TYL Author Guidelines

TYL’s print magazine is published quarterly by the Young Lawyers Division of the American Bar Association (ABA). It circulates nationally and internationally to about 120,000 members, institutions, and other subscribers. TYL on the web is published monthly and includes content from the print magazine and other articles that are geared toward substantive legal topics. Both publications are designed to be professional development tools for lawyers under the age of 36 or admitted to practice for less than five years.

TYL in print and on the web focus on matters of interest to young lawyers. It is not a law review or a scholarly journal. It is a magazine designed to deliver specific, practical information in an entertaining and easy-to-read format that maintains a professional presentation.

TYL articles are written in a conversational tone. The writing must be clear and concise and use common words and generally short sentences in short paragraphs to communicate practical information. When feasible, authors should write in the active voice and include tips, lists, bullet points, examples, lively writing, and other techniques to facilitate the readers’ grasp of information. In general, TYL follows the Chicago Manual of Style, 16th edition, and Webster's 11th edition. Most articles are 300–600 words; the longest features are 1,500–2,500 words.

Type, Form, and Style of Article
Upon agreeing to contribute an article to TYL, you will be working with one editor to develop the subject and article. Generally, the editor will work with you to make the piece as focused and comprehensive as space limitations allow. To accomplish this, revisions may be necessary.

Do not use unnecessary quotations, citations, and other embellishments. TYL is a magazine, not a law journal. Endnotes are prohibited and will be worked into the text or removed altogether, at the discretion of the editorial board.

Along with a title and the article copy, all submissions MUST contain the following:

- Author byline
- Author bio that includes firm name, city, state, email address.
- Author email address
- Author mailing address

Example:
William R. Hinchman
Klehr Harrison Harvey Branzburg LLP
1835 Market Street
Suite 1400
Philadelphia, PA 19103

William R. Hinchman is a partner at Klehr Harrison Harvey Branzburg LLP, in Philadelphia, PA. He may be reached at whinchman@klehr.com.
Deadlines
You will be given a first-draft deadline by your article editor. You must meet this first deadline or contact your article editor to work out alternative arrangements. Articles that are submitted late, regardless of quality or content, may not be published due to editing constraints.

Length of Article
The precise length of an article will be worked out with the editor assigned to your article. The following are general lengths for most articles.

Print
Columns and short articles are 300–600 words; features are 1,500–2,500 words.

Web
All articles are a maximum of 750–1,000 words.

Writing and Editing
The editors of TYL reserve the right to edit submitted manuscripts as necessary, including for clarity, conciseness, style, and length. You, however, are solely responsible for the accuracy and completeness of the contents.

Because deadline pressures make it impossible to submit galley proofs for your review, major editorial revisions affecting the substance of an article will be cleared with you before the manuscript is submitted for production. Publication schedules are determined by the managing editor.

The editors of TYL also reserve the right to refuse to publish any article. Your submission of an article does not constitute official acceptance for publication. The managing editor is responsible for final acceptance after the entire issue has been assembled, and the editor-in-chief reserves the right to reject an article up to final publication. Unfortunately, all articles submitted, including those solicited by editors, cannot always be published. While we feel particularly responsible for articles we have solicited, we cannot guarantee in advance that an article will be published.

Copyright
When submitting an article to TYL, you grant the ABA an irrevocable option to acquire certain property rights in your article. Specifically, you grant the ABA the right of first publication and the right to a nonexclusive copyright of the work in accordance with the standard ABA copyright agreement. Signed copyright forms for each author and coauthor in an issue must be in the ABA files prior to publication of the issue. The ABA will not publish an article without a signed agreement.

Reprints
If your article appears in print, you will be given five copies of TYL in which your article appears, and every effort will be made to meet reasonable requests for additional copies. You may also obtain a PDF copy of the article from the managing editor and reprint permission to reproduce your own article with the ABA copyright statement present on each page.

If you have further questions, please communicate with Lindsay Cummings, managing editor, lindsay.cummings@americanbar.org.