

# Memorandum

To: Dean Maureen O'Rourke, Chair  
Council of the Section of Legal Education and Admissions to the Bar

From: William Adams, Deputy Managing Director  
Becky Stretch, Accreditation Counsel

Date: February 2, 2018

Re: Overview of Revised Self Study

The office has continued to work with the Standards Review Committee and others on improving and streamlining the various templates and questionnaires used in the accreditation process.

A working group was created to review the Self Study Narrative questions. The group included Pamela Lysaght (chair, SRC, and former member of the AC), Paul George (current member of AC), and Ed Butterfoss (former chair of AC, former Council member, currently a staff member). All three have extensive experience as members and chairs of site teams. The group also included Deputy Managing Director Bill Adams, Accreditation Counsel Stephanie Giggetts, and Accreditation Counsel Becky Stretch.

Since introducing the self study using the template format, we have received numerous suggestions from chairs, site team members, members of the Accreditation Committee, and law schools. The revised Self Study narrative for 2018-2019 is designed to address several general areas.

I. Addition of specific questions to focus on schools that are seeking provisional or full approval. Questions 3 – 5 are new.

### 3. Schools Seeking Provisional Approval

Provide a thorough review of the Law School's feasibility study and reliable plan for coming into compliance with the Standards. Discuss the plan's projections for students (number and qualifications), financing the Law School operation, and the relationship between the two.

### 4. Provisionally Approved Law Schools

Discuss the Law School's progress toward reaching full compliance with each of the Standards. Include all matters called to the attention of the Law School in the Council's or Accreditation Committee's most recent decision letter.

### 5. Schools Seeking Full Approval

Discuss whether the Law School can demonstrate that it is in full compliance with each of the Standards. Include all matters called to the attention of the Law School in the Council's

or Accreditation Committee's most recent decision letter. Discuss any changes made in the Law School's reliable plan for reaching full compliance.

II. Rearrangement of questions to focus on important areas and to facilitate assignments to site team members. In the following areas, questions were group together under new headings to stress the significance of each area.

Non-Discrimination, Equality of Opportunity, Diversity and Inclusion

Rigor, Learning Outcomes, Assessments

Experiential Learning

III. Overlap in some of the questions. In the following areas, questions were regrouped to avoid duplication or overlap.

Academic Standards and Support

Curriculum

Library and Information Resources

Facilities

We would like to post the 2018-2019 Self Study as soon as possible so that schools with visits in the next academic year will have the updated version of the Self Study. We request approval to proceed with final editing and programming.