

# SECTION OF TAXATION MAY MEETING 2003 MAY MEETING HOTEL RESERVATION FORM

*Please complete the FORM and return to the HOTEL directly  
DO NOT RETURN THIS FORM TO THE TAX SECTION OFFICE!*

**RETURN FORM TO HOTEL BY FRIDAY, APRIL 4, 2003**

**We urge you to make your reservations early; the hotels frequently sell out prior to the deadline.**

Group: ABA Section of Taxation  
Group Dates: 5/7/03 - 5/12/03

Name \_\_\_\_\_  
Co-Affiliation \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_

**Room Requests**

Non-Smoking Room  
 Handicapped Accessible Room  
Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_  
Arrival Time \_\_\_\_\_ a.m. \_\_\_\_\_ p.m.

**Payment Information**

VISA     MasterCard     American Express  
Card No. \_\_\_\_\_  
Exp. Date \_\_\_\_\_  
Signature \_\_\_\_\_  
Check enclosed \$ \_\_\_\_\_  
\_\_\_\_\_ Confirmation Requested via facsimile

**Grand Hyatt Washington**

**SECTION HEADQUARTERS**

**1000 H Street, NW  
Washington, DC 20001-4310  
Tel: 202/582-1234  
Fax: 202/628-1641**

	Convention Rates	Business Plan*	RC**
Single Occupancy	\$219	\$239	\$254
Double Occupancy	\$235	\$255	\$270

The Grand Hyatt Washington regrets that it cannot hold your reservation after 4:00p.m. on the day of arrival without guaranteeing the reservation with a credit card or check made payable to "The Grand Hyatt." Check-in time is after 3:00p.m. Check-out time is 12:00 noon. Late departures will be charged full night's rate plus taxes. Cancellations or modifications of reservations must be made by 3pm on the day prior to arrival to avoid forfeiture of deposit. Please provide credit card information or indicate paying by check or money order.

One bedroom suites available upon request. **We urge you to make reservations early; the hotel frequently sells out prior to the deadline.**

\*Business Plan accommodations include separate floor, work station, coffee maker, in-room fax, continental breakfast and complimentary fitness center.

\*\*Regency Club accommodations include complimentary continental breakfast, hors d'oeuvres, full time concierge and upgraded guest room services and amenities.

\_\_\_ King Bed    \_\_\_ 2 Double Beds

**Marriott Metro Center**

**775 12th Street, NW  
Washington, DC 20005  
Tel: 800/228-9290 or 202/737-2200  
Fax: 202/626-6943**

Make checks payable to "Marriott Metro Center"

\_\_\_ Single/Double Occupancy    **\$219**  
\_\_\_ King Bed or \_\_\_ 2 Double beds

Cancellations must be made by 6:00p.m. on the day of arrival to avoid one night's room and tax charge. Your reservation cannot be held after 6:00p.m. on the day of arrival without guaranteeing the reservations by check or credit card.

Check-in time is 4:00p.m. or earlier based upon availability. Check-out time is 12:00 noon.