

## Part I. School Information

### GENERAL INFORMATION

**1. Law School Name**

**Address**

**Phone**

**Law School URL**

**2. Dean's Name**

**Phone**

**Email**

**Assistant's Name**

**Phone**

**Email**

**3. Is the Law School a public or private institution?**

**4. Does the Law School have a religious affiliation? If so, please describe.**

**5. Type of School**

**a. Part of a University**

**i. Name of University**

**Address**

**ii. Name of President**

**Phone**

**Email**

**b. Independent but Formally Affiliated with a University**

**i. Name of University**

**Address**

**ii. Name of President**

**Phone**

**Email**

**c. Independent**

**i. Name of Board President**

**Phone**

**Email**

**6. Provide the name of the accrediting agency that allows the Law School to provide its students with access to federal student loans.**

[Select from drop-down menu]

- Middle States Commission on Higher Education
- New England Association of Schools and Colleges, Commission on Institutions of Higher Education
- North Central Association of Colleges and Schools, The Higher Learning Commission

- Northwest Commission on Colleges and Universities
- Southern Association of Colleges and Schools, Commission on Colleges
- Western Association of Schools and Colleges, Senior College and University Commission
- ABA Council of the Section of Legal Education and Admissions to the Bar
- Other (give name)

**7. Title IV**

**a. In the most recently completed academic year, was the Law School on report back for any violations of Title IV compliance? Yes/No**

**If yes, explain.**

**b. In the most recently completed academic year, was the Law School’s access to Title IV at risk of being removed? Yes/No**

**If yes, explain.**

**c. If the response was yes to either 7a. or 7b., was the Managing Director’s Office notified? Yes/No**

**If yes, provide a copy of the notification.**\_\_\_\_\_

**8. Provide the URLs to the Law School's web pages that show compliance with Standard 509. (See Guidance Memo on Standard 509 compliance )**

**a. Provide the URL to demonstrate that the Law School has a link on its home page that is prominently displayed and labeled “ABA Required Disclosures.”**

**b. Provide the URL to webpage that includes ABA Required Disclosures.**

**c. Provide the URL to the Employment Summary Report, as required by 509(b)(7).**

**d. Provide the URL to Standard 509 Information Report, as required by 509(b)(1), (2), (3), (4), (5), (6), and (8).**

**e. Provide the URLs to demonstrate that the Law School discloses the following information in a readable and comprehensive manner, as required by 509(c).**

**i. Refund Policies**

**ii. Curricular Offerings, Academic Calendar, and Academic Requirements**

**iii. Policies Regarding Transfer of Credit Earned at Another Institution of Higher Education.**

**9. Provide the name of the Law School administrator who is primarily responsible for the collection and submission of information for the Annual Questionnaire.**

**Name**

**Title**

**Phone**  
**Email**

**10. Provide the name of the person who is primarily responsible for the Bar Passage Questionnaire's data collection and submission.**

**Name**  
**Title**  
**Phone**  
**Email**

**11. Provide the name of the person who is primarily responsible for the Employment Questionnaire's data collection and submission.**

**Name**  
**Title**  
**Phone**  
**Email**

**12. Provide the name of the person who is primarily responsible for the Law School's Career Services Office.**

**Name**  
**Title**  
**Phone**  
**Email**

**13. Provide the name of the person, in addition to the Dean, who is designated by the Law School to communicate with the Managing Director's Office on issues or questions regarding accreditation and compliance.**

**Name**  
**Title**  
**Phone**  
**Email**

#### **ACADEMIC CALENDAR**

**14. How is the Law School's academic calendar organized?**

**Semester**  
**Quarter**  
**Trimester**  
**Other (specify\_\_\_\_\_)**

**15. In what months may students begin law study? \_\_\_\_\_**

16. In what months does the Law School confer degrees? \_\_\_\_\_

17. What is/are the application deadlines that the Law School would like to appear in the ABA Standard 509 Disclosure report?

18. Indicate the application fee for the 2018- 2019 academic year.

19. What is/are the financial aid deadlines that you would like to appear in the ABA Standard 509 Disclosure report?

20. Indicate the number of credit hours required to earn the J.D. degree.

21. Part-time Division

a. Does the Law School have a Part-time Division? Yes/No

If yes, has the Part-time Division received acquiescence from the Council?

b. Are students in the Part-Time Division permitted to transfer to the Full-Time Division?

c. Has the Part-time Division been operated in the last two academic years?

22. If the Law School does not have a Part-time Division that has received acquiescence from the Council, does the Law School permit students to take a reduced load? Yes/No

If yes, how many students took a reduced load in the most recently completed academic year? \_\_\_\_\_

## TUITION

23. State the annual tuition and fees, excluding summer session, for the 2018-2019 academic year required to be paid by each entering first-year student who takes the normal course load. Do not include fees that are optional (e.g., some athletic fees) or required of only some students.

*Complete the chart according to whether the Law School's tuition and fees are charged per semester or per credit.*

	Per Semester	Per credit
Full-Time Resident Student		
Full-Time Non-Resident Student		
Part-Time Resident Student		
Part-Time Non-Resident Student		
Other (specify _____)		

24. Does the law school have a tuition policy that guarantees all entering first-year students the same tuition rate throughout their enrollment?

## ETHNICITY INFORMATION

**25. Please indicate the IPEDS number used by your law school. (Note: If your law school is independent, but affiliated with a university, please report the IPEDS number specifically for your law school, not the university.)**

*Throughout the Annual Questionnaire, use the following definitions for race/ethnicity:*

***Hispanics of any race:*** A person of Cuban, Mexican, Puerto Rican, South or Central American or other Spanish culture or origin, regardless of race.

***American Indian or Alaska Native:*** A person having origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.

***Asian:*** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

***Black or African American:*** A person having origins in any of the black racial groups of Africa.

***Native Hawaiian or Other Pacific Islander:*** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

***Two or more races:*** The category used to report a non-Hispanic person who selects two or more of the other racial categories.

***Nonresident alien:*** A person who is not a citizen or national of the United States and who is in this country on a visa or temporary basis and does not have the right to remain indefinitely. Note: Nonresident aliens are to be reported separately in the places provided, rather than in any of the racial/ethnic categories described above.

***Race/Ethnicity Unknown:*** The category used to report persons whose race and ethnicity are not known.

***White:*** A person having origins in any of the original peoples of Europe, the Middle East or North Africa.