



**AMERICAN BAR ASSOCIATION YOUNG LAWYERS DIVISION  
YLD Liaison Entity Information and Expectations**

Please save document in Microsoft word and email to Renee Lugo at lugor@staff.abanet.org.

**Entity Information**

Entity Name: Tort Trial & Insurance Practice Section, Long Range Planning Committee  
Staff Contact: Wanda Workman  
Position: Assistant Director  
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**Top 3 Benefits Of Being A Liaison To Your Entity:**

- 1: Exposure to leaders in the field and in the Section
- 2: Opportunity to learn
- 3: Networking

**Governance**

Does the Liaison sit on your Council or Governing Group? No  
If so, are they a voting member? No  
If not, do you have a young lawyer representative on your Council or Governing Group? Yes

**Projects**

Please provide a brief description and the timing of projects you expect the liaison to participate in or is responsible for:  
The LRPC YLD Liaison is

**Committee/Board/Group Participation**

Does the liaison participate in other committees/boards/groups? Yes  
If so, please include the name(s) of these committees/boards/groups: Long Range Planning Committee

**In-person Meetings**

Number of meetings the liaison is expected to attend: 4  
If the liaison can not attend can they participate via conference call? Yes  
Timing of meetings (check all that apply):  
 Fall  ABA Midyear Meeting  Spring  Summer  ABA Annual Meeting  
 Other

Is the liaison expected to provide an oral report? Yes  
Do you provide the liaison funding to attend in-person meetings? Yes  
If so, please provide funding details (check all that apply):  
 Coach Airfare  Per diem of 1/day  Hotel  Ground Transportation  Complimentary social event tickets  Actuals  
 Other

Additional Comments: Economy, advance purchase airfare. Also, the Annual Meeting is NOT funded per ABA policy. And the liaison can not attend the Annual Meeting via conference call.

**Conference Calls**

Approximately how many conference calls is the liaison expected to participate in: Occasionally

**Written Reports**

Is the liaison expected to submit a written report to your entity? No  
If so, how often? Monthly  
What does the report entail (check all that apply)?  
 YLD Activity Updates  Your entity's young lawyer activities  a young lawyer perspective  young lawyer feedback  
 Other

Additional Comments:

**Leadership Path**

Do you have a formal leadership path in place for liaisons (e.g. liaison→committee member→committee chair) No  
If so please explain:

**Please explain your entity's liaison expectations:** The liaison is expected to participate in the meetings, volunteer to be on subcommittees, and actively work toward the goals of the subcommittee. The value added by having a young lawyer perspective keeps the Section's decisions forward looking and on point with the future of the profession. The liaison is also free to participate in the TIPS Task Force on Outreach to Young Lawyers, although attendance at their meeting is not funded. They should also attend Section social events to meet and become acquainted with other TIPS leaders. It is the hope that the YLD liaison will find a home with TIPS, and continue to be active and take on leadership roles after his/her service as a YLD liaison.