

## **SINGLE PROJECT/ SERVICE TO THE BAR: APPLICATION RULES**

### I. **CATEGORIES** - The following rules apply to all three Single Project application categories:

- A. Service to the Public
- B. Service to the Bar
- C. Minority Project

An affiliate may submit only one application in each Single Project category.

### II. **ACTIVITIES ENCOMPASSED**

- A. The Single Project Applications shall summarize the total activities pertaining to the project for the period from June 1, 2010 through June 1, 2011, or for such other 12 month period of time as reflects the last concluded activity year of the affiliate (e.g., January 1, 2010 through December 31, 2010).
- B. A Single Project Service to the Public application that aims to increase the activity of minority attorneys may be submitted in the Single Project Minority category as well. **Projects directed toward serving minorities within the public sector are not eligible for inclusion in the Single Project Minority category, but rather should be submitted as Single Projects/Service to the Public.**
- C. The only projects eligible for submission in the Single Project Minority Category are those which:
  - 1. Recruited minority attorneys to volunteer to participate in their implementation;
  - 2. Recruited minority attorneys to become members of the affiliate;
  - 3. Focused on minority attorney professional development.

### III. **ACTIVITIES EXCLUDED**

- A. All projects that have been submitted in previous years in the Single Project category are ineligible for inclusion in the application.
- B. Projects conducted in prior activity years that have not continued into the current activity year are ineligible.
- C. Projects that were only in the planning stages and which had not been implemented prior to the end of the current activity year are ineligible.

### IV. **FORMAT AND CONTENTS - Compliance**

- A. **Cover Sheet**
- B. **Introduction**- A short history (limited to 750 words) of your organization.
- C. **Project Information Forms** – The appropriate project information form (provided) must be used.
- D. **Length** - The Single Project Application must be typewritten using the forms provided. You are limited to the space allowed on the project information form.
- E. Electronic Submissions will only be accepted via CD/DVD/Flash Drive. Only one CD/DVD/Flash Drive may be submitted per project. CDS/DVDs/Flash Drives will not be returned.

#### **Apply Online:**

Cover Sheet: [https://abanet.qualtrics.com/SE/?SID=SV\\_ahjUk78rn7cp2qE](https://abanet.qualtrics.com/SE/?SID=SV_ahjUk78rn7cp2qE)

Project Information Form: [https://abanet.qualtrics.com/SE/?SID=SV\\_cU7QRabekOXMgvy](https://abanet.qualtrics.com/SE/?SID=SV_cU7QRabekOXMgvy)