

## YLD LIAISON ENTITY INFORMATION AND EXPECTATIONS

Entity Name: American Bar Endowment

### Section, Division, or Forum Overview and Website

The American Bar Endowment is the Charitable affiliate of the ABA created in 1942 by the ABA. ABE sponsors insurance exclusively for ABA members and each insurance plan we sponsor has a unique charitable giving feature. Members that participate in ABE-sponsored insurance plans have the opportunity to purchase quality, affordable insurance for themselves and their families and give back to the legal profession by donating any dividends on their plans. Members that donate their dividends are eligible to receive a charitable tax deduction.

Each year ABE makes grants, a majority of which are the donated dividends, to the ABA Fund for Justice and Education (FJE) and the American Bar Foundation (ABF). The 2010-2011 grant to FJE and ABF will total almost \$3.6 million.

### Top 3 Benefits of Being a Liaison to Your Entity

**1:** The ability to make a contribution to increasing participation in ABE-sponsored insurance plans by YLD members which ultimately can lead to increased grants to the ABA FJE, a source of significant funding to the YLD.

**2:** The ability to work closely with the ABE Board of Directors, many of whom are leaders of the ABA, and recommend ways to increase awareness of ABE.

**3:** Funded position (see expense reimbursement guidelines) with the opportunity to attend 4 Board of Directors meetings.

### LIAISON RESPONSIBILITIES

Please list the entity responsibilities for your young lawyer liaison.

- Attend ABE/ABI Board meetings well prepared to participate.
- Become knowledgeable about the ABE and ABI, their insurance programs and their role with the Grantees.
- Participate as an active member of the ABE's ABA Relations Committee
  - Participate in Committee activities, including conference calls
  - Initiate suggestions for enhancing the relationship among YLD, ABE & ABI that will lead to greater knowledge of ABE & ABI insurance programs to YLD members
  - Recommend and assess opportunities to communicate effectively the insurance programs and the ABE and ABI role.
- Communicate to the leadership and membership of the YLD the advantages that accrue to members of the ABA and to the entities that receive grant support from the ABE when they purchase an ABE/ABI insurance plan.
- Facilitate interaction among the leadership and staff of the YLD and the leadership and staff of the ABE/ABI.
- Communicate to the leadership of the ABE and ABI the activities of the YLD, particularly those that are supported by the FJE, a grantee of the ABE.

### LIAISON GOALS

Please list three goals, including deadlines, which your entity expects your young lawyer liaison to complete.

- Attend new Board member orientation of ABE/ABI at November Board meeting.
- Be prepared to report at the ABE/ABI February 2011 Board meeting on one to three action plans for better penetration among YLD members of ABE/ABI insurance programs.
- Facilitate meetings among the ABE/ABI staff with the new YLD Division Director and other YLD staff within 90 days of the Division Director's appointment.

**Entity Contact Information**

**Staff Contact:** Kelly Abeles

**Position:** Communications Director

**Telephone:** 312-988-6407

**Email:** abelesk@staff.abanet.org

**GOVERNANCE**

Does the liaison sit on your Council or Governing Board?

Yes                      x-No

Does the liaison participate in other committees/boards/groups?

x-Yes                      No

If so, please include the name(s) of these committees/boards/groups:  
ABE's ABA Relations Committee

**PARTICIPATION**

**In-person Meetings**

Fall Meeting  
Date: November 2-6, 2011  
Location: San Diego, CA

Spring Meeting  
Date: June 15-19, 2011  
Location: White Sulpher Springs, WV

ABA Midyear  
Date: February 12, 2011, 1:30-5 p.m.  
Location: Atlanta, GA

ABA Annual  
Date: August 6, 2011, 1:30-5 p.m.  
Location: Toronto, Canada

Is funding available from your entity for your liaison to attend in-person meetings?

X-Yes-June & Nov. MTGS                      No

If so, please provide funding details (check all that apply): See ABE expense reimbursement form for details and restrictions.

X-Coach Airfare                      x-Per Diem – Up to \$100 for meals subject to policy

x-Hotel                      x-Ground Transportation

Other

**Conference Calls**

Number of conference calls your liaison is expected to participate in: Up to 8 per year.

**REPORTING**

**Written Reports**

Is the liaison expected to submit a written report to your entity? X-Yes                      No

If so, how often?

Monthly                      Quarterly                      Biannually

Other-Prior to each of the 4 Board of Directors meetings.

**LEADERSHIP PATH**

Do you have a formal leadership path in place for liaisons (e.g. liaison→committee member→committee chair)?

Yes                      X-No

If so, please explain: