



## **EVALUATION OF HUMANITARIAN ACTION**

### **ADVANCED Training short course – ALNAP / Channel Research**

Channel Research is pleased to announce **the second advanced short training course on 'EVALUATION OF HUMANITARIAN ACTION'**, in collaboration with ALNAP, facilitated by **Margie Buchanan-Smith** and **John Cosgrave**.

It will take place near Brussels from **Thursday 17 June, to Friday 18 June 2010** inclusive. Participants are expected to arrive on Wednesday evening at the welcome dinner and depart on Friday late afternoon.

The full price for the session is **€1,350** (not including 21% VAT), including accommodation and meals, transport from Brussels airport or the station 'Brussels Midi' to the course venue, and the training itself and materials from Wednesday evening until Friday late afternoon. An early booking reduction of 100 € will be provided for those participants who pay before 1 May. The maximum number of participants is 20.

This advanced training will be based on the participants own experience, and will therefore be conducted in a seminar-like style. The trainers will work to facilitate learning by the participants and will provide information, examples and links to external resources. The theme of evaluation utilisation will be central to the whole programme. Participants are invited to reflect on issues and challenges they have faced in their own evaluation experience, as well as examples of good practice, and to bring them to the course. There is room and flexibility built into the schedule which means that the final schedule will depend on the evaluation issues and concerns brought by the participants.

This advanced training on evaluating humanitarian action is intended for experienced evaluators and evaluation managers. Participants from the introductory training are expected to gain extensive evaluation experience before they attend the advanced module.

## Course Programme

Time	Thursday	Friday (times 30 minutes earlier)
09.00	<p><b>Setting the scene</b> Introductions, mapping of evaluation experience, expectations and concern for the training. The current status of evaluation of humanitarian action: a review A guide to evaluation resources. This session will present a brief summary on some of the resources (free and other) that humanitarian evaluators can draw on.</p>	<p><b>Evaluation ethics and standards</b> Many problems in evaluations arise because of conflicting ethical demands placed on evaluators, often exacerbated in humanitarian contexts. How can evaluators and evaluation managers resolve ethical dilemmas? What standards should they adhere to? This session answers these questions as well as addressing evaluation standards, benchmarks, and norms</p>
10.40	Break	Break
11.00	<p><b>Improving utilisation</b> The lack of utilisation and learning from evaluations is one of the biggest problems facing humanitarian evaluation. This session begins by looking at the utilisation issues and challenges that participants have faced, presents a framework for categorising them, and ends by developing a practical guide to utilisation.</p>	<p><b>Real time evaluations and joint evaluations for the real world</b> The practice of both is increasing in the humanitarian sector. This session will draw on participants' experience to develop general lessons for these two challenging evaluation types, and will draw on the trainers' experience.</p>
12.40	Lunch-Break	Lunch-Break
14.00	<p><b>Evaluation design and methodology.</b> Developing a credible methodology that will meet the needs of the stakeholders and is do-able with available resources can be a major challenge. This session will be based on a real-life case study using group work.</p>	<p><b>Managing evaluations</b> This session concentrates on issues and challenges that arise in the management of the evaluation by the Evaluation Manager and by the Team Leader, as seen from different perspectives. Case studies may be used</p>
15.40	Break	
16.00	<p><b>Conclusions and recommendations</b> Conclusions and recommendations are often the most contentious part of evaluation reports. This session will use a coaching style to resolve issues that participants have faced, in developing robust and well-grounded conclusions and recommendations, and in disseminating them.</p>	Wrap-up and closure at 16:30
17.40	Wrap-up	
18:00	Break	

Time	Thursday	Friday (times 30 minutes earlier)
19:00	<b>Evaluation problems panel:</b> Thursday Evening. The trainers will try (with the help of participants) to suggest solutions to evaluation problems posed by the participants during a leisurely working dinner. This is an opportunity for exchange of opinions and amongst participants.	

*We are starting early and closing early on Friday as many participants have evening flights from Brussels.*

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If you are interested in joining this course, **please fill in the application form** and send it back with your **CV** or a **short biographical notice**, preferably **before 1 June 2010** to:

Ms Maria Bak  
 E-mail: [bak@channelresearch.com](mailto:bak@channelresearch.com)  
 Tel: +32 2 633 65 29.

Ms Bak will be happy to answer your questions and to receive your comments.

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The training venue 'Orshof' is ideal for learning and reflection located in the Flanders a little north of Brussels. Orshof is surrounded by beautiful nature, ideal for a walk or a run and has bicycle rent and a swimming pond. Their staff does their utmost to service us during the training and their French inspired kitchen makes the experience an additional pleasure.

**Orshof**  
 Heymansweg 2  
 3670 Neerglabbeek  
 Belgium  
[www.orshof.be](http://www.orshof.be)

