Margaret Brent 2019 Nomination Process

Helpful Tips

1. Submitting your application may take upwards of five minutes or longer. Larger file sizes will increase the time necessary to complete submission. Please note this, and begin your final submission well in advance of the deadline, as late submissions will not be accepted.
   The deadline to submit nominations is 5:00 PM CST on January 4, 2019.

2. Supplemental materials can be added to nominations after the initial submission if the limitations have not been met and the deadline has not passed. Please contact Cecilia Boyd directly at (312) 988-5679 or Cecilia.Boyd@americanbar.org to make these changes, noting that changes may take up to ten minutes or more and no changes will be made after the deadline.

3. Please note that other applicants may also be submitting their materials in the final hours before the deadline. While our system is equipped to handle multiple submissions at once, this may increase the total submission time. Please plan accordingly.

4. The act of uploading materials to the portal is not identical to submitting the final application for review. Applicants may upload materials in increments until the application is complete, but final submission of the materials must be completed by the deadline. Please be sure to complete the process using the “Submit” button.

5. Commission staff will gladly answer any questions about uploading or submitting materials and/or troubleshoot any problems. Please reach out to Cecilia Boyd directly at (312) 988-5679 or at Cecilia.Boyd@americanbar.org for assistance. Please note that this may take additional time. Please plan accordingly.