

HOW TO FIND AN EMAIL ADDRESS FOR YOUR NEW BAR ADMITTEE CONTACT?

Let's say the new bar admittee you are going to contact does not have an email address listed? What should you do?

Here's our suggestion:

See what you can gather online.

For example, let's say you are located in Washington state and are trying to find out about a new bar admittee named Richard Carey.

FIRST, check out the WSBA website (<http://www.wsba.org/public/default.htm>) and search the WSBA database to see if an email address is listed. Perhaps not or perhaps you'll find more information to help you refine your search, but at least worth checking. Unfortunately for us, Richard doesn't have an email address on file.

SECOND, visit LinkedIn (www.linkedin.com) and see what information you can find there. If you were to put "Richard Carey" into LinkedIn and search, see who comes up. Perhaps you are connected to Richard through someone else or maybe you can find where he is working. Looks like Richard owns his own law firm "Carey Law, PS." That's a great start.

THIRD, you should do a google or bing search.

Here is a strategy to find Richard. Go to www.google.com. In the search bar, type in the following:

"Richard Carey" washington lawyer

Be sure to put his name in quotes as it will pull those together. See what pops up.

For Richard, I found his website: <http://www.richardcareylaw.com/richard-carey> and his email address: rc@richardcareylaw.com. Looks like that's our guy -- transferred up to Washington state from California last year.

If that doesn't work, try something a little different. Perhaps shorten the name to "Rich Carey" or look up "Dick Carey".

To the extent you can't find anything on someone (which could be the case), then we suggest just giving them a quick call, giving them a very short hello, and then see if you can get their email address to send them more information.