RESOLVED, That the American Bar Association approves the following paralegal education programs: Southwestern Community College, Paralegal Studies Program, Chula Vista, CA; Del Mar College, Paralegal Studies Program, Corpus Christi, TX and South University, Richmond, Legal Studies Program, Richmond, VA;

FURTHER RESOLVED, That the American Bar Association reapproves the following paralegal education programs: Faulkner University, Legal Studies Program, Montgomery, AL; South University, Montgomery, Legal and Paralegal Studies Program, Montgomery, AL; California State University, Paralegal Studies Program, Los Angeles, CA; University of San Diego, Paralegal Program, San Diego, CA; Kapi’olani Community College, Paralegal Program, Honolulu, HI; Kankakee Community College, Paralegal/Legal Assistant Studies Program, Kankakee, IL; Midstate College, Paralegal Studies Program, Peoria, IL; Anne Arundel Community College, Paralegal Program, Arnold, MD; Macomb Community College, Legal Assistant Program, Warren, MI; Inver Hills Community College, Paralegal Program, Inver Grove Heights, MN; Bergen Community College, Paralegal & Legal Nurse Consultant Programs, Paramus, NJ; Hofstra University, Paralegal Studies Program, Hempstead, NY; Fayetteville Technical Community College, Paralegal Technology Program, Fayetteville, NC; Methodist University, Legal Studies Program, Fayetteville, NC; South College, Legal Studies/Paralegal Studies Program, Asheville, NC; Chattanooga State Community College, Paralegal Studies Program, Chattanooga, TN; and Southwest Tennessee Community College, Paralegal Studies Program, Memphis, TN;

FURTHER RESOLVED, That the American Bar Association withdraws the approval of the following paralegal education programs: Brightwood College, Paralegal Studies Program, Nashville, TN; Ferris State, Legal Studies Program, Big Rapids, MI; National American University, Paralegal Studies Program, Minneapolis, MN; South University, Paralegal Studies/Legal Studies Program, Cleveland, OH; Pennsylvania College of Technology, Legal Assistant/Paralegal Program, Williamsport, PA; National American University, Paralegal Studies Program, Sioux Falls, SD; University of Tennessee Chattanooga, Legal Assistant Studies Program, Chattanooga, TN; and Utah Valley University, Paralegal Studies Program, Orem, UT at the request of the institutions; and

FURTHER RESOLVED, That the American Bar Association extends the terms of approval until February 2020 Mid-Year Meeting of the House of Delegates for the following paralegal
education programs: American River College, Legal Assisting Program, Sacramento, CA; De Anza College, Paralegal Studies Program, Cupertino, CA; University of California, Riverside, Paralegal Studies Program; Riverside, CA; West Los Angeles College, Paralegal Studies Program, Culver City, CA; Community College of Aurora, Paralegal Program, Denver, CO; University of Hartford, Paralegal Studies Program, West Hartford, CT; Wesley College, Legal Studies Program, Dover, DE; Miami Dade College, Paralegal Studies Program, Miami, FL; Illinois Central College, Paralegal Program, Peoria, IL; South Suburban College, Paralegal/Legal Assistant Program, South Holland, IL; Ball State University, Legal Studies Program, Muncie, IN; Louisiana State University, Paralegal Studies Program, Baton Rouge, LA; Bay Path University, Legal Studies Program, Longmeadow, MA; Lansing Community College, Paralegal Program, Lansing, MI; Hamline University, Paralegal Program, St. Paul, MN; Winona State University, Paralegal Program, Winona, MN; New Hampshire Technical Institute, Paralegal Studies Program, Concord, NH; Atlantic Cape Community College, Paralegal Studies Program, Mays Landing, NJ; Rowan College at Burlington County, Paralegal Program, Pemberton, NJ; Rowan College at Gloucester County, Paralegal Program, Sewell, NJ; Union County College, Paralegal Studies Program, Cranford, NJ; Truckee Meadows Community College, Paralegal/Law Program, Reno, NV; Hilbert College, Legal Studies/Paralegal Program, Hamburg, NY; LaGuardia Community College, Paralegal Studies Program, Long Island, NY; Schenectady County Community College, Paralegal Studies Program, Schenectady, NY; Westchester Community College (SUNY), Paralegal Studies Program, Valhalla, NY; Meredith College, Paralegal Program, Raleigh, NC; Lakeland Community College, Paralegal Studies Program, Kirtland, OH; Peirce College, Paralegal Studies Program, Philadelphia, PA; Roger Williams University, Paralegal Studies Program, Providence, RI; Trident Technical College, Paralegal Program, Charleston, SC; Florence-Darlington Technical College, Paralegal Program, Florence, SC; Roane State, Paralegal Studies Program, Harriman, TN; El Centro College, Paralegal Studies Program, Dallas, TX; Lone Star College, Paralegal Studies Program, Houston, TX; San Jacinto College, Paralegal Program, Houston, TX; Texas A&M University Commerce, Paralegal Studies Program, Commerce, TX; American National University, Paralegal Program, Salem, VA; Northern Virginia Community College, Paralegal Studies Program, Alexandria, VA; Highline College; Legal Studies Program, Des Moines, WA; Lakeshore Technical College, Paralegal Program, Cleveland, WI; and Milwaukee Area Technical College, Paralegal Program, Milwaukee, WI.
REPORT

In August, 1973, the House of Delegates of the American Bar Association adopted the Guidelines for the Approval of Legal Assistant Education Programs as recommended by the Special Committee on Legal Assistants, now known as the Standing Committee on Paralegals (https://www.americanbar.org/content/dam/aba/administrative/paralegals/ls_prlgs_2018_paralegal_guidelines.pdf). The Committee subsequently developed supporting evaluative criteria and procedures for seeking American Bar Association approval. Applications for approval were accepted formally beginning in the fall of 1974.

Programs applying for approval are required to submit a self-evaluation report which provides a comprehensive description of the program, including but not limited to the following areas: organization and administration, financial support, curriculum, faculty, admissions, student services, advisory committee, library, and physical plant. An on-site visit to the program is conducted by representatives of the Association if the contents of the self-evaluation report indicate compliance with the ABA Guidelines.

For an initial approval, the inspection team is chaired by a member of the Approval Commission of the Standing Committee on Paralegals, or a specially designated past commissioner, and consists of a lawyer, an experienced paralegal or a director of another institution’s program. On a reapproval visit, the team, which is again chaired by a member of the Approval Commission, or a specially designated past commissioner, includes two of the previously mentioned groups. The purpose of the on-site visit is to verify the information provided in the self-evaluation report and to acquire supplementary information helpful to making an evaluation and which can only be obtained through the person-to-person contact and the observation the visit affords. The visit is conducted over a one and one-half day period and consists of a series of meetings with the advisory committee, students, faculty and other individuals involved to a lesser extent and in some aspect of the program, such as the registrar, financial officer, placement coordinator and admissions and counseling staff. The team also observes legal specialty classes in session and may inspect various program data, such as detailed curriculum materials, admission and placement records, student evaluations of faculty members, and courses.

Following the on-site visit a written report is prepared by team members. The Approval Commission reviews the evaluation report and makes its recommendations to the Standing Committee on Paralegals, which in turn, submits its recommendation to the American Bar Association House of Delegates for final action.

The Standing Committee on Paralegals has completed review of the programs identified below and found them to be operating in compliance with the Guidelines for the Approval of Paralegal Education Programs and is, therefore, recommending approval be granted.

Southwestern Community College, Paralegal Studies Program, Chula Vista, CA
Southwestern Community College is a community college accredited by the Western Association of Schools and Colleges. The College offers an Associate of Science Degree in Paralegal Studies, an Associate of Science Degree in Paralegal Studies – Bilingual, a Certificate in Paralegal Studies and a Certificate in Paralegal Studies – Bilingual.

Del Mar College, Paralegal Studies Program, Corpus Christi, TX
Del Mar College is a community college accredited by the Southern Association of Colleges and Schools. The College offers an Associate of Applied Science Degree in Paralegal Studies and an Advanced Technical Certificate in Paralegal Studies.

South University, Richmond, Legal Studies Program, Richmond, VA
South University, Richmond is a four-year university accredited by the Southern Association of Colleges and Schools. The University offers an Associate of Science Degree in Paralegal Studies and a Bachelor of Science Degree in Legal Studies.

The following schools were recently evaluated for reapproval. Having demonstrated compliance with the Guidelines for the Approval of Paralegal Education Programs, the Standing Committee on Paralegals recommends that reapproval be granted to the following paralegal education programs:

Faulkner University, Legal Studies Program, Montgomery, AL
Faulkner University is a four-year university accredited by the Southern Association of Colleges and Schools. The University offers an Associate of Applied Science Degree in Legal Studies and a Bachelor of Science Degree in Legal Studies.

South University, Montgomery, Legal and Paralegal Studies Program, Montgomery, AL
South University, Montgomery is a four-year university accredited by the Southern Association of Colleges and Schools. The University offers an Associate of Science Degree in Paralegal Studies and a Bachelor of Science Degree in Legal Studies.

California State University, Paralegal Studies Program, Los Angeles, CA
California State University is a four-year university accredited by the Western Association of Schools and Colleges. The University offers a Certificate in Paralegal Studies.

University of San Diego, Paralegal Program, San Diego, CA
University of San Diego is a four-year university accredited by the Western Association of Schools and Colleges. The University offers a Day Paralegal Certificate and an Evening Paralegal Certificate.

Kapi‘olani Community College, Paralegal Program, Honolulu, HI
Kapi‘olani Community College is a community college accredited by the Western Association of Schools and Colleges. The College offers an Associate of Science Degree in Paralegal Studies.
Degree in Paralegal Studies and a Certificate of Achievement in Paralegal Studies.

**Kankakee Community College, Paralegal/Legal Assistant Studies Program, Kankakee, IL**  
Kankakee Community College is a community college accredited by the Higher Learning Commission. The College offers an Associate of Applied Science Degree in Paralegal/Legal Assistant Studies and a Certificate in Paralegal/Legal Assistant Studies.

**Midstate College, Paralegal Studies Program, Peoria, IL**  
Midstate College is a four-year college accredited by the Higher Learning Commission. The College offers an Associate of Applied Science Degree in Paralegal Studies.

**Anne Arundel Community College, Paralegal Program, Arnold, MD**  
Anne Arundel Community College is a community college accredited by Middle States Association of Colleges and Schools. The College offers Associate of Applied Science Degrees in Business/Paralegal Studies, Litigation/Paralegal Studies, and General Practice/Paralegal Studies, and Certificates in Business/Paralegal Studies, Litigation/Paralegal Studies, General Practice/Paralegal Studies and a Nurse Paralegal Certificate.

**Macomb Community College, Legal Assistant Program, Warren, MI**  
Macomb Community College is a community college accredited by the Higher Learning Commission. The College offers an Associate of Applied Science Degree in Paralegal Studies.

**Inver Hills Community College, Paralegal Program, Inver Grove Heights, MN**  
Inver Hills Community College is a community college accredited by the Higher Learning Commission. The College offers an Associate of Science Degree in Paralegal Studies and a Certificate in Paralegal Studies.

**Bergen Community College, Paralegal & Legal Nurse Consultant Programs, Paramus, NJ**  
Bergen Community College is a community college accredited by Middle States Association of Colleges and Schools. The College offers an Associate of Applied Science Degree in Paralegal Studies and a Legal Nurse Consultant Certificate.

**Hofstra University, Paralegal Studies Program, Hempstead, NY**  
Hofstra University is a four-year university accredited by Middle States Association of Colleges and Schools. The University offers a Certificate in Paralegal Studies.

**Fayetteville Technical Community College, Paralegal Technology Program, Fayetteville, NC**  
Fayetteville Technical Community College is a community college accredited by the Southern Association of Colleges and Schools. The College offers an Associate of Applied Science Degree in Paralegal Technology Studies and a Certificate in Paralegal
Technology Studies.

Methodist University, Legal Studies Program, Fayetteville, NC
Methodist University is a four-year university accredited by the Southern Association of Colleges and Schools. The University offers a Minor in Paralegal Studies.

South College, Legal Studies/Paralegal Studies Program, Asheville, NC
South College is a four-year college accredited by the Southern Association of Colleges and Schools. The College offers an Associate of Applied Science Degree in Paralegal Studies, a Bachelor of Science Degree in Legal Studies and a Paralegal Certificate.

Chattanooga State Community College, Paralegal Studies Program, Chattanooga, TN
Chattanooga State Community College is a community college accredited by the Southern Association of Colleges and Schools. The College offers an Associate of Applied Science Degree in Paralegal Studies and a Certificate in Paralegal Studies.

Southwest Tennessee Community College, Paralegal Studies Program, Memphis, TN
Southwest Tennessee Community College is a community college accredited by the Southern Association of Colleges and Schools. The College offers an Associate of Applied Science Degree in Paralegal Studies.

The following paralegal education programs are recommended for withdrawal of ABA approval, at the request of the institutions:

National American University, Paralegal Studies Program, Sioux Falls, SD
National American University is a four-year university accredited by the Higher Learning Commission. The University offers an Associate of Applied Science Degree in Paralegal Studies and a Bachelor of Science Degree in Paralegal Studies.

National American University, Paralegal Studies Program, Minneapolis, MN
National American University is a four-year university accredited by the Higher Learning Commission. The University offers an Associate of Applied Science Degree in Paralegal Studies and a Bachelor of Science Degree in Paralegal Studies.

Brightwood College, Paralegal Studies Program, Nashville, TN
Brightwood College is a four-year college accredited by the Accrediting Council for Independent Colleges and Schools. The College offers an Associate of Applied Science Degree in Paralegal Studies and a General Practice Paralegal Certificate.

Ferris State University, Legal Studies Program, Big Rapids, MI
Ferris State University is a four-year university accredited by the Higher Learning Commission. The University offers an Associate of Applied Science Degree in Legal Studies.
Pennsylvania College of Technology, Legal Assistant/Paralegal Program, Williamsport, PA
Pennsylvania College of Technology is a four-year college accredited by Middle States Association of Colleges and Schools. The College offers an Associate of Applied Science Degree in Legal Assistant/Paralegal Studies, a Bachelor of Science in Legal Assistant/Paralegal Studies and a Nurse/Health Care Certificate in Paralegal Studies.

South University, Paralegal Studies/Legal Studies Program, Cleveland, OH
South University is a four-year university accredited by the Southern Association of Colleges and Schools. The University offers an Associate of Science Degree in Paralegal Studies and a Bachelor of Science Degree in Legal Studies.

University of Tennessee, Chattanooga, Legal Assistant Studies Program, Chattanooga, TN
University of Tennessee, Chattanooga is a four-year university accredited by the Southern Association of Colleges and Schools. The University offers a Bachelor of Science Degree in Paralegal Studies with a Social Science Concentration and a Minor in Paralegal Studies.

Utah Valley University, Paralegal Studies Program, Orem, UT
Utah Valley University is a four-year university accredited by the Northwest Association of Schools and Colleges. The University offers an Associate of Applied Science Degree in Paralegal Studies, an Associate of Science Degree in Paralegal Studies, a Bachelor of Science Degree in Paralegal Studies and a Certificate in Paralegal Studies.

Applications for reapproval have been filed by the following schools and are currently being evaluated. Until the evaluation process has been completed, the Committee recommends that the term of approval for each program be extended until the 2020 Mid-Year Meeting of the American Bar Association House of Delegates.

American River College, Legal Assisting Program, Sacramento, CA;
De Anza College, Paralegal Studies Program, Cupertino, CA;
University of California, Riverside, Paralegal Studies Program; Riverside, CA;
West Los Angeles College, Paralegal Studies Program, Culver City, CA;
Community College of Aurora, Paralegal Program, Denver, CO;
University of Hartford, Paralegal Studies Program, West Hartford, CT;
Wesley College, Legal Studies Program, Dover, DE;
Miami Dade College, Paralegal Studies Program, Miami, FL;
Illinois Central College, Paralegal Program, Peoria, IL;
South Suburban College, Paralegal/Legal Assistant Program, South Holland, IL;
Ball State University, Legal Studies Program, Muncie, IN;
Louisiana State University, Paralegal Studies Program, Baton Rouge, LA;
Bay Path University, Legal Studies Program, Longmeadow, MA;
Lansing Community College, Paralegal Program, Lansing, MI;
Hamline University, Paralegal Program, St. Paul, MN;
Winona State University, Paralegal Program, Winona, MN; 
New Hampshire Technical Institute, Paralegal Studies Program, Concord, NH; 
Atlantic Cape Community College, Paralegal Studies Program, Mays Landing, NJ; 
Rowan College at Burlington County, Paralegal Program, Pemberton, NJ; 
Rowan College at Gloucester County, Paralegal Program, Sewell, NJ; 
Union County College, Paralegal Studies Program, Cranford, NJ; 
Truckee Meadows Community College, Paralegal/Law Program, Reno, NV; 
Hilbert College, Legal Studies/Paralegal Program, Hamburg, NY; 
LaGuardia Community College, Paralegal Studies Program, Long Island, NY; 
Schenectady County Community College, Paralegal Studies Program, Schenectady, NY; 
Westchester Community College (SUNY), Paralegal Studies Program, Valhalla, NY; 
Meredith College, Paralegal Program, Raleigh, NC; 
Lakeland Community College, Paralegal Studies Program, Kirtland, OH; 
Peirce College, Paralegal Studies Program, Philadelphia, PA; 
Roger Williams University, Paralegal Studies Program, Providence, RI; 
Trident Technical College, Paralegal Program, Charleston, SC; 
Florence-Darlington Technical College, Paralegal Program, Florence, SC; 
Roane State, Paralegal Studies Program, Harriman, TN; 
El Centro College, Paralegal Studies Program, Dallas, TX; 
Lone Star College, Paralegal Studies Program, Houston, TX; 
San Jacinto College, Paralegal Program, Houston, TX; 
Texas A&M University Commerce, Paralegal Studies Program, Commerce, TX; 
American National University, Paralegal Program, Salem, VA; 
Northern Virginia Community College, Paralegal Studies Program, Alexandria, VA; 
Highline College; Legal Studies Program, Des Moines, WA; 
Lakeshore Technical College, Paralegal Program, Cleveland, WI; and 
Milwaukee Area Technical College, Paralegal Program, Milwaukee, WI.

Respectfully submitted,

Chris S. Jennison  
Chair, Standing Committee on Paralegals  
August 2019
GENERAL INFORMATION FORM

Submitting Entity: Standing Committee on Paralegals

Submitted By: Chris S. Jennison, Chair

1. **Summary of Resolution(s).**

This Resolution recommends that the House of Delegates grants approval to 3 programs, grants reapproval to 17 paralegal education programs, withdraws the approval of 8 programs at the requests of the institutions, and extends the term of approval to 42 paralegal education programs.

2. **Approval by Submitting Entity.**

This resolution was approved by the Standing Committee on Paralegals in April 2019.

3. **Has this or a similar resolution been submitted to the House or Board previously?**

This resolution has not been previously submitted.

4. **What existing Association policies are relevant to this resolution and how would they be affected by its adoption?**

This resolution supports the Guidelines for the Approval of Paralegal Education Programs, as adopted by the House of Delegates.

5. **If this is a late report, what urgency exists which requires action at this meeting of the House?**

N/A

6. **Status of Legislation.** (If applicable.)

N/A

7. **Brief explanation regarding plans for implementation of the policy, if adopted by the House of Delegates.**

Approved programs are notified of the action of the House of Delegates by the Standing Committee on Paralegals. The programs are monitored for
compliance during the approval term by the Standing Committee.

8. Cost to the Association. (Both direct and indirect costs.)

None

9. Disclosure of Interest. (If applicable.)

N/A

10. Referrals.

None

11. Contact Name and Address Information. (Prior to the meeting. Please include name, address, telephone number and e-mail address.)

Jessica Watson
Manager, Paralegal Programs
Standing Committee on Paralegals
American Bar Association
321 North Clark Street
Chicago, IL 60654
(312) 988-5757
E-Mail: Jessica.Watson@americanbar.org

12. Contact Name and Address Information. (Who will present the report to the House? Please include name, address, telephone number, cell phone number and e-mail address.)

Chris S. Jennison
2808 Village Lane
Silver Spring, MD 20906
(301) 538-5705
E-Mail: chris.s.jennison@gmail.com
EXECUTIVE SUMMARY

Submitting Entity: Standing Committee on Paralegals

Submitted By: Chris S. Jennison, Chair

1. Summary of the Resolution

This Resolution recommends that the House of Delegates grants approval to 3 programs, grants reapproval to 17 paralegal education programs, withdraws the approval of 8 programs at the requests of the institutions, and extends the term of approval to 42 paralegal education programs.

2. Summary of the issue which the Resolution Addresses

The programs recommended for approval and reapproval in the enclosed report meet the Guidelines for the Approval of Paralegal Education Programs. The programs recommended for withdrawal of approval in the enclosed report have requested that approval be withdrawn.

3. Please Explain How the Proposed Policy Position will address the issue

The programs recommended for approval, reapproval, and withdrawal of approval in this report have followed the procedures required by the Association and are in compliance with the Guidelines for the Approval of Paralegal Education Programs.

4. Summary of Minority Views

No other positions on this resolution have been taken by other Association entities, affiliated organizations or other interested group.