Regional Judicial Outreach Liaison
(North Carolina, Kentucky, West Virginia, Virginia, Maryland, Delaware, District of Columbia)

Position Description

Purpose
This Regional Judicial Outreach Liaison (JOL) position provides a foundation for the American Bar Association-Judicial Division’s (ABA) work to provide support and education on impaired driving and other highway safety issues to courts and judges in six Mid-Atlantic States and the District of Columbia. The JOL will improve judicial community outreach and promote confidence and trust in the judiciary.

Duties of a Judicial Outreach Liaison
The duties of the JOL include serving as an educator, writer, community outreach advocate, consultant, and liaison, regarding impaired driving and other traffic issues for the American Bar Association. The JOL will work with the ABA Judicial Fellows, NHTSA COR and the ABA Judicial Division staff throughout the year to accomplish established goals.

Specific duties will include:

Planning and Preparation
- Develop a thorough understanding of national and state judicial education programs available on the topics of impaired driving and other highway safety issues, the judicial serving organizations of each state and the District of Columbia and an understanding of initiatives and programs of each states Highway Safety Office relating to the judiciary. Develop a thorough understanding of traffic safety education programs and initiatives from other entities.
- Work with the ABA Judicial Division in cooperation with the NHTSA Regional Office to review and determine areas of concern that need to be addressed in each state within the region.
- Contact State Highway Safety Office Personnel, State Judicial Educator, State Drug Court Coordinator, and others (including the State Judicial Outreach Liaison) within each state in assigned NHTSA Region. Establish a working relationship with each SHSO office.
- Develop a familiarity with key resources, such as data systems, research, and partner organizations.
- Develop a proposed work plan based on target activities defined above.

Inform ABA/NHTSA/State Highway Safety Officials
- Identify issues of concern to judges and other court officials regarding impaired driving or other traffic issues and bring them to the attention of ABA/NHTSA and other appropriate highway safety officials.
- Upon request, review materials developed by others and provide comments and judicial insights.
- Advise ABA and appropriate highway safety officials on program and strategic planning regarding outreach to judges and the courts, and other issues involving the criminal justice system.
Provide training, education and technical assistance

- Develop a network of contacts with judges and judicial educators to promote training and judicial education related to impaired driving and traffic safety.
- Provide training and education to judges and other court officials regarding impaired driving and other traffic safety issues.
- Attend meetings, conferences, workshops, media events and other gatherings, focusing on impaired driving and other traffic safety issues.
- Provide technical assistance to judges and courts, upon request, regarding impaired driving or other traffic safety issues.
- Identify barriers that hamper effective training, education or outreach to the courts and recommend alternative means to address these issues and concerns.

Share information and coordinate with other criminal justice professionals

- Consult regularly with the ABA Judicial Fellows and Judicial Outreach Liaisons regarding outreach efforts and opportunities.
- Share information and coordinate with Law Enforcement Liaisons (LELs), State Highway Safety Offices, NHTSA Regional Offices, Traffic Safety Resource Prosecutors (TSRPs) and Prosecutor and Probation Fellows, as appropriate, to help identify opportunities for improving the criminal justice system.
- Participate, as possible in the State Traffic Records Coordinating Committee (TRCC), promote electronic DWI tracking and electronic warrant systems, and assist in linking court data with other available data systems.

Promote evidence-based and promising practices

- Promote use of DWI Courts
- Promote use of ignition interlocks and improvements to ignition interlock programs
- Promote other evidence-based and promising court, sentencing and supervision practices.

Other responsibilities

- Write and solicit articles for the Highway to Justice newsletter.
- Attend JOL Annual and Mid-Year Meetings and other traffic safety related events, in accordance with work plan.
- Submit a monthly report at the end of each month.
- Submit a final report detailing the year’s efforts and accomplishments, specifically noting processes used, strategies employed, results achieved, problems encountered and recommendations.

Additional Considerations

Expenses for all authorized travel, lodging, food and incidentals will be reimbursed in accordance with federal rates as recognized by the General Services Administration. Requests for reimbursement will be processed through the American Bar Association’s Judicial Division. This is a paid, part-time position with a monthly stipend of $2,000. It is paid in equal monthly installments.

Applicants must have a law degree and should be a sitting or retired judge with experience handling impaired driving cases. Experience with Drug/DWI Courts and/or ignition interlocks is desired.