1. **Amend G-302.J. to read as follows:**

Programs may offer legal specialty courses with a combination of traditional classroom and alternative delivery formats, such as online, blended/hybrid, accelerated, or compressed, as long as the courses meet the stated hour requirements of G-302.D and other requirements that apply to the alternative format used as set forth in this section J.

1. The delivery formats meet the stated hour requirements as follows:

   a. Traditional courses meet for the stated hour requirements set forth in G-302.D, are taught in the classroom, and allow between scheduled classes out-of-classroom time for students to reflect, read, study, and complete assignments.

   b. Online courses satisfy the stated hour requirements set forth in G-302.D by providing structured instructional activities using synchronous and/or asynchronous online technology with no traditional classroom instruction.

   c. Blended/hybrid courses satisfy the stated hour requirements set forth in G-302.D by combining traditional classroom instruction with synchronous and/or asynchronous online structured instructional activities.

   d. Accelerated courses satisfy the stated hour requirements set forth in G-302.D by combining traditional classroom instruction and out-of-class structured instructional activities.

   e. Compressed courses meet for the stated hours requirements set forth in G-302.D but the length of time from the first class meeting to the last class meeting is shorter than those in a regular traditional semester or other traditional academic time period. For example, the length of each individual class meeting may be longer than those in a regular traditional semester or other traditional academic time period; and the interval between each class meeting may be shorter than those in a regular traditional semester or other traditional academic time period.

2. For purposes of these Guidelines, structured instructional activities are defined as those activities substituting for classroom instruction, including reading online lecture materials or watching an online lecture, participating in online discussions or chats, online group assignments, assignments over and above out-of-class or homework assignments normally given in a traditional class, or taking quizzes or tests. Work that would normally be done outside of class taken in the traditional classroom setting, such as
reflecting, reading, studying, or completing homework assignments cannot be counted as part of the structured instructional activities that substitute for class time.

3. Programs must provide and students must be required to take at least nine semester credits or the equivalent of legal specialty courses through synchronous instruction. The program can satisfy the synchronous instruction requirement through one of the following means:
   a. Traditional courses taught by the program.
   b. Blended/hybrid courses taught by the program, with only the synchronous hours counting towards the equivalent of nine semester credits.
   c. Accelerated courses taught by the program, with only the synchronous hours counting towards the equivalent of nine semester credits.
   d. Compressed courses taught by the program that allow between scheduled classes out-of-classroom time for students to reflect, read, study, and complete assignments.
   e. Courses taught through synchronous instruction that enables faculty and students to see and hear each other in real time and includes faculty-to-student and student-to-student interaction.

4. If a program awards transfer credits to an individual student to satisfy the required nine semester credits or the equivalent of legal specialty courses through synchronous instruction, the program must comply with the following for any allowed transfer credit:
   a. The transfer credit must be from a course that meets the definition of legal specialty as defined in these Guidelines.
   b. The program must have policies and procedures in place to verify that the courses accepted in transfer were delivered through synchronous instruction.
   c. The program must satisfy all requirements for the award of transfer credit set forth in G-302.1.7.

2. Amend G-501.A.7 to read as follows:
   A. All program literature and promotional material used in the admissions process, whether in written, oral, or electronic form, must comply with the following standards. The program and institution must:

   7. Be accurate, truthful, and not misleading.
a. An approved paralegal education program is responsible for ensuring that all promotional materials, including websites, refer to the program’s approved status in a manner that is accurate, truthful, and not misleading.

b. If a program offers courses through alternative delivery formats as noted in G-302.J.1.b - e, promotional materials must include a statement in accordance with G-302.J.3 that students must take at least nine semester credits or the equivalent of legal specialty courses through synchronous instruction.

Approved by the ABA Standing Committee on Paralegals, October 19, 2019