Section 1. Name and Purpose.
This Section of the American Bar Association, created by its Constitution, and therein designated as the Section of State and Local Government Law, consistently with the object of the Association, as declared in Article I of said Constitution, and with the purpose of the Association and its Sections as declared in Section I of Article X of said Constitution, shall carry forward the work of the Association, through:

(a) Providing a common meeting ground and impartial forum for those members of the Bar who are engaged in dealing with problems of urban, state, tribal, regional, and local government, in any capacity whether as attorneys for units of urban, state or local government, as attorneys in private practice, as law teachers, as students, or otherwise;

(b) Furthering a better understanding of the law relating to municipal corporations and other public bodies through the holding of meetings, the making of studies, surveys and analyses, and the dissemination of current information concerning legislation and judicial decisions;

(c) Formulating and submitting to the members of the Section and the Association, such reports and recommendations as may be deemed useful to the profession and advisable in the public interest; and

(d) Furthering the public interest as the prime factor in the development of urban, state, tribal, regional, and local government law.

Section 2. Definition.
The term urban, state and local government law as used in this Article shall be understood to mean the law pertaining to units of state and local government, whether states, tribal governments, counties, cities, towns, villages, districts, authorities or other local and regional public bodies, whether general function or special function in character. It also shall include federal laws insofar as it affects state or local government action.

ARTICLE II
Membership

Section 1. Members.
(a) The membership of the Section shall consist of those members whose dues have been paid or for whom dues are waived, as provided for in this Article. Any member of the Association in good standing shall be enrolled as a member of the Section upon request to the Secretary of the Association and payment of the annual Section dues.

(b) The Council, at its discretion, may establish a lesser dues rate, or a waiver of all such dues, for a period not to exceed one year following graduation, to all law students eligible to transfer to membership in the Association. (The use of the word "transfer" refers to a person transferring from the Law Student Division of the Association.)

(c) Any individual elected by the Board of Governors of the Association as an Associate, upon request to the Secretary of the Association and payment of the dues as provided for Associates of the Section, shall be enrolled as an Associate of the Section. The privileges of Associates shall be prescribed by the Bylaws of the Association and by guidelines adopted by the Board of Governors.

Section 2. Dues.
(a) A member of the Section shall pay dues in the manner and in the amount prescribed by the Section not to
exceed $60.00 unless approved by the Board of Governors.

(b) Notwithstanding subsection (a), the Council may establish dues for those members satisfying certain qualifications established by the Board of Governors or the House of Delegates, provided that such dues do not exceed the maximum amount of dues prescribed pursuant to subsection (a).

Section 3. Termination of Membership.
Any person who ceases to be a member of the Association shall also cease to be a member of the Section.

ARTICLE III
Officers and Council

Section 1. Officers Enumerated.
The Officers of this Section shall be the Chair, the Chair-Elect, the Vice Chair, the Secretary, the Editor of The Urban Lawyer, the Editor of the Section Newsletter, the Section Delegate(s) to the House of Delegates, the Continuing Legal Education Coordinator, the Content Coordinator, the Special Advisor/Committee Coordinator, the Publications Director, the Budget Officer, the Electronic Communications Coordinator, the Revenue Enhancement Officer, Membership Officer, and, at the discretion of the Chair, the Meeting Coordinator.

Section 2. Council Membership.
There shall be a Council which shall consist of all the elected officers and twelve (12) other members to be elected by the Section as hereinafter provided and a law student who shall be appointed to the Council by the Chair of the Law Student a Young Lawyer member who shall be appointed to the Council by the Chair of the Young Lawyers Division and the Section and ex officio and honorary members as set forth herein. Such shall be made prior to said law student member's and young lawyer member's participation as an ex officio member of the Council, and shall expire on the last day of the next annual meeting of the Section unless sooner revoked by the Chair of the Law Student Division or Young Lawyers Division by letter to the Chair of the Section. The last retiring Chair of the Section shall also be a member of the Council for the one year immediately following that individual's retirement from the office of Chair. All other past Chairs who continue to be members of the Section shall be honorary members of the Council and may participate in discussion and introduce motions and resolutions but may not vote. There may be liaisons to the Section appointed by other Sections and they may be part of Council as ex officio members, if approved by the Chair, and may participate in discussion but may not vote.

Section 3. Appointment or Election of Officers.
At the annual meeting of the Section the Chair-Elect shall become Chair and a new Chair-Elect shall be nominated and elected in the manner hereinafter provided. All other officers shall be appointed or nominated and elected in the manner hereinafter provided.

A. At the annual meeting of the Section the following Officers shall be nominated and elected:

(1) A Chair-Elect who shall serve for a term to expire at the end of the next annual meeting when he shall become the Chair for the ensuing term.
(2) A Vice Chair
(3) A Secretary
(4) An Editor of The Urban Lawyer
(5) An Editor of the Section Newsletter
(6) A Content Coordinator
(7) A Continuing Legal Education Coordinator
(8) A Publications Director
(9) A Budget Officer
(10) Section Delegate(s)

B. The following officers shall be appointed by the Chair:
Section 4. Election of Council.
Three members of the Council shall be elected at each annual meeting of the Section, to fill three places, and the persons so elected shall serve for terms of four years, beginning at the close of said meeting and ending at the close of the fourth succeeding annual meeting of the Section; provided, however, that the first members elected after the effective date of this Section 4, as amended, shall serve for a term of four (4) years and the remaining three (3), two (2) and one (1) year respectively.

A year, within the meaning of this Article, shall be understood to be the period from the close of any annual meeting of the Section to the close of the next succeeding annual meeting.

At such annual meeting there shall also be elected such number of members of the Council, if any, as may be necessary to fill any vacancies which otherwise would exist after such meeting in any terms extending beyond the close of such meeting, whether or not such vacancy shall serve until the expiration of the terms with respect to which such vacancy existed.

Each Officer except the Chair and each member of the Council shall serve either until his office becomes vacant by death, resignation or otherwise under these Bylaws or until his successor shall have been chosen and takes office.

Section 5. Limitation on Successive Terms for Members of Council.
No person shall be eligible for election as a member of the Council if he is then a member of the Council and has been such member continuously for a period of three years or more; provided, however, that the foregoing requirement may be waived by unanimous vote of the members of the Section present at the time of any annual election, and by consent to such waiver of a majority of the members of the Council, stated orally at such time or communicated to the Secretary in writing; and provided, further, that the foregoing provision of this Section shall not disqualify any person from serving as a member of the Council ex-officio under any provision of these Bylaws.

Section 6. Council Members’ Attendance at Meetings.
If any elected member of the Council shall fail to attend two successive meetings of the Council either in person or by telephone, without excuse, the place held by such member shall be automatically vacated, and the Council shall fill the vacancy in the manner provided for in Article VI of these Bylaws. For the purpose of applying the foregoing provision, the failure of a member to attend a Council meeting for valid personal or professional reasons shall not constitute an absence. Requests for an excused absence shall be granted or denied by the Executive Committee on a case-by-case basis. If there are regular meetings of the Council held immediately preceding and immediately following the close of any annual meeting of the Section, pursuant to Section 5 of Article VII of these Bylaws, shall be deemed to be one meeting.

Section 7. Election of Council Member as Section Officer.
If any elected member of the Council is elected an officer of the Section, and the term for which that person may have been elected a member of the Council would not have expired at the close of the annual meeting at which that person is elected, an officer of the Section, that election will vacate that individual's place as a member of the Council and it shall be filled as hereinafter provided. The person so elected shall nevertheless be a member of the Council, ex-officio, for a period determined by the provisions of Sections 2 and 3 of this Article.

Section 8. Removal of Section Officer or Council Member.
Any Officers or member of the Council may be removed for cause by vote of not less than ten members of the Council at a regular meeting or at a special meeting which may be called by the Chair or any two members of the Council. Such vote shall be taken only after the person or persons to be removed have been notified of the reason for such removal and given opportunity to be heard. No irregularity or omission in the procedures with respect to any such removal shall affect the validity of removal and the determination of the Council in this matter shall be conclusive.

ARTICLE IV
Nominations and Election of Officers and Council

Section 1. Appointment of Nominating Committee.
At any time prior to the printing of the first official Section publication after the mid-year meeting, the Chair shall, after consultation with the Council, appoint a Nominating Committee of five members of the Section; and shall designate one of the members as chair of the Nominating Committee. The Chair may appoint the Chair-Elect or himself as one of the members of the Nominating Committee, but none of the other members of the Committee shall be an officer or member of the Council (other than an honorary member) at the time of his appointment and not more than two of whom shall be former officers of the Section; The Chair shall promptly thereafter announce the names and addresses of the members of the Committee in the official Section publication, or by other publications, or by letter mailing, to Section members. The Chair may appoint a member to fill any vacancy which may arise thereafter in the Nominating Committee.

Section 2. Report of Nominating Committee.
The Nominating Committee shall make and report at least one nomination for each position which is to be filled by election at the next annual meeting as provided elsewhere in these Bylaws. The report shall identify each nominee and shall include a brief statement of his activities in the Section and in the law profession generally. The Committee shall submit its report to the Chair of the Section who shall cause it to be published in the official Section publication or otherwise published or mailed to Section members not less than thirty (30) days prior to the opening Assembly of the next ensuing Association annual meeting. The Nominating Committee shall supplement its published report and action by making one nomination for each unanticipated vacancy, if any, that may arise prior to the beginning of the annual meeting of the Section, or that may arise in the Council upon one of the elected members thereof who is nominated by the Committee as an Officer of the Section being elected an Officer.

At the commencement of the first session of the annual meeting of the Section, the Chair of the Nominating Committee or, in his absence, the Section Chair shall orally announce the report of the Nominating Committee, and, after a reasonable interval to be then fixed and announced by the Chair, before the conclusion of that session, additional nominations for any specified position may be made from the floor; the nominator shall briefly identify the nominee as above provided with respect to the report of the Nominating Committee. The Chair shall then announce the time and place where the election will be held.
All elections shall be held at a scheduled session of the annual meeting of the Section and elections for contested positions shall be by written ballot unless otherwise ordered by unanimous consent of the Section members present. Each position to be filled by contested election shall be voted upon separately. Election shall be by a majority of the votes cast for the position. If a majority vote is not initially obtained, a run-off election shall be held to choose between the two leading candidates (or among the leading candidates equal in number to twice the number to be elected in the case of the Vice-Chair or of the Council members being chosen for the same term).

ARTICLE V
Duties of Officers

Section 1. Chair.
The Chair shall preside at all meetings of the Section and of the Council. The Chair shall formulate and present at each annual meeting of the Section a report of the work of the Section for the then past year. The Chair shall perform such other duties and acts as usually pertain to his office.

Section 2. Death or Resignation of Chair.
Upon the death or resignation of the Chair the Chair-Elect shall succeed to the office of Chair for the remainder of the term. Such succession to the office of Chair shall not prevent the person previously serving as Chair-Elect from continuing to be Chair throughout the term during which he would have held such office had the vacancy in the office of Chair not occurred. In the event of the Chair’s disability or failure to act, or upon his request, the Chair-Elect shall perform the duties of the Chair for the period of the disability or failure to act, or for such period as may be specified in the request.

Section 3. Chair-Elect.
The Chair-Elect shall be responsible for directing such activities of the Section as the Chair or Council shall assign from time-to-time.

Section 4. Vice Chair.
The Vice Chair shall be responsible for directing such activities of the Section as the Chair or Council shall assign from time-to-time.

Section 5. Secretary.
The Secretary shall be the custodian of all books, papers, documents, and other property of the Section, except money. The Secretary shall keep a true record of the proceedings of all meetings of the Section and also of all action of the Council, whether in meetings or under submissions. The Secretary, in conjunction with the Chair, as authorized by the Council, shall attend generally to the business of the Section.

Section 6. Continuing Legal Education Coordinator.
The Continuing Legal Education Coordinator shall, in accord with the Publication and Education Coordination Policy approved and from time to time modified, foster and promote education programs of interest and concern to the members of the Section and general members of the Bar that shall be sponsored by the Section. The Continuing Legal Education Coordinator shall coordinate with the Content Advisory Board and the various substantive law committees of the Section in the development of education programs. The Continuing Legal Education Coordinator is authorized to obtain the assistance of other members of the Section in the pursuit of these goals and to plan, foster and promote the same in conjunction with other Sections and groups. The Continuing Legal Education Coordinator shall be responsible to the Council in the discharge of the responsibilities and duties of the office.

Section 7. Delegate(s) to the House of Delegates.
The Section Delegate(s) shall represent the Section in the House of Delegates. At appropriate times, as determined by the Conference of Section Chair, the Section Delegate shall serve on the Nominating Committee of the House of Delegates; provided, however, should the Section have more than one Section Delegate to the House of Delegates, the Council shall designate which Section Delegate shall serve on the Nominating Committee of the House of Delegates.

Section 8. Publications Director.
The Publications Director, in accord with the Professional Services Policy approved and from time to time modified, shall be responsible to the Council for the discharge of the responsibilities and duties of the office which shall principally include the development and publication of books within the scope of the Section’s disciplines of law. The Publications Director shall chair the Publications Oversight Committee.

Section 9. Content Coordinator.
The Content Coordinator shall chair the Content Advisory Board, shall be responsible for the modification, implementation and administration of the Professional Services Policy, the coordination of publications and educational programs of the Section, and such other duties and responsibilities as are delegated or assigned from time to time by the Executive Committee or the Council.

Section 10. Editor of The Urban Lawyer.
The Editor of The Urban Lawyer, in accord with the Professional Services Policy approved and from time to time modified, shall be responsible for the publishing and editing of the Section’s journal of law and shall be responsible to the Council in the discharge of these responsibilities and duties.
Section 11. Editor of the Section Newsletter.
The Editor of the Section Newsletter, in accord with the Professional Services Policy approved and from time to time modified, shall be responsible for the publishing and editing of the Section’s newsletter and shall be responsible to the Council in the discharge of these responsibilities and duties.

Section 12. Budget Officer.
The Budget Officer shall be responsible for overseeing and monitoring the Section’s annual budget, including the preparation and presentation to the Council of a proposed budget and any proposed amendments to an approved budget. In addition, the Budget Officer shall be responsible for reviewing revenues and expenditures of the Section, the investment of Section funds, coordination of Section financial matters with staff of the Association, approval of the reimbursement of expenses when required by Section policies, making recommendations to the Section officers, Executive Committee and Council concerning financial and fiscal matters of the Section when necessary and appropriate, and such other matters as may be assigned to the Budget Officer from time to time by the Chair, the Executive Committee or the Council.

Section 13. Electronic Communications Coordinator
The Electronic Communications Coordinator shall be responsible for coordinating the enhancement and periodic review of the Section’s website and other methods of electronic communications, with the support of Section and ABA staff, and shall be responsible to the Council in the discharge of these responsibilities and duties.

Section 14. Special Advisor/Committee Coordinator.
The Special Advisor/Committee Coordinator is appointed by the Chair to oversee the implementation of the Chair’s programs and strategies for the year and to ensure coordination between substantive committees, the working committees, and the Staff Director.

In collaboration with the Chair and the Staff Director, the Special Advisor/Committee Coordinator shall identify and manage issues that arise, assess the appropriate allocation of resources, direct programmatic and strategy changes made by the Chair and Council, and report to the Chair and Council on progress that has been made.

Section 15. Revenue Enhancement Officer.
The Revenue Enhancement Officer is appointed by the Chair to oversee efforts to enhance the revenue of the Section by identifying potential sponsorship opportunities, implementing strategies for encouraging sponsorships, developing other means for enhancing the revenue of the Section, and undertaking such other revenue-related efforts as are assigned by the Chair or Council. The Revenue Enhancement Officer shall report to the Chair and Council on progress that has been made.

Section 16. Meeting Coordinator.
If appointed by the Chair, the Meeting Coordinator shall oversee the planning and preparations for the Section’s spring and fall meetings and to provide such assistance in this regard as is assigned by the current Chair for those meetings that will occur during his or her term and by the Chair-Elect for those meetings that will occur during the following term. The Meeting Coordinator shall report to the Chair.

Section 17. Membership Officer
The Membership Officer shall be appointed by the Section Chair and shall chair the Membership Committee. In conjunction with the Executive Committee, the Membership Officer shall be responsible for overseeing the implementation of the Protocols for Section Membership Retention and Recruitment. The Membership Officer shall report to the Executive Committee at least annually regarding the progress toward the goals set forth in the Protocols for Section Membership and Recruitment as they are revised from time to time.

ARTICLE VI
Duties and Powers of the Council and Committees

Section 1. General.
The Council shall have general supervision and control of the affairs of the Section, subject to the provisions of the Constitution and Bylaws of this Section. It shall especially authorize all commitments or contracts which shall entail the payment of money, and no moneys appropriated for the use or benefit of the Section shall be expended without such authorization. The Council shall not, however, authorize commitments or contracts which shall entail the payment of more money during any fiscal year than the amount budgeted for such fiscal year.

Section 2. Appointment of Committees.
The Council may authorize the Chair to appoint Committees from Section members to perform such duties and exercise such powers as the Council may direct, subject to the limitations of these Bylaws and the Bylaws of the American Bar Association.

Section 3. Vacancies in the Council.
The Council, during the interim between annual meetings of the Section, may fill vacancies in its own membership or in the offices of Vice-Chair, Secretary, or Section Delegate. In the event of a vacancy in the office of Chair, the Chair-Elect shall succeed to the office of Chair, as provided in Section 2 of Article V of these Bylaws, and the vacancy in the office of Chair-Elect caused thereby may be filled in the same manner as in the case of any other vacancy in that office. Members of the Council, and Officers, so elected shall serve until the close of the next annual meeting of the Section. Any Section Delegate so elected shall serve for the unexpired term of the Section Delegate whose office has become vacant.

Section 4. Majority Vote Requirements.
All binding action of the Council shall be by a majority vote of a quorum of the Council. A quorum of the Council shall consist of fifty percent (50%) plus one.

Section 5. Voting Procedures.
Members of the Council when present at a meeting of the Council in person or by telephone shall vote in person, but when absent may communicate their vote, in writing, upon any proposition, to the Secretary and have it counted with the same effect as if cast at such meeting. Such communication must be delivered to the Secretary before the adjournment of the meeting.

Section 6. Mail Ballot.
Any proposition falling under the Council’s authority that is not presented for consideration at a Council meeting shall be submitted to the Council in writing either at the discretion of the Chair or upon request of any Council member. Council members may vote upon such proposition so submitted by communicating their vote in writing to the Secretary, who shall record in the minutes the vote of each member of the Council on such proposition and keep on file such written votes. Votes must be delivered to the Secretary within a time frame designated by the Chair. The vote of the majority on such proposition shall constitute binding action of the Council.

Section 7. Executive Committee.
There shall be an Executive Committee of the Council, consisting of the Chair, Chair-Elect, Vice Chair, Secretary, Budget Officer, Content Coordinator, Staff Advisor/Committee Coordinator, Section Delegate(s) and Immediate Past Chair, and Membership Officer. The Executive Committee shall have such powers and duties as the Council may delegate to it or as may be provided in the Bylaws. The Liaison from the Board of Governors shall serve as an ex officio member of the Executive Committee.

Section 8. Committees.

a. At the time of selection of a Committee Chair, the Vice Chair of the Section or the Special Advisor/Committee Coordinator shall advise the Committee Chair of the duties and responsibilities of the Committee Chair, including meeting attendance and report requirements.

b. Annual Committee Meetings.
The Chair of a Committee is expected to call at least one meeting of the Committee each year upon adequate
notice, at a time and place as may be determined by the Chair. The Chair shall prepare and give adequate notice of the agenda of the meeting, but matters considered at the meeting may include any matter raised by any member either before or at the meeting.

c. **Attendance of Committee Chair or their Designees at Meetings.**
The Chair, or in his absence the Vice-Chair of the Committee, or in their absence, a designee of the Chair, is expected to attend the annual meetings of the Section, either in person or by telephone, and shall be prepared to report to the Council and the Section on the work of the Committee subsequent to the last report.

d. **Committee Recommendations.**
If the Chair or a member of a Committee wishes the Council or the Section to take any action on a specific recommendation of such Committee made other than at a meeting of the Committee, the Chair shall poll the Committee concerning the specific recommendation and shall report the results of the poll together with the Committee recommendation to the Council. Any member of the Committee shall be entitled to submit a minority report to the Council.

e. **Committee Reports at Annual Meeting.**
The agenda for the annual meeting of the Section shall make provision for oral and/or written Committee reports when requested by the Section Chair or the Chair of a Committee.

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**Section 9. Conflicts of Interest.**
To avoid criticism as to possible conflicts of interest, the following guidelines should be followed:

1. In making appointments to Section Committees every effort should be made to obtain representation of differing views.

2. When a recommendation is proposed to the Board of Governors or the House of Delegates, the report in support of the recommendation should include the following:
   
   a. the background as to how the subject was brought to the attention of the Section or the Committee proposing the recommendation;
   
   b. a disclosure of any material interest of any member of the Committee or the Council by virtue of a specific employment or representation of clients;
   
   c. a statement of the reasons the proponents believe the subject of the recommendation to be within the special competence of the legal profession.

**Section 10. Nominations for Election to the Board of Governors.**
At appropriate times, as determined by the Conference of Section Officers, the Council is authorized to submit a nomination for a Section member-at-large of the Board of Governors. The selection of the nominee shall be made by the Council with due regard for the eligibility requirements for election to the Board of Governors.

**Section 11 Content Advisory Board.**
There is hereby created and established a standing committee of the Section known as the Content Advisory Board (“the CAB”), which shall be composed of the Content Coordinator, the Publications Director, the Continuing Legal Education Coordinator, the Editor of *The Urban Lawyer*, the chair of *The Urban Lawyer* Advisory Board, the Electronic Communications Coordinator, and the Editor of the Section Newsletter. The Special Advisor/Committee Coordinator shall serve as an ex-officio member of the CAB. The Content Coordinator shall be the chair of the CAB, which shall meet at least once per quarter. Subject to the approval of the Council, the CAB shall establish and modify as necessary the Professional Services Policy, which establishes the general policies and procedures of the Section pertaining to publications, communications and educational programs. The CAB shall also administer and supervise the implementation of the Professional Services Policy, work with the Association on the release of Section content to Association members; facilitate
coordination within the Section of those activities related to publications, communications and education, report periodically to the Council concerning such the coordination of those activities, annually prepare and submit to the Council a proposed plan for the coordination of those activities for ensuing year, and undertake such other duties and responsibilities as may be assigned to from time to time by the Executive Committee or the Council.

Section 13. Publications Oversight Board.
The Publications Oversight Board shall include seven members; the Publications Director and six section members. The Section Chair should strive to balance the committee with three members of the Council and three non-Council members. The Section Chair, a member of the Diversity Outreach Committee, and the Special Advisor/Content Coordinator shall serve as ex-officio members.

The six section members shall hold three year appointments that will be staggered so that in each year only two new members are appointed. The Publications Director shall serve a one-year term. Other board members may serve an unlimited number of terms, but no more than two consecutive terms.

The board shall be chaired by the Publications Director.

The board shall be responsible for the section’s book program whose purpose is to educate and foster interest in issues of state and local government law among members of the legal profession and the public generally. The board’s function shall be to seek out, help, develop, approve, and monitor the progress of book proposals for publication, the board shall take into account a proposed topic’s fit with the interests of section members and its marketability.

Section 14. Electronic Communications Committee.
The Electronic Communications Coordinator shall serve as chair the Electronic Communications Committee (ECC). Other members shall be appointed by the Section Chair.

With the support and assistance of Section and other ABA staff, the ECC shall be responsible for the enhancement and periodic review of the Section’s website and other methods of electronic communications, with the objective of maximizing accessibility for and facilitating electronic communication with Section members and others.

Section 15. Membership Committee.
The Membership Committee is chaired by the Membership Officer. The chair and other members of the Membership Committee shall be appointed by the Section Chair. The Membership Committee shall be responsible for developing programs and strategies for increasing and maintaining the Section's membership and guiding the Section’s implementation of the Protocols for Membership Retention and Recruitment as revised from time to time.

Section 16. Diversity Outreach Committee.
The chair and other members of the Diversity Outreach Committee shall be appointed by the Section Chair. The Diversity Outreach Committee shall be responsible for developing programs and strategies for enhancing and maintaining the diversity of the Section’s membership with respect to race, ethnicity, sex, sexual orientation, and gender identification.

Section 17. Revenue Enhancement Committee.
The Revenue Enhancement Committee is hereby established as a standing committee of the Section, with the Revenue Enhancement Officer serving as its chair and with such other members as are appointed by the Section Chair. The Revenue Enhancement Committee shall provide support to the Revenue Enhancement Officer in the identification of sponsors and the development and implementation of strategies for enhancing the revenues of the Section and such other revenue-related efforts as are assigned by the Section Chair or Council.

Section 18. Urban Lawyer Advisory Board.
The Urban Lawyer Advisory Board is hereby established as a standing committee of the Section. The
members of the Advisory Board shall consist of the Editor of The Urban Lawyer, a chair, and such members as are appointed by the Section Chair. The members of the Advisory Board shall be appointed for staggered terms of four years.

The Advisory Board shall assist the Editor of The Urban Lawyer in maintaining and building the reputation of the journal, assisting with the development and implementation of policies relating to the journal, and providing such other support for the journal as is assigned by the Section Chair or Council.

ARTICLE VII
Meetings

Section 1. Regular Section Meetings.
The Section shall meet annually in connection with the annual meeting of the Association. The program and order of business shall be such as may be arranged by the Council, or, if the Council shall not act in the matter, then such as may be arranged by, or under the direction of, the Chair.

Section 2. Special Section Meetings.
Special meetings of the Section may be called by the Chair, upon approval of the Council, to be held at such time and place as the Council may determine, but no such meetings shall be called unless authorized by the Board of Governors. Notice of any such meeting shall be mailed by the Secretary to each member of the Section at least thirty days prior to such meeting, with a statement of its objects.

Section 3. Section Quorum.
The members of the Section present in person or by telephone at any meeting shall constitute a quorum for the transaction of business.

Section 4. Section Majority Vote.
All binding action of the Section shall be by a majority vote of the members present in person or by telephone and voting.

Section 5. Regular Council Meetings.
A regular meeting of the Council, shall be held during each annual meeting. Each such meeting shall be held at such hour and at such place in the city or locality where such annual meeting is held as may be designated by the Chair. No formal notice of any such regular meeting need be given, but it shall be the duty of the Chair to make available at or near the Convention registration desks information as to the hour and place of such Council meeting.

Section 6. Special Council Meetings.
Special meetings of the Council may be called by a notice in writing, stating the time and place of the meeting, signed by the Chair, or the Chair-Elect, or by four members of the Council.

ARTICLE VIII
Miscellaneous Provisions

Section 1. Fiscal Year.
The Fiscal Year of the Section shall be the same as that of the American Bar Association.

Section 2. Budget Officer; Procedures.
The Budget Officer shall attend all Council and Section meetings in person or by telephone and shall be reimbursed for the costs of such attendance. The Budget Officer may be assisted by one or more persons from the Section selected by the Budget Officer and approved by the Section Chair. Following the midyear Council meeting, after considering the matters to be acted upon in the ensuing fiscal year and not less than
thirty (30) days before the annual Section meeting, the Budget Officer shall prepare and submit a budget recommendation to the Council for adoption. Requests for inclusion of items in the proposed budget shall be delivered into the hands of the Budget Officer no later than thirty (30) days prior to the midyear meeting of Council.

The purpose of the budget is to give form, direction and priorities to the work of the Section. At its meeting in conjunction with the annual meeting of the Section, the Council shall consider the budget as recommended by the Budget Officer and shall adopt a budget for the ensuing fiscal year. The Council shall have the power to modify and change the budget at any time, provided, however, that any recommended changes in the budget shall first be submitted to the Budget Officer for examination and recommendation.

Section 3. Expenditures.
Expenditures out of the funds of the Section whether current or accumulated, shall be made only by authority of the Section or the Council, and the Treasurer of the American Bar Association shall be requested to pay out of such funds amounts certified by the Chair to have been so authorized.

Section 4. Salary, Compensation, Reimbursements.
No salary or compensation shall be paid to any Officers, Council or member of a Committee. To such extent as may be authorized in advance by the Council, any such Officers, Council or member of a Committee, shall be reimbursed for his reasonable and proper disbursements made in connection with the work of the Section.

Section 5. Necessity of ABA Approval of Section Actions.
Any action by this Section must be approved by the American Bar Association before the same becomes effective as the action of the American Bar Association. Any resolutions adopted or action taken by this Section may on request of the Section be reported by the Chair of the Section to the annual meeting of the American Bar Association for the Association's action thereon.

Section 6. Effective Date of Bylaws.
These Bylaws shall become effective upon the adoption thereof by the Section and the approval thereof by the House of Delegates upon recommendation of the Board of Governors of the American Bar Association.

Section 7. Printing.
All printing for the Section or for the Council or any Committee of the Section shall be done under the supervision of the headquarters office of the American Bar Association.

Section 8. Donations.
The Council shall have authority to accept donations to be applied to special work within the purposes of the Section.

Section 9. Effect of Bylaws on Incumbent Terms.
The adoption of these Bylaws shall not affect the terms of the members of the Council serving at the time of such adoptment.

ARTICLE IX
Amendments

Section 1. Amendments.
These Bylaws may be amended, or new Bylaws may be adopted, at any annual or special meeting of the Section by a majority vote of the members of the Section present in person or by telephone and voting:

(i) provided, first, that such proposed amendment or proposed new Bylaws shall first have been approved by a majority of the Council;

(ii) provided, second, that no amendment or new Bylaws so adopted shall become effective until approved by the House of Delegates upon recommendation of the Board of Governors of the American Bar Association;
And

(iii) provided, third, that no such amendment or new Bylaws shall be adopted at any special meeting of the Section unless the notice of such meeting shall have stated the object, or one of the objects, of such meeting will be the amendment of the Bylaws of the Section, or the adoption of new Bylaws for the Section, as the case may be.

Bylaws amended August 1992
Bylaws amended, Section 2. Dues Only January 1994
Amendment to the Bylaws - Approved 1995
Amendment to the Bylaws – Approved 8/2001
Amendment to the Bylaws – Approved 8/10/2003
Amendment to the Bylaws - Approved 8/7/2005
Amendment to the Bylaws - Approved 8/18/2009
Amendment to the Bylaws, Section 3. Termination of Membership – Approved 2/7/2014
Amendment to the Bylaws: Approved ____________