Single Project Application Rules

I. CATEGORIES - The following rules apply to all three Single Project application categories:

a. Service to the Public
b. Service to the Bar
c. Diversity Project

An affiliate may submit only one application in each Single Project category.

II. ACTIVITIES ENCOMPASSED

a. The Single Project submission shall summarize the total activities pertaining to the project for the period from June 1 prior year through June 1 current year, or for such other 12 month period of time as reflects the last concluded activity year of the affiliate (e.g., January 1 through December 31).

b. A Single Project/Service to the Bar submission that aims to increase the activity of diverse attorneys may be submitted in the Single Project Diversity category as well. Projects directed toward serving minorities within the public sector are not eligible for inclusion in the Single Project/Diversity category, but rather should be submitted as Single Projects/Service to the Public.

c. The only projects eligible for submission in the Single Project/Diversity Category are those which:

   – Recruited minority attorneys to volunteer to participate in their implementation;
   – Recruited minority attorneys to become members of the affiliate;
   – Focused on minority attorney professional development.

III. ACTIVITIES EXCLUDED

a. All projects that have been submitted in previous years in the Single Project category are ineligible for inclusion in the application.

b. Projects conducted in prior activity years that have not continued into the current activity year are ineligible.

c. Projects that were only in the planning stages and which had not been implemented prior to the end of the current activity year are ineligible.
IV. FORMAT AND CONTENTS – Compliance

a. **Online Application** - One online application should be submitted for each category. Only one application will be accepted per affiliate bar per category.

b. **Title/Project Information Form** – The appropriate project information form must be used.

c. **Exhibits** – Exhibits must be submitted at the time the online application is submitted. Please do not send hardcopies or thumb drives to the ABA offices.