BYLAWS OF THE IOWA
ACCESS TO JUSTICE COMMISSION

ARTICLE I. MISSION

The mission of the Iowa Access to Justice Commission is to find solutions that will best serve Iowans who may encounter barriers to or difficulties with fully accessing Iowa's civil justice system.

ARTICLE II. MEMBERS

Section 1. Number and Appointment. The Commission shall have no less than seventeen and no more than thirty members, appointed by the Supreme Court of Iowa (subject to the exception set forth in Section 6 of this ARTICLE II).

Section 2. Qualifications. Members of the Commission shall be residents of the State of Iowa with a demonstrated interest in access to justice. It is desirable that the make-up of the Commission reflect gender, ethnic, geographic, and other diversity and include representatives from the judiciary, the Iowa State Bar Association, the legal services community, the business community, and the State's law schools, among others.

Section 3. Terms of Office. Terms of office shall be three years. In order to provide continuity in the membership of the Commission, the terms for which the Commission's initial members are appointed shall expire on the dates set forth below:

| September 30, 2019 | Anjie Shutts, Des Moines, vice chair
|                    | Diana Chavez-Diaz, Ainsworth
|                    | Marvin DeJear, Des Moines
|                    | Brian Farrell, Iowa City
|                    | Leslie Kilgannon, Davenport
|                    | Amy Kretkowski, Iowa City
|                    | Chris Luzzie, Iowa City
|                    | Honorable Kevin McKeever, Iowa City
|                    | Edwin "Charlie" Nichols, Des Moines |
Robert Oberbillig, Des Moines
Robert Perno, Cedar Rapids
Carol Phillips, Des Moines
Nicolle Schippers, Des Moines

September 30, 2018

Anthony Allen, Dubuque
Steven Bradford, Muscatine
Robert Denson, Ankeny
Philip Garland, Garner
Joel Greer, Marshalltown
Medha Johnson, Des Moines
Glennay Jundt, Council Bluffs
Leesa McNeill, Sioux City
Ann Naffier, Des Moines
Gerard Neugent, West Des Moines
Honorable Artis Reis, Des Moines
Elisabeth Reynolds, Osceola
Bruce Walker, Iowa City

September 30, 2017

Steve Eckley, Des Moines

Section 4. Resignation. Any member may resign by filing a written notice of resignation with the Secretary of the Commission; the resignation shall be effective on the date of filing unless an effective date subsequent to the date of filing is included in such notice.

Section 5. Involuntary Termination. Any member may be expelled by a two-thirds vote of all members of the Commission if such member (i) has failed to attend any meeting of the Commission or a Committee thereof for a period of twelve consecutive months or (ii) after appropriate hearing, has been found to have committed an act or acts that in the judgment of such two-thirds majority have made such member unfit for continued membership on the Commission. Any member who ceases to be a resident of Iowa shall be terminated as of the date he or she ceased to be an Iowa resident.

Section 6. Vacancies. The Supreme Court of Iowa may reappoint any member who has completed a term of office (subject to the limitation that members may serve only two consecutive terms) or may appoint a successor to such member. If any member dies, resigns, or
is removed, the Supreme Court of Iowa shall be notified of the resulting vacancy and shall have
the right to appoint a successor to serve the balance of such member's term. If no such
appointment of a successor is made within 60 days following written notification of such
vacancy to the Supreme Court of Iowa, the majority of a quorum of the Commission at a meeting
may reappoint or appoint a successor to such member.

ARTICLE III. MEETINGS

Section 1. Regular Meetings. The Commission shall hold regular meetings no less often
than quarterly at such dates, times and locations as the Commission shall determine.

Section 2. Special Meetings. Special meetings of the Commission may be called by or at
the request of the Chair or of any five or more Commission members. The person calling any
special meeting shall give no less than five days' prior notice stating the purpose of the meeting
by personal delivery, first class mail, electronic transmission or facsimile to the address of each
member as shown in the records of the Commission.

Section 3. Action and Quorum. The Commission may act through a majority of a
quorum of its members at a meeting. A quorum shall consist of a majority of the members of the
Commission in office at the date of such meeting. If a quorum is not present at a meeting, the
majority of the members at such meeting may adjourn the meeting to a specified date, time and
place as to which written notice shall be given in accordance with Section 2 of this ARTICLE
III. Proxy voting shall not be permitted at any meeting of the Commission.

Section 4. Attendance by Telephone. Members of the Commission may attend meetings
by telephone and shall in such case be counted in the determination of a quorum.

Section 5. Compensation. Members of the Commission shall serve without
compensation, but to the extent money is available may be reasonably reimbursed for travel and
other expenses actually incurred in the performance of their duties pursuant to Iowa Court Rules 22.16 through 22.21.

Section 6. Action by Unanimous Consent. Any action that may be taken at a meeting of members may be taken without a meeting through a consent in writing describing such action and executed by all members entitled to vote thereon.

Section 7. Waiver of Notice. Any member may waive notice of any meeting before, at, or after such meeting, and such waiver shall be deemed equivalent to the giving of such notice.

ARTICLE IV. OFFICERS

Section 1. Officers. The officers of the Commission shall be the Chair, Vice Chair, Secretary, and Assistant Secretary. The Commission may establish other offices from time to time.

Section 2. Appointment. The officers of the Commission shall be appointed by the Supreme Court of Iowa.

Section 3. Resignation, Removal and Replacement. Any officer may resign office by filing a written notice of resignation with the Assistant Secretary of the Commission which shall be effective on the date of filing unless an effective date subsequent to the date of filing is included in such notice.

Section 4. Chair. The Chair shall be the principal officer and spokesperson of the Commission, shall preside at all meetings of the Commission, and shall carry out such other duties as are authorized or assigned by the Supreme Court of Iowa and the members of the Commission.

Section 5. Vice Chair. The Vice Chair shall perform the duties and exercise the powers of the Chair when the Chair is absent or unable to act and shall carry out such other duties as are authorized or assigned by the Supreme Court of Iowa or by the members of the Commission.
Section 6. Secretary. The Secretary shall keep the minutes and other records of the Commission, give or cause to be given all necessary notices to members of the Commission or to third parties and, in general, perform all duties incident to the position of Secretary or assigned by the Chair.

Section 7. Assistant Secretary. The Assistant Secretary shall keep a register of current addresses, telephone and facsimile numbers and electronic mail addresses of Commission members and, in general, perform all duties assigned by the Secretary or the Chair.

ARTICLE V. COMMITTEES

Section 1. Committees. Committees of the Commission shall be appointed by the Commission at its first meeting after October 1st of each year.

Section 2. Committee Membership. Committees shall consist of a Chair, who shall be a member of the Commission, and other members who may include members and nonmembers of the Commission. The Commission may at any meeting appoint original, additional or replacement Committee members.

Section 3. Reports. Committees shall submit written reports of their activities and recommendations at such times as the Commission shall determine.

Section 4. Responsibilities of Committee Chairs. Committee Chairs shall schedule and preside at Committee meetings, prepare agendas for such meetings, assign duties as appropriate to Committee members, draft, or cause to be drafted, reports to the Commission, and, in general, carry out the responsibilities incident to effective functioning of each Committee. Committee Chairs may enlist the assistance of the Assistant Secretary of the Commission in scheduling and sending notices and reports.

ARTICLE VI. DISSOLUTION
The Commission’s existence may be terminated at any time by a notice in writing from the Supreme Court of Iowa. Such notice may, but is not required to, follow a recommendation by the Commission that it be dissolved or reconstituted in a different form.

ARTICLE VII. AMENDMENT

These Bylaws may be amended at any meeting of the Commission by affirmative vote of the Chair and two-thirds of all members of the Commission, provided that written notice shall have been given to all members no less than 10 days prior to such meeting, setting forth the text of the proposed amendment or amendments.

CERTIFICATE OF ADOPTION OF BYLAWS

I do hereby certify that the above stated Bylaws of the Iowa Access to Justice Commission were approved by the Commission members on Friday, November 18, 2016, and constitute a complete copy of the Bylaws of the Commission.

Secretary: Molly Kottmeyer

Molly Kottmeyer

Date: November 18, 2016