



# ABA-EPA Law Office Climate Challenge Update Form

The American Bar Association (ABA) Section of Environment, Energy and Resources (SEER), and the Law Practice Management Section (LPM), in cooperation with the U.S. Environmental Protection Agency (EPA), proudly offer the ABA-EPA Law Office Climate Challenge: *Become a better environmental and energy steward by participating in a package of programs specially designed for law offices.*

*[To complete and submit this Form, please refer to Update Form Completion Instructions, [http://www.americanbar.org/groups/environment\\_energy\\_resources/projects\\_awards/aba\\_epa\\_la\\_w\\_office\\_climate\\_challenge/forms.html](http://www.americanbar.org/groups/environment_energy_resources/projects_awards/aba_epa_la_w_office_climate_challenge/forms.html)]*

(Please print or type)

## **PART A: Law Office and Contact Information** **Section One. Law Office Information:**

All references in this document to \_\_\_\_\_ or “office” or “organization” refer to the following office or offices:  
[name of law office]

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

*[Please check the following, if appropriate]*

\_\_\_\_\_ This information differs from the information in my law office’s Enrollment Form or previously submitted Update Form, a copy of which is attached.

## **Section Two. Contact Information:**

Please provide your organization’s contact for the ABA-EPA Law Office Climate Challenge:

Name: \_\_\_\_\_  
[signature]

\_\_\_\_\_  
[print name and title]

Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

*[Please check the following, if appropriate]*

\_\_\_\_\_ This information differs from the information in my law office’s Enrollment Form or previously submitted Update Form, a copy of which is attached.

## **PART B: ABA – EPA Law Office Climate Challenge Programs**

*[Complete as many of sections one, two, or three, below, as applicable.]*

### **Section One: WasteWise Program**

*[If your organization is a WasteWise Partner in the U.S. EPA's WasteWise program, complete #1 and, if applicable, check #2.]*

1. My organization has filed a WasteWise Assessment Form that has not previously been submitted to the ABA through the ABA-EPA Law Office Climate Challenge. Enclosed is a copy of this Assessment Form. The improvements in office paper management described in this Assessment Form result in the avoidance of \_\_\_\_ pounds/tons of carbon dioxide (CO<sub>2</sub>) -equivalent emissions on an annual basis.
2. \_\_\_\_ As indicated in the enclosed copy of my organization's WasteWise Assessment Form, my organization has implemented at least two out of three of the following "best practices" for office paper management: *[Please check off a., b., or c., as applicable.]*
  - a. \_\_\_\_ Assure that at least 90 percent of all types of copier, printer, letterhead, and bond paper; as well as envelopes (including manila envelopes) purchased have, in total, at least 30% post-consumer recycled content
  - b. \_\_\_\_ Recycle at least 90 percent of discarded mixed office paper (defined as all types of white paper (copier, printer, letterhead, bond, and note paper), colored paper, file folders, and envelopes (including manila envelopes)),
  - c. \_\_\_\_ Implement an office-wide policy of double-sided copying and printing for at least 50% of the pages of all internal documents, including drafts.

### **Section Two: Green Power Partnership Program**

*[If your organization is a Green Power Partner in the U.S. EPA's Green Power Partnership program, complete #1 and, if applicable, check the appropriate box in #2.]*

1. My organization has made a purchase of green power that has not previously been reported to the ABA through the ABA-EPA Law Office Climate Challenge. This purchase is for \_\_\_\_ megawatt hours of green power for the following 12-month period: \_\_\_\_\_. This purchase has resulted in the avoidance of \_\_\_\_\_ tons of carbon dioxide (CO<sub>2</sub>) emissions. My organization has filed, or intends to file, with U.S. EPA the appropriate Partner Yearly Report that reports this purchase, in accordance with the requirements of the Green Power Partnership program. Attached is a copy of any such Partner Yearly Report that my organization has filed.
2.
  - a. \_\_\_\_ My organization is a member of the Green Power Leadership Club.
  - b. \_\_\_\_ My organization uses less than 1,000 megawatt hours of annual electricity, and has purchased green power in the amount of at least 100% of annual electricity use.

### **Section Three: ENERGY STAR Program**

*[Complete this section if your organization is a U.S. EPA ENERGY STAR Partner.]*

My organization has filed a report with ENERGY STAR that has not previously been submitted to the ABA through the ABA-EPA Law Office Climate Challenge. Enclosed is a copy of this report. This report indicates that since the date of \_\_\_\_\_ —

- My organization, which is a tenant, has achieved a reduction in annual electricity usage of \_\_\_\_ kilowatt hours, which represents a reduction of \_\_\_\_%.
- My organization, which owns its building, has achieved a reduction in annual energy usage of \_\_\_\_\_ kilowatt hours/Btus, which represents a reduction of \_\_\_\_%.

This amount of reduction results in the avoidance of \_\_\_\_\_ pounds/tons of annual carbon dioxide (CO<sub>2</sub>) emissions.