



**AMERICAN BAR ASSOCIATION YOUNG LAWYERS DIVISION
Liaison Information and Expectations**

Please save document in Microsoft word and email to Renee Lugo at lugor@staff.abanet.org.

Entity Information

Entity Name: Lawyers Conference of the Judicial Division
Staff Contact: Elizabeth Hurley
Position: Conference Associate
Telephone: 312-988-6259
Email: HurleyE@staff.abanet.org
Entity Website: http://www.abanet.org/jd/lawyersconf/home.html

Term Length: 2 years

Top 3 Benefits Of Being A Liaison To Your Entity:

- 1: Work with lawyers and judges from around the country to improve state and federal court systems.
- 2: Help build the relationship with the YLD and develop opprotunities to partner between LC and YLD
- 3: Access to members of the LC and JD, especially judges from around the country.

Governance

Would the Liaison sit on your Council or Governing Group? Yes
If so, would they be a voting member? No
If not, do you have a young lawyer representative on your Council or Governing Group? Yes

Projects

Please provide a brief description and the timing of projects you would expect the liaison to participate in or is responsible for:
We would require the Liaison to attend LC meetings at Mid-year and Annual and participate in all LC Conference Calls. We would expect the Liaison to advise the LC of YLD happenings and to share with their YLD colleagues LC and Judicial Division happenings. We would welcome the Liaison’s participation in LC subcommittees and LC and Judicial Division events at conferences, but such participation is not required.

Committee/Board/Group Participation

Would the liaison participate in other committees/boards/groups? Yes
If so, please include the name(s) of these committees/boards/groups: The Liasion could serve on any of the Lawyers Conference subcommittees, including Court Access, Awards, Diversity, and Programming.

In-person Meetings

Number of meetings the liaison would be expected to attend: 2
If the liaison could not attend could they participate via conference call? No
Timing of meetings (check all that apply):
 Fall ABA Midyear Meeting Spring Summer ABA Annual Meeting
 Other
Would the liaison be expected to provide an oral report? Yes
Would you provide the liaison funding to attend in-person meetings? Yes
If so, please provide funding details (check all that apply):Guaranteed minimum of \$250 with the ability to request full reimbursement up to the amount allowed for members, at the LC Chair's discretion.
 Coach Airfare Per diem of /day Hotel Ground Transportation Complimentary social event tickets Actuals
 Other

Additional Comments:

Conference Calls

Approximately how many conference calls would the liaison expected to participate in:Quaterly

Written Reports

Would the liaison expected to submit a written report to your entity? Yes
If so, how often? Quaterly

What would the report entail (check all that apply)?

YLD Activity Updates Your entity's young lawyer activities a young lawyer perspective young lawyer feedback

Other

Additional Comments:

Leadership Path

Do you have a formal leadership path in place for liaisons (e.g. liaison→committee member→committee chair) Yes

If so please explain: At the end of his/her term, the Liaison would be welcome to submit an application for election to the Executive Committee so long as that person is a member of the LC. Non-judicial members of the LC who serve on the Executive Committee are then eligible for election to officer positions.

Please explain your entity's liaison expectations: We would require the Liaison to attend LC meetings at Mid-year and Annual and participate in all LC Conference Calls. We would expect the Liaison to advise the LC of YLD happenings and to share with their YLD colleagues LC and Judicial Division happenings. We want the Liaison to identify opportunities for the LC and YLD to collaborate and to help develop those opportunities. We desire a liaison who is or has been fairly active in the YLD, who is familiar with the YLD, its leadership and its efforts. We would welcome the Liaison's participation in LC subcommittees and LC and Judicial Division events at conferences, but such participation is not required.