)</p> <p>Client Server Versions: \$1395 (5 users) \$2095 (9 users)</p> <p>(more info)</p> <p>PracticeMaster Basic is included with purchase of Tab3. (more info)</p>	<p>Windows: 7, Vista, XP, 2000</p> <p>(more info)</p>	<p>Time tracking, accounts receivable, reports</p> <p>(more info)</p> <p>Separate Tab3 software available for trust, general ledger, accounts payable.</p>	<p>Hourly, flat-fee, contingency, UTMBS/electronic billing, split-fee retainer, task based billing, pro bono, billable, non-billable</p> <p>(more info)</p>	<p>Tab3 Financial software, PracticeMaster, QuickBooks (more info here and here)</p>	<p>Call 402.423.1440 for information on data conversion.</p>	<p>Integrates with Palm version 4 or 5.</p> <p>(more info)</p> <p>Tab3 Palm Handheld and Tab3 Remote Entry software available at an additional price. (more info here and here)</p>	<p>Free knowledge base, free telephone support for first 60 days, annual maintenance plans available, which include unlimited telephone support and free updates (more info)</p>
<p><u>Timeslips</u></p>	<p>1 user: \$499.99 5 user: \$899.99 10 user: \$1599.99</p> <p>1 network station: \$199.95 5 network stations: \$699.99</p> <p>(more info)</p> <p>Single station support plan: \$269</p> <p>Network support plan: \$399</p> <p>(more info)</p> <p>ABA members save 15% on Timeslips through ABA TechEZ.</p>	<p>Windows 7 Ultimate or Professional, Windows Vista Business or Ultimate, Windows XP SP3</p> <p>(more info)</p>	<p>Time/expense tracking, bill generation, accounts receivable, report design & customization, scheduled backups, alerts, custom fields, networking options.</p> <p>(more info)</p> <p>Various add-on products available.</p>	<p>Hourly, flat, contingency, percent completion, others.</p> <p>(more info)</p>	<p>QuickBooks, Peachtree, MS Outlook, Excel.</p> <p>(more info)</p>	<p>Built-in data import feature can import data from delimited text files.</p> <p>(more info)</p> <p>Tools offered for conversion of older Timeslips databases. Conversion from other databases may be possible via Timeslips Certified Consultant.</p> <p>(more info)</p>	<p>Mobile recording of time/expenses using PocketPC devices with Time to Time Pro add- on.</p> <p>(more info)</p> <p>Enter time from any web- connected computer using Timeslips eCenter add on.</p> <p>(more info)</p>	<p>30 days' free warranty support upon registration of product.</p> <p>Basic and "Billing Assurance" support plans available at variable prices. On-demand support available as well.</p> <p>Knowledgebase and community assistance available.</p> <p>(more info)</p>

<p>TimeSolv Legal</p>	<p>\$35.00 per timekeeper/per month or \$29 per user/month with an annual plan. No charge for non-timekeepers.</p> <p>Includes initial setup, support and one-on-one online Training. Discounts available for 10+ users</p> <p>(more info)</p>	<p>Windows XP, Vista, Macintosh, Linux, Unix, etc.</p> <p>Software is browser based and not subject to specific operating system.</p> <p>Browsers: Internet Explorer, Firefox, Safari, Chrome (more info)</p>	<p><u>Billing</u> LEDES billing, batch bill creation, consolidated billing, multiple flexible billing templates, five bill delivery options, online bill presentment and credit card payments</p> <p>Narrative replacement codes for quick notes entry, multiple timers, ABA UTBMS codes</p> <p><u>Accounting</u> Accounts receivable, trust accounting, financial reports, auto reports, project management, conflicts management, approval workflow.</p> <p>(more info)</p>	<p>Hourly by timekeeper/task, flat fee, contingency, global rates, matter specific rates, time entry specific rates, LEDES billing, outsourced billing, print and mail service.</p> <p>Additional electronic billing formats available for insurance companies, such as Chubbs, Litigation Advisors, etc.</p> <p>(more info)</p>	<p>Quickbooks, MYOB AccountEdge, CSV Export, PayPal</p> <p>WorkTRAKR for automatically capturing time from phone calls and emails</p> <p>(more info)</p>	<p>Quickbooks CSV files from all accounting systems including Timeslips.</p> <p>No charge for data conversion and help with data upload.</p> <p>(more info)</p>	<p>Mobile Web Access through TimeSolv Mobile at no charge.</p> <p>Supported devices include</p> <ul style="list-style-type: none"> * iPhone * Blackberry * Windows Mobile * Palm <p>Laptop based mobile access through TimeSync, a desktop application for tracking time and expenses.</p> <p>(more info)</p>	<p>Toll Free Telephone and Email support included in subscription. Response time of less than 2 hours. Support personnel located in the US.</p> <p>Includes free one-on-one online training, initial setup and configuration.</p> <p>Support hours: Email 8 AM to 10 PM EST Monday-Sunday Telephone 9 AM to 8:30 PM Monday-Friday</p> <p>Online support site available for self help. (more info)</p>
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<p><u>TurboLaw Time and Billing</u></p>	<p>\$30 per month for the first license. \$20 per month for each additional license. Volume discount available for 5+ licenses.</p> <p>No contract term.</p> <p><u>Free trial available.</u></p>	<p>Windows 98, ME, 2000, XP, Server 2003, Vista</p> <p>XP or higher recommended for best results.</p> <p>Internet connection required for setup, updates, and activation, but the program is on your computer, not hosted on the Internet.</p> <p><u>(more info)</u></p>	<p>Time keeping, payment entry, stop watch, bill creation, account history, financial reports, client/staff information entry (including billing rates), application of finance charges, dozens of customizable bill/statement templates, multiple matter support.</p> <p><u>(more info)</u></p>	<p>Custom interval, hour, half-hour, quarter-hour, tenth-hour, exact time, flat fee.</p>	<p>Microsoft Outlook, TurboLaw Document Software</p>	<p>PDF (built in), HTML, Text, CSV, MHT, Excel, RTF, Image (BMP, GIF, JPEG, PNG, TIFF, EMF, WMF)</p>		<p>Unlimited support including US based toll-free phone support for active subscribers. Free training webinars and help center also available.</p>
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