AGENDA

1. Review of Committee’s previous strategic plan by assigned Committee member (5 minutes)

2. Review of Committee’s demographics information by assigned Committee member (5 minutes)

3. Identify and discuss Committee strengths, weaknesses, opportunities, and obstacles (30 minutes)

4. Discuss and define Committee goals and strategies based on above information (1 hour)

5. Assign a timeline for each goal/strategy (5 minutes)

6. Assign responsibilities for each goal/strategy (5 minutes)

7. Agree upon a draft outline of the strategic plan (30 minutes)

8. Identify and discuss next steps (10 minutes)