



**AMERICAN BAR ASSOCIATION YOUNG LAWYERS DIVISION  
YLD Liaison Entity Information and Expectations**

Please save document in Microsoft word and email to Renee Lugo at [lugor@staff.abanet.org](mailto:lugor@staff.abanet.org).

**Entity Information**

Entity Name: Section of Public Utility, Communications and Transportation Law  
Staff Contact: Susan Koz  
Position: Director  
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**Top 2 Benefits Of Being A Liaison To Your Entity:**

- 1: Participate in the Leadership Group of Section
- 2: Networking with leaders in the industry

**Governance**

Does the Liaison sit on your Council or Governing Group? No  
If so, are they a voting member? No  
If not, do you have a young lawyer representative on your Council or Governing Group? No

**Projects**

Please provide a brief description and the timing of projects you expect the liaison to participate in or is responsible for: Projects can vary from year to year depending on the liaison. Examples of projects: write an article for the Section newsletter, assist with membership activities, etc.

**Committee/Board/Group Participation**

Does the liaison participate in other committees/boards/groups? Yes  
If so, please include the name(s) of these committees/boards/groups:

**In-person Meetings**

Number of meetings the liaison is expected to attend: 3  
If the liaison can not attend can they participate via conference call? No  
Timing of meetings (check all that apply):  
 Fall  ABA Midyear Meeting  Spring  Summer  ABA Annual Meeting  
 Other  
Is the liaison expected to provide an oral report? Yes  
Do you provide the liaison funding to attend in-person meetings? Yes  
If so, please provide funding details (check all that apply):  
 Coach Airfare  Per diem of 4/day  Hotel  Ground Transportation  Complimentary social event tickets  Actuals  
 Other

Additional Comments:

**Conference Calls**

Approximately how many conference calls is the liaison expected to participate in: None

**Written Reports**

Is the liaison expected to submit a written report to your entity? Yes  
If so, how often? Semi-Annually  
What does the report entail (check all that apply)?  
 YLD Activity Updates  Your entity's young lawyer activities  a young lawyer perspective  young lawyer feedback  
 Other

Additional Comments:

**Leadership Path**

Do you have a formal leadership path in place for liaisons (e.g. liaison→committee member→committee chair) No  
If so please explain:

**Please explain your entity's liaison expectations:**