

## **JIOP Code of Conduct and Acceptance Policy**

In connection with my application to the Judicial Internship Opportunity Program (JIOP), I have provided the American Bar Association (ABA) on behalf of its Section of Litigation (Section) certain information including, without limitation, my name, address, email address and law school. I authorize the Section to share such information with other ABA entities to permit them to contact me. You may [contact the ABA](#) at or 800-285-2221 to manage the manner in which the ABA or the Section contacts you, including opting out of email.

I authorize the Section to also share my information with volunteer reviewers to determine program eligibility and with judges and chamber staff for intern consideration. I also acknowledge that the ABA may identify me and my law school by name in communication with program sponsors and in any materials promoting or publicizing JIOP, the ABA, or the Section.

I acknowledge that photographs may be taken of JIOP activities and participants, in which I may appear. I grant to the ABA the non-exclusive, worldwide, irrevocable right and permission to use, publish, distribute and display such photographs in which I may appear in any materials promoting or publicizing JIOP, the ABA or the Section in any media or form of communication now existing or hereafter developed. I authorize the ABA to identify me and my law school by name in any such photographs in which I may appear.

I acknowledge that I may be interviewed by the Section or ABA regarding my participation in JIOP or I may otherwise make statements about my participation in JIOP. I grant the ABA and the Section the non-exclusive, irrevocable, worldwide right to use such statements, in whole or in part, as may be edited by the ABA or the Section, in materials about the ABA or the Section. I authorize the ABA or Section to accompany such statements with my name, title, law school, and if the ABA or Section chooses, a photograph of me.

I acknowledge that the ABA or the Section may provide statistical information about JIOP participants to third parties to promote, publicize and raise funds for JIOP, the ABA or the Section and I consent to such use.

I understand that all applicants must be U.S. citizens and have a valid social security number in order to apply. If a student is not a U.S. citizen but has a valid social security number and is able to earn income in the United States (non-restricted visa) they may also apply. Students qualifying based on economic circumstances may be required to submit additional information.

I understand that some judges may offer positions during the interview. If I am offered an intern position, I agree to either **accept or decline within 24 hours**. I also agree to let judges know of any individual constraints on my **prior** to scheduling an interview. If accepted to the program I agree to participate for a minimum of six weeks, full time (32 hours per week) to be considered a program participant. I also understand that the judges determine the length of the internship and many judges expect students to stay longer than the six week minimum.

I acknowledge that if I decline a position, I will be removed from consideration for other positions and that I may not accept more than one program position. I also agree to let the

program administrators know if I decline a program position or accept a position outside of the program immediately.

I understand that in addition to the regular internship, JIOP also holds orientations and welcome receptions and a summer mentoring program. I agree to participate in these activities whenever possible and be an active program participant.

I also am aware that I am not an employee of the ABA and that any character and fitness reports should be completed by courts. In addition, I understand that many courts have very specific requirements regarding interns and so I may be subject to background checks or drug screening. I also agree to adhere to any rules regarding electronics and security enforced by the court without question. I understand that it is my responsibility to reveal any and all relevant information to the judges prior to accepting any internship offer and to be knowledgeable about court etiquette and rules. The final decision as to my participation lies with the courts and judges may rescind their offer at any time they deem appropriate based on these findings or my actions.

Students do not need to be an ABA member to apply, however if selected to participate in the program I understand that I will be required to join the ABA and the Section of Litigation. ABA and Section of Litigation membership is free to all law students and we encourage students to obtain membership early regardless of whether or not they are accepted into the program. If accepted into the program I also understand that I will be automatically enrolled in the Section of Litigation JIOP committee.

If I accept a program award, I am aware that my award is considered taxable income and that the program is only open to students who have not previously participated as an intern in the program.