



## AMERICAN BAR ASSOCIATION YOUNG LAWYERS DIVISION YLD Liaison Entity Information and Expectations

Please save document in Microsoft word and email to Renee Lugo at [lugo@staff.abanet.org](mailto:lugo@staff.abanet.org).

### Entity Information

Entity Name: American Bar Foundation  
Staff Contact: Eileen C. Gallagher  
Position: Assistant Director  
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Email: [egallagher@abfn.org](mailto:egallagher@abfn.org)  
Website: [www.americanbarfoundation.org](http://www.americanbarfoundation.org)

### Top 3 Benefits Of Being A Liaison To Your Entity:

- 1: Sitting on the Board of Directors
- 2: Participating in the governance of the world's leading institute on the empirical study of the law
- 3: opportunity to interact with leaders in the legal profession and academia.

### Governance

Does the Liaison sit on your Council or Governing Group? Yes

If so, are they a voting member? Yes

If not, do you have a young lawyer representative on your Council or Governing Group? Yes

### Projects

Please provide a brief description and the timing of projects you expect the liaison to participate in or is responsible for:  
Liaison sits as a voting member of the Board of Directors and is assigned to at least one Board Committee.

### Committee/Board/Group Participation

Does the liaison participate in other committees/boards/groups? Yes

If so, please include the name(s) of these committees/boards/groups: Committee assignments are designated each year by the Foundation President.

### In-person Meetings

Number of meetings the liaison is expected to attend: 2

If the liaison can not attend can they participate via conference call? Yes

Timing of meetings (check all that apply):

Fall  ABA Midyear Meeting  Spring  Summer  ABA Annual Meeting

Other

Is the liaison expected to provide an oral report? Yes

Do you provide the liaison funding to attend in-person meetings? Yes

If so, please provide funding details (check all that apply):

Coach Airfare  Per diem of /day  Hotel  Ground Transportation  Complimentary social event tickets  Actuals

Other

Additional Comments:

### Conference Calls

Approximately how many conference calls is the liaison expected to participate in: Occasionally

### Written Reports

Is the liaison expected to submit a written report to your entity? No

If so, how often? Other

What does the report entail (check all that apply)?

YLD Activity Updates  Your entity's young lawyer activities  a young lawyer perspective  young lawyer feedback

Other

Additional Comments:

### Leadership Path

Do you have a formal leadership path in place for liaisons (e.g. liaison→committee member→committee chair) No

If so please explain:

**Please explain your entity's liaison expectations:** The ABF expects the liaison to serve as a link between the Foundation and the Young Lawyers Division. The liaison should work to improve understanding of the Foundation's research among young lawyers. In addition, the liaison can encourage young lawyers to participate in the events of the Fellows of the Foundation. The liaison should be prepared to actively participate in the governance of the organization through the Board of Directors. The liaison should also bring to the attention of the Foundation issues of importance to young lawyers. We hope that the liaison will serve as a knowledgeable representative of the Foundation among young lawyers in the bar.