2008
MODEST MEANS SURVEY

American Bar Association
Standing Committee on
Lawyer Referral and Information Service
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1. Name of Modest Means/Reduced Fee Program:

2. City, State of Modest Means/Reduced Fee Program

3. Is the client charged any fee by the LRIS program?
   - Yes
   - No

4. What entity conducts the initial financial screening process of the client? If other, please specify.
   - Legal Services Program
   - LRIS Program
   - Referring Entity
   - Other

   (please specify)

5. Is there a standard financial guideline used for the client? (e.g. a percentage of the federal poverty guidelines)
   - Yes
   - No

   If Yes, please indicate the guidelines used
6. Please briefly describe the financial screening process of the clients. (5-7 sentences maximum). (When the survey is completed you will be taken to a page where you may send an email with additional documents including any standard forms used and documentation requested from the clients.)

7. What are the areas of law served by the Reduced Fee Program?

8. What fee arrangements/parameters are established for the attorneys on the panel? (e.g. maximum rates per hour)

9. What is the number of referrals made by the reduced fee program in the last year?

10. What is the number of attorneys on the reduced fee panel?

11. Is the percentage fee waived for cases referred through the modest means program?
   - Yes
   - No
   - Not Applicable (not applicable; no percentage fee exists for LRIS program)

12. Are there any other “perks” for attorneys that participate on the modest means panel?

13. What means are used to publicize the availability of reduced fee program to the public? e.g. Brochure distributed to public resource area, Courthouse Pamphlet Area, Legal Services programs
14. How would you rate the success of the program?
   - Good
   - Fair
   - Poor

15. Have there been any persistent problems or difficulties in operating the program?

16. Name of individual completing the questionnaire

17. E-mail address for individual completing the questionnaire

Done
# LRIS Modest Means Program Listing

<table>
<thead>
<tr>
<th>Name of Modest Means/Reduced Fee Program</th>
<th>City</th>
<th>Name</th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marin County Bar Association LRS Modest Means - Family Law</td>
<td>Marin County</td>
<td>Jan Salas</td>
<td><a href="mailto:jsalas@30nsp.org">jsalas@30nsp.org</a></td>
</tr>
<tr>
<td>Lawyer Referral And Information Service Of The Contra Costa County Bar Association Moderate Means Program</td>
<td>Martinez</td>
<td>Maria E. Navarrete</td>
<td><a href="mailto:mnavarrete@cccba.org">mnavarrete@cccba.org</a></td>
</tr>
<tr>
<td>Alameda County Bar Association LRS Modest Means</td>
<td>Oakland</td>
<td>Kalie Moore</td>
<td><a href="mailto:kalie@acbanet.org">kalie@acbanet.org</a></td>
</tr>
<tr>
<td>Orange County Bar Association Modest Means Program</td>
<td>Orange County</td>
<td>Dawn Miller</td>
<td><a href="mailto:dmiller@ocba.net">dmiller@ocba.net</a></td>
</tr>
<tr>
<td>Lawyer Referral &amp; Information Service of the San Diego County Bar Association</td>
<td>San Diego</td>
<td>Michelle Chavez</td>
<td><a href="mailto:mchavez@sdcba.org">mchavez@sdcba.org</a></td>
</tr>
<tr>
<td>Santa Clara County Bar Association Modest Means Program</td>
<td>San Jose</td>
<td>Chris Burdick</td>
<td><a href="mailto:chrisb@sccba.com">chrisb@sccba.com</a></td>
</tr>
<tr>
<td>Modest Means Program of the Ventura County Bar</td>
<td>Ventura</td>
<td>Alejandra Varela-Guerra</td>
<td><a href="mailto:alex@vcba.org">alex@vcba.org</a></td>
</tr>
</tbody>
</table>

### Connecticut

<table>
<thead>
<tr>
<th>Name of Modest Means/Reduced Fee Program</th>
<th>City</th>
<th>Name</th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Haven County Bar Association Modest Means Referral Program</td>
<td>New Haven</td>
<td>Martha Messier</td>
<td><a href="mailto:mmessier@newhavenbar.org">mmessier@newhavenbar.org</a></td>
</tr>
</tbody>
</table>

### Florida

<table>
<thead>
<tr>
<th>Name of Modest Means/Reduced Fee Program</th>
<th>City</th>
<th>Name</th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lee County Lawyer Referral Service</td>
<td>Fort Myers</td>
<td>Yvonne C. Pokorny</td>
<td><a href="mailto:lrs@leebar.org">lrs@leebar.org</a></td>
</tr>
<tr>
<td>Orange County Bar Association Modest Means Program</td>
<td>Orlando</td>
<td>Brant Bittner</td>
<td><a href="mailto:brantb@ocbanet.org">brantb@ocbanet.org</a></td>
</tr>
<tr>
<td>Name of Modest Means/Reduced Fee Program</td>
<td>City</td>
<td>Name</td>
<td>E-mail</td>
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<tr>
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<tr>
<td><strong>Georgia</strong></td>
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</tr>
<tr>
<td>Atlanta Bar Association Modest Means Program</td>
<td>Atlanta</td>
<td>Carla Brown</td>
<td><a href="mailto:cbrown@atlantabar.org">cbrown@atlantabar.org</a></td>
</tr>
<tr>
<td><strong>Hawaii</strong></td>
<td></td>
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</tr>
<tr>
<td>Hawaii State Bar Association Gap Group Program</td>
<td>Honolulu</td>
<td>Evelyn Gomez</td>
<td><a href="mailto:egomez@hsba.org">egomez@hsba.org</a></td>
</tr>
<tr>
<td><strong>Illinois</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>DuPage County Modest Means Program</td>
<td>Wheaton</td>
<td>Eric Delgado, LRS Administrator and Modest Means Program Liaison</td>
<td><a href="mailto:edelgado@dcba.org">edelgado@dcba.org</a></td>
</tr>
<tr>
<td><strong>Kentucky</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kentucky Lawyer Referral Service</td>
<td>Louisville</td>
<td>Deborah Dye, KLRS Director</td>
<td><a href="mailto:ddy@loubar.org">ddy@loubar.org</a></td>
</tr>
<tr>
<td><strong>Louisiana</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Orleans Bar Association LRS Modest Means</td>
<td>New Orleans</td>
<td>SarahJane E. Brady</td>
<td><a href="mailto:sbrady@neworleansbar.org">sbrady@neworleansbar.org</a></td>
</tr>
<tr>
<td><strong>Massachusetts</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>National Lawyers Guild Lawyer Referral Service</td>
<td>Boston</td>
<td>Caroline Lorenz, LRS Coordinator</td>
<td><a href="mailto:nlgmass@igc.org">nlgmass@igc.org</a></td>
</tr>
<tr>
<td>Essex County Bar Association Reduced-Fee Program</td>
<td>Salem</td>
<td>Pamela Surette</td>
<td><a href="mailto:p.surette@essexcountybar.org">p.surette@essexcountybar.org</a></td>
</tr>
<tr>
<td>Massachusetts Bar Association's LRS Reduced Fee Program</td>
<td>Statewide</td>
<td>Elizabeth O'Neil</td>
<td><a href="mailto:eoneil@massbar.org">eoneil@massbar.org</a></td>
</tr>
<tr>
<td>Worcester County Bar Association Reduced Fee Program</td>
<td>Worcester</td>
<td>Candice Staples</td>
<td>lrinfo@ worcestercountybar.org</td>
</tr>
</tbody>
</table>

LRIS Modest Means Program Listing
<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>Minnesota</strong></td>
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</tr>
<tr>
<td>Hennepin County Bar Association Low Fee Family Law Project</td>
<td>Minneapolis</td>
<td>Duane Stanley</td>
<td><a href="mailto:duane@hcba.org">duane@hcba.org</a></td>
</tr>
<tr>
<td><strong>New Hampshire</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lawyer Referral Service of the New Hampshire Bar Association Reduced Fee Program</td>
<td>Concord</td>
<td>Sheila Dion</td>
<td><a href="mailto:sdion@nhbar.org">sdion@nhbar.org</a></td>
</tr>
<tr>
<td><strong>New York</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Suffolk County Bar Association LRIS Modest Means Program</td>
<td>Hauppauge</td>
<td>Melissa McManaman</td>
<td><a href="mailto:lris@scba.org">lris@scba.org</a></td>
</tr>
<tr>
<td>New York City Bar Association Moderate Means Program</td>
<td>New York</td>
<td>Clara G. Schwabe</td>
<td><a href="mailto:cschwabe@nycbar.org">cschwabe@nycbar.org</a></td>
</tr>
<tr>
<td>Monroe County Bar Association Modest Means Program</td>
<td>Rochester</td>
<td>Mark Swail</td>
<td><a href="mailto:mswail@mcba.org">mswail@mcba.org</a></td>
</tr>
<tr>
<td><strong>Ohio</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cincinnati Bar Association/LRS Modest Means Program</td>
<td>Cincinnati</td>
<td>Michael Davis</td>
<td><a href="mailto:mjdavis@cincybar.org">mjdavis@cincybar.org</a></td>
</tr>
<tr>
<td>Pro Seniors, Inc.</td>
<td>Cincinnati</td>
<td>Mike Walters</td>
<td><a href="mailto:mwalters@proseniors.org">mwalters@proseniors.org</a></td>
</tr>
<tr>
<td><strong>Oregon</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oregon State Bar Modest Means Program</td>
<td>Statewide</td>
<td>George Wolff</td>
<td><a href="mailto:gwolff@osbar.org">gwolff@osbar.org</a></td>
</tr>
<tr>
<td><strong>Pennsylvania</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Allegheny County Bar Association LRS Modest Means Program</td>
<td>Allegheny County</td>
<td>Whitney E. Hughes, Esq. - ACBA LRS Director</td>
<td><a href="mailto:lrs@acba.org">lrs@acba.org</a></td>
</tr>
<tr>
<td>Dauphin County Bar Association Modest Means</td>
<td>Harrisburg</td>
<td>Sandy Ballard</td>
<td><a href="mailto:sandy@dcba-pa.org">sandy@dcba-pa.org</a></td>
</tr>
</tbody>
</table>

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<tbody>
<tr>
<td><strong>Texas</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Austin Bar Match Program</td>
<td>Austin</td>
<td>Jeannie Rollo</td>
<td><a href="mailto:jeannie@austinbar.org">jeannie@austinbar.org</a></td>
</tr>
<tr>
<td>Houston Lawyer Reduced Fee Program</td>
<td>Houston</td>
<td>Janet Diaz</td>
<td><a href="mailto:jdiaz@hlrs.org">jdiaz@hlrs.org</a></td>
</tr>
<tr>
<td><strong>Virginia</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alexandria Lawyer Referral Service</td>
<td>Alexandria</td>
<td>Sidoux Mitchell</td>
<td><a href="mailto:alexbar@alexandriabar.com">alexbar@alexandriabar.com</a></td>
</tr>
<tr>
<td>Arlington County Bar Association Lawyer Referral Service</td>
<td>Arlington</td>
<td>Barbara Head</td>
<td><a href="mailto:barbarahead@arlingtonbar.org">barbarahead@arlingtonbar.org</a></td>
</tr>
<tr>
<td><strong>Washington</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lewis County Bar Legal Aid</td>
<td>Chehalis</td>
<td>Larry Cook,</td>
<td><a href="mailto:lclegalaid@localaccess.com">lclegalaid@localaccess.com</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Executive Director</td>
<td></td>
</tr>
<tr>
<td>Clark County Bar Association Modest Means Panel</td>
<td>Vancouver</td>
<td>Diane J. Wheeler</td>
<td><a href="mailto:diane-ccba@qwestoffice.net">diane-ccba@qwestoffice.net</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Executive Director</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>CCBA</td>
<td></td>
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<tr>
<td><strong>Wisconsin</strong></td>
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</tr>
<tr>
<td>Modest Means Panel of the Milwaukee Bar Association</td>
<td>Milwaukee</td>
<td>Britt Bellinger</td>
<td><a href="mailto:bbellinger@milwbar.org">bbellinger@milwbar.org</a></td>
</tr>
<tr>
<td>State Bar of Wisconsin Reduced Fee Referral Service</td>
<td>Statewide</td>
<td>Patricia Ruppert</td>
<td><a href="mailto:pruppert@wisbar.org">pruppert@wisbar.org</a></td>
</tr>
</tbody>
</table>
## Standard Financial Guidelines Used for the Client

<table>
<thead>
<tr>
<th>Program:</th>
<th>City</th>
<th>Is client charged a fee by the LRIS?</th>
<th>Is there a Standard Financial Guideline?</th>
<th>Description of Guideline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marin County Bar Association LRS Modest Means - Family Law</td>
<td>Marin County</td>
<td>Yes</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Lawyer Referral And Information Service Of The Contra Costa County Bar Association Moderate Means Program</td>
<td>Martinez</td>
<td>Yes</td>
<td>Yes</td>
<td>Minimum income to qualify is $923/month for 1 person; up to $5,000/month for a 5 person household.</td>
</tr>
<tr>
<td>Alameda County Bar Association LRS Modest Means</td>
<td>Oakland</td>
<td>Yes</td>
<td>Yes</td>
<td>We help people who are at or below 125% of the federal government poverty income guidelines.</td>
</tr>
<tr>
<td>Orange County Bar Association Modest Means Program</td>
<td>Orange County</td>
<td>Yes</td>
<td>Yes</td>
<td>See specific program information.</td>
</tr>
<tr>
<td>Lawyer Referral &amp; Information Service of the San Diego County Bar Association</td>
<td>San Diego</td>
<td>No</td>
<td>Yes</td>
<td>Three times the federal poverty rate.</td>
</tr>
<tr>
<td>Santa Clara County Bar Association Modest Means Program</td>
<td>San Jose</td>
<td>No</td>
<td>Yes</td>
<td>Percentage of the federal poverty guidelines.</td>
</tr>
<tr>
<td>Modest Means Program of the Ventura County Bar</td>
<td>Ventura</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes, it is a financial guideline that it is above the federal poverty guidelines that we use for our pro-bono program.</td>
</tr>
<tr>
<td>Program:</td>
<td>City</td>
<td>Is client charged a fee by the LRIS?</td>
<td>Is there a Standard Financial Guideline?</td>
<td>Description of Guideline</td>
</tr>
<tr>
<td>-------------------------------</td>
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</tr>
<tr>
<td>Connecticut</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>New Haven County Bar Association Modest Means Referral Program</td>
<td>New Haven</td>
<td>Yes</td>
<td>Yes</td>
<td>250% of the federal poverty guidelines.</td>
</tr>
<tr>
<td>Florida</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lee County Lawyer Referral Service</td>
<td>Fort Myers</td>
<td>Yes</td>
<td>Yes</td>
<td>We also have a low fee panel that is based on gross yearly income and number of family members.</td>
</tr>
<tr>
<td>Orange County Bar Association Modest Means Program</td>
<td>Orlando</td>
<td>Yes</td>
<td>Yes</td>
<td>One-half the Florida median income as of May 2008</td>
</tr>
<tr>
<td>Georgia</td>
<td></td>
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</tr>
<tr>
<td>Atlanta Bar Association Modest Means Program</td>
<td>Atlanta</td>
<td>Yes</td>
<td>Yes</td>
<td>Up to 225% above the federal poverty guidelines.</td>
</tr>
<tr>
<td>Hawaii</td>
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<td></td>
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</tr>
<tr>
<td>Hawaii State Bar Association Gap Group Program</td>
<td>Honolulu</td>
<td>Yes</td>
<td>Yes</td>
<td>Federal Guidelines, used by our Local Legal Aid for providing services. Limit is 125% over the level for the household size.</td>
</tr>
<tr>
<td>Illinois</td>
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<tr>
<td>DuPage County Modest Means Program</td>
<td>Wheaton</td>
<td>Yes</td>
<td>Yes</td>
<td>Between 150%-225% of the federal poverty guidelines.</td>
</tr>
<tr>
<td>Program:</td>
<td>City</td>
<td>Is client charged a fee by the LRIS?</td>
<td>Is there a Standard Financial Guideline?</td>
<td>Description of Guideline</td>
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<tr>
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<tr>
<td>Kentucky</td>
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<tr>
<td>Kentucky Lawyer Referral Service</td>
<td>Louisville</td>
<td>No</td>
<td>Yes</td>
<td>125% of Federal Poverty Guidelines</td>
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<tr>
<td>Louisiana</td>
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<tr>
<td>New Orleans Bar Association LRS</td>
<td>New Orleans</td>
<td>No</td>
<td>Yes</td>
<td>Household Size/Total Annual Income 1 person = $12,500 2 people = $25,000 3 people = $37,500 4 people = $50,000</td>
</tr>
<tr>
<td>Modest Means</td>
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<td>Massachusetts</td>
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<td>National Lawyers Guild Lawyer</td>
<td>Boston</td>
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<tr>
<td>Referral Service</td>
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<tr>
<td>Essex County Bar Association</td>
<td>Salem</td>
<td>No</td>
<td>Yes</td>
<td>200% of the federal poverty guidelines</td>
</tr>
<tr>
<td>Reduced-Fee Program</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Massachusetts Bar Association's</td>
<td>Statewide</td>
<td>No</td>
<td>Yes</td>
<td>200% of the federal poverty guidelines.</td>
</tr>
<tr>
<td>LRS Reduced Fee Program</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Worcester County Bar Association</td>
<td>Worcester</td>
<td>No</td>
<td>Yes</td>
<td>175% - 225% of the federal poverty guidelines.</td>
</tr>
<tr>
<td>Program:</td>
<td>City</td>
<td>Is client charged a fee by the LRIS?</td>
<td>Is there a Standard Financial Guideline?</td>
<td>Description of Guideline</td>
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<tr>
<td><strong>Minnesota</strong></td>
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</tr>
<tr>
<td>Hennepin County Bar Association Low Fee</td>
<td>Minneapolis</td>
<td>Yes</td>
<td>Yes</td>
<td>We have a lower limit and upper limit of the FPG as our range for service (&gt;125% and &lt;250%). Those below the range should be served by legal services agencies. We try to reach the working poor who fall through the cracks by providing volunteers through our LRIS.</td>
</tr>
<tr>
<td>Family Law Project</td>
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<tr>
<td><strong>New Hampshire</strong></td>
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</tr>
<tr>
<td>Lawyer Referral Service of the New Hampshire</td>
<td>Concord</td>
<td>No</td>
<td>Yes</td>
<td>275% of federal poverty guidelines.</td>
</tr>
<tr>
<td>Bar Association Reduced Fee Program</td>
<td></td>
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<tr>
<td><strong>New York</strong></td>
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</tr>
<tr>
<td>Suffolk County Bar Association LRIS Modest</td>
<td>Hauppauge</td>
<td>Yes</td>
<td>Yes</td>
<td>By family size/annual income For 1, $25,424 2, $32,384 3, $39,344 4, $46,304 5, $53,264 6, $60,224 7, $67,184 8, $74,144</td>
</tr>
<tr>
<td>Means Program</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>New York City Bar Association Moderate</td>
<td>New York</td>
<td>No</td>
<td>Yes</td>
<td>200% of poverty guidelines for Consumer matters and 400% of poverty guidelines for small business</td>
</tr>
<tr>
<td>Means Program</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monroe County Bar Association Modest Means</td>
<td>Rochester</td>
<td>Yes</td>
<td>Yes</td>
<td>200% of the Area Median Income.</td>
</tr>
<tr>
<td>Program:</td>
<td>City</td>
<td>Is client charged a fee by the LRIS?</td>
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</tr>
<tr>
<td><strong>Ohio</strong></td>
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</tr>
<tr>
<td>Cincinnati Bar Association/LRS</td>
<td>Cincinnati</td>
<td>No</td>
<td>Yes</td>
<td>National Poverty Guidelines increase by 200%</td>
</tr>
<tr>
<td>Modest Means Program</td>
<td></td>
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</tr>
<tr>
<td>Pro Seniors, Inc.</td>
<td>Cincinnati</td>
<td>No</td>
<td>Yes</td>
<td>187.5% of federal poverty guidelines.</td>
</tr>
<tr>
<td><strong>Oregon</strong></td>
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</tr>
<tr>
<td>Oregon State Bar Modest Means Program</td>
<td>Statewide</td>
<td>No</td>
<td>Yes</td>
<td>Up to 200% of the annual Federal Poverty Guidelines and Asset Guidelines based upon those used by Legal Aid</td>
</tr>
<tr>
<td><strong>Pennsylvania</strong></td>
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<tr>
<td>Allegheny County Bar Association LRS</td>
<td>Allegheny County</td>
<td>Yes</td>
<td>Yes</td>
<td>200% of Federal Poverty Guidelines</td>
</tr>
<tr>
<td>Modest Means Program</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dauphin County Bar Association</td>
<td>Harrisburg</td>
<td>No</td>
<td>Yes</td>
<td>200% of federal poverty Guidelines.</td>
</tr>
<tr>
<td>Modest Means</td>
<td></td>
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<tr>
<td><strong>Texas</strong></td>
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</tr>
<tr>
<td>Austin Bar Match Program</td>
<td>Austin</td>
<td>Yes</td>
<td>Yes</td>
<td>250%</td>
</tr>
<tr>
<td>Houston Lawyer Reduced Fee Program</td>
<td>Houston</td>
<td>No</td>
<td></td>
<td>HLRS follows the Federal Poverty Threshold of 225%.</td>
</tr>
<tr>
<td>Program:</td>
<td>City</td>
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<tr>
<td><strong>Virginia</strong></td>
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</tr>
<tr>
<td>Alexandria Lawyer Referral Service</td>
<td>Alexandria</td>
<td>Yes</td>
<td>Yes</td>
<td>225% of federal poverty guidelines is the limit of the program.</td>
</tr>
<tr>
<td>Arlington County Bar Association</td>
<td>Arlington</td>
<td>No</td>
<td>No</td>
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<tr>
<td>Lawyer Referral Service</td>
<td></td>
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<tr>
<td><strong>Washington</strong></td>
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<tr>
<td>Lewis County Bar Legal Aid</td>
<td>Chehalis</td>
<td>Yes</td>
<td>Yes</td>
<td>Up to 200% of Federal Poverty sliding fee scale</td>
</tr>
<tr>
<td>Clark County Bar Association</td>
<td>Vancouver</td>
<td>No</td>
<td>Yes</td>
<td>Between 125% and 200% of the federal poverty guidelines.</td>
</tr>
<tr>
<td>Modest Means Panel</td>
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<tr>
<td><strong>Wisconsin</strong></td>
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<tr>
<td>Modest Means Panel of the</td>
<td>Milwaukee</td>
<td>No</td>
<td>Yes</td>
<td>Any type of public assistance qualifies.</td>
</tr>
<tr>
<td>Milwaukee Bar Association</td>
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</tr>
<tr>
<td>State Bar of Wisconsin Reduced</td>
<td>Statewide</td>
<td>No</td>
<td>Yes</td>
<td>125 - 200 % of Federal Poverty Guidelines</td>
</tr>
<tr>
<td>Fee Referral Service</td>
<td></td>
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</table>
## Description of the Financial Screening Process

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<thead>
<tr>
<th>Program</th>
<th>City</th>
<th>Who Screens?</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Marin County Bar Association LRS Modest Means - Family Law</td>
<td>Marin County</td>
<td>Other</td>
<td>The attorney who consults with the client conducts the financial screening based on household income.</td>
</tr>
<tr>
<td>Lawyer Referral And Information Service Of The Contra Costa County Bar Association Moderate Means Program</td>
<td>Martinez</td>
<td>LRIS Program</td>
<td>Application, description of program, eligibility, applicant must provide 6 weeks of pay stubs.</td>
</tr>
<tr>
<td>Alameda County Bar Association LRS Modest Means</td>
<td>Oakland</td>
<td>LRIS Program</td>
<td>We ask for their household gross monthly income.</td>
</tr>
<tr>
<td>Orange County Bar Association Modest Means Program</td>
<td>Orange County</td>
<td>LRIS Program</td>
<td>See specific program information.</td>
</tr>
<tr>
<td>Lawyer Referral &amp; Information Service of the San Diego County Bar Association Modest Means Program</td>
<td>San Diego</td>
<td>LRIS Program</td>
<td>We interview the client to see if they qualify for the Modest Means Program via Federal Income Guidelines, this includes income such as child support, disability, unemployment and social security. We also take liquid assets into account. Clients are required to provide their last three pay stubs, last 3 months bank statements, tax return (if self-employed), and verification of real property equity.</td>
</tr>
<tr>
<td>Program</td>
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</tr>
<tr>
<td>Santa Clara County Bar Association Modest</td>
<td>San Jose</td>
<td>LRIS Program</td>
<td>LRIS appointment secretary screens all calls to the LRIS by advising the caller about the modest means panel. The client can then elect to be screened for qualification to the program. The LRIS appointment secretary leads the caller through a set of financial questions and then if the caller qualifies sets up an appointment with the modest means attorney.</td>
</tr>
<tr>
<td>Means Program</td>
<td></td>
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</tr>
<tr>
<td>Modest Means Program of the Ventura County Bar</td>
<td>Ventura</td>
<td>LRIS Program</td>
<td>We take an initial intake over the phone to see if the applicant qualifies. If the applicant does qualify, we send out an application via mail that the applicant returns completed back to our office, along with the $25 administrative fee. Once the application and the administrative fee is received by our office, we set up a 30 minute consultation with a participating Modest Means attorney.</td>
</tr>
</tbody>
</table>

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</tr>
</thead>
<tbody>
<tr>
<td>Connecticut Modest Means Referral Program</td>
<td>New Haven</td>
<td>Referring Entity</td>
<td>In addition to income, the available liquid and non-liquid assets of all persons who are resident members of the applicant’s family unit shall be considered in determining eligibility. The value of such assets, after exclusions, shall be one of the factors utilized in determining the eligibility of applicants under the maximum income level. Available assets which do not exceed the asset ceilings need not be considered. The Modest Means Program liquid asset ceiling is $3,500 for an individual and an additional $900 for each additional family member, to a maximum of five additional family members. Examples of liquid assets to be considered are cash, stocks, bonds, bank accounts and other money on deposit (certificates of deposit, IRA’s, retirement accounts, money market certificates), annuities, treasury bills, and other commercial paper. The Modest Means Program non-liquid asset ceiling is $15,000/household.</td>
</tr>
<tr>
<td>Florida</td>
<td>Fort Myers</td>
<td>Other</td>
<td>We take the client’s name, phone number, address, reason why they need an attorney and fax the information to an attorney. We then send the client a letter with the attorney’s name and address with a phone number. We also verbally give them all of the attorney’s information so they can call and schedule an appointment.</td>
</tr>
<tr>
<td>Program</td>
<td>City</td>
<td>Who Screens?</td>
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</tr>
<tr>
<td>Orange County Bar Association Modest Means Program</td>
<td>Orlando</td>
<td>LRIS Program</td>
<td>Clients need to show proof of income (weekly, monthly, or annual) by producing a W-4 and a pay stub for verification.</td>
</tr>
<tr>
<td>Georgia</td>
<td>Atlanta</td>
<td>LRIS Program</td>
<td>Client must provide check stubs or tax returns.</td>
</tr>
<tr>
<td>Georgia</td>
<td>Atlanta</td>
<td>Referring Entity</td>
<td>Income, living arrangements, pay stubs, and other documentation.</td>
</tr>
<tr>
<td>Hawaii State Bar Association Gap Group Program</td>
<td>Honolulu</td>
<td>Volunteer Legal Services, <a href="http://www.vlsh.org">http://www.vlsh.org</a>, does the screening. There are times when calls do come to the LRIS Hawaii and we may take the client but that doesn't happen very often.</td>
<td></td>
</tr>
<tr>
<td>Illinois</td>
<td>Wheaton</td>
<td>Legal Services Program</td>
<td>Clients are screened through our local legal aid service, their financial screening involves checking income, bank accounts and any other assets. The clients are asked to provide recent check stubs, recent tax documents and information about monthly cost of living expenses.</td>
</tr>
<tr>
<td>Program</td>
<td>City</td>
<td>Who Screens?</td>
<td>Process</td>
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</tr>
<tr>
<td>Kentucky</td>
<td>Louisville</td>
<td>LRIS Program</td>
<td>We ask a few questions: 1) How many in household? 2) What is the weekly, monthly or yearly income for the household? We then tell clients that if they qualify based on that information, the attorney referred may ask for documentation before accepting them at reduced fee.</td>
</tr>
<tr>
<td>New Orleans Bar Association LRS Modest Means</td>
<td>New Orleans</td>
<td>LRIS Program</td>
<td>The initial screening is based on asking the clients their household size and then asking them what is their annual income. If they qualify, we refer them to participating attorneys, who are then able to further screen the clients.</td>
</tr>
<tr>
<td>National Lawyers Guild Lawyer Referral Service</td>
<td>Boston</td>
<td>LRIS Program</td>
<td>We do not do financial screening. Fees are arranged between the client and attorney.</td>
</tr>
<tr>
<td>Essex County Bar Association Reduced-Fee Program</td>
<td>Salem</td>
<td>LRIS Program</td>
<td>Screening is done over the phone with validation from attorney. It is based on total gross income, disability, and child support. Income cannot exceed the amount listed for number of family members.</td>
</tr>
<tr>
<td>Program</td>
<td>City</td>
<td>Who Screens?</td>
<td>Process</td>
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</tr>
<tr>
<td>Massachusetts Bar Association's LRS Reduced Fee Program</td>
<td>Statewide</td>
<td>LRIS Program</td>
<td>When a caller contacts the LRS, the LRS representative will determine if attorney fees will be a problem. If they state that they will be a problem, the representative will ask what the total household income is before taxes either yearly, monthly or weekly. At that point, the representative will look at our chart and see if they are eligible. Our chart has the exact 200% guideline and also 10% on each side of that amount. If the person is eligible, we tell them that the actual decision is made by the attorney once he/she looks more into their financial background - that our role is to do a preliminary screening. If the attorney agrees that it's a reduced fee matter, then the attorney will charge no more than $75 per hour.</td>
</tr>
<tr>
<td>Worcester County Bar Association Reduced Fee Program</td>
<td>Worcester</td>
<td>LRIS Program</td>
<td>Clients contact the office and are screened over the phone to see if they may qualify. All income that comes into the home is considered, support, alimony, rental income, etc. If their income falls in the guidelines, an application is sent to them. They return the application with verification of all income. If they qualify, they are referred to an attorney through the program.</td>
</tr>
<tr>
<td>Minnesota</td>
<td></td>
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</tr>
<tr>
<td>Hennepin County Bar Association Low Fee Family Law Project</td>
<td>Minneapolis</td>
<td>LRIS Program</td>
<td>We use a spreadsheet form that makes calculations based on answers to questions on income, assets, number in household, child support paid, etc. It gives the first judgment of whether the caller qualifies. More discreet judgments are made if it is a &quot;close call.&quot;</td>
</tr>
<tr>
<td>Program</td>
<td>City</td>
<td>Who Screens?</td>
<td>Process</td>
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</tr>
<tr>
<td>New Hampshire</td>
<td>Concord</td>
<td>LRIS Program</td>
<td>Client may apply on-line or on the phone. Questions are asked to determine gross household income and household size. If the client's legal matter is not fee generating, they will be referred if his/her income and household size is within the guidelines.</td>
</tr>
<tr>
<td>New York</td>
<td>Hauppauge</td>
<td>Legal Services Program</td>
<td>Basic contact information, total household gross income (amount &amp; source), action requested and grounds.</td>
</tr>
<tr>
<td>New York City Bar Association</td>
<td>New York</td>
<td>Other</td>
<td>Client meets with a volunteer lawyer and completes an application which is returned to LRS for review</td>
</tr>
<tr>
<td>New York City Bar Association</td>
<td>Monroe County Bar Association</td>
<td>Rochester LRIS Program</td>
<td>LRS Administrator asks them how much they make and if they can prove it by tax returns or other means.</td>
</tr>
<tr>
<td>New York City Bar Association</td>
<td>Cincinnati</td>
<td>LRIS Program</td>
<td>Client is asked household income and number of dependents. That information is compared to income chart. If fall within the guidelines, they qualify.</td>
</tr>
<tr>
<td>Pro Seniors, Inc.</td>
<td>Cincinnati</td>
<td>LRIS Program</td>
<td>Intake screener asks for income.</td>
</tr>
</tbody>
</table>

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</thead>
<tbody>
<tr>
<td><strong>Oregon</strong></td>
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<td></td>
<td>To qualify for the Modest Means Program, the applicant must submit a completed application via mail or fax. Applications are evaluated and the applicant is contacted within one business day of receipt of the application. Applicants must meet the requirements under both income and asset qualification tests, which include income and assets for the entire household. As defined under the Federal Poverty Guidelines, “Household” includes all persons living with applicant, regardless of whether they are related by blood or marriage. The income qualification level is 200% of the annual Federal Poverty Guidelines (the 125% level is the qualification for Legal Aid in Oregon). For assets, the applicant must satisfy both liquid and non-liquid asset tests. LRIS staff has discretion for applicants who are close to meeting the requirements.</td>
</tr>
<tr>
<td>Oregon State Bar Modest Means Program</td>
<td>Statewide</td>
<td>LRIS Program</td>
<td></td>
</tr>
<tr>
<td><strong>Pennsylvania</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Allegheny County Bar Association LRS Modest Means Program</td>
<td>Allegheny County</td>
<td>LRIS Program</td>
<td>Client is simply asked how many people are in the household and what their income is before taxes - assets are not included. They also agree that if they misrepresent their income to the LRS staff and this is discovered when they meet with the attorney, the attorney is free to charge their regular rates.</td>
</tr>
<tr>
<td><strong>Texas</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Austin Bar Match Program</td>
<td>Austin</td>
<td>LRIS Program</td>
<td>We screen for wages earned in the household and for additional assets. The lawyers' offices are encouraged to screen further.</td>
</tr>
</tbody>
</table>

**Description of the Financial Screening Process**
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<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>Houston Lawyer Reduced Fee Program</td>
<td>Houston</td>
<td>LRIS Program</td>
<td>After initial phone screening, the potential client comes into the HLRS office, completes a two-page application, shows proof of income and provides detailed information on financial circumstances and case information.</td>
</tr>
<tr>
<td>Virginia</td>
<td></td>
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</tr>
<tr>
<td>Alexandria Lawyer Referral Service</td>
<td>Alexandria</td>
<td>Other Legal Services</td>
<td>We ask for information on last year's taxes, if they have large medical expenses or a child with special needs, the number of people supported, if they have assets such as a house but not a vehicle, their age or disability.</td>
</tr>
<tr>
<td>Arlington County Bar Association Lawyer Referral Service</td>
<td>Arlington</td>
<td>LRIS Program</td>
<td>Clients are referred to an attorney with expertise in the type of law the client needs (e.g. family law). First consultation (1/2 hour) is $50.00 &amp; after that, if the attorney is retained, the fees are between attorney &amp; client.</td>
</tr>
<tr>
<td>Washington</td>
<td></td>
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</tr>
<tr>
<td>Lewis County Bar Legal Aid</td>
<td>Chehalis</td>
<td>Legal Services Program</td>
<td>Matrix of Federal Poverty Guideline by % up to 200% along with # in household. Verification of current gross monthly income.</td>
</tr>
<tr>
<td>Clark County Bar Association Modest Means Panel</td>
<td>Vancouver</td>
<td>Other Clark County Bar Association</td>
<td>CCBA staff verifies that the client falls within the income and asset guidelines and contacts them with a panel attorney.</td>
</tr>
<tr>
<td>Program</td>
<td>City</td>
<td>Who Screens?</td>
<td>Process</td>
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</tr>
<tr>
<td>Wisconsin</td>
<td>Milwaukee</td>
<td>LRIS Program</td>
<td>When a person calls the standard LRIS mainline and tells the interviewer that they cannot pay standard private attorney fees, the caller is then asked if they are on any type of public assistance. If they say yes, they are asked to identify it, when it started, and how much they receive. They are then referred to a modest means attorney.</td>
</tr>
<tr>
<td>State Bar of Wisconsin Reduced Fee Referral Service</td>
<td>Statewide</td>
<td>LRIS Program</td>
<td>Clients must submit an application with supporting financial documentation.</td>
</tr>
</tbody>
</table>
# Description of Fee Arrangements/Parameters for Attorneys and Attorney Benefits

<table>
<thead>
<tr>
<th>Program</th>
<th>City</th>
<th>Fee Arrangement</th>
<th>Benefits for attorneys</th>
<th>Is percentage fee waived?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marin County Bar Association LRS Modest Means - Family Law</td>
<td>Marin County</td>
<td>The attorney makes the fee arrangements directly with the client.</td>
<td></td>
<td>Yes</td>
</tr>
<tr>
<td>Lawyer Referral And Information Service Of The Contra Costa County Bar Association Moderate Means Program</td>
<td>Martinez</td>
<td>$40 - $125 based on hourly rate.</td>
<td>N/A</td>
<td>No</td>
</tr>
<tr>
<td>Alameda County Bar Association LRS Modest Means</td>
<td>Oakland</td>
<td>Half of his or her normal hourly rate</td>
<td>They only have to pay 5% instead of the usual 15%.</td>
<td>No</td>
</tr>
<tr>
<td>Orange County Bar Association Modest Means Program</td>
<td>Orange County</td>
<td>attached</td>
<td></td>
<td>Yes</td>
</tr>
<tr>
<td>Lawyer Referral &amp; Information Service of the San Diego County Bar Association</td>
<td>San Diego</td>
<td>$1,000 retainer and $75 per hour</td>
<td>Experience &amp; we have attorney mentors to assist attorneys.</td>
<td>Yes</td>
</tr>
<tr>
<td>Santa Clara County Bar Association Modest Means Program</td>
<td>San Jose</td>
<td>Generally about half the normal hourly rate charged by practitioners in that area of law.</td>
<td>No.</td>
<td>Yes</td>
</tr>
<tr>
<td>Program</td>
<td>City</td>
<td>Fee Arrangement</td>
<td>Benefits for attorneys</td>
<td>Is percentage fee waived?</td>
</tr>
<tr>
<td>------------------------------------------</td>
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</tr>
<tr>
<td>Modest Means Program of the Ventura County Bar</td>
<td>Ventura</td>
<td>We tell attorneys to give the applicants a reduced rate, but a set discount is not specified.</td>
<td>No</td>
<td>Not Applicable</td>
</tr>
<tr>
<td><strong>Connecticut</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Haven County Bar Association Modest Means Referral Program</td>
<td>New Haven</td>
<td>$500 retainer - $60 per hour</td>
<td>An opportunity to expand their client base</td>
<td>Yes</td>
</tr>
<tr>
<td><strong>Florida</strong></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Lee County Lawyer Referral Service</td>
<td>Fort Myers</td>
<td>It is half of the attorney’s normal rates.</td>
<td>None known.</td>
<td>Yes</td>
</tr>
<tr>
<td>Orange County Bar Association Modest Means Program</td>
<td>Orlando</td>
<td>Bankruptcy, Family Law/Domestic Relations and Wills, the client pays a $850 retainer for 8.5 hours. Landlord-Tenant, the client pays $350 retainer for 3.5 hrs.</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td><strong>Georgia</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Atlanta Bar Association Modest Means Program</td>
<td>Atlanta</td>
<td>$600 maximum retainer; $75/hr maximum rate per hour</td>
<td>No attorney fee to join this panel.</td>
<td>Yes</td>
</tr>
<tr>
<td><strong>Hawaii</strong></td>
<td></td>
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</tr>
<tr>
<td>Hawaii State Bar Association Gap Group Program</td>
<td>Honolulu</td>
<td>Half of the going rate, (used to be $50 an hour) it is currently $100 an hour.</td>
<td></td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Program</td>
<td>City</td>
<td>Fee Arrangement</td>
<td>Benefits for attorneys</td>
<td>Is percentage fee waived?</td>
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</tr>
<tr>
<td>Illinois</td>
<td></td>
<td></td>
<td>If members agree to charge on an hourly basis only, then members in MMP agree to reduce fees by at least 33% of normal rate. Members that choose to charge a reduced retainer are to charge no more than 50% of their standard retainer. Members in MMP agree to take payments above and beyond retainer in installments over a reasonable amount of time.</td>
<td>None at this time. Looking into offering a free CLE for criminal law due to budget cuts with the Public Defenders Office.</td>
</tr>
<tr>
<td>Kentucky</td>
<td></td>
<td></td>
<td>We do not have any fixed rates applied to attorney fees. They agree to reduce their fee by 50%.</td>
<td>None</td>
</tr>
<tr>
<td>Louisiana</td>
<td></td>
<td></td>
<td>Attorneys can charge no more then $50/hour. No set minimum or maximum for retainer fees.</td>
<td>There is no charge for joining the panel.</td>
</tr>
</tbody>
</table>

**Description of Fee Arrangements/Parameters for Attorneys and Attorney Benefit**
<table>
<thead>
<tr>
<th>Program</th>
<th>City</th>
<th>Fee Arrangement</th>
<th>Benefits for attorneys</th>
<th>Is percentage fee waived?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Massachusetts</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>National Lawyers Guild Lawyer Referral Service</td>
<td>Boston</td>
<td>Attorneys set their own rates on a case by case basis, taking into account the client's financial situation. NLG-LRS encourages attorneys to offer reduced rates to lower-income clients, based on their caseload and their discretion.</td>
<td>No, just referrals.</td>
<td>No</td>
</tr>
<tr>
<td>Essex County Bar Association Reduced-Fee Program</td>
<td>Salem</td>
<td>$75 maximum per hour.</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>Massachusetts Bar Association's LRS Reduced Fee Program</td>
<td>Statewide</td>
<td>$75 per hour. Retainers must also be established based on the $75 per hour.</td>
<td>The referrals that they receive from the reduced fee panel does not affect the rotation of their regular fee referrals.</td>
<td>Yes</td>
</tr>
<tr>
<td>Worcester County Bar Association Reduced Fee Program</td>
<td>Worcester</td>
<td>$75 per hour maximum</td>
<td></td>
<td>Yes</td>
</tr>
<tr>
<td>Minnesota</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hennepin County Bar Association Low Fee Family Law Project</td>
<td>Minneapolis</td>
<td>Retainer of $500 and $55 per hour.</td>
<td>Exuberant Thank You's. No other perks.</td>
<td>Yes</td>
</tr>
<tr>
<td>Program</td>
<td>City</td>
<td>Fee Arrangement</td>
<td>Benefits for attorneys</td>
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</tr>
<tr>
<td><strong>New Hampshire</strong></td>
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</tr>
<tr>
<td>Lawyer Referral Service of the New Hampshire Bar Association Reduced Fee Program</td>
<td>Concord</td>
<td>The hourly rate is capped at $80 per hour.</td>
<td>Coupons for discounts on CLE programs. If they agree to take cases in an under-served county, in addition to his/her own, they will also receive full fee cases from that county without additional fees.</td>
<td>Yes</td>
</tr>
<tr>
<td><strong>New York</strong></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Suffolk County Bar Association LRIS Modest Means Program</td>
<td>Hauppauge</td>
<td>$25 fee for the first half hour consultation. $1,000 for up to ten hours of work and $100 per hour thereafter.</td>
<td>No.</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>New York City Bar Association Moderate Means Program</td>
<td>New York</td>
<td>For Consumer matters: no consult fee and $75/hour. For Small Business: varies from case to case.</td>
<td>None</td>
<td>No</td>
</tr>
<tr>
<td>Monroe County Bar Association Modest Means Program</td>
<td>Rochester</td>
<td>There are none; the attorney's agree to reduce their rates as they see fit according to the clients needs.</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td><strong>Ohio</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cincinnati Bar Association/LRS Modest Means Program</td>
<td>Cincinnati</td>
<td>Client must come up with set retainer fee before attorney will see them.</td>
<td>Panel is free to LRS Members.</td>
<td>Yes</td>
</tr>
<tr>
<td>Program</td>
<td>City</td>
<td>Fee Arrangement</td>
<td>Benefits for attorneys</td>
<td>Is percentage fee waived?</td>
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</tr>
<tr>
<td>Pro Seniors, Inc.</td>
<td>Cincinnati</td>
<td>Some referral categories (e.g., wills and power of attorney) are flat fees. Other categories are a set hourly rate (generally $70/hour).</td>
<td>Free consultation with our legal department for legal questions. Unlimited supply (upon request) of Pro Seniors pamphlets and other materials.</td>
<td>Yes</td>
</tr>
<tr>
<td>Oregon State Bar Modest Means Program</td>
<td>Statewide</td>
<td>Modest Means panelist attorneys agree to provide qualified applicants with an initial consultation for no more than $35 (or free, at the attorney’s discretion); a reduced hourly rate not to exceed $60 per hour; and a reduced retainer deposit.</td>
<td>There are no established perks at present. Recognition gifts for all participants, and an awards presentation at the annual Pro Bono Fair are being planned for the 2009 program year.</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Allegheny County Bar Association LRS Modest Means Program</td>
<td>Allegheny County</td>
<td>Flat Fee for support conference/hearing ($300), Custody Conciliation ($250), PFA Hearing ($250), Uncontested Divorce w/ no Property Claims ($250), Bankruptcy ($500 + filing fees), ARD Eligible DUI ($500), Simple Will ($450), Living Will ($25), Power of Attorney ($25). Reduced Hourly Rate ($60/hr) for all other divorces.</td>
<td>We reduce the LRS panel membership fee by $25 for those who participate in the Modest Means Panel.</td>
<td>No</td>
</tr>
<tr>
<td><strong>Program</strong></td>
<td><strong>City</strong></td>
<td><strong>Fee Arrangement</strong></td>
<td><strong>Benefits for attorneys</strong></td>
<td><strong>Is percentage fee waived?</strong></td>
</tr>
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</tr>
<tr>
<td>Dauphin County Bar Association Modest Means</td>
<td>Harrisburg</td>
<td>$50/hour.</td>
<td>$95 registration fee is waived</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Texas</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Austin Bar Match Program</td>
<td>Austin</td>
<td>$20 for a thirty minute consultation (sent back to the referral service), $60 hourly rate with a reduced retainer if applicable</td>
<td>If they take Match referrals only, member dues are waived for the first year and LRIS covers malpractice insurance.</td>
<td>Yes</td>
</tr>
<tr>
<td>Houston Lawyer Reduced Fee Program</td>
<td>Houston</td>
<td>The attorney must reduce normal fees by 25% and be willing to set up payment plans for clients.</td>
<td>Satisfaction of providing public service!</td>
<td>Yes</td>
</tr>
<tr>
<td>Virginia</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alexandria Lawyer Referral Service</td>
<td>Alexandria</td>
<td>A maximum hourly fee of $75 per hour but the client is required to provide a 5 or 10 hour retainer up front depending on the type of case.</td>
<td>They do not get moved out of rotation for a regular fee case. And my heartfelt gratitude.</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Arlington County Bar Association Lawyer Referral Service</td>
<td>Arlington</td>
<td>First appointment of $50 remitted back to LRS.</td>
<td>no</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Washington</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lewis County Bar Legal Aid</td>
<td>Chehalis</td>
<td>No fees are charged by participating attorneys.</td>
<td>Not really - just our &quot;love&quot;</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Program</td>
<td>City</td>
<td>Fee Arrangement</td>
<td>Benefits for attorneys</td>
<td>Is percentage fee waived?</td>
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</tr>
<tr>
<td>Clark County Bar Association Modest Means Panel</td>
<td>Vancouver</td>
<td>$75 per hour - Attorneys can request a moderate retainer.</td>
<td>Just knowing that they are assisting clients that cannot afford an attorney although they do not qualify for free legal services.</td>
<td>Not Applicable</td>
</tr>
<tr>
<td><strong>Wisconsin</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Modest Means Panel of the Milwaukee Bar Association</td>
<td>Milwaukee</td>
<td>No set fees; about 1/4 of standard private fees. Equal to public defender rates.</td>
<td>There is no fee to join the panel.</td>
<td>No</td>
</tr>
<tr>
<td>State Bar of Wisconsin Reduced Fee Referral Service</td>
<td>Statewide</td>
<td>Reduced fees, no set rates.</td>
<td>Insurance through pro bono policy.</td>
<td>Yes</td>
</tr>
</tbody>
</table>
## Areas of Law Served by the Reduced Fee Program

<table>
<thead>
<tr>
<th>Program</th>
<th>City</th>
<th>Areas Served</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>California</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marin County Bar Association LRS Modest Means - Family Law</td>
<td>Marin County</td>
<td>Family Law only.</td>
</tr>
<tr>
<td>Lawyer Referral And Information Service Of The Contra Costa County Bar Association Moderate Means Program</td>
<td>Martinez</td>
<td>Family Law</td>
</tr>
<tr>
<td>Alameda County Bar Association LRS Modest Means</td>
<td>Oakland</td>
<td>Criminal, Family, Debt Collection</td>
</tr>
<tr>
<td>Orange County Bar Association Modest Means Program</td>
<td>Orange County</td>
<td>Bankruptcy, Consumer, Elder, Family, Housing, and Immigration</td>
</tr>
<tr>
<td>Lawyer Referral &amp; Information Service of the San Diego County Bar Association</td>
<td>San Diego</td>
<td>Family Law</td>
</tr>
<tr>
<td>Santa Clara County Bar Association Modest Means Program</td>
<td>San Jose</td>
<td>Family, criminal and consumer.</td>
</tr>
<tr>
<td>Modest Means Program of the Ventura County Bar</td>
<td>Ventura</td>
<td>Family Law only.</td>
</tr>
<tr>
<td><strong>Connecticut</strong></td>
<td></td>
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</tr>
<tr>
<td><strong>Florida</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lee County Lawyer Referral Service</td>
<td>Fort Myers</td>
<td>All panels. Civil, marital and family are the most popular.</td>
</tr>
<tr>
<td>Orange County Bar Association Modest Means Program</td>
<td>Orlando</td>
<td>Bankruptcy, Family Law/Domestic Relations, Landlord/Tenant and Wills.</td>
</tr>
<tr>
<td><strong>Program</strong></td>
<td><strong>City</strong></td>
<td><strong>Areas Served</strong></td>
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</tr>
<tr>
<td><strong>Georgia</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Atlanta Bar Association Modest Means Program</td>
<td>Atlanta</td>
<td>Chapter 7 bankruptcy, living/simple wills, power of attorney, uncontested divorce, deed transfer, name change, landlord/tenant and consumer law.</td>
</tr>
<tr>
<td><strong>Hawaii</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hawaii State Bar Association Gap Group Program</td>
<td>Honolulu</td>
<td>Domestic, Bankruptcy and Collections.</td>
</tr>
<tr>
<td><strong>Illinois</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DuPage County Modest Means Program</td>
<td>Wheaton</td>
<td>Family Law, Guardianship, Estate, Trusts &amp; Wills Law and Bankruptcy.</td>
</tr>
<tr>
<td><strong>Kentucky</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kentucky Lawyer Referral Service</td>
<td>Louisville</td>
<td>Any area that the attorney would request a retainer fee or charge by hourly rate. Reduced fee is not applicable for any contingency fee cases.</td>
</tr>
<tr>
<td><strong>Louisiana</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Massachusetts</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>National Lawyers Guild Lawyer Referral Service</td>
<td>Boston</td>
<td>Our attorneys practice bankruptcy, criminal defense, personal injury, family, discrimination, rights, immigration, accidents, tenants, employment, disability, and other areas of law.</td>
</tr>
<tr>
<td>Essex County Bar Association Reduced-Fee Program</td>
<td>Salem</td>
<td>All but contingency type cases.</td>
</tr>
<tr>
<td>Massachusetts Bar Association’s LRS Reduced Fee Program</td>
<td>Statewide</td>
<td>For the most part all areas of law that aren't considered fee generating. For example, tort referrals.</td>
</tr>
</tbody>
</table>

**Areas of Law Served by the Reduced Fee Program**
<table>
<thead>
<tr>
<th>Program</th>
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<tbody>
<tr>
<td><strong>Minnesota</strong></td>
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</tr>
<tr>
<td>Hennepin County Bar Association Low Fee</td>
<td>Minneapolis</td>
<td>Family</td>
</tr>
<tr>
<td>Family Law Project</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>New Hampshire</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lawyer Referral Service of the New Hampshire</td>
<td>Concord</td>
<td>Any non-fee generating case where the client is not entitled to court</td>
</tr>
<tr>
<td>Bar Association Reduced Fee Program</td>
<td></td>
<td>appointed counsel or other free services.</td>
</tr>
<tr>
<td><strong>New York</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Suffolk County Bar Association LRIS Modest</td>
<td>Hauppauge</td>
<td>Matrimonial &amp; family law.</td>
</tr>
<tr>
<td>Means Program</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New York City Bar Association Moderate</td>
<td>New York</td>
<td>No asset Bankruptcy; Uncontested Divorce: Small Business Advice and Litigation</td>
</tr>
<tr>
<td>Means Program</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monroe County Bar Association Modest</td>
<td>Rochester</td>
<td>Recently added all areas of Law</td>
</tr>
<tr>
<td>Means Program</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Ohio</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cincinnati Bar Association/LRS Modest</td>
<td>Cincinnati</td>
<td>Domestic, Landlord Tenant, Bankruptcy</td>
</tr>
<tr>
<td>Means Program</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pro Seniors, Inc.</td>
<td>Cincinnati</td>
<td>Virtually all areas.</td>
</tr>
<tr>
<td><strong>Oregon</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Pennsylvania</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Allegheny County Bar Association LRS Modest</td>
<td>Allegheny</td>
<td>Family Law - Divorce, Support, Custody, Protection From Abuse Orders;</td>
</tr>
<tr>
<td>Means Program</td>
<td>County</td>
<td>Criminal Law - low BAC levels/ARD eligible DUI cases; Bankruptcy; Estate</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Planning - simple wills, Power of Attorney, Living Will</td>
</tr>
<tr>
<td>Program</td>
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<td>Areas Served</td>
</tr>
<tr>
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</tr>
<tr>
<td>Dauphin County Bar Association Modest Means</td>
<td>Harrisburg</td>
<td>All - except fee-generating</td>
</tr>
<tr>
<td><strong>Texas</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Austin Bar Match Program</td>
<td>Austin</td>
<td>Family law, simple will drafting, and guardianship.</td>
</tr>
<tr>
<td>Houston Lawyer Reduced Fee Program</td>
<td>Houston</td>
<td>All Civil matters are applicable; however, 98% of all Reduced-fee referrals are family law related, 1% is Probate law, and the other 1% makes up all other areas of the law.</td>
</tr>
<tr>
<td><strong>Virginia</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alexandria Lawyer Referral Service</td>
<td>Alexandria</td>
<td>Family law, criminal, consumer, elder law, juvenile, wills, guardianship, immigration, landlord/tenant, employment, some aspects of small business formation.</td>
</tr>
<tr>
<td>Arlington County Bar Association Lawyer Referral Service</td>
<td>Arlington</td>
<td>Administrative law, adoption, bankruptcy, business, civil rights, collections, consumer law, criminal &amp; traffic, elder law, employment law, family law, guardianship, immigration law, intellectual property, landlord &amp; tenant, malpractice, mental health, military law, real estate, estate, taxation, torts, will, estates &amp; trusts, workers' compensation &amp; senior citizens' wills.</td>
</tr>
<tr>
<td><strong>Washington</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lewis County Bar Legal Aid</td>
<td>Chehalis</td>
<td>Civil law (family, consumer credit, landlord/tenant).</td>
</tr>
<tr>
<td>Clark County Bar Association Modest Means Panel</td>
<td>Vancouver</td>
<td>Collections, Family, Immigration, Landlord/Tenant, Wills &amp; Trusts, Employment</td>
</tr>
<tr>
<td><strong>Wisconsin</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Modest Means Panel of the Milwaukee Bar Association</td>
<td>Milwaukee</td>
<td>Everything.</td>
</tr>
<tr>
<td>State Bar of Wisconsin Reduced Fee Referral Service</td>
<td>Statewide</td>
<td>Family, Consumer, Landlord/Tenant, Bankruptcy and pre-charging conferences in criminal cases.</td>
</tr>
</tbody>
</table>
## Annual Referrals and Number of Attorneys

<table>
<thead>
<tr>
<th>Program</th>
<th>City</th>
<th># of Referrals In Last Year</th>
<th># of Attorneys on Panel</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>California</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marin County Bar Association LRS Modest Means - Family Law</td>
<td>Marin County</td>
<td>11</td>
<td>1</td>
</tr>
<tr>
<td>Lawyer Referral And Information Service Of The Contra</td>
<td>Martinez</td>
<td>90</td>
<td>16</td>
</tr>
<tr>
<td>Costa County Bar Association Moderate Means Program</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alameda County Bar Association LRS Modest Means</td>
<td>Oakland</td>
<td>235</td>
<td>30</td>
</tr>
<tr>
<td>Orange County Bar Association Modest Means Program</td>
<td>Orange County</td>
<td>225</td>
<td></td>
</tr>
<tr>
<td>The number varies for each area of law. Ranges between 4-15</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lawyer Referral &amp; Information Service of the San Diego County Bar Association</td>
<td>San Diego</td>
<td>294</td>
<td>35</td>
</tr>
<tr>
<td>Santa Clara County Bar Association Modest Means Program</td>
<td>San Jose</td>
<td>200</td>
<td>34</td>
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<tr>
<td>Modest Means Program of the Ventura County Bar</td>
<td>Ventura</td>
<td>57</td>
<td>4</td>
</tr>
<tr>
<td><strong>Connecticut</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Haven County Bar Association Modest Means Referral Program</td>
<td>New Haven</td>
<td>12</td>
<td>8</td>
</tr>
<tr>
<td><strong>Florida</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lee County Lawyer Referral Service</td>
<td>Fort Myers</td>
<td>Not Reported</td>
<td>10</td>
</tr>
</tbody>
</table>

### Notes:
- The number varies for each area of law. Ranges between 4-15.
<table>
<thead>
<tr>
<th>Program</th>
<th>City</th>
<th># of Referrals In Last Year</th>
<th># of Attorneys on Panel</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orange County Bar Association Modest Means Program</td>
<td>Orlando</td>
<td>25</td>
<td>28</td>
</tr>
<tr>
<td>Georgia</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Atlanta Bar Association Modest Means Program</td>
<td>Atlanta</td>
<td>20</td>
<td>16</td>
</tr>
<tr>
<td>Hawaii</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hawaii State Bar Association Gap Group Program</td>
<td>Honolulu</td>
<td>25</td>
<td>30</td>
</tr>
<tr>
<td>Illinois</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DuPage County Modest Means Program</td>
<td>Wheaton</td>
<td>24</td>
<td>18</td>
</tr>
<tr>
<td>Kentucky</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kentucky Lawyer Referral Service</td>
<td>Louisville</td>
<td>Our service is not divided into two separate programs. We referred 14,113 clients about 80% qualified for reduced fee</td>
<td>We have 170 attorneys on service and about 100 of those also signed up to take reduced fee cases.</td>
</tr>
<tr>
<td>Louisiana</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Orleans Bar Association LRS Modest Means</td>
<td>New Orleans</td>
<td>229</td>
<td>4</td>
</tr>
<tr>
<td>Massachusetts</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>National Lawyers Guild Lawyer Referral Service</td>
<td>Boston</td>
<td>3625</td>
<td>58</td>
</tr>
<tr>
<td>Essex County Bar Association Reduced-Fee Program</td>
<td>Salem</td>
<td>n/a</td>
<td>59</td>
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</table>

Annual Referrals and Number of Attorneys
<table>
<thead>
<tr>
<th>Program</th>
<th>City</th>
<th># of Referrals In Last Year</th>
<th># of Attorneys on Panel</th>
</tr>
</thead>
<tbody>
<tr>
<td>Massachusetts Bar Association's LRS Reduced Fee Program</td>
<td>Statewide</td>
<td>Information not available.</td>
<td>Information not available.</td>
</tr>
<tr>
<td>Worcester County Bar Association Reduced Fee Program</td>
<td>Worcester</td>
<td>37</td>
<td>67</td>
</tr>
<tr>
<td>Minnesota</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hennepin County Bar Association Low Fee Family Law Project</td>
<td>Minneapolis</td>
<td>70 appointments</td>
<td>18</td>
</tr>
<tr>
<td>New Hampshire</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Lawyer Referral Service of the New Hampshire Bar Association Reduced Fee Program</td>
<td>Concord</td>
<td>896</td>
<td>94</td>
</tr>
<tr>
<td>New York</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Suffolk County Bar Association LRIS Modest Means Program</td>
<td>Hauppauge</td>
<td>Data not available.</td>
<td>22</td>
</tr>
<tr>
<td>New York City Bar Association Moderate Means Program</td>
<td>New York</td>
<td>46</td>
<td>Divorce 16; Bankruptcy 6; small business 30</td>
</tr>
<tr>
<td>Monroe County Bar Association Modest Means Program</td>
<td>Rochester</td>
<td>46</td>
<td>17</td>
</tr>
<tr>
<td>Ohio</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cincinnati Bar Association/LRS Modest Means Program</td>
<td>Cincinnati</td>
<td>95</td>
<td>15</td>
</tr>
<tr>
<td>Pro Seniors, Inc.</td>
<td>Cincinnati</td>
<td>850</td>
<td>76</td>
</tr>
</tbody>
</table>

**Annual Referrals and Number of Attorneys**
<table>
<thead>
<tr>
<th>Program</th>
<th>City</th>
<th># of Referrals In Last Year</th>
<th># of Attorneys on Panel</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Oregon</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Oregon State Bar Modest Means Program</td>
<td>Statewide</td>
<td>1360</td>
<td>296</td>
</tr>
<tr>
<td><strong>Pennsylvania</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Allegheny County Bar Association LRS Modest Means Program</td>
<td>Allegheny County</td>
<td>118</td>
<td>30</td>
</tr>
<tr>
<td>Dauphin County Bar Association Modest Means</td>
<td>Harrisburg</td>
<td>72</td>
<td>28</td>
</tr>
<tr>
<td><strong>Texas</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Austin Bar Match Program</td>
<td>Austin</td>
<td>1200</td>
<td>37</td>
</tr>
<tr>
<td>Houston Lawyer Reduced Fee Program</td>
<td>Houston</td>
<td>50</td>
<td>125</td>
</tr>
<tr>
<td><strong>Virginia</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alexandria Lawyer Referral Service</td>
<td>Alexandria</td>
<td>Not Available</td>
<td>18</td>
</tr>
<tr>
<td>Arlington County Bar Association Lawyer Referral Service</td>
<td>Arlington</td>
<td>Unknown</td>
<td>45</td>
</tr>
<tr>
<td><strong>Washington</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lewis County Bar Legal Aid</td>
<td>Chehalis</td>
<td>275</td>
<td>27</td>
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<tr>
<td>Clark County Bar Association Modest Means Panel</td>
<td>Vancouver</td>
<td>117</td>
<td>13</td>
</tr>
<tr>
<td>Program</td>
<td>City</td>
<td># of Referrals In Last Year</td>
<td># of Attorneys on Panel</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>---------------</td>
<td>-----------------------------</td>
<td>-------------------------</td>
</tr>
<tr>
<td>Wisconsin Modest Means Panel of the Milwaukee Bar Association</td>
<td>Milwaukee</td>
<td>300</td>
<td>20</td>
</tr>
<tr>
<td>Wisconsin State Bar of Wisconsin Reduced Fee Referral Service</td>
<td>Statewide</td>
<td>Started July 1, 2008 - 15 referrals so far.</td>
<td>115</td>
</tr>
</tbody>
</table>
# Means Used to Publicize the Program

<table>
<thead>
<tr>
<th>Program</th>
<th>City</th>
<th>Method</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>California</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marin County Bar Association LRS Modest Means - Family Law</td>
<td>Marin County</td>
<td>Brochures, LRS website, and Courthouse referral.</td>
</tr>
<tr>
<td>Lawyer Referral And Information Service Of The Contra Costa County Bar Association Moderate Means Program</td>
<td>Martinez</td>
<td>Brochures, Courthouse Pamphlet, Legal services programs, etc.</td>
</tr>
<tr>
<td>Alameda County Bar Association LRS Modest Means</td>
<td>Oakland</td>
<td>Most of our referrals are referred by the public defender</td>
</tr>
<tr>
<td>Orange County Bar Association Modest Means Program</td>
<td>Orange County</td>
<td>MM program advertised along with the LRIS program. Also listed as a resource in the OCBA Pro Bono Clinic brochure.</td>
</tr>
<tr>
<td>Lawyer Referral &amp; Information Service of the San Diego County Bar Association</td>
<td>San Diego</td>
<td>Courthouse, brochures, Community events, family law facilitator's office, print &amp; online advertising (Google, community papers) &amp; networking with legal service programs.</td>
</tr>
<tr>
<td>Santa Clara County Bar Association Modest Means Program</td>
<td>San Jose</td>
<td>Brochures to area libraries, brochures to courthouses in county, and website.</td>
</tr>
<tr>
<td>Modest Means Program of the Ventura County Bar</td>
<td>Ventura</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Connecticut</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Haven County Bar Association Modest Means Referral Program</td>
<td>New Haven</td>
<td>Mailings to social service agencies, area towns, libraries, court houses, places of worship, hospitals, etc.</td>
</tr>
<tr>
<td><strong>Program</strong></td>
<td><strong>City</strong></td>
<td><strong>Method</strong></td>
</tr>
<tr>
<td>---------------------------------------------</td>
<td>----------------</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Florida</td>
<td>Fort Myers</td>
<td>We have pamphlets in public locations. We receive a lot of referrals from Lee County Legal Aid as well as Florida Rural Legal Services and the court house.</td>
</tr>
<tr>
<td>Lee County Lawyer Referral Service</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Orange County Bar Association Modest Means</td>
<td>Orlando</td>
<td>Brochures are distributed in the courthouses, to the judiciary, social service agencies, etc.</td>
</tr>
<tr>
<td>Program</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Georgia</td>
<td>Atlanta</td>
<td></td>
</tr>
<tr>
<td>Atlanta Bar Association Modest Means Program</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hawaii</td>
<td>Honolulu</td>
<td>Website and Volunteer Legal Services Hawaii.</td>
</tr>
<tr>
<td>Hawaii State Bar Association Gap Group</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Illinois</td>
<td>Wheaton</td>
<td>Due to minimal staff, we currently do not advertise this in any way, the legal aid here uses the program at its discretion.</td>
</tr>
<tr>
<td>DuPage County Modest Means Program</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kentucky</td>
<td>Louisville</td>
<td>Pamphlets at the courthouse. Judges are given tear-off sheets to distribute to clients. Other agencies given our information.</td>
</tr>
<tr>
<td>Kentucky Lawyer Referral Service</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Louisiana</td>
<td>New Orleans</td>
<td>We have informed the local pro bono legal service.</td>
</tr>
<tr>
<td>New Orleans Bar Association LRS Modest</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Means</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Means Used to Publicize the Program</td>
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<td></td>
</tr>
<tr>
<td>Program</td>
<td>City</td>
<td>Method</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>-----------------</td>
<td>----------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>Massachusetts</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Essex County Bar Association Reduced-Fee Program</td>
<td>Salem</td>
<td>Legal service programs and website.</td>
</tr>
<tr>
<td>Massachusetts Bar Association's LRS Reduced Fee Program</td>
<td>Statewide</td>
<td>We market this through the various legal service agencies in Massachusetts.</td>
</tr>
<tr>
<td>Worcester County Bar Association Reduced Fee Program</td>
<td>Worcester</td>
<td>Courthouse, Legal Service Programs, and Community Service programs.</td>
</tr>
<tr>
<td><strong>Minnesota</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hennepin County Bar Association Low Fee Family Law Project</td>
<td>Minneapolis</td>
<td>Because of limited resources, no significant promotion, except to make legal services agencies aware of the program.</td>
</tr>
<tr>
<td><strong>New Hampshire</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lawyer Referral Service of the New Hampshire Bar Association Reduced Fee Program</td>
<td>Concord</td>
<td>Brochures, courthouse flyer, outreach to family resource centers, libraries, etc., website.</td>
</tr>
<tr>
<td><strong>New York</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Suffolk County Bar Association LRIS Modest Means Program</td>
<td>Hauppauge</td>
<td>None at this time.</td>
</tr>
<tr>
<td>New York City Bar Association Moderate Means Program</td>
<td>New York</td>
<td>Brochure and through LRS outreach events</td>
</tr>
<tr>
<td>Monroe County Bar Association Modest Means Program</td>
<td>Rochester</td>
<td>The pamphlets and brochures all state there is a possibility of a reduced fee.</td>
</tr>
<tr>
<td><strong>Program</strong></td>
<td><strong>City</strong></td>
<td><strong>Method</strong></td>
</tr>
<tr>
<td>-------------</td>
<td>------------------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Ohio</td>
<td>Cincinnati</td>
<td>Legal Aid Society</td>
</tr>
<tr>
<td></td>
<td>Pro Seniors, Inc.</td>
<td>We distribute pamphlets on the program Statewide.</td>
</tr>
<tr>
<td>Oregon</td>
<td>Statewide</td>
<td>Our Website, LegalLinks Cable TV Series, on-hold message, courthouse literature, business cards and the ABA LRIS Directory. We also utilize PR outreach to public agencies, non-profit organizations, attorneys in private practice, and at public events.</td>
</tr>
<tr>
<td>Pennsylvania</td>
<td>Allegheny County</td>
<td>Brochures distributed through the family courts, NLSA, Public Defender's office and local district courts.</td>
</tr>
<tr>
<td></td>
<td>Dauphin County</td>
<td>Courthouse Self-Help Center, Legal Services programs, other service programs.</td>
</tr>
<tr>
<td>Texas</td>
<td>Austin</td>
<td>Brochures, YP ads, networking with pro bono organizations</td>
</tr>
<tr>
<td></td>
<td>Houston</td>
<td>Most marketing materials list our Reduced-fee program but it is not &quot;highlighted.&quot; Our phone system message on hold recording also instructs individuals to ask about the reduced fee program if they have a low income.</td>
</tr>
<tr>
<td>Virginia</td>
<td>Alexandria</td>
<td>Courthouse, Legal Services, Social Service agencies and we bring it up during the intake process.</td>
</tr>
<tr>
<td>Program</td>
<td>City</td>
<td>Method</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>---------------</td>
<td>------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Arlington County Bar Association Lawyer Referral Service</td>
<td>Arlington</td>
<td>Brochures, legal services program, pamphlets &amp; LRS listed in phone directory</td>
</tr>
<tr>
<td><strong>Washington</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lewis County Bar Legal Aid</td>
<td>Chehalis</td>
<td>Agency brochures placed all over county</td>
</tr>
<tr>
<td>Clark County Bar Association Modest Means Panel</td>
<td>Vancouver</td>
<td>Legal Services - If clients call the Volunteer Lawyers program or the Northwest Justice C.L.E.A.R program and are over income, they are referred to the CCBA modest means program.</td>
</tr>
<tr>
<td><strong>Wisconsin</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Modest Means Panel of the Milwaukee Bar Association</td>
<td>Milwaukee</td>
<td>Word of mouth</td>
</tr>
<tr>
<td>State Bar of Wisconsin Reduced Fee Referral Service</td>
<td>Statewide</td>
<td>Mailing to all private practice attorneys, brochure in the works for this fall</td>
</tr>
</tbody>
</table>
## Success Rating of Program and Persistent Issues

<table>
<thead>
<tr>
<th>Program</th>
<th>City</th>
<th>Rating: Good, Fair or Poor</th>
<th>Persistent Issues</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marin County Bar Association LRS Modest Means - Family Law</td>
<td>Marin County</td>
<td>Fair</td>
<td>We could use more attorneys in the program.</td>
</tr>
<tr>
<td>Lawyer Referral And Information Service Of The Contra Costa County Bar Association Moderate Means Program</td>
<td>Martinez</td>
<td>Good</td>
<td>N/a</td>
</tr>
<tr>
<td>Alameda County Bar Association LRS Modest Means</td>
<td>Oakland</td>
<td>Fair</td>
<td></td>
</tr>
<tr>
<td>Orange County Bar Association Modest Means Program</td>
<td>Orange County</td>
<td>Fair</td>
<td>No.</td>
</tr>
<tr>
<td>Lawyer Referral &amp; Information Service of the San Diego County Bar Association Modest Means Program</td>
<td>San Diego</td>
<td>Good</td>
<td>Qualifying for person with property &amp; the foreclosure issues.</td>
</tr>
<tr>
<td>Santa Clara County Bar Association Modest Means Program</td>
<td>San Jose</td>
<td>Good</td>
<td>None.</td>
</tr>
<tr>
<td>Modest Means Program of the Ventura County Bar</td>
<td>Ventura</td>
<td>Good</td>
<td>Not really</td>
</tr>
<tr>
<td>Program</td>
<td>City</td>
<td>Rating: Good, Fair or Poor</td>
<td>Persistent Issues</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>--------------------</td>
<td>----------------------------</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Connecticut</td>
<td></td>
<td></td>
<td><strong>Connecticut</strong></td>
</tr>
<tr>
<td>New Haven County Bar Association Modest Means Referral Program</td>
<td>New Haven</td>
<td>Fair</td>
<td>It seems we send more applications out than are returned and often those that are returned are incomplete &amp; then trying to contact the applicant is often unsuccessful.</td>
</tr>
<tr>
<td>Florida</td>
<td></td>
<td></td>
<td><strong>Florida</strong></td>
</tr>
<tr>
<td>Lee County Lawyer Referral Service</td>
<td>Fort Myers</td>
<td>Good</td>
<td>Attorneys give advice on the phone and clients sometimes do not want to pay the $50 if their issues were resolved via the phone.</td>
</tr>
<tr>
<td>Orange County Bar Association Modest Means Program</td>
<td>Orlando</td>
<td>Fair</td>
<td>Low response to the program</td>
</tr>
<tr>
<td>Georgia</td>
<td></td>
<td></td>
<td><strong>Georgia</strong></td>
</tr>
<tr>
<td>Atlanta Bar Association Modest Means Program</td>
<td>Atlanta</td>
<td>Fair</td>
<td></td>
</tr>
<tr>
<td>Hawaii</td>
<td></td>
<td></td>
<td><strong>Hawaii</strong></td>
</tr>
<tr>
<td>Hawaii State Bar Association Gap Group Program</td>
<td>Honolulu</td>
<td>Good</td>
<td></td>
</tr>
<tr>
<td>Illinois</td>
<td></td>
<td></td>
<td><strong>Illinois</strong></td>
</tr>
<tr>
<td>DuPage County Modest Means Program</td>
<td>Wheaton</td>
<td>Fair</td>
<td>Client misconception of MMP, they still think the lawyer is a free attorney.</td>
</tr>
<tr>
<td>Kentucky</td>
<td></td>
<td></td>
<td><strong>Kentucky</strong></td>
</tr>
<tr>
<td>Kentucky Lawyer Referral Service</td>
<td>Louisville</td>
<td>Fair</td>
<td>Many clients believe that reduced fee means free. Keeping attorneys on the reduced fee panel because many clients can't afford to pay an attorney.</td>
</tr>
<tr>
<td>Program</td>
<td>City</td>
<td>Rating: Good, Fair or Poor</td>
<td>Persistent Issues</td>
</tr>
<tr>
<td>---------------------------------------------</td>
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<td>----------------------------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>Louisiana</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Orleans Bar Association</td>
<td>New Orleans</td>
<td>Fair</td>
<td>It is difficult for clients to understand that this is a reduced-fee program, not a pro bono service. It overwhelms our attorneys who participate with clients who are basically asking for free service, even though they have been informed by the LRS.</td>
</tr>
<tr>
<td>LRS Modest Means</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Massachusetts</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>National Lawyers Guild Lawyer Referral Service</td>
<td>Boston</td>
<td>Good</td>
<td>Reduced fee attorneys are in much greater demand than supply.</td>
</tr>
<tr>
<td>Essex County Bar Association Reduced-Fee Program</td>
<td>Salem</td>
<td>Good</td>
<td>No</td>
</tr>
<tr>
<td>Massachusetts Bar Association's Reduced Fee Program</td>
<td>Statewide</td>
<td>Good</td>
<td>The only problem we've had was when the hourly rate was $40 per hour. We hadn't increased it in years. Attorneys were getting quite upset because costs had increased over the years. Once we increased the hourly rate, attorneys were much happier.</td>
</tr>
<tr>
<td>Worcester County Bar Association Reduced Fee Program</td>
<td>Worcester</td>
<td>Good</td>
<td>Clients being under income for program and in need of free services.</td>
</tr>
<tr>
<td><strong>Minnesota</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hennepin County Bar Association Low Fee Family Law Project</td>
<td>Minneapolis</td>
<td>Good</td>
<td>No. Recognize that it is extremely time/staff intensive.</td>
</tr>
<tr>
<td>Program</td>
<td>City</td>
<td>Rating: Good, Fair or Poor</td>
<td>Persistent Issues</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
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<td>-----------------------------</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>New Hampshire</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lawyer Referral Service of the New Hampshire Bar Association Reduced Fee Program</td>
<td>Concord</td>
<td>Good</td>
<td>Recruiting attorneys in certain parts of the state. Also problems with separating the concept of Reduced Fee from that of Full Fee. Some have the perception that the Full Fee program is Reduced Fee.</td>
</tr>
<tr>
<td><strong>New York</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Suffolk County Bar Association LRIS Modest Means Program</td>
<td>Hauppauge</td>
<td>Fair</td>
<td>Many clients cannot afford the discounted rate.</td>
</tr>
<tr>
<td>New York City Bar Association Moderate Means Program</td>
<td>New York</td>
<td>Good</td>
<td>Misconceptions of services available by screening volunteers</td>
</tr>
<tr>
<td>Monroe County Bar Association Modest Means Program</td>
<td>Rochester</td>
<td>Fair</td>
<td>Not enough attorneys participate.</td>
</tr>
<tr>
<td><strong>Ohio</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cincinnati Bar Association/LRS Modest Means Program</td>
<td>Cincinnati</td>
<td>Fair</td>
<td>Applicants balking at a $65.00 per hour rate!</td>
</tr>
<tr>
<td>Pro Seniors, Inc.</td>
<td>Cincinnati</td>
<td>Good</td>
<td>We have difficulty recruiting referral attorneys in certain areas of Ohio (generally rural areas).</td>
</tr>
<tr>
<td><strong>Oregon</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oregon State Bar Modest Means Program</td>
<td>Statewide</td>
<td>Good</td>
<td>Attorney recruitment and retention, statewide (especially rural areas).</td>
</tr>
</tbody>
</table>
### Pennsylvania

<table>
<thead>
<tr>
<th>Program</th>
<th>City</th>
<th>Rating: Good, Fair or Poor</th>
<th>Persistent Issues</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allegheny County Bar Association LRS Modest Means Program</td>
<td>Allegheny County</td>
<td>Good</td>
<td>Cases in which the client is referred out for a particular matter which then snowballs and the attorney is unwilling to do the extra work for a reduced fee as well.</td>
</tr>
<tr>
<td>Dauphin County Bar Association Modest Means</td>
<td>Harrisburg</td>
<td>Good</td>
<td>Sometimes a modest means client fails to pay the lawyer. Many callers are not able to pay the reduced fee so I am not able to help the caller. Yet, they do not qualify for legal services either.</td>
</tr>
</tbody>
</table>

### Texas

<table>
<thead>
<tr>
<th>Program</th>
<th>City</th>
<th>Rating: Good, Fair or Poor</th>
<th>Persistent Issues</th>
</tr>
</thead>
<tbody>
<tr>
<td>Austin Bar Match Program</td>
<td>Austin</td>
<td>Good</td>
<td>No. The need is rising, but we seem to be able to keep up.</td>
</tr>
<tr>
<td>Houston Lawyer Reduced Fee Program</td>
<td>Houston</td>
<td>Fair</td>
<td>No - our panel members are happy to help and the staff is not overwhelmed by the number of applicants. However, the number of referrals to this panel has been declining over the past 5 years. In 2000, we were making about 200 referrals to this panel. Our pro bono services have been doing better at meeting the needs of the public so we assume more individuals are served by those agencies.</td>
</tr>
</tbody>
</table>

### Virginia

<table>
<thead>
<tr>
<th>Program</th>
<th>City</th>
<th>Rating: Good, Fair or Poor</th>
<th>Persistent Issues</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alexandria Lawyer Referral Service</td>
<td>Alexandria</td>
<td>Good</td>
<td>Often the modest means client will not pay or cannot pay even that fee. Some of them have been so demanding of attorney's time that one attorney has dropped from our list because all are her problem clients. I seem to get complaints more from the modest means clients than regular fee clients. The biggest client complaint is unreturned phone calls from the attorney. Sometimes I get good feedback but not often.</td>
</tr>
<tr>
<td>Program</td>
<td>City</td>
<td>Rating: Good, Fair or Poor</td>
<td>Persistent Issues</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>---------------</td>
<td>----------------------------</td>
<td>-----------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Arlington County Bar Association Lawyer Referral Service</td>
<td>Arlington</td>
<td>Good</td>
<td>No</td>
</tr>
<tr>
<td><strong>Washington</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lewis County Bar Legal Aid</td>
<td>Chehalis</td>
<td>Fair</td>
<td>Financing the operation annually - always less money than bills</td>
</tr>
<tr>
<td>Clark County Bar Association Modest Means Panel</td>
<td>Vancouver</td>
<td>Good</td>
<td>No</td>
</tr>
<tr>
<td><strong>Wisconsin</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Modest Means Panel of the Milwaukee Bar Association</td>
<td>Milwaukee</td>
<td>Good</td>
<td>More need for pro bono attorneys than just low cost attorneys.</td>
</tr>
<tr>
<td>State Bar of Wisconsin Reduced Fee Referral Service</td>
<td>Statewide</td>
<td>Good</td>
<td>New program.</td>
</tr>
</tbody>
</table>
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Marin County Bar Association LRS Modest Means - Family Law

City: Marin County  State: California

1.) Is the client charged any fee by the LRIS program?
   Yes

2.) Is there a standard financial guideline used for the client?
   Yes

3.) What entity conducts the initial financial screening process of clients?
   Other
   Lawyer Referral Service (Not LRIS)

4.) Please briefly describe the financial screening process of the client:
   The attorney who consults with the client conducts the financial screening based on household income.

5.) What fee arrangements/parameters are established for the attorney?
   The attorney makes the fee arrangements directly with the client.

6.) Is the percentage fee waived for cases referred through the modest means program?
   Yes

7.) What are the areas of law served by the Reduced Fee Program?:
   Family Law only.

8.) What is the number of referrals made by the reduced fee program?
   11

9.) What is the number of attorneys on the reduced fee panel?
   1

10.) Are there any other "perks" for attorneys that participate on the modest means panel?

11.) What means are used to publicize the availability of the program?
   Brochures, LRS website, and Courthouse referral.

12.) Have there been any persistent problems or difficulties in operating the program?
   We could use more attorneys in the program.

13.) How would you rate the success of the program?
   Fair

Name of individual completing the questionnaire: Jan Salas

E-mail address for individual completing the questionnaire: jsalas@30nsp.org
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Lawyer Referral And Information Service Of The Contra Costa County Bar Association ModerateMeans Program

City: Martinez  State: California

1.) Is the client charged any fee by the LRIS program?
   Yes

2.) Is there a standard financial guideline used for the client?
   Yes
   Minimum income to qualify is $923/month for 1 person; up to $5,000/month for a 5 person household.

3.) What entity conducts the initial financial screening process of clients?
   LRIS Program

4.) Please briefly describe the financial screening process of the client:
   Application, description of program, eligibility, applicant must provide 6 weeks of pay stubs.

5.) What fee arrangements/parameters are established for the attorney?
   $40 - $125 based on hourly rate.

6.) Is the percentage fee waived for cases referred through the modest means program?
   No

7.) What are the areas of law served by the Reduced Fee Program?:
   Family Law

8.) What is the number of referrals made by the reduced fee program?
   90

9.) What is the number of attorneys on the reduced fee panel?
   16

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
    N/A

11.) What means are used to publicize the availability of the program?
    Brochures, Courthouse Pamphlet, Legal services programs, etc.

12.) Have there been any persistent problems or difficulties in operating the program?
    N/a

13.) How would you rate the success of the program?
    Good

Name of individual completing the questionnaire: Maria E. Navarrete
E-mail address for individual completing the questionnaire: mnavarrete@cccba.org
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Alameda County Bar Association LRS Modest Means

City: Oakland  State: California

1.) Is the client charged any fee by the LRIS program?  
   Yes

2.) Is there a standard financial guideline used for the client?  
   Yes
   We help people who are at or below 125% of the federal government poverty income guidelines.

3.) What entity conducts the initial financial screening process of clients?  
   LRIS Program

4.) Please briefly describe the financial screening process of the client:  
   We ask for their household gross monthly income.

5.) What fee arrangements/parameters are established for the attorney?  
   Half of his or her normal hourly rate

6.) Is the percentage fee waived for cases referred through the modest means program?  
   No

7.) What are the areas of law served by the Reduced Fee Program?:  
   Criminal, Family, Debt Collection

8.) What is the number of referrals made by the reduced fee program?  
   235

9.) What is the number of attorneys on the reduced fee panel?  
   30

10.) Are there any “perks” for attorneys that participate on the modest means panel?  
    They only have to pay 5% instead of the usual 15%.

11.) What means are used to publicize the availability of the program?  
    Most of our referrals are referred by the public defender

12.) Have there been any persistent problems or difficulties in operating the program?  

13.) How would you rate the success of the program?  
    Fair

Name of individual completing the questionnaire: Kalie Moore
E-mail address for individual completing the questionnaire: kalie@acbanet.org
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Orange County Bar Association Modest Means Program

City: Orange County  State: California

1.) Is the client charged any fee by the LRIS program?
   Yes

2.) Is there a standard financial guideline used for the client?
   Yes
   See specific program information.

3.) What entity conducts the initial financial screening process of clients?
   LRIS Program

4.) Please briefly describe the financial screening process of the client:
   See specific program information.

5.) What fee arrangements/parameters are established for the attorney?
   attached

6.) Is the percentage fee waived for cases referred through the modest means program?
   Yes

7.) What are the areas of law served by the Reduced Fee Program?:
   Bankruptcy, Consumer, Elder, Family, Housing, and Immigration

8.) What is the number of referrals made by the reduced fee program?
   225

9.) What is the number of attorneys on the reduced fee panel?
   The number varies for each area of law. Ranges between 4-15

10.) Are there any other “perks” for attorneys that participate on the modest means panel?

11.) What means are used to publicize the availability of the program?
    MM program advertised along with the LRIS program. Also listed as a resource in the OCBA Pro Bono Clinic brochure.

12.) Have there been any persistent problems or difficulties in operating the program?
    No.

13.) How would you rate the success of the program?
    Fair

Name of individual completing the questionnaire: Dawn Miller
E-mail address for individual completing the questionnaire: dmiller@ocba.net
BASIC STRUCTURE:
Reduced fee for Bankruptcy Law, Consumer Law, Elder Law, Family Law, Housing (Landlord/Tenant), and Immigration Law.

Client Eligibility for Bankruptcy, Consumer, Family, Immigration and Landlord/Tenant (Housing):
Under $60,000 annual gross household income, plus COLAs. Less than $10,000 in liquid assets, plus COLAs.

The LRIS staff will determine client eligibility.

Client Eligibility for Elder Law:
Age: 60
Means: $50,000 of assets if he or she owns a home.
$100,000 of assets if he or she does not own a home.

(Others who are not elderly themselves but need services pertaining to the elderly will qualify under the regular Modest Means test.)

Attorney Eligibility: Agreement to abide by the LRIS rules and requirements including insurance and experience standards. For Consumer, Family Law, and Housing (Landlord/Tenant), Attorneys agree to charge no more than $125.00 an hour, and not to request more than a $1,000 retainer fee.

For bankruptcy matters involving Chapter 7’s with 15 creditors or less, attorney agrees to a fixed rate of $1,000 plus filing fee. If the case involves more than 15 creditors, the attorney agrees to charge $1,000 plus filing fee for the first 15 creditors and up to $125.00 per hour thereafter. For bankruptcy matters involving Chapter 13’s, attorney agrees to a fixed rate of $1,300 plus filing fee.

For Elder law referrals, Attorneys agree to abide by the following fee schedule:

<table>
<thead>
<tr>
<th>Set Fees</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Will</td>
<td>$125.00</td>
</tr>
<tr>
<td>Durable Power of Attorney</td>
<td>$75.00 (each)</td>
</tr>
<tr>
<td>Small Estate Administration Spousal Set-Aside</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Deeds, Affidavits</td>
<td>$75.00</td>
</tr>
</tbody>
</table>

The following services will be provided at the standard modest means rate of up to $125.00 per hour unless otherwise approved by Court from an elder’s estate:

- Review of Shared Housing Lease
- Conservatorship, Defense or Voluntary
- Elder Abuse, and Grandparent Guardianships
For Immigration law referrals, attorneys agree that the following flat legal fees (not including government filing fees, medical exam fees, advertising fees, etc.) will be charged for the following types of petitions/applications:

- **I-130 Immigrant Petition for Family Member** $250.00
- **I-485 Adjustment of Status Application** $600.00
- **Appearance at Hearing/Interview (Santa Ana)** $350.00
- **I-131 Application for Travel Document** $200.00
- **I-765 Application for Employment Authorization** $200.00
- **I-751 Petition to Remove Conditions (joint)** $300.00
- **N-400 Application for Naturalization** $400.00
- **Labor Certifications** $1500.00
- **Family Unity** $500.00
- **Waivers** $750.00
- **Temporary Protected Status** $200.00
- **Administrative Appeals** $750.00
- **BIA Appeals** $1000.00

For other types of immigration cases and cases listed above that involve services above and beyond a “typical” case (i.e., criminal issues, prior immigration violations, etc.), attorneys agree to charge no more than $125.00 per hour, and not to request more than a $1,000 retainer fee.

The mission of the Modest Means Program is to meet the overwhelming need for access to the justice system by those Orange County residents with low and fixed income where access to legal aid and pro bono assistance is not possible, and household resources are insufficient to pay prevailing hourly rates for legal services. The Modest Means Program will meet this need by providing those residents access to a panel of attorneys who, along with providing a public service, will also have the opportunity to broaden their practice with the guidance of more experienced attorneys.

To be eligible for a referral to an attorney through the Program, the caller’s annual gross household income must be under $60,000, with less than $10,000 in liquid assets. The Lawyer Referral & Information staff will determine the client’s eligibility. The attorney verifies client eligibility. The caller will also be told that the attorney will charge them at a rate of up to $125.00 per hour for legal services. If the caller indicates that they are not able to afford these fees, they will be referred to the Legal Aid Society, the Public Law Center, or to another agency for assistance.

The rules and requirements of the Lawyer Referral & Information Service apply to the Modest Means Program as well. All members must be covered by a policy of errors and omissions insurance in the minimum amount of $100,000.00 single occurrence and $300,000.00 aggregate per year. For Family Law and Bankruptcy, and Immigration referrals, Modest Means panel attorneys must also meet the standard qualifications. Modest Means Program participants are not required to submit the standard 15% forwarding fee for Modest Means referrals.

To participate on the Modest Means Program **only**, there is a membership fee of $75.00. There is no additional fee for members of the Lawyer Referral & Information Service.

**INDICATE YOUR INTEREST ON THE PANEL BREAKDOWN FORM**

Revised 6/2007
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Lawyer Referral & Information Service of the San Diego County Bar Association

City: San Diego  State: California

1.) Is the client charged any fee by the LRIS program?
   No

2.) Is there a standard financial guideline used for the client?
   Yes
   Three times the federal poverty rate.

3.) What entity conducts the initial financial screening process of clients?
   LRIS Program

4.) Please briefly describe the financial screening process of the client:
   We interview the client to see if they qualify for the Modest Means Program via Federal Income Guidelines, this includes income such as child support, disability, unemployment, and social security. We also take liquid assets into account. Clients are required to provide their last three pay stubs, last 3 months bank statements, tax return (if self-employed), and verification of real property equity.

5.) What fee arrangements/parameters are established for the attorney?
   $1,000 retainer and $75 per hour

6.) Is the percentage fee waived for cases referred through the modest means program?
   Yes

7.) What are the areas of law served by the Reduced Fee Program?
   Family Law

8.) What is the number of referrals made by the reduced fee program?
   294

9.) What is the number of attorneys on the reduced fee panel?
   35

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
    Experience & we have attorney mentors to assist attorneys.

11.) What means are used to publicize the availability of the program?
    Courthouse, brochures, Community events, family law facilitator's office, print & online advertising (Google, community papers) & networking with legal service programs.

12.) Have there been any persistent problems or difficulties in operating the program?
    Qualifying for person with property & the foreclosure issues.

13.) How would you rate the success of the program?
    Good

Name of individual completing the questionnaire: Michelle Chavez
E-mail address for individual completing the questionnaire: mchavez@sdcba.org
INDEX:

Page 2  Screening a Modest Means client
Page 3  Total Liquid Assets Guidelines
Page 4  Non-liquid Assets Levels
Page 5  Client Qualifies for Modest Means program
Page 6  Making a MM referral
Page 7  Confirmation Sheets
Page 8  MM-Attorney file
Page 9  Most common questions clients asked
Page 10 Family Law Definitions
Page 12 MM Forms
Screening a Modest Means Client

Financial Eligibility Worksheet (FEW)

Step #1:

Interview the client to see if they qualify for the Modest Means Program. Check to see if client’s income meets the Federal Income Guidelines. (See Financial Eligibility Worksheet attached)

<table>
<thead>
<tr>
<th>NO. IN HOUSEHOLD</th>
<th>TOTAL MONTHLY INCOME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2,300</td>
</tr>
<tr>
<td>2</td>
<td>3,100</td>
</tr>
<tr>
<td>3</td>
<td>3,900</td>
</tr>
<tr>
<td>4</td>
<td>4,700</td>
</tr>
<tr>
<td>5</td>
<td>5,500</td>
</tr>
<tr>
<td>6</td>
<td>6,200</td>
</tr>
<tr>
<td>7</td>
<td>7,800</td>
</tr>
</tbody>
</table>

Maximum Income Levels:
Client must provide proof of income (request last 2 pay stubs)

1. Ask the client what their total monthly income is?
2. Ask the client the number in household.
3. Employment- Ask the client if they employed? If not see below “Client’s without Income” page 4
4. Do they receive child support?
5. Do they receive spousal support?
6. Do they receive disability insurance?
7. Do they receive unemployment payments? Must show proof of last 2 pay stubs.
8. Are they receiving SSI? They must show SSI proof of letter of award.
10. Military pay (base pay only).
11. Ask the client how often they get paid (Weekly/Bi-weekly/Monthly)
   Weekly: Ask for months pay stubs.

Add up the total income and check to see if they meet's the required maximum income levels.

**Step 2:**

**Total Liquid Assets**

Ask the client if they have any of the following:

- **Cash** on hand-How much?
- **Bank accounts**-How many? how much in each account?
- **Stocks**: Do they own any stocks? If so, what is the fair market value? A stock is part of the ownership of a company, which people buy as an investment.
- **Bonds**: Do they own any bonds? If so, what is the fair market value? A bond is an official document given by a company or government to show that you have lent them money that will pay you at an interest rate that does not change.
- **Annuities**: Do they own any bonds? If so, what is the fair market value? An annuity is sum of money payable yearly or at regular intervals.
- **T-Bills**: Do they own any bonds? If so, what is the fair market value? A T-Bill is a government bond.

*This is included as monthly income, because if needed it may be cashed in and used as income. Ask the fair market value of the bond or stock because a bond can be worth a lot less if cashed before its maturity.

**We do not include as income:**

- 401k plans
- Retirements funds such as IRA's
STEP 3:

Non-Liquid Assets Levels

Ask the client if they own any real property. Property is considered any real estate owned within the United States or other countries.

If the client owns property use the Liquid Assets Levels guideline. If single, the first $15,000 is excluded. If there is more than one person in the household the first $30,000 is excluded.

NON-LIQUID ASSETS LEVELS

Ceiling per household: $15,000
+1 dependents=First $30,000 equity in home is excluded.

LIQUID ASSETS LEVELS

<table>
<thead>
<tr>
<th>NO. IN HOUSEHOLD</th>
<th>CEILING</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$3,500</td>
</tr>
<tr>
<td>2</td>
<td>4,400</td>
</tr>
<tr>
<td>3</td>
<td>5,300</td>
</tr>
<tr>
<td>4</td>
<td>6,200</td>
</tr>
<tr>
<td>5</td>
<td>7,100</td>
</tr>
<tr>
<td>6</td>
<td>8,000 (MAX.)</td>
</tr>
</tbody>
</table>

If the client owns property use the “Liquid Asset Guideline” as the new income level. Ask the client how many members are in their family. Use the above guidelines as new income level instead of the maximum income level guideline. For example, if there two people in the family and the property is worth less than $30,000 the new income guideline is $4,400 and not $3,100 as in the maximum income levels.

Ask for proof of equity in the real property. The client must supply proof on paper.
**Proof of property equity**

Ask the client what the purchase price of the real property was at the time of purchase and if they sold the property today what would the market price be or real estate comparison is in the same area.

Advise the client that it is their responsibility to provide proof of equity in writing with the application. Common examples of showing the value of the home or property would be “What did similar property sell in the area?” What is similar property listed as? We can only give them suggestions on how to get proof of equity.

**STEP 4:** Add up all the totals to get TOTAL Income. If they are over the maximum income level by over $200, let them know they do not meet the program qualifications and refer them to a Family Law attorney. If they qualify, go to step 5.

**Step 5: Client Qualifies for MM**

*If client does qualify:*

Advise the client that they qualify for the Modest Means Program. The attorney will charge a retainer fee of $1,000 and an hourly rate of $75.00 an hour for services rendered. Send the client a modest means application and they must provide the following documents:

1. Pay Stubs- last three pay stubs
2. Bank statements- last 3 months
3. Tax return (schedule C)- only of self employed
4. Verification of equity in real property- only property owners need to provide
Clients who do not have any income

If client states that they have no income: They must put in writing that they have zero income and how they plan to pay the attorney. The letter must include client’s signature and date. This letter must accompany the MM application.

Client is remarried: we would have to consider both (Mr/Mrs) incomes.

Living with someone: If they are unmarried but living with someone, we cannot include their significant partner’s income unless they are claimed on someone’s taxes as a dependent.

Client’s income is slightly over maximum income levels: If client’s income is not more than $200.00 over the maximum income levels, advise the client that they are slightly over and we will go ahead and process their application, but it will be up to the attorney if they want to take the case as a Modest Means client.

When contacting the attorney advise attorney that client is slightly over and let the attorney decide if they will take as a modest means client.

Making a Modest Means Referral

After the screening process

1. Process the MM application & attach the proof of income
2. Attached the Financial Eligibility Worksheet and client's application together.
3. If MM application is incomplete, call the client and ask for needed documents.
4. If the application is complete and client does qualify call the attorney next on rotation and see if he/she is willing to take the case. Call Modest Means attorneys in order of rotation and availability. When calling the attorney to see if they will accept a modest means client always advise them if they cannot help the client or don't want to accept the case to send the client back to LRIS.
*No Call Back from Attorney*
If the MM attorney does not call back within 24 hours call the next attorney on rotation. Ask if he/she is willing to accept or consult with the client. Unless a time sensitive case (5 day court date) go ahead and find an attorney as soon as possible (after ½ day).

6. If attorney does accept the case, call the client and give he/she the attorney’s name and phone number. Let the client know that they need to contact attorney and set up 30-minute free consultation with the modest means attorney.

**Make referral in IMIS database**

- Make the MM referral like a regular referral. Choose the panel named “FAMIMM” and choose the attorney.

**Complete the Confirmation sheet**

Follow these steps:
Open WORD
Home on bardata (S:)
Reader
Modest Means
Referral confirmation.doc
Open edit data source (see above) and input attorneys and clients information:

Caseno: referral number
Attorneys name:
Attorneys address:
City:
Zip code:
Phone number:
Enter client’s info:
Clients name:
Address:
City:
State:
Zip code:
Phone number:
Merge

Print out the case progress report and clients confirmation sheet.
Make a copy of the case progress report and put in the attorney file.
Mail out clients confirmation to client.
Mail out attorneys Case Progress Report confirmation to attorney.

**Attorney file**

1. File the blank attorney case progress report in the attorney file on the first page of the file.

2. File the client’s Financial Eligibility Worksheet in the same year it was referred.

*If attorney returns a Case Progress Report sheet:*
Take the blank Case Progress Report out of attorneys file and replace it with the completed Case Progress Report. And throw out the blank attorneys Case Progress report.

**Contents in the attorneys file:**

- **1st page** - Attorney Case Progress Report
- **2nd page** - Attorneys application along with current liability insurance policy.
- **3rd page** - Client's Modest Means application with any documents attached.

*Any additional pages are for client's application sorted by the year

**Most common questions clients ask**

*How much does the attorney cost?*
Modest Means attorneys will charge a $1000.00 retainer (that is up front fee to start the case) then a $75.00 hourly rate for services rendered. This applies whether the client has zero income or meets the income guideline.

*How long does it take for the Financial Eligibility Worksheet application to process?*
48 hours once the application is in our office

*What if I don't like this attorney?*
With a reasonable explanation we will refer client to another Modest Means attorney (3 Per Case)
Is the attorney knowledgeable in this area of law?
Our attorneys are properly screened and then approved through the LRIS committee and have had previous family law experience.

What if I don't have any money?
Attorneys with the Modest Means program charge $1000.00 retainer and $75.00 hourly rate for services. If the client cannot afford the $1000 retainer give them the telephone number to the Legal Aid Society or advise about the Family Law Facilitator.

What if I live out of state but my case is in San Diego?
It's okay, most of our Modest Means attorneys will accept the cases outside of San Diego but advise that it is up to the attorney.

Military case?
If a parent is calling on behalf of a son/daughter who is in the military because he/she are out of the country and they want to see if their son/daughter will qualify for the Modest Means program, we give them the LRIS e-mail address so that we can send them an application to complete. Please note: We only go by their base pay if they are in the military. Most MM attorney will accept military cases and some will communicate through email or telephone to the client.

Do I have to be in court if I hire the attorney?
Those are questions that client should address to the attorney (We are not legal advisors and therefore should not give out advice)

Will the attorney accept credit cards for the initial retainer fee?
Yes, some attorneys do but they would have to consult with the attorney on payment arrangements.

Family Law Definitions

Family law encompasses all types of disputes and family-related legal issues. These proceedings can be very personal, emotional and stressful. Below are some family law common terminologies:

**Alimony** - spousal support

**Annulment** - The invalidation of a marriage, declaration that the marriage was never valid.

**Paternity** - A child with a person who accused you of being the parent.
**Divorce** - Divorce is based in irreconcilable differences. Your spouse does not have to agree for a divorce to take place. Must be a resident of six months or more anything under six months may apply for legal separation from their spouse.

**Discovery** - In order for the court to make an informal ruling both parties need to be able to put on accurate evidence in support of their claims. Therefore when there are contested issues in a divorce, discovery is a very valuable tool.

**Mediation** - The act or process of mediating, intervention between conflicting parties to promote reconciliation, settlement or compromise.

**Child support** - Support of a minor child.

**Child Custody & visitation issues** - A judge will determine where the child is to reside with which parent and how much custody each parent will receive at the child’s best interest.

**Post-judgment motions** - when the other parent requests the court to change an order.

**Domestic violence** - When a spouse is being physically or mentally abused by another spouse he/she should be advised to report this to the police. Or suggest a restraining order to be place on the other spouse
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Santa Clara County Bar Association Modest Means Program

City: San Jose  State: California

1.) Is the client charged any fee by the LRIS program?
   No

2.) Is there a standard financial guideline used for the client?
   Yes
   Percentage of the federal poverty guidelines.

3.) What entity conducts the initial financial screening process of clients?
   LRIS Program

4.) Please briefly describe the financial screening process of the client:
   LRIS appointment secretary screens all calls to the LRIS by advising the caller about the modest means panel. The client can then elect to be screened for qualification to the program. The LRIS appointment secretary leads the caller through a set of financial questions and then if the caller qualifies sets up an appointment with the modest means attorney.

5.) What fee arrangements/parameters are established for the attorney?
   Generally about half the normal hourly rate charged by practitioners in that area of law.

6.) Is the percentage fee waived for cases referred through the modest means program?
   Yes

7.) What are the areas of law served by the Reduced Fee Program?:
   Family, criminal and consumer.

8.) What is the number of referrals made by the reduced fee program?
   200

9.) What is the number of attorneys on the reduced fee panel?
   34

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
    No.

11.) What means are used to publicize the availability of the program?
    Brochures to area libraries, brochures to courthouses in county, and website.

12.) Have there been any persistent problems or difficulties in operating the program?
    None.

13.) How would you rate the success of the program?
    Good

Name of individual completing the questionnaire: Chris Burdick
E-mail address for individual completing the questionnaire: chrisb@sccba.com
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Modest Means Program of the Ventura County Bar

City: Ventura
State: California

1.) Is the client charged any fee by the LRIS program?
Yes

2.) Is there a standard financial guideline used for the client?
Yes
Yes, it is a financial guideline that it is above the federal poverty guidelines that we use for our pro-bono program.

3.) What entity conducts the initial financial screening process of clients?
LRIS Program

4.) Please briefly describe the financial screening process of the client:
We take an initial intake over the phone to see if the applicant qualifies. If the applicant does qualify, we send out an application via mail that the applicant returns completed back to our office, along with the $25 administrative fee. Once the application and the administrative fee is received by our office, we set up a 30 minute consultation with a participating Modest Means attorney.

5.) What fee arrangements/parameters are established for the attorney?
We tell attorneys to give the applicants a reduced rate, but a set discount is not specified.

6.) Is the percentage fee waived for cases referred through the modest means program?
Not Applicable

7.) What are the areas of law served by the Reduced Fee Program?:
Family Law only.

8.) What is the number of referrals made by the reduced fee program?
57

9.) What is the number of attorneys on the reduced fee panel?
4

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
No

11.) What means are used to publicize the availability of the program?
N/A

12.) Have there been any persistent problems or difficulties in operating the program?
Not really

13.) How would you rate the success of the program?
Good

Name of individual completing the questionnaire: Alejandra Varela-Guerra
E-mail address for individual completing the questionnaire: alex@vcba.org
September 3, 2008

Name of applicant
Address of Applicant
City, CA Zip Code

RE: Modest Means Panel

Dear Name of Applicant:

Recently you contacted the Ventura County Bar Association Lawyer Referral and Information Service to request a referral to a family law attorney on the Modest Means Panel.

In order to qualify for the Modest Means Panel, please complete and return the enclosed financial qualification form. You must also forward a check or money order in the amount of $25.00 made payable to the Lawyer Referral and Information Service for the administrative fee. This must accompany the financial qualification form.

When the financial qualification form and administrative fee are received, our office will review your application to determine if you qualify for the Modest Means Panel.

Thereafter, our office will contact you with the name, address, and telephone number of a family law attorney along with an appointment date and time.

If you have any questions, please do not hesitate to contact me at (805) 650-7599.

Sincerely,

Alejandra Varela-Guerra
Client Relations Manager

Enclosures
MODEST MEANS PANEL
QUALIFICATION FORM

APPLICANT:
First & Last Name: ___________________________ DOB: ____________
Address: __________________ City: __________ State: __ Zip: ___________
Home Phone: __________ Work Phone: __________ Cell/Msg No: __________

SPOUSE/PARTNER:
First & Last Name: ___________________________ DOB: ____________
Address: __________________ City: __________ State: __ Zip: ___________
Home Phone: __________ Work Phone: __________ Cell/Msg No: __________

Dependents:
<table>
<thead>
<tr>
<th>FULL NAME</th>
<th>AGE</th>
<th>RELATIONSHIP</th>
<th>LIVING WITH WHOM</th>
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Others Living in Household: FULL NAME AGE RELATIONSHIP DATE OF BIRTH
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<th>FULL NAME</th>
<th>AGE</th>
<th>RELATIONSHIP</th>
<th>DATE OF BIRTH</th>
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</table>

Total Number of Adults/Children in Household: ____________________________

APPLICANT'S GROSS INCOME/RESOURCES: (per month)

Applicant Employment: $ ________
($ ______ per hour x ______ no. of hrs. per wk)
Spousal Support: $ ________

Spouse’s Employment: $ ________
($ ______ per hour x ______ no. of hrs. per wk)
Tips: $ ________
Bonuses: $ ________
Other: $ ________
Child Support: $ ________
Total: $ ________

INDIVIDUAL'S FULL NAME MONTHLY INCOME SOURCE

Total: $ ________

Continued on other side:
Qualification Form – Page Two

**Assets:**

Home (current market value): $________________

Purchase Date: ________________

Purchase Price$: ________________

Down payment: $________________

Interest in any other land: $________________

Cash (savings, checking): $________________

Are you owed money: $________________

Stocks, bonds, certificates: $________________

Life insurance (cash value): $________________

Vehicles (current value): $________________

Year: ________________

Make & Model: __________________

Location: __________________

Cash (savings, checking): $________________

Other personal property: $________________

Description (furniture, jewelry): __________________

Total: $________________

**Expenses:** (per month)

Rent/mortgage: $________________

Electric: $________________

Water: $________________

Phone: $________________

Gas/Fuel Oil: $________________

Food: $________________

Medical: $________________

Car Payments: $________________

Loan Payments: $________________

Credit Card: $________________

Wages garnishment: $________________

By whom? __________________

Total: $________________

**Other:**

Employment: __________________

Employer’s Name: __________________

Contact Person and Title: __________________

Employer’s Phone: __________________

Employer’s Address: __________________

If unemployed, give name of last employer: __________________

Date of last employment: __________________

Reason for leaving: __________________

I have read and examined the qualification form and all of the information furnished is true and correct. I understand that if I withhold essential information, I will not be eligible to participate in the Modest Means Panel.

Dated: __________________

Signature: __________________

Name (please type or print clearly): __________________
Ref’d By: ( ) Attorney
( )SHLAC Ox. ( )SHLAC Vta.
( )

DOB: __________.
NAME: __________.
ADDRESS: ____________________________________________________________
PHONE: ( ) __________.
Present or Previous Attorney on Case, If YES (name+phone)
____________________________________________________________________
( )

Opposing Party Relationship __________.
Name ________________________________
Address ______________________________________________________________
Phone ( ) ____________________________
Being Represented By Attorney? (name+phone)
____________________________________________________________________
( )

Have you or the opposing side contacted this office previously on __________ matter?
____________________________________________________________________

Case Category : Family ___  Bnkrpt ___  Other ___
Has a court date been set? Date ______  Time ______
Case # ____________________ Where ____________________

Issues which may be involved in this case:
DISSO  CUSTODY  VISITATION  PROP
CHILD SUPPORT  SPOUSAL SUPPORT
DA Involved? __________.
DA Case# ____________________
WHERE __________.
Children - Names & Ages
____________________________________________________________________

Married how long? __________.

# IN HOUSE
HOUSE INCOME GROSS
HOLD
1 $2,150.00
2 2,550.00
3 2,950.00
4 3,350.00
5 3,750.00
6 4,150.00
7 4,550.00
8 4,950.00
ca.adnl 400.00

ALL INCOME, INCLUDING CHILD SUPPORT & SPOUSAL SUPPORT.
DEDUCT EXPENSES: CHILD CARE, MAJOR MEDS & SPOUSAL SUPPORT

Office Use Only
[ ] Journal  [ ] Associate
[ ] Excel  [ ] Atty folder

Date ______  $Fin. Appl. Sent ______
[ ] Def’d En / Sp
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: New Haven County Bar Association Modest Means Referral Program

City: New Haven  State: Connecticut

1.) Is the client charged any fee by the LRIS program?
   Yes

2.) Is there a standard financial guideline used for the client?
   Yes
   250% of the federal poverty guidelines.

3.) What entity conducts the initial financial screening process of clients?
   Referring Entity

4.) Please briefly describe the financial screening process of the client:
   In addition to income, the available liquid and non-liquid assets of all persons who are resident members of the applicant’s family unit shall be considered in determining eligibility. The value of such assets, after exclusions, shall be one of the factors utilized in determining the eligibility of applicants under the maximum income level. Available assets which do not exceed the asset ceilings need not be considered. The Modest Means Program liquid asset ceiling is $3,500 for an individual and an additional $900 for each additional family member, to a maximum of five additional family members. Examples of liquid assets to be considered are cash, stocks, bonds, bank accounts and other money on deposit (certificates of deposit, IRA’s, retirement accounts, money market certificates), annuities, treasury bills, and other commercial paper. The Modest Means Program non-liquid asset ceiling is $15,000/household.

5.) What fee arrangements/parameters are established for the attorney?
   $500 retainer - $60 per hour

6.) Is the percentage fee waived for cases referred through the modest means program?
   Yes

7.) What are the areas of law served by the Reduced Fee Program?:
   Criminal, Family, Landlord/Tenant, Small Claims & Unemployment Compensation.

8.) What is the number of referrals made by the reduced fee program?
   12

9.) What is the number of attorneys on the reduced fee panel?
   8

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
    An opportunity to expand their client base

11.) What means are used to publicize the availability of the program?
    Mailings to social service agencies, area towns, libraries, court houses, places of worship, hospitals, etc.

12.) Have there been any persistent problems or difficulties in operating the program?
    It seems we send more applications out than are returned and often those that are returned are incomplete & then trying to contact the applicant is often unsuccessful.

13.) How would you rate the success of the program?
    Fair

Name of individual completing the questionnaire: Martha Messier
E-mail address for individual completing the questionnaire: mmessier@newhavenbar.org
NEW HAVEN COUNTY BAR ASSOCIATION
MODEST MEANS PROGRAM

CLIENT FINANCIAL DISCLOSURE FORM

Client’s name:_______________________________________ Telephone No.________________

Address:___________________________________________________________________________

Name of Case:_________________________ Docket No. (if applicable)____________________

Type of Proceeding:
___ Dissolution of Marriage/Divorce  ___ Family Motion to Open or Modify  ___ Paternity  ___ Criminal Part B
___ Unemployment Compensation       ___ Motor Vehicle  ___ Small Claims
___ Housing Code Violations       ___ Eviction  ___ Security Deposit  ___ Other*

*If you have checked other, please provide a detailed description of your legal matter in the space below.

_______________________________________________________________________________________
_______________________________________________________________________________________

I. DEPENDENTS

Total No. of Dependents (not including yourself)…____

II. MONTHLY INCOME

A. Gross monthly income (before deductions)………………………………………

B. Net monthly income after taxes from monthly employment…………………………

C. Other Income (i.e., TANF, Social Security, etc.) (Specify Source)………………

TOTAL MONTHLY INCOME (B+C)…..____

IV. ASSETS

<table>
<thead>
<tr>
<th>Est. Value</th>
<th>Loan Bal.</th>
<th>Equity</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Real Estate…… ________ ________ ________</td>
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<td></td>
</tr>
<tr>
<td>B. Motor Vehicles… ________ ________ ________</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C. Other Pers. Prop… ________ ________ ________</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D. Savings Acct. Bal. (All Accts.) ________</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E. Checking Acct. Bal. (All Accts.) ________</td>
<td></td>
<td></td>
</tr>
<tr>
<td>F. Other Assets (Specify) ________ ________</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

III. MONTHLY EXPENSES

A. Rent/Mortgage… ____________________________
B. Real Estate Taxes………………………………
C. Utilities (Telephone, gas, etc.)… ________________
D. Food………………………………………………
E. Clothing……………………………………………
F. Insurance Premiums
   (Med./Dental, Auto, Life, Home)… ____________
G. Medical/Dental Expenses… ___________________
H. Transportation……………………………………
I. Child Care…_________________________________
J. Other (Specify): _____________________________

TOTAL LIABILITIES _________________ Over>

V. LIABILITIES/DEBTS (Do not include mortgage or loan balances listed under “Assets”.)

<table>
<thead>
<tr>
<th>Type of Debt</th>
<th>Amount Owed</th>
<th>Monthly Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TOTAL LIABILITIES _________________ Over>
I certify that the foregoing information is accurate to the best of my knowledge and that I can, if requested, document all income, expenses, and liabilities listed on the front page of this document.

____________________________________________________
SIGNED (APPLICANT)  

____________________________________________________
PRINT NAME OF PERSON SIGNING  

__________________________
DATE SIGNED

This form must be completed and returned along with the Client Information Form and the Client Service Agreement to the NHCBA’s office. For further information, call (203) 562-0162.

Mail to: NHCBA Modest Means Program, P.O. Box 1441, New Haven, CT 06506-1441.

Rev. 12/05
NEW HAVEN COUNTY BAR ASSOCIATION
MODEST MEANS PROGRAM
FINANCIAL ELIGIBILITY POLICY STATEMENT AND ASSET CEILINGS

Policy Considerations:

In establishing these guidelines incorporating asset ceilings, the Modest Means Program Oversight Committee (“MMPOC”) has considered the following factors:

(1) The rate of unemployment has driven “new” people into poverty:

(2) While the high cost of living affects the entire population, the poor pay a disproportionately higher price for goods and services than people of greater means;

(3) The lack of mass transportation in New Haven County requires access to an automobile to secure employment and other basic needs;

(4) Special flexibility in applying asset ceilings should be used when the applicant is disabled, institutionalized, elderly, or handicapped; and

(5) The inability of a significant segment of our society to afford full-priced legal services.

Asset Ceilings:

In addition to income, the available liquid and non-liquid assets of all persons who are resident members of the applicant’s family unit shall be considered in determining eligibility. The value of such assets, after exclusions, shall be one of the factors utilized in determining the eligibility of applicants under the maximum income level. Available assets which do not exceed the asset ceilings need not be considered.

The Modest Means Program liquid asset ceiling is $3,500 for an individual and an additional $900 for each additional family member, to a maximum of five additional family members. Examples of liquid assets to be considered are cash, stocks, bonds, bank accounts and other money on deposit (certificates of deposit, IRA’s, retirement accounts, money market certificates), annuities, treasury bills, and other commercial paper.

The Modest Means Program non-liquid asset ceiling is $15,000/household.

(continued)
Exclusions and Waivers:

None of the following shall be included as liquid or non-liquid assets:

1. One motor vehicle, only if
   a. the equity value of which does not exceed $5,000;
   b. reasonable and necessary for employment of the applicant or member of the applicant’s household;
   c. reasonable and necessary for medically related transportation of the applicant or member of the applicant’s household; or
   d. modified for operation by or for transportation of a handicapped person.
2. Personal and household effects.
3. Reasonable equity in work-related equipment or tools of the trade; and
4. The cash value of life insurance policies in excess of $2,000 for an individual living alone or $4,000 for a family/household.

Maximum Gross Income Levels:

For an individual to qualify for a referral to a Modest Means Program Service Attorney, the individual must complete a financial eligibility statement and must meet the following maximum gross income levels, which generally reflect income limits of 250% of the federal poverty guidelines:

<table>
<thead>
<tr>
<th>Number in Family Household</th>
<th>Total Annual Gross Income ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>26,000</td>
</tr>
<tr>
<td>2</td>
<td>35,000</td>
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<tr>
<td>3</td>
<td>44,000</td>
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<tr>
<td>4</td>
<td>53,000</td>
</tr>
<tr>
<td>5</td>
<td>62,000</td>
</tr>
<tr>
<td>6</td>
<td>71,000</td>
</tr>
<tr>
<td>7</td>
<td>80,000</td>
</tr>
<tr>
<td>8</td>
<td>89,000</td>
</tr>
<tr>
<td>Additional Family Member(s)over 8</td>
<td>9,000 (each)</td>
</tr>
</tbody>
</table>

Eligibility Income Guidelines updated 02/25/08
CLIENT INFORMATION FORM and SERVICE AGREEMENT

How did you hear of our Service?

Client's
Name:___________________________________________________________________________________________
Address:_________________________________________________________________________________________
City: _________________________________________________________ State:_______ Zip:__________________
Telephone - Home #: _________________________   Work #: ______________________
Email:  ___________________________________________________________________
Total number in household:  __________  Number of Adults:___________ Children:___________
Occupation:_____________________________________________________________________________________

All persons applying for Modest Means Program referral consideration must:

1. Complete and attach a copy of the Financial Disclosure Form;
2. Attach a copy of the most recent W-2 form that shows at least four months of salary or wages;
3. Attach a copy (or copies) of the most recent statement(s) from all bank and/or investment accounts, and/or proof of additional sources of income;
4. Make a true and accurate statement of your current financial position;
5. Make an appointment with the NHCBA Modest Means Program staff to review this affidavit;
6. Pay the $25 referral fee prior to or at the time of the affidavit review. (Note: The referral fee is refundable only if the client does not qualify for a referral. If a referral is made, however, the $25 fee is not refundable.)

*Your application will be automatically denied if you fail to provide any and all of the above documentation.

Please contact the NHCBA office if you have any questions.

Over>
I authorize the Modest Means Program of the New Haven County Bar Association to assist me in connection with the matter described as: **(Please circle & describe matter below; including, the dates of any upcoming court appearances)**

**Family, Criminal, Motor Vehicle, Landlord/Tenant, Small Claims, Unemployment Compensation.**

Describe Matter: ____________________________________________________________

I agree that the NHCBA Modest Means Program administrative coordinator may work on my case without my specific approval.

**Description of Services to Be Provided**

1. Upon qualification of the client, the Modest Means Program will provide the name and telephone number of an attorney who has been accepted by the New Haven County Bar Association (“NHCBA”) to participate on a Modest Means panel and has agreed to accept referrals in certain areas of law. The client is entitled to a 30-minute consultation with an attorney at no charge from the attorney. The $25.00 fee must be prepaid to the NHCBA before the attorney’s information is provided. This fee can be mailed to our office by money order, Visa/MasterCard or paid directly to the New Haven county Bar Association office in cash. If paying by credit card, please give the Modest Means Program administrative coordinator your account number, billing address and expiration date. Make checks payable to NHCBA (Modest Means Panel). **For qualified clients, the administrative fee is non-refundable.**

2. If the client wishes to retain the attorney beyond the 30-minute consultation, the attorney may require an advanced retainer fee (down payment). This subject is confidential and will only be discussed between the client and the attorney. Please note the referral attorney is not required to accept the case.

3. The NHCBA can give no assurance that the Modest Means Program members have experience in the areas of law provided under the Modest Means Program and offer no opinion or warranty as to the quality of legal services provided by the Modest Mans Program members. The level of attorney experience can vary from inexperienced to very experienced. The participating attorneys have agreed to accept cases for less than their normal hourly fee. The NHCBA does not maintain any records regarding ordinary or usual fee rates. There can be no assurances that the fees charged by Modest Means Program attorneys are the lowest possible rates. The NHCBA cannot guarantee a favorable result for your matter.

**CLIENT RESPONSIBILITIES**

1. I agree to keep the Modest Means Program service attorney advised of my current telephone number at all times.

2. I agree to notify the Modest Means service attorney if my income should change, either in source or amount. I understand that services may be terminated under this Agreement if I become financially ineligible.

3. I understand that once I have received a Modest Means service attorney’s name and telephone number, I am to call the attorney within 48 hours (two business days) and indicate that I am a prospective Modest Means Program client. I also understand that on occasion it may take an attorney a day or two to return my call.

**I UNDERSTAND THE DESCRIPTION OF SERVICES TO BE PROVIDED BY THE NEW HAVEN COUNTY BAR ASSOCIATION.**

**I UNDERSTAND MY RESPONSIBILITIES AND AGREE TO COOPERATE WITH THE NHCBA.**
MODEST MEANS PROGRAM

SERVICE ATTORNEY APPLICATION

INSTRUCTIONS:

Fill out this form completely, review the Modest Means Program ("MMP") Rules of Operation and sign this agreement.

Date:___________________

Name:__________________________________________________________________
     ( Last )    ( First )   ( Middle )

Firm:___________________________________________________________________

Office Hours:_____________________________________________________________

Are you currently an NHCBA Lawyer Referral Service participating attorney?
     (   ) Yes     (   ) No

If yes, you may skip the Attorney Information section. If no, please complete the following:

Attorney Information

Office Address:____________________________________________________________
________________________________________________________________________

Office Telephone:___________________________Fax #:_________________________

Admitted to CT Bar: (Month & Year)_________________________________________

CT Juris Number:_____________________

Foreign Language(s) spoken FLUENTLY:____________________________________

Area(s) of law in which you currently focus your practice:________________________
________________________________________________________________________

Professional Liability Insurance Carrier:_______________________________________
Policy Limits: (Minimum limits $1,000,000 / $1,000,000):

____________________________________  Policy Expires:_______________

**Modest Means Program Information**  (to be completed by all applicants)

I am interested in serving on the Modest Means Program in the following area(s) of law:

( ) GA Criminal  ( ) Unemployment Compensation
( ) Family  ( ) Small Claims
( ) Landlord / Tenant

The undersigned has read and is familiar with all of the Rules of Operation of the MMP and is prepared to show that he/she qualifies for registration on the panel(s).

The undersigned declares that the following is true and correct:

1. I am a member in good standing of the New Haven County Bar Association (“NHCBA”).
2. I certify that I am not under suspension or disbarment by the State of Connecticut.
3. I agree to be bound by all the Rules governing the MMP, together with such other or further Rules as may hereafter be adopted by the New Haven County Bar Association. This includes the keeping of records and completion of such periodic reports regarding cases referred through the MMP as may be reasonably requested by the office.
4. I agree to waive any and all claims against the MMP Oversight Committee, the NHCBA and its members for any loss or liability arising out of the operation of the MMP or the referral of clients hereunder.
5. I agree to indemnify the MMP Oversight Committee, the NHCBA and its members from any and all claims, losses and liability (including attorney’s fees), arising from any referral made by or through the Lawyer Referral Service and the MMP.
6. I agree to personally handle the initial free 30 minute consultation for all clients referred to me.
7. If I agree to represent a client referred to me by the MMP, I will do the following:
   a. Enter into a written fee agreement with the client, using as a template the retainer agreement provided by the MMP Oversight Committee;
   b. Charge no more than the $60 an hour rate as set by the MMP Oversight Committee;
   c. Personally handle the client’s matter;
d. (When a Mentor Attorney is involved) Consult regularly with the Mentor Attorney throughout the handling of the matter as set forth in the guidelines of the MMP Oversight Committee; and

e. Remit to the Lawyer Referral Service 10% of the total gross fee received over $10,000 per case.

8. If I decide not to handle the client’s matter, I will refer the client back to the MMP.

9. I agree to promptly notify the MMP in the event that I become ineligible or disqualified to serve on any panel or become unable to accept referrals from the MMP.

10. I agree to submit any fee dispute arising out of a modest means referral to arbitration through the Connecticut Bar Association’s fee dispute resolution process.

11. I have read and am familiar with all of the Modest Means Program Rules of Operation.

___________________________________________
Signature of the Service Attorney
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Lee County Lawyer Referral Service

City: Fort Myers  State: Florida

1.) Is the client charged any fee by the LRIS program?
   Yes

2.) Is there a standard financial guideline used for the client?
   Yes
   We also have a low fee panel that is based on gross yearly income and number of family members.

3.) What entity conducts the initial financial screening process of clients?
   Other
   We have a $50 administrative fee to use this service.

4.) Please briefly describe the financial screening process of the client:
   We take the client's name, phone number, address, reason why they need an attorney and fax the information to an attorney. We then send the client a letter with the attorney's name and address with a phone number. We also verbally give them all of the attorney's information so they can call and schedule an appointment.

5.) What fee arrangements/parameters are established for the attorney?
   It is half of the attorney's normal rates.

6.) Is the percentage fee waived for cases referred through the modest means program?
   Yes

7.) What are the areas of law served by the Reduced Fee Program?:
   All panels. Civil, marital and family are the most popular.

8.) What is the number of referrals made by the reduced fee program?
   Not Reported

9.) What is the number of attorneys on the reduced fee panel?
   10

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
    None known.

11.) What means are used to publicize the availability of the program?
    We have pamphlets in public locations. We receive a lot of referrals from Lee County Legal Aid as well as Florida Rural Legal Services and the court house.

12.) Have there been any persistent problems or difficulties in operating the program?
    Attorneys give advice on the phone and clients sometimes do not want to pay the $50 if their issues were resolved via the phone.

13.) How would you rate the success of the program?
    Good

Name of individual completing the questionnaire: Yvonne C. Pokorny
E-mail address for individual completing the questionnaire: lrs@leebar.org
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Orange County Bar Association Modest Means Program

City: Orlando
State: Florida

1.) Is the client charged any fee by the LRIS program?
   Yes

2.) Is there a standard financial guideline used for the client?
   Yes
   One-half the Florida median income as of May 2008

3.) What entity conducts the initial financial screening process of clients?
   LRIS Program
   Both the Legal Aid Society and the Orange County Bar Association Lawyer Referral Service conduct the screening process.

4.) Please briefly describe the financial screening process of the client:
   Clients need to show proof of income (weekly, monthly, or annual) by producing a W-4 and a pay stub for verification.

5.) What fee arrangements/parameters are established for the attorney?
   Bankruptcy, Family Law/Domestic Relations and Wills, the client pays a $850 retainer for 8.5 hours. Landlord-Tenant, the client pays $350 retainer for 3.5 hrs.

6.) Is the percentage fee waived for cases referred through the modest means program?
   Yes

7.) What are the areas of law served by the Reduced Fee Program?:
   Bankruptcy, Family Law/Domestic Relations, Landlord/Tenant and Wills.

8.) What is the number of referrals made by the reduced fee program?
   25

9.) What is the number of attorneys on the reduced fee panel?
   28

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
    No

11.) What means are used to publicize the availability of the program?
    Brochures are distributed in the courthouses, to the judiciary, social service agencies, etc.

12.) Have there been any persistent problems or difficulties in operating the program?
    Low response to the program

13.) How would you rate the success of the program?
    Fair

Name of individual completing the questionnaire: Brant Bittner
E-mail address for individual completing the questionnaire: brantb@ocbanet.org
Modest Means Program

The Orange County Bar Association (OCBA) offers a Lawyer Referral Program to people who are financially of "Modest Means."

Who Qualifies?
To be eligible to participate in the Modest Means Program, you must verify with the OCBA Legal Aid Society that your income does not exceed the following monthly totals*:

- Family of 1 $1,545
- Family of 2 $1,931
- Family of 3 $2,137
- Family of 4 or more $2,576

* These totals represent one-half the Florida median income as of June 1, 2006. Totals shall be modified annually to reflect the current amounts.

What Does it Cost?
The Modest Means Program handles only certain types of law-related cases.

Qualifying individuals will be charged according to the type of case and according to the following fee schedule:

A. Bankruptcy: $2,000 for Chapter 13 cases; $1,000 for Chapter 7 cases.

B. Family law/domestic relations (including dissolutions, child custody, spousal/child support, visitation, paternity, adoption, name change, modifications and enforcement of Florida support orders)*

Fee guidelines: $850 as an initial retainer; thereafter, $100 per hour for each hour the attorney works on the case beyond 8.5 hours. For enforcement and modifications of Florida support orders only: $350 as an initial retainer; thereafter, $100 per hour for each hour the attorney works on the case beyond 3.5 hours.

*Not including guardianship or domestic violence injunctions

C. Landlord-tenant: $350 as an initial retainer; thereafter, $100 per hour for each hour the attorney works on the case beyond 3.5 hours.

D. Simple Wills: $100 for a simple will; $150 for a reciprocal will package; $250 for a simple planning package, including will, designation of medical agent and power of attorney; $350 for a reciprocal planning package, including will, designation of medical agent and power of attorney.

All clients, except clients needing a simple will, must pay a non-refundable administrative fee of $100 to the OCBA at the time they are referred to an attorney. Simple will clients must pay a $50 non-refundable fee. These Administrative fees must be paid directly to the OCBA at the time of the referral.

Who Do I Call?
Start by calling the Legal Aid Society at 407-841-8310. The Legal Aid Society may determine that you qualify for a pro bono (free) attorney. If you are not eligible for a free attorney, you may qualify for the Modest Means Program. Whether you qualify for a free attorney or meet the Modest Means guidelines, The Legal Aid Society will provide information about how to complete an application.
Modest Means Meeting  
May 10, 2006  

PROCEDURES  

Advertising  

Promotion for the Modest Means program will occur in a variety of ways:  
- Phone Directory  
- Brochures at events and in area courthouses  
- Ad in newspaper  
- Radio  
- Monthly Bar Luncheons  
- The Briefs  
- Discovery, e-mail blast  
- OCBA website.  

Screening of Calls  

- All Modest Means calls (except child support and custody/visitation) need to be qualified through the Legal Aid society (LAS).  
- LAS will screen each caller over the phone for income, residency and type of case eligibility.  
- If caller does not qualify for LAS, they may qualify for the Modest Means Program.  
- If caller qualifies, he/she is scheduled, by appointment, to complete an application at LAS.  
- If the caller has an emergency deadline, LAS treats those calls with urgency and will schedule an appointment as appropriate, sometimes the appointment will even be scheduled the next day. If the legal issue is a non-emergency situation, the caller is usually scheduled within one week.  
- At the appointment, information about Modest Means is provided and the caller is asked if they have the finances to pay the required fees. If they can not pay, they are not referred to the Modest Means Program. If they can, the application is completed and faxed to Modest Means-Renee.  
- LAS needs 3-5 business days to process the application following the appointment at LAS. Paperwork from LAS could take up to 2 weeks from the time the call first comes to LAS. However, LAS will process applications in a timely manner. Modest Means will not get a referral from LAS which requires a lawyer to take immediate action.
Modest Means Calls at the OCBA

- When a caller for Modest Means contacts the OCBA, but has not been approved by LAS, the caller will be informed to contact LAS before a referral can be granted (except child support and custody/visitation).
- Should the caller contact Modest Means prior to receiving the documents from LAS, the caller will be told Modest Means will contact them once the paperwork has been received from LAS.
- Once the documents have been faxed by LAS, Modest Means will contact each qualified person and provide a referral at that time.
- Since Family Law issues, such as custodial disputes and child support are not screened by LAS, these calls will be routed to LRS or Modest Means, as appropriate, by the OCBA attendant.

Updated As of May 18, 2006
PREFACE

The primary purpose of the Modest Means Program of the Orange County Bar Association is to provide a program whereby persons, who are of modest means but nevertheless able to pay a reduced fee for legal services, may be referred to lawyers who will provide consultation and, where necessary, additional legal services on a reduced fee basis.

ARTICLE I

The Orange County Bar Association is charged with the organization and operation of the Program and shall make such rules for the conduct and operation of the same as from time to time it may deem proper, subject to the approval of the Executive Council of the Orange County Bar Association.
ARTICLE II
ORGANIZATION OF THE PROGRAM

1. All members in good standing of The Florida Bar who are members of the Orange County Bar Association are eligible for membership in the Program.
2. A lawyer may apply for membership by filing an application on the form provided. Upon admission to membership, the member agrees:

   (a) Council shall confer initially (and/or otherwise commence engagement) with the client promptly after referral by the OCBA.
   (b) To arbitrate fee disputes before the Fee Arbitration committee of The Florida Bar Association.
   (c) To maintain malpractice (E & O) insurance in the minimum amount of $100,000, to furnish a copy of the insurance policy or a certificate of insurance to the committee upon request, and to hold the Orange County Bar Association harmless from any claim made against it by a referred client on account of the member’s alleged negligence or mistake.
   (d) To accept referrals in at least one of the specific areas of practice on the Modest Means Program Panels sheet.
   (e) To specifically abide by The Florida Bar Integration Rule Bylaws (of which Modest Means is a sub category of LRS), Article XV, Section (a) (4) “The Lawyer Referral Service shall agree to maintain an alphabetical member list, updated quarterly with the Ethics and Discipline Department of The Florida Bar. In turn, the Ethics and Discipline Department shall notify the Program of any unresolved findings of probable cause against a member. When probable cause has been found at the local grievance committee level, and the Program has been notified, the Program shall be required to hold referral to the member in question until the matter is resolved. If the member is in good standing with The Florida Bar after the resolution of the matter, then he or she shall be returned to the Program.”
   (f) That all fees charged to a referred client shall be in strict accordance with the Modest Means Program Fee guidelines presently in effect (a copy of which is attached hereto) or as may be amended from time to time by the OCBA.

ARTICLE III
OPERATION OF THE PROGRAM

1. The Program shall be staffed by one or more Referrers, who shall function under the supervision of the Committee.
2. The staff shall maintain a separate list of members for each area of practice specified in Article II, Paragraph 2 (f). Prospective clients shall be interviewed by a Referrer. If legal services are requested, the Referrer shall refer the clients to a member on the appropriate list.
3. Assignment of referral clients shall be by rotation from the appropriate Program list unless the client shall decline to be referred to a particular member, in which case, the client shall be referred to the next member on such list. Any member passed over in this manner shall remain in the same position on such list.

4. No referral shall be made to a member who fails to comply with any of the provisions of Paragraph 2 of Article IV. The Committee shall notify a member in writing of any non-compliance, specifically describing the nature of such member’s non-compliance, and, upon compliance, such member shall become entitled to receive referrals.

5. A member shall not refer a matter referred by the Service to another lawyer. However, a member may permit a law firm associate, partner, or professional association member to conduct the necessary legal services under such member’s guidance.

6. The Program shall provide on a quarterly basis to the Ethic and Discipline Department of The Florida Bar, an alphabetical list of members of the Program pursuant to Integration Rule By Laws, Article XV, Section 1 (a) (4).

7. As a matter of policy, absent compelling circumstances, the panel will not accept cases from an individual client who is presently represented by a lawyer in the same matter on previously retained attorneys have withdrawn.

8. Absent compelling circumstances, any client who is or has been represented by counsel in a particular matter is ineligible for participation in the Program with respect to that matter.

ARTICLE IV
REMOVAL FROM THE PROGRAM

1. No panel member shall be removed from membership in the Program without having been afforded thirty days written notice and an opportunity to show cause why such member shall not be removed from membership, except as provided for in paragraph 4 below. Thirty day written notice shall be provided to the member prior to the committee meeting at which removal will be considered.

2. A majority of the Committee may remove a member from the Program for cause upon the following grounds:

   (a) Failure to maintain proper malpractice (E & O) insurance in the minimum amount of $100,000.
   (b) Consistent unavailability for any reason other than illness.
   (c) Consistent refusal to make or keep appointment with referred clients.
   (d) Failure to comply with the Rules of the Program.
   (e) Failure to meet the qualifications for membership in the Program.
   (f) Incompetence.
   (g) Suspension or disbarment from The Florida Bar.

3. A member may at any time withdraw from membership upon written notice to the Committee, but any resigning member shall not thereby be relieved of obligations in connection with any referred matter.
4. A member shall be automatically suspended from membership in the Program upon notification to the Program from the Ethics and Discipline Department of The Florida Bar that a finding of probable cause has been made against said member and that suspension shall remain in effect until the grievance matter is resolved. If the member is in good standing with The Florida Bar after the resolution of the matter, then he or she shall be returned to the Program pursuant to Integration Rule Bylaws, Article XV, Section 1 (a) (3) and (4).

ARTICLE V
PUBLICIZING THE PROGRAM

The committee shall publicize the existence and purpose of the Program through proper channels, preserving the anonymity of its members, to the end that the availability of competent and conscientious legal assistance shall be known to those who can afford to pay a reasonable fee for legal service but do not know a lawyer.
1.________________________________________________________________________________________
   (Last name)                                               (First name)                                                        (Middle Initial)

2. ________________________________________________________________________________________
   (Street Address)                                        (Suite Number)                                     (City/State/Zip)

3. ________________________________________________________________________________________
   (Firm Name)                                                                                        (Business Phone Number)

4. ________________________________________________________________________________________
   (Fax Number)                                                   (E-mail Address)

5. Are you a member of the Orange County Barr Association? _____________ Yes ___________ No

6. Date admitted to the Florida Bar. _________________________/_____________________________________
   (Florida Bar Number)

7. In what other state(s) are you licensed to practiced law?_____________________________________________
8. Admitted to the Federal Bar ____________________Yes _____________________No.

9. Are you aware of any unresolved ethics complaints filed against you? ____________Yes ____________No.

   Please explain_____________________________________________________________________________

   ____________________________________________________________________________________________
   /                                                                                               /
   (Attach additional sheets, if necessary)                                                     Investigating Agency

   Date of complaint__________________  Status of Complaint_________________________________

10. Have you been the subject of an ethical grievance filed with any disciplinary authority or been personally
sanctioned by any court in this or any other jurisdiction in which you are admitted? ___Yes ___No

   If yes, please specify the state, the name of the grievant, the nature of the grievances and the disposition.

   Reason:________________________________________________________________________________

   (Attach additional sheets, if necessary)

11. Engaged in private practice since_____________________________________________________________

12. Foreign languages in which you are fluent______________________________________________________

The undersigned certifies that he/she is familiar with the Revised Rules governing the Modest Means Program,
and that he/she will abide by such Rules and by all such additional Rules as may be hereafter promulgated by
the Orange County Bar Association, and agrees to be bound thereby; that he/she recognizes the Service as a
means and opportunity whereby the legal profession can render service to the public, and accordingly, agrees
to set all fees for matters referred to him/her in accordance with the client’s ability to pay, regardless of
whether such fee is fully compensatory for the time and effort necessary to give the client a high standard of
counsel and representation.

The undersigned, by filing the application and in consideration of the Orange County Bar Association’s Modest
Means Program undertaking and mutual benefits to be derived there from, agrees that as a member of the
Modest Means Service Panel he/she will:

(a). Be a member of the Orange County Bar Association; and

(b). Provide consultation and, if necessary, additional legal services to any client referred to him/her by the
   OCBA, unless compelling circumstances prevent such engagement, and

(c). Notify the OCBA immediately if compelling circumstances prevent engagement on any referred case;
   and provide periodic updates to the OCBA, if and when requested by the OCBA, as to the status of any
   referred case.
The undersigned further agrees that:

(a). All fees charged to a referred client shall be in strict accordance with the Modest Means Program Fee Guidelines presently in effect (a copy of which is attached hereto) or as may be amended from time to time by the OCBA, the spirit of Modes Means Program, and the Rules of Professional for Florida Lawyers.

(b). Any dispute which may arise in connection with the fee charged shall be the subject of binding arbitration by the Fee Arbitration Committee of the Orange County Bar Association; and

(c). The Lawyer will maintain errors and omissions insurance in the minimum amount of $100,000.00 and shall hold the Service and Association harmless from any claim made against them by a referred client on account of member’s alleged negligence or mistake; and

(d). He/she, more specifically, will abide by The Florida Bar Integration Rule Bylaws, Article XV, Section, and

(e). “The Lawyer Referral Service shall agree to maintain an alphabetical member list, updated quarterly with the ethics and discipline department of the Florida Bar. In turn, the ethics and discipline department shall notify the service of any unresolved finding of probable cause against a member. When probable cause has been found at the local grievance committee level, and the service has been notified, the service shall be required to hold referral to the member in question until the matter is resolved. If the member is in good standing with The Florida Bar after the resolution of the matter, then he or she shall be returned to the service”; and

(f). Any failure to abide by the terms of this application agreement or the rules and regulations of the service shall subject the member to suspension or expulsion from the Panel upon recommendation of the Lawyer Referral Service Committee

______________________________      ______________________________________________
Date                                                        Applicant’s Signature

Return signed application to the:

Orange County Bar Association
P.O. box 530085
Orlando, FL. 32853-0085

APPLICATION MUST BE ACCOMPANIED BY PROOF OF REQUIRED INSURANCE

Updated as of May 22,2006
Dear Judge

The Orange County Bar Association is proud to announce a trio of attorney services available to the general public. As Executive Director of the Orange County Bar Association, I want to keep you informed of programs that may have value to the citizens of Orange and Osceola counties. Now, more than ever, seeking legal counsel is more affordable.

1. **CITIZEN DISPUTE SETTLEMENT AND FAMILY LAW MEDIATION** provides a free mediation service to citizens of both Orange and Osceola counties. The OCBA will coordinate a meeting between the disputing parties and schedule a certified attorney mediator to negotiate a mutually agreeable settlement. We cover a wide variety of issues and have up to 50 attorneys participating in this program. Citizens who participate can avoid filing fees, court costs and time off of work by taking advantage of this program.

2. **MODEST MEANS PROGRAM** is a lawyer referral service aimed at providing legal counsel to citizens of modest financial means. To be eligible to participate, a person or family must verify with the OCBA Legal Aid Society that their income does not exceed the financial ceiling levels that represent one-half of the Florida median income. Attorneys’ fees have been greatly reduced, thus providing citizens a resource for legal counsel that has not been affordable in the past.

3. **LAWYER REFERRAL SERVICE** is a program that has been in existence for more than 25 years. This popular program receives several hundred calls a day, and over the last 25 years hundreds of thousands of individuals from the community, and from throughout the United States and other countries, have called seeking legal counsel or representation. We have a panel of 250 OCBA attorneys available to take cases.

I have enclosed a brochure for each program that explains our services in greater detail. If you would like more information, I welcome the opportunity to discuss these programs with you.

Thank you for your time and attention.

Sincerely,

Brant S. Bittner
Executive Director

Enclosures

www.orangecountybar.org
MODEST MEANS PROGRAM

Spread the word!

There’s a new program in town.

Called Modest Means…it is a lawyer referral service through the OCBA that offers legal service to citizens who are of financial “modest means”!

(Place below portion on pdf.)

Modest Means Program

For anyone to be eligible for this lawyer referral program, a person must verify through the Legal Aid Society that their income does not exceed the following monthly totals*:

- Family of 1……………. $1,545
- Family of 2………….…$1,931
- Family of 3……………..$2,137
- Family of 4 or more……. $2,576

*These totals represent one-half the Florida median income as of June 1, 2006.

Qualifying individual will be charged according to the type of case and according to the following fee schedule:

A. Bankruptcy: $2,000 for chapter 13 cases; $1,000 for Chapter 7 cases.
B. Family law/domestic relations (including dissolutions, child custody, spousal/child support, visitation, paternity, adoption, name change, modifications and enforcement of Florida support orders)*.

Fee guidelines: $850 as an initial retainer; thereafter, $100 per hour for each hour the attorney works on the case beyond 8.5 hours. For enforcement and modifications of Florida support orders only: $350 as an initial retainer; thereafter, 4100 per hour for each hour the attorney works on the case beyond 3.5 hours.

*Not including guardianship or domestic violence injunctions.

C. Landlord-tenant: $350 as an initial retainer; thereafter, $100 per hour for each hour the attorney works on the case beyond 3.5 hours.
D. Simple Wills; $100 for a simple will; $150 for a reciprocal will package;
E. $250 for a simple planning package, including will, designation of medical agent and power of attorney; $350 for a reciprocal planning package, including will, designation of medical agent and power of attorney.

All clients, except clients needing a simple will, must pay a non-refundable administrative fee of $100 to the OCBA at the time they are referred to an attorney. Simple will clients must pay a $50 non-refundable fee. These administrative fees must be paid directly to the OCBA at the time of the referral.

A lawyer referral panel is being formed currently so if you wish to increase your client base please contact Norma Paradiso at 407-422-4551
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Atlanta Bar Association Modest Means Program

City: Atlanta
State: Georgia

1.) Is the client charged any fee by the LRIS program?
Yes

2.) Is there a standard financial guideline used for the client?
Yes
Up to 225% above the federal poverty guidelines.

3.) What entity conducts the initial financial screening process of clients?
LRIS Program

4.) Please briefly describe the financial screening process of the client:
Client must provide check stubs or tax returns.

5.) What fee arrangements/parameters are established for the attorney?
$600 maximum retainer; $75/hr maximum rate per hour

6.) Is the percentage fee waived for cases referred through the modest means program?
Yes

7.) What are the areas of law served by the Reduced Fee Program?
Chapter 7 bankruptcy, living/simple wills, power of attorney, uncontested divorce, deed transfer, name change, landlord/tenant and consumer law.

8.) What is the number of referrals made by the reduced fee program?
20

9.) What is the number of attorneys on the reduced fee panel?
16

10.) Are there any other "perks" for attorneys that participate on the modest means panel?
No attorney fee to join this panel.

11.) What means are used to publicize the availability of the program?

12.) Have there been any persistent problems or difficulties in operating the program?

13.) How would you rate the success of the program?
Fair

Name of individual completing the questionnaire: Carla Brown
E-mail address for individual completing the questionnaire: cbrown@atlantabar.org
The Atlanta Bar Association is taking action to help our community and we need you!

PANEL RECRUITMENT

The Atlanta Bar Association is calling upon its membership to reach out to our working people who do not qualify for legal aid. We need attorneys who are qualified to provide legal services at reduced fees in the following areas:

(Please check the areas of law in which you are qualified to serve clients).

- Uncontested Divorce
- Child Support
- Guardianship
- Consumer Law
- Deed Transfer
- Unemployment Compensation
- Wills
- Collections
- Small Claims Court Hearings
- Negligence
- Landlord/Tenant Issues
Raising the Bar by Helping Our Community...

The Atlanta Bar Association realizes the need for all members of our community to have access to legal representation. However, there are many working class people who simply cannot afford standard attorney fees, but are not eligible for legal aid. Therefore, we are taking action and creating the...

Modest Means Panel

"Because we have been given so much, we are required to give back. We are required to ensure that the law is simply not the bludgeon of the rich and well off. We, in short, are charged by our ethics and our sense of decency to ensure that those that have been harmed unjustly have the law to level the playing field."

- Governor Roy E. Barnes

WHAT IS THE LAWYER REFERRAL & INFORMATION SERVICE MODEST MEANS PANEL?

The Modest Means Panel will consist of lawyers who provide legal services to those of modest means who cannot afford standard attorney fees, but do not qualify for free legal services. This panel of attorneys will serve people whose income level falls between 175% to 225% of the federal poverty guidelines. For example, a family of four with a total income of up to $41,400 would qualify for the Modest Means Program.

Qualified clients will pay reduced fees for legal service.

There is no fee for an attorney to join this panel and yet the rewards from your participation will benefit you, the Bar and our Community.

I'M INTERESTED IN HELPING OUR COMMUNITY BY BECOMING A MEMBER OF THE MODEST MEANS PANEL!

For an application, please complete the information below and return to the Atlanta Bar Association, 229 Peachtree Street, Suite 400, Atlanta, GA 30303-1601 or call Carla Brown, Lawyer Referral and Information Service Director at (404) 521-0781. You may also join online at www.atlantabar.org.
Reduced Fee Panel

The Reduced Fee-Panel provides the public with access to the LRS Lawyers who are responsive to a client’s income. The consultation fee is reduced to $25 for the initial half hour.

Client Eligibility Income Range

<table>
<thead>
<tr>
<th>HH Size</th>
<th>Gross Yearly</th>
<th>Gross Monthly</th>
<th>Gross Weekly</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$23,400</td>
<td>$1,950</td>
<td>$488</td>
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<tr>
<td>2</td>
<td>$31,500</td>
<td>$2,625</td>
<td>$656</td>
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<tr>
<td>3</td>
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<td>5</td>
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<td>7</td>
<td>$72,000</td>
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</tr>
<tr>
<td>8</td>
<td>$80,100</td>
<td>$6,675</td>
<td>$1,669</td>
</tr>
</tbody>
</table>

The areas of law the Modest Means Panel covers are as follows:

**Flat Fee Cases:**

- Deed Transfer $100
- Living Will $50
- Name Change $250
- Power of Attorney/Durable POA $50
- Simple Will $100
- Uncontested Divorce $350
- Uncontested Divorce/ $400
  *(With stipulation as to custody/visitation meaning both parties must agree to ALL terms)*
- Uncontested Guardianship $200

**Hourly Fee Cases:**

*(These cases are performed at a rate of $75 per hour and a retainer fee of $600)*

Child Support (conference/hearing)
Consumer Issues
Contested Guardianship
Creditor/Debtor (Collections)
Landlord/Tenant Issues
Negligence
Small Claims Court (Hearing)
Separation Agreements (as far as domestic i.e. divorce, not labor)
Short LRS Reduced-Fee Panel Client Eligibility Form:

Take down the following information for the client for initial intake to see if they qualify by using the income eligibility chart. If they meet the preliminary requirements, forward to Amber or Carla for further review.

Client Information:

Name: _________________________________________________________

Address: _______________________________________________________

________________________________________________________

________________________________________________________

Phone: ________________________________________________________

Legal Issue: ____________________________________________________

Total Household Size: _________

Total Gross Income: _________
(Use monthly as a default, as it may qualify more clients this way)

Date: ______________________

Initial Intake done by: _________

Followed up by: __________

NOTES:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
Atlanta Bar Association
Modest Means Program

Client Application and Certification of Eligibility

Date: ___________________________  Intake Rep: _____________

Client’s Name: ____________________________________________

Client’s Add: ______________________________________________

Client’s Home Phone: ___________ Work Phone: _______________

Have you used the MMP Before?  Yes  No
Are you presently working?  Yes  No

Employer: ________________________________________________

Marital Status:  Single  Married  Separated  Divorced

Spouse’s Name: ___________________ Spouse’s Employer: ______________

Number of Persons Living in Household: ______________________

<table>
<thead>
<tr>
<th>Monthly Income:</th>
<th>Client</th>
<th>Spouse/Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary</td>
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<td>Social Security</td>
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<td></td>
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<tr>
<td>TANF/Welfare</td>
<td></td>
<td></td>
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<tr>
<td>Other Income</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Income</td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Assets:</th>
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<tr>
<td>Checking</td>
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<td>Savings</td>
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<tr>
<td>Other Assets</td>
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<td>Total Assets:</td>
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</table>

<table>
<thead>
<tr>
<th>Expenses:</th>
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</thead>
<tbody>
<tr>
<td>Rent/Mortgage</td>
</tr>
<tr>
<td>Utilities</td>
</tr>
<tr>
<td>Auto</td>
</tr>
<tr>
<td>Total Expenses:</td>
</tr>
</tbody>
</table>

**Total Household Income:**

PLEASE READ THE FOLLOWING, THEN SIGN AND DATE:

1. I certify that all the above information made by me is true. I am aware that if any of the above information made by me is false, I will not qualify for the Modest Means Program.
2. I understand that I must inform my attorney of any significant changes in my financial status that may make me ineligible for the Modest Means Program.
3. I understand that I must pay a $25 application fee to participate in the MMP and that payment shall be paid prior to or at the time of consultation.
4. I understand that I must sign the MMP agreement between me and the MMP attorney prior to services.
5. I authorize all of my employers to share any wage information requested by ABA or participating attorney.

APPLICANT SIGNATURE: ___________________________ DATE: _____________
Atlanta Bar Association  
Modest Means Program

Agreement To Provide Legal Services

Client: ___________________________ Attorney: ___________________________

Address: ___________________________ Address: ___________________________

Phone: ___________________________ Phone: ___________________________

1. The above attorney has been hired to represent or perform service(s) for the client listed above in the following matter (brief description):

2. Retainer Fee Schedule: The retainer fees charged to the client will be in accordance with the Modest Means Program as listed below. The Lawyer may collect a maximum retainer of $600 prior to beginning services for applicable areas of law. (Please check appropriate area of law).

☐ Bankruptcy (Chap 7) $350.00 ☐ Deed Transfer $100.00
☐ Living Will $ 50.00 ☐ Name Change $250.00
☐ POA/Durable POA $ 50.00 ☐ Simple Will $100.00
☐ Uncontested Divorce $350.00 ☐ Uncontested Divorce $400.00
☐ Uncontested Guardianship$200.00 w/stipulation as to custody/visitation

The retainer paid is refundable if the client decides not to proceed with the matter or the attorney-client relationship is terminated prior to the completion of the issue. However, the client is responsible to pay the hourly charges and costs accrued to the date of termination.

3. Hourly Rates: The maximum hourly rate charged to the client is $75.00.

4. Costs: Costs, including filing, postage, photocopying, depositions, and any other out-of-pocket cost are the responsibility of the client.

Client Verification of Eligibility:

☐ Check Stubs ☐ Other

Client: ___________________________ Date: ___________________________
Please check the areas of law in which you are qualified to accept client referrals:

*All fees are exclusive of costs which are the responsibility of the clients*

<table>
<thead>
<tr>
<th>Areas of Law</th>
<th>Fee</th>
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<tbody>
<tr>
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<tr>
<td>Deed Transfer</td>
<td>$100</td>
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<tr>
<td>Living Will</td>
<td>$50</td>
</tr>
<tr>
<td>Name Change</td>
<td>$250</td>
</tr>
<tr>
<td>Power of Attorney/Durable POA</td>
<td>$50</td>
</tr>
<tr>
<td>Simple Will</td>
<td>$100</td>
</tr>
<tr>
<td>Uncontested Divorce</td>
<td>$350</td>
</tr>
<tr>
<td>Uncontested Divorce (with stipulation as to custody/visitation)</td>
<td>$400</td>
</tr>
<tr>
<td>Uncontested Guardianship</td>
<td>$200</td>
</tr>
</tbody>
</table>

**Hourly Fee Cases**

*(Performed at a rate of $75/hour and a maximum retainer fee of $600.00)*

- Child Support (Conference/Hearing)
- Consumer Issues
- Contested Guardianship
- Creditor/Debtor (Collections)
- Landlord/Tenant Issues
- Negligence
- Small Claims Court (Hearing)
- Separation Agreements
- Unemployment Compensation
Atlanta Bar Association

INCOME ELIGIBILITY GUIDELINES

February 7, 2008

(The federal poverty guidelines were published January 23, 2008 at 73 FR 15 3971-3972)

ANNUAL INCOME

Program: Clayton, Cobb Gwinnett (GRANDPARENTS AIDS, HDP, AVLF, for SCLP) (Atlanta Bar LRS Modest Means)

<table>
<thead>
<tr>
<th>HH Size</th>
<th>% POV:</th>
<th>150% gross</th>
<th>175% gross</th>
<th>200% gross</th>
<th>225% gross</th>
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<tbody>
<tr>
<td>1</td>
<td>(LSC, ALAS)</td>
<td>15,600</td>
<td>18,200</td>
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<td>23,400</td>
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<tr>
<td>2</td>
<td>(Pro-bono)</td>
<td>21,000</td>
<td>24,500</td>
<td>28,000</td>
<td>31,500</td>
</tr>
<tr>
<td>3</td>
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<td>26,400</td>
<td>30,800</td>
<td>35,200</td>
<td>39,600</td>
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<td></td>
<td>31,800</td>
<td>37,100</td>
<td>42,400</td>
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<td></td>
<td>48,000</td>
<td>56,000</td>
<td>64,000</td>
<td>72,000</td>
</tr>
<tr>
<td>8</td>
<td></td>
<td>53,400</td>
<td>62,300</td>
<td>71,200</td>
<td>80,100</td>
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<tr>
<td>Each additional:</td>
<td>+5,400</td>
<td>+6,300</td>
<td>+7,200</td>
<td>+8,100</td>
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</table>

MONTHLY INCOME

Program: Atlanta Bar Association LRS Modest Means Program

<table>
<thead>
<tr>
<th>HH Size</th>
<th>225% gross</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1,950</td>
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<tr>
<td>2</td>
<td>2,625</td>
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<td>6</td>
<td>5,325</td>
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<td>7</td>
<td>6,000</td>
</tr>
<tr>
<td>8</td>
<td>6,675</td>
</tr>
<tr>
<td>Each additional:</td>
<td>+675</td>
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</tbody>
</table>

WEEKLY INCOME

Program: Atlanta Bar Association LRS Modest Means Program

<table>
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<tr>
<th>HH Size</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>488</td>
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<tr>
<td>2</td>
<td>656</td>
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<tr>
<td>3</td>
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<td>1,163</td>
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<td>6</td>
<td>1,331</td>
</tr>
<tr>
<td>7</td>
<td>1,500</td>
</tr>
<tr>
<td>8</td>
<td>1,669</td>
</tr>
<tr>
<td>Each additional:</td>
<td>+169</td>
</tr>
</tbody>
</table>

*DeKalb Volunteer Lawyers Foundation: 145% of Gross Income
* Kilpatrick Stockton Grandparent Adoption: 200% of Gross Income
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Hawaii State Bar Association Gap Group Program

City: Honolulu  State: Hawaii

1.) Is the client charged any fee by the LRIS program?
Yes

2.) Is there a standard financial guideline used for the client?
Yes
Federal Guidelines, used by our Local Legal Aid for providing services. Limit is 125% over the level for the household size.

3.) What entity conducts the initial financial screening process of clients?
Referring Entity
Volunteer Legal Services, http://www.vlsh.org, does the screening. There are times when calls do come to the LRIS Hawaii and we may take the client but that doesn't happen very often.

4.) Please briefly describe the financial screening process of the client:
Income, living arrangements, pay stubs, and other documentation.

5.) What fee arrangements/parameters are established for the attorney?
Half of the going rate, (used to be $50 an hour) it is currently $100 an hour.

6.) Is the percentage fee waived for cases referred through the modest means program?
Not Applicable

7.) What are the areas of law served by the Reduced Fee Program?:
Domestic, Bankruptcy and Collections.

8.) What is the number of referrals made by the reduced fee program?
25

9.) What is the number of attorneys on the reduced fee panel?
30

10.) Are there any other "perks" for attorneys that participate on the modest means panel?

11.) What means are used to publicize the availability of the program?
Website and Volunteer Legal Services Hawaii.

12.) Have there been any persistent problems or difficulties in operating the program?

13.) How would you rate the success of the program?
Good

Name of individual completing the questionnaire: Evelyn Gomez
E-mail address for individual completing the questionnaire: egomez@hsba.org.
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: DuPage County Modest Means Program

City: Wheaton  State: Illinois

1.) Is the client charged any fee by the LRIS program?

   Yes

2.) Is there a standard financial guideline used for the client?

   Yes

   Between 150%-225% of the federal poverty guidelines.

3.) What entity conducts the initial financial screening process of clients?

   Legal Services Program

4.) Please briefly describe the financial screening process of the client:

   Clients are screened through our local legal aid service, their financial screening involves checking income, bank accounts and any other assets. The clients are asked to provide recent check stubs, recent tax documents and information about monthly cost of living expenses.

5.) What fee arrangements/parameters are established for the attorney?

   If members agree to charge on an hourly basis only, then members in MMP agree to reduce fees by at least 33% of normal rate. Members that choose to charge a reduced retainer are to charge no more than 50% of their standard retainer. Members in MMP agree to take payments above and beyond retainer in installments over a reasonable amount of time.

6.) Is the percentage fee waived for cases referred through the modest means program?

   Yes

7.) What are the areas of law served by the Reduced Fee Program?:

   Family Law, Guardianship, Estate, Trusts & Wills Law and Bankruptcy.

8.) What is the number of referrals made by the reduced fee program?

   24

9.) What is the number of attorneys on the reduced fee panel?

   18

10.) Are there any other “perks” for attorneys that participate on the modest means panel?

11.) What means are used to publicize the availability of the program?

   Due to minimal staff, we currently do not advertise this in any way, the legal aid here uses the program at its discretion.

12.) Have there been any persistent problems or difficulties in operating the program?

   Client misconception of MMP, they still think the lawyer is a free attorney.

13.) How would you rate the success of the program?

   Fair

Name of individual completing the questionnaire: Eric Delgado, LRS Administrator and Modest M
E-mail address for individual completing the questionnaire: edelgado@dcba.org
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Kentucky Lawyer Referral Service

City: Louisville  State: Kentucky

1.) Is the client charged any fee by the LRIS program?
   No

2.) Is there a standard financial guideline used for the client?
   Yes
   125% of Federal Poverty Guidelines

3.) What entity conducts the initial financial screening process of clients?
   LRIS Program

4.) Please briefly describe the financial screening process of the client:
   We ask a few questions: 1) How many in household? 2) What is the weekly, monthly or yearly income for the household? We then tell clients that if they qualify based on that information, the attorney referred may ask for documentation before accepting them at reduced fee.

5.) What fee arrangements/parameters are established for the attorney?
   We do not have any fixed rates applied to attorney fees. They agree to reduce their fee by 50%.

6.) Is the percentage fee waived for cases referred through the modest means program?
   No

7.) What are the areas of law served by the Reduced Fee Program?
   Any area that the attorney would request a retainer fee or charge by hourly rate. Reduced fee is not applicable for any contingency fee cases.

8.) What is the number of referrals made by the reduced fee program?
   Our service is not divided into two separate programs. We referred 14,113 clients about 80% qualified for reduced fee

9.) What is the number of attorneys on the reduced fee panel?
   We have 170 attorneys on service and about 100 of those also signed up to take reduced fee cases.

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
    None at this time. Looking into offering a free CLE for criminal law due to budget cuts with the Public Defenders Office.

11.) What means are used to publicize the availability of the program?
    Pamphlets at the courthouse. Judges are given tear-off sheets to distribute to clients. Other agencies given our information.

12.) Have there been any persistent problems or difficulties in operating the program?
    Many clients believe that reduced fee means free. Keeping attorneys on the reduced fee panel because many clients can't afford to pay an attorney.

13.) How would you rate the success of the program?
    Fair

Name of individual completing the questionnaire: Deborah Dye, KLRS Director
E-mail address for individual completing the questionnaire: ddye@loubar.org
<table>
<thead>
<tr>
<th>Family Size</th>
<th>Weekly</th>
<th>Monthly</th>
<th>Yearly</th>
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<td>336.54</td>
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<td>8</td>
<td>855.77</td>
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2008 Federal Poverty Guidelines

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<td>32,000.00</td>
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<tr>
<td>8</td>
<td>35,600.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**ENROLLMENT APPLICATION 2008**

Date ___________________ LBA ID# __________________

Name _____________________________________________

Firm Name ________________________________

Main Office Address ____________________________________________

City ___________ County ___________ State ______ Zip __________

Phone number ___________________ Fax number __________________

Email address ________________________________

I will accept low fee cases: Yes ___ No ___

I will accept cases in the following counties: __________________________

I am licensed to practice in the following states: __________________________

I will accept cases for Federal Court: ___ yes ___ no

I will accept cases for appeals ___ yes ___ no

Foreign languages spoken: __________________________________________

**REMITTANCE FORM**

Enrollment cost is based upon membership in the Louisville Bar Association and the number of primary panels selected:

- LBA Members (includes 2 panels) - $75.00
- Non-LBA Members (includes 2 panels) - $125.00
- Additional Panels - $30.00 each

Attorneys outside primary coverage area- first 1st year, then fees are based on LBA or Non-LBA Member

| Membership enrollment fee | $ __________ |
| # additional panels | ______ |
| Cost of additional panels | $ __________ |
| TOTAL DUE | $ __________ |

To complete this application, please sign the Attorney Certification on previous page and have it notarized and return along with proper payment and proof of insurance to:

Kentucky Lawyer Referral Service
600 W. Main Street, Ste. 110
Louisville, KY 40202-2949
B. Quarterly Case Status Reports listing all Referred Matters on which action is still pending. Case Status Reports shall be completed and returned within thirty (30) business days.

X. **FEE DISPUTES.**

A. In the event of a fee dispute with a Referred Client or Derivative Client, the Panel Member shall advise such Referred Client or Derivative Client of the availability of mediation and/or arbitration, and cooperate in bringing the dispute to a prompt conclusion.

B. In the event of any dispute between the KLRS and a Panel Member regarding a Referral Fee owed pursuant to these Rules, or any other issue arising hereunder, the Panel Member agrees to submit to mediation. In the event mediation is unsuccessful, the KLRS and Panel Member agree to submit the dispute to final and binding arbitration by a panel of three (3) retired judges (federal and/or state) from Jefferson County, Kentucky. The Panel Member further agrees to indemnify the KLRS for all attorney fees and costs (including the cost of arbitration) incurred in any arbitration in the event the KLRS is the prevailing party. The Panel Member shall be suspended from participation in the KLRS pending resolution of the dispute.

XI. **LOW FEE REFERRED MATTERS.**

Panel Members may also elect to receive Low Fee Referrals which are provided for low-income clients who cannot afford regular attorney fees. Panel Members are required to check the appropriate space denoting that low-fee Referred Matters will be accepted. The low-fee panel fees are limited to 50% of the customary fee for the services required. This fee limitation does not apply to employment where the attorney fee is set or regulated by any court or agency.

XII. **AMENDMENTS.**

The Committee (subject to approval by the LBA Board of Directors) is empowered and authorized to enact such additional rules, amendments, and adopt such forms and procedures as it deems necessary to provide for the effective operation of the KLRS. Enactments, amendments or adoption of forms shall be effective thirty (30) days after written notice has been published in the LBA Bar Briefs.

"revised on March 26, 2007"
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: New Orleans Bar Association LRS Modest Means

City: New Orleans  State: Louisiana

1.) Is the client charged any fee by the LRIS program?
   No

2.) Is there a standard financial guideline used for the client?
   Yes
   Household Size/Total Annual Income  1 person = $12,500  2 people = $25,000  3 people = $37,500  4 people = $50,000

3.) What entity conducts the initial financial screening process of clients?
   LRIS Program

4.) Please briefly describe the financial screening process of the client:
   The initial screening is based on asking the clients their household size and then asking them what is their annual income. If they qualify, we refer them to participating attorneys, who are then able to further screen the clients.

5.) What fee arrangements/parameters are established for the attorney?
   Attorneys can charge no more then $50/hour. No set minimum or maximum for retainer fees.

6.) Is the percentage fee waived for cases referred through the modest means program?
   Not Applicable

7.) What are the areas of law served by the Reduced Fee Program?:
   Family Law and Successions.

8.) What is the number of referrals made by the reduced fee program?
   229

9.) What is the number of attorneys on the reduced fee panel?
   4

10.) Are there any other "perks" for attorneys that participate on the modest means panel?
    There is no charge for joining the panel.

11.) What means are used to publicize the availability of the program?
    We have informed the local pro bono legal service.

12.) Have there been any persistent problems or difficulties in operating the program?
    It is difficult for clients to understand that this is a reduced-fee program, not a pro bono service. It overwhelms our attorneys who participate with clients who are basically asking for free service, even though they have been informed by the LRS.

13.) How would you rate the success of the program?
    Fair

Name of individual completing the questionnaire: SarahJane E. Brady
E-mail address for individual completing the questionnaire: sbrady@neworleansbar.org
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: National Lawyers Guild Lawyer Referral Service

City: Boston  State: Massachusetts

1.) Is the client charged any fee by the LRIS program?
   No

2.) Is there a standard financial guideline used for the client?
   No

3.) What entity conducts the initial financial screening process of clients?
   LRIS Program
   The NLG-LRS refers callers to member attorneys based on area of practice and geographic proximity.

4.) Please briefly describe the financial screening process of the client:
   We do not do financial screening. Fees are arranged between the client and attorney.

5.) What fee arrangements/parameters are established for the attorney?
   Attorneys set their own rates on a case by case basis, taking into account the client's financial situation. NLG-LRS encourages attorneys to offer reduced rates to lower-income clients, based on their caseload and their discretion.

6.) Is the percentage fee waived for cases referred through the modest means program?
   No

7.) What are the areas of law served by the Reduced Fee Program?:
   Our attorneys practice bankruptcy, criminal defense, personal injury, family, discrimination, rights, immigration, accidents, tenants, employment, disability, and other areas of law.

8.) What is the number of referrals made by the reduced fee program?
   3625

9.) What is the number of attorneys on the reduced fee panel?
   58

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
    No, just referrals.

11.) What means are used to publicize the availability of the program?
    Brochures at Courthouse and Legal Services Programs. Listed on pamphlets from Courthouse, Legal Service Programs, Social Security Office, Attorney General's Office, State Representatives' Offices. Advertising in phone books, Craigslist and Google.

12.) Have there been any persistent problems or difficulties in operating the program?
    Reduced fee attorneys are in much greater demand than supply.

13.) How would you rate the success of the program?
    Good

Name of individual completing the questionnaire: Caroline Lorenz, LRS Coordinator
E-mail address for individual completing the questionnaire: nlgmass@igc.org
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Essex County Bar Association Reduced-Fee Program

City: Salem
State: Massachusetts

1.) Is the client charged any fee by the LRIS program?
No

2.) Is there a standard financial guideline used for the client?
Yes
200% of the federal poverty guidelines

3.) What entity conducts the initial financial screening process of clients?
LRIS Program

4.) Please briefly describe the financial screening process of the client:

Screening is done over the phone with validation from attorney. It is based on total gross income, disability, and child support. Income cannot exceed the amount listed for number of family members.

5.) What fee arrangements/parameters are established for the attorney?

$75 maximum per hour.

6.) Is the percentage fee waived for cases referred through the modest means program?
Yes

7.) What are the areas of law served by the Reduced Fee Program?:
All but contingency type cases.

8.) What is the number of referrals made by the reduced fee program?
n/a

9.) What is the number of attorneys on the reduced fee panel?
59

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
No

11.) What means are used to publicize the availability of the program?
Legal service programs and website.

12.) Have there been any persistent problems or difficulties in operating the program?
No

13.) How would you rate the success of the program?
Good

Name of individual completing the questionnaire: Pamela Surette
E-mail address for individual completing the questionnaire: p.surette@essexcounty bar.org
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Massachusetts Bar Association's LRS Reduced Fee Program

City: Statewide  State: Massachusetts

1.) Is the client charged any fee by the LRIS program?

No

2.) Is there a standard financial guideline used for the client?

Yes

200% of the federal poverty guidelines.

3.) What entity conducts the initial financial screening process of clients?

LRIS Program

4.) Please briefly describe the financial screening process of the client:

When a caller contacts the LRS, the LRS representative will determine if attorney fees will be a problem. If they state that they will be a problem, the representative will ask what the total household income is before taxes either yearly, monthly or weekly. At that point, the representative will look at our chart and see if they are eligible. Our chart has the exact 200% guideline and also 10% on each side of that amount. If the person is eligible, we tell them that the actual decision is made by the attorney once he/she looks more into their financial background - that our role is to do a preliminary screening. If the attorney agrees that it's a reduced fee matter, then the attorney will charge no more than $75 per hour.

5.) What fee arrangements/parameters are established for the attorney?

$75 per hour. Retainers must also be established based on the $75 per hour.

6.) Is the percentage fee waived for cases referred through the modest means program?

Yes

7.) What are the areas of law served by the Reduced Fee Program?

For the most part all areas of law that aren't considered fee generating. For example, tort referrals.

8.) What is the number of referrals made by the reduced fee program?

Information not available.

9.) What is the number of attorneys on the reduced fee panel?

Information not available.

10.) Are there any other “perks” for attorneys that participate on the modest means panel?

The referrals that they receive from the reduced fee panel does not affect the rotation of their regular fee referrals.

11.) What means are used to publicize the availability of the program?

We market this through the various legal service agencies in Massachusetts.

12.) Have there been any persistent problems or difficulties in operating the program?

The only problem we've had was when the hourly rate was $40 per hour. We hadn't increased it in years. Attorneys were getting quite upset because costs had increased over the years. Once we increased the hourly rate, attorneys were much happier.

13.) How would you rate the success of the program?

Good

Name of individual completing the questionnaire: Elizabeth O'Neil
E-mail address for individual completing the questionnaire: eoneil@massbar.org
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Worcester County Bar Association Reduced Fee Program

City: Worcester  State: Massachusetts

1.) Is the client charged any fee by the LRIS program?
No

2.) Is there a standard financial guideline used for the client?
Yes
175% - 225% of the federal poverty guidelines.

3.) What entity conducts the initial financial screening process of clients?
LRIS Program

4.) Please briefly describe the financial screening process of the client:
Clients contact the office and are screened over the phone to see if they may qualify. All income that comes into the home is considered, support, alimony, rental income, etc. If their income falls in the guidelines, an application is sent to them. They return the application with verification of all income. If they qualify, they are referred to an attorney through the program.

5.) What fee arrangements/parameters are established for the attorney?
$75 per hour maximum

6.) Is the percentage fee waived for cases referred through the modest means program?
Yes

7.) What are the areas of law served by the Reduced Fee Program?:

8.) What is the number of referrals made by the reduced fee program?
37

9.) What is the number of attorneys on the reduced fee panel?
67

10.) Are there any other “perks” for attorneys that participate on the modest means panel?

11.) What means are used to publicize the availability of the program?
Courthouse, Legal Service Programs, and Community Service programs.

12.) Have there been any persistent problems or difficulties in operating the program?
Clients being under income for program and in need of free services.

13.) How would you rate the success of the program?
Good

Name of individual completing the questionnaire: Candice Staples
E-mail address for individual completing the questionnaire: lrsinfo@worcestercountybar.org
CLIENT ELIGIBILITY

Name: ___________________________________________  Date: _____________
Address: ______________________________________  City: ___________ State: __ Zip: ______
Phone: (work) ________________________ (home) __________________
Place of Employment: _______________________________ Length of Employment __________
Nature of Employment: _________________________ Are you employed: Full Time/Part Time
Circle One

Yearly Income: ________________________  Spouse’s Yearly Income: ________________________

GOVERNMENT BENEFITS YOU RECEIVE: (If Applicable)
(a) Social Security $______per____  (f) General Relief $______per____
(b) Unemploy. Insurance $______per____  (g) S.S.I. $______per____
(c) Workman’s Comp. $______per____  (h) V.A. Benefits $______per____
(d) A.F.D.C. $______per____  (i) Food Stamps $______per____
(e) Quarterly Flat Grant $______per____

OTHER INCOME:
(a) Net Rental Income $______per____
(b) Alimony/Child Support $______per____
(c) Other Income $______per____ Please Specify: __________________________

TOTAL GROSS INCOME: $______________________

FAMILY SIZE (#) _________________ TOTAL NUMBER OF DEPENDENTS _____________

ASSETS: _______________________________________________________________________

BANK ACCOUNTS: _______________________________________________________________________

STOCKS, BONDS OR ESTATES: _______________________________________________________________________

CARS(S): _______________________________________________________________________

HOMEOWNER: yes/no (circle one)  Equity in home: $_________________ Years in home: ______

OTHER ASSETS: _______________________________________________________________________

RENT PAYMENTS: $____________per_____ MORTGAGE PAYMENTS: $_________per_____

LIABILITIES: (loans, medical bills, support payments, child care, other bills, etc.)
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

TOTAL HOUSEHOLD INCOME: $______________________

BRIEFLY STATE THE NATURE OF YOUR PROBLEM:
_________________________________________________________________________________
_________________________________________________________________________________

*Any false statements or misrepresentations made by the client in this financial statement are sufficient reasons for the attorney to terminate the attorney-client relationship and so notify the Worcester County Bar Association.*

CLIENT SIGNATURE: ___________________________________________
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Hennepin County Bar Association Low Fee Family Law Project

City: Minneapolis
State: Minnesota

1.) Is the client charged any fee by the LRIS program?
Yes

2.) Is there a standard financial guideline used for the client?
Yes

We have a lower limit and upper limit of the FPG as our range for service (>125% and <250%). Those below the range should be served by legal services agencies. We try to reach the working poor who fall through the cracks by providing volunteers through our LRIS.

3.) What entity conducts the initial financial screening process of clients?
LRIS Program

4.) Please briefly describe the financial screening process of the client:
We use a spreadsheet form that makes calculations based on answers to questions on income, assets, number in household, child support paid, etc. It gives the first judgment of whether the caller qualifies. More discreet judgments are made if it is a “close call.”

5.) What fee arrangements/parameters are established for the attorney?
Retainer of $500 and $55 per hour.

6.) Is the percentage fee waived for cases referred through the modest means program?
Yes

7.) What are the areas of law served by the Reduced Fee Program?:
Family

8.) What is the number of referrals made by the reduced fee program?
70 appointments

9.) What is the number of attorneys on the reduced fee panel?
18

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
Exuberant Thank You’s. No other perks.

11.) What means are used to publicize the availability of the program?
Because of limited resources, no significant promotion, except to make legal services agencies aware of the program.

12.) Have there been any persistent problems or difficulties in operating the program?
No. Recognize that it is extremely time/staff intensive.

13.) How would you rate the success of the program?
Good

Name of individual completing the questionnaire: Duane Stanley
E-mail address for individual completing the questionnaire: duane@hcba.org
Overview of the Low-Fee Family Law Project

The Low-Fee Family Law Project is a service of the Lawyer Referral and Information Service (LRIS) of the Hennepin County Bar Association. The Low-Fee Family Law Project provides legal assistance at reduced rates for low-income individuals with family law issues. This program serves persons who do not meet the income and asset guidelines of poverty-law programs in our community.

To be eligible for the Low-Fee program you must have a family law issue such as:

- Divorce / Separation
- Custody / Visitation
- Paternity
- Spousal Maintenance / Alimony
- Child Support
- Domestic Abuse / Orders for Protection
- Name Changes

The Low-Fee program cannot assist you with the following issues:

- Criminal Matters
- Child Protection Cases
- Family Law Appeals
- Juvenile Law

- You must meet financial eligibility guidelines to receive services from the Low-Fee Family Law Project. Your household income must be less than 200% of the current Federal Poverty Guidelines.

- The Low-Fee Family Law Project is not a free service. At the initial consultation you must pay a $30 administrative fee which is sent to the Hennepin County Bar Association. In addition to this fee, you must pay a $500 retainer to the attorney before your case begins. The attorney will charge no more than $55 per hour for work performed on your case. You will also pay applicable court fees.

Working with the Low-Fee Family Law Project

If you qualify for the Low-Fee Family Law Project, LRIS staff will attempt to make an appointment for you with a low-fee attorney. During this 30-minute consultation you will discuss your legal situation and your legal options. After this consultation, the attorney will decide whether or not to accept your case and you can decide whether or not you want to hire the attorney.

- A retainer agreement is your contract with the attorney. It should specify the hourly fee and other costs such as filing fees and postage that you may be charged.

- The attorney cannot begin your case until you pay the $500 retainer. The attorney will bill an hourly fee of $55 against this deposit. Once the retainer is gone, the attorney may bill you for legal services or may require that you deposit another retainer.

Demand for this public service is high. LRIS staff finds low-fee representation for as many persons as possible.

However, LRIS may not be able to provide an attorney immediately, and eligible individuals are not guaranteed representation. If your financial situation changes or if information on your application is found to be false, the attorney may charge you full fees rather than this discounted rate.

Applying for the Low-Fee Family Law Project

To apply for the Low-Fee Family Law Project, contact the Lawyer Referral and Information Service (LRIS) at 612-752-6666. LRIS staff will discuss your legal and financial situations to determine eligibility.

If your income is less than 125% of the Federal Poverty Guidelines...

You may be eligible for free legal services. Contact the Volunteer Lawyers Network (cases in Hennepin County only) or your local legal aid office. Contact information is on the back panel of this brochure.

If your income is between 125% and 200% of the Federal Poverty Guidelines...

You meet the income guidelines for the Low-Fee Family Law Project. Staff will attempt to schedule a 30-minute consultation with a low-fee attorney to review your situation.

- HCBA staff will verify that your legal situation is appropriate for the Low-Fee Family Law Project.

- Legal representation is not guaranteed to all who qualify.

If your income is more than 200% of the Federal Poverty Guidelines...

You are not eligible for the Low-Fee Family Law Project. You may wish to schedule an appointment for a consultation with a full-fee family law attorney through the Lawyer Referral and Information Service (LRIS). The attorney will meet with you once at no charge. However, you will pay a $30 administrative fee at this meeting. For any legal representation, you will sign a contract with the lawyer and pay a retainer fee.
Checklist for Low-Fee Family Law Project

Read and check each item below as you prepare for your consultation with the attorney:

☐ My legal issue is a family law matter that is appropriate for the Low-Fee Family Law Project. (Please see inside pages for more information.)

☐ I understand that the attorney cannot begin my case until I pay the $500 retainer fee and sign a retainer agreement.

☐ I understand that I must pay a $30 administrative fee to the Lawyer Referral and Information Service. The LRIS attorney will collect this fee at the first meeting.

☐ I understand that I must pay all legal fees, including court filing fees and other expenses, in addition to attorney fees of $55 per hour.

☐ I understand that if I provide false financial information to the Lawyer Referral and Information Service I may be charged for all legal services from the attorney at the attorney's regular hourly rate. I understand that the attorney may also withdraw from my case if I have not been truthful.

☐ I understand that my agreement for legal services is with the attorney and not with the Lawyer Referral and Information Service or the Hennepin County Bar Association.

☐ I understand that I am responsible for paying all legal fees in a timely manner based on the agreement I make with the attorney.

Resources for Family Law Assistance

Hennepin County Bar Association
Lawyer Referral and Information Service .................................................. (612)752-6666
Low-Fee Family Law Project ................................................................. (612)752-6666
TEL•LAW -- recorded legal information .................................................. (612)752-6699

Metro Area Referral Services
Ramsey County Lawyer Referral ...........................................................(651)224-1775
Dakota County Lawyer Referral ..............................................................(952)431-3200

Government and Courts
Hennepin County Courts (Information) ...................................................(612)348-6000
Hennepin County Family Court ..............................................................(612)348-6734
Domestic Abuse Service Center (MFLP) .................................................(612)348-3000
Hennepin County Child Support & Collections ......................................(612)348-3600
Hennepin County Child Protection ..........................................................(612)348-3552

Legal and Social Service Agencies
Volunteer Lawyers Network (Hennepin County) ......................................(612)752-6677
Legal Aid Society (Hennepin County) ......................................................(612)334-5970
Anoka County Legal Aid .................................................................(763)783-4970
Southern Minnesota Legal Services .........................................................(651)222-4731
Chrysalis .................................................................(612)971-0118
Minneapolis Mediation Program ............................................................(612)822-9863
First Call For Help .................................................................................211 or (651)291-0211

Hennepin County Self-Help Service Centers
Government Center
300 South Sixth Street - Skyway Level
Minneapolis, MN 55407
Free brief consultations with attorneys.

Family Justice Center
110 South Fourth Street - 1st floor
Minneapolis, MN 55401
Assistance in preparing paperwork and advice about court procedures for unrepresented persons.

Lawyer Referral and Information Service
The Right Call for the Right Lawyer
(612) 752-6666

Low-Fee Family Law Project: A Client’s Guide

Lawyer Referral and Information Service

Low-Fee Family Law Project: A Client’s Guide

A Public Service of the Hennepin County Bar Association
600 Nicollet Mall, Suite 390
Minneapolis, MN 55402

(612) 752-6666
www.hcba.org
Low Fee Family Law Project

A Program of the Hennepin County Bar Association
Lawyer Referral and Information Service

Program Overview:

The Low Fee Family Law Project of the Hennepin County Bar Association’s Lawyer Referral and Information Service (LRIS) began in 1994 as a pilot project to provide reduced fee family law services to the “working poor.” It became a regular project of the LRIS in 1995 and continues to provide legal advice and representation to persons who otherwise may not be able to afford legal services. Clients are individuals who are not financially eligible for pro bono legal services, yet cannot afford the services of a private attorney. The goal of this program is to make quality legal services affordable to persons who may not otherwise be able to afford an attorney.

Administration of the Low Fee Family Law Project:

When the project began in 1994, clients had to have incomes below 187.5% of the Federal Poverty Guidelines. The hourly rate charged by attorneys could be no more than $40 per hour and a retainer fee of $250 was required. Clients paid a $25 administrative fee to the LRIS to help support the project.

In 2000 the Minnesota Supreme Court approved an increase in the maximum hourly rate charged by Low Fee Family Law Project attorneys to $55 per hour. The required retainer is now $500, and the administrative fee is $30. As of February 4, 2008, the upper income limit for eligibility is 250 percent of the Federal Poverty Guidelines, as noted below. This recognizes that clients with incomes below that level often cannot afford market rates. The program currently accepts clients with issues in Hennepin, Ramsey and Anoka counties only.

Client eligibility and income screening:

LRIS staff screen clients by phone for initial financial eligibility. In order to qualify for services, clients must have household incomes between 125 and 250% of the Federal Poverty Guidelines (See chart below). Attorneys should verify each client’s eligibility as income information is collected as part of case development.

Volunteer Lawyers Network and Legal Aid have traditionally accepted clients with incomes up to 125% of the Federal Poverty Guidelines for full representation; however, these organizations may be unable to assist persons due to conflict of interest, case type, time limitation, and/or limited resources.

<table>
<thead>
<tr>
<th>Family Size</th>
<th>Annual Income</th>
<th>Monthly Income</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2008 Federal Poverty Guidelines</td>
<td>125%</td>
</tr>
<tr>
<td>1</td>
<td>$13,000</td>
<td>$26,000</td>
</tr>
<tr>
<td>2</td>
<td>$17,500</td>
<td>$35,000</td>
</tr>
<tr>
<td>3</td>
<td>$22,000</td>
<td>$44,000</td>
</tr>
<tr>
<td>4</td>
<td>$26,500</td>
<td>$53,000</td>
</tr>
<tr>
<td>5</td>
<td>$31,000</td>
<td>$62,000</td>
</tr>
<tr>
<td>Add’l Person</td>
<td>Add</td>
<td>$4,500</td>
</tr>
</tbody>
</table>
Legal Issues:

Clients are accepted in the following areas of family law practice:

- Separation or Divorce
- Child Custody and Parenting Time
- Paternity and Child Support
- Domestic Abuse and Orders for Protection
- Post Decree issues

Attorneys may opt out of participation in any of the above case types.

The following legal issues are NOT accepted by the Low Fee Family Law Project:

- Child Protection or Juvenile Delinquency
- Criminal matters
- Appellate issues

Each client is told that the Low Fee attorney will require full disclosure of income and assets before agreeing to charge the reduced rate of $55 per hour.

- During the financial screening, LRIS staff completes a worksheet listing income, expenses and assets.
- If the client meets the income, jurisdiction and case type guidelines, staff arranges an appointment with a panel attorney.
- The worksheet is sent to the attorney when an appointment is made.
- The client is told that the attorney will collect the $30 administrative fee at the initial appointment.
- The client is told that the attorney will not start working until the $500 advance retainer fee is paid to them. The client must have the retainer available before staff makes an appointment for them.

If you discover, upon full disclosure, that a client’s income is more that 250% of Federal Poverty Guidelines:

- Inform the client that he/she is not eligible for the Low Fee Family Law Project.
- Explain that the client can call the LRIS to schedule an appointment with a full-fee attorney who may be able to take into consideration financial circumstances when setting fees.
- You may also choose to provide the client with your regular fee structure and retainer agreements.
- Please note on the client referral report that the client was NOT eligible for Low Fee services.
- Indicate whether the client hired you or may retain your services in the future.

The Low Fee Family Law panel attorney makes the final decision on whether or not to represent the client. If, after conducting a thorough screen of income and assets, the attorney determines the client is not eligible for services, a different fee schedule may be arranged.
Time Estimates for selected areas of representation in Family Law cases

Often clients ask for an estimate of the cost of representation in their legal matter. This chart gives estimates of time needed to complete common legal services. Although the estimates are provided by an experienced family law attorney, they are estimates only. Actual time spent will differ depending on the specific issues of each case.

These estimates may be used at the attorney’s discretion to establish flat rates for services rather than charging on an hourly basis. If a flat fee is established in lieu of an hourly rate fee and there is a significant variation from the estimated time guidelines caused by the complexity of the case, the fee basis may revert to the limited hourly fee only if that is fully explained and agreed to by the attorney and client and is specifically stated in the retainer agreement.

<table>
<thead>
<tr>
<th>Task</th>
<th>Time est.</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRE-NUPRIAL --Drafting pre-nuptial agreements</td>
<td>5 hours</td>
<td></td>
</tr>
<tr>
<td>DISSOLUTION PROCEEDINGS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Initial consultation</td>
<td>0.5 hours</td>
<td>No charge</td>
</tr>
<tr>
<td>Finalize retainer agreement and explanation of rights and procedures</td>
<td>0.5 hours</td>
<td></td>
</tr>
<tr>
<td>Preparation of summons and petition; certificate of representation;</td>
<td>1.5 hours</td>
<td></td>
</tr>
<tr>
<td>confidential information form and filing letter to court</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preparation of order to show cause; application for temporary relief;</td>
<td>9 hours</td>
<td></td>
</tr>
<tr>
<td>affidavit of client and motion for temp order; attend temp hearing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Drafting discovery interrogatories; review of responses; office</td>
<td>3 hours</td>
<td></td>
</tr>
<tr>
<td>consultation with client regarding discovery</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prepare scheduling information sheet</td>
<td>0.5 hours</td>
<td></td>
</tr>
<tr>
<td>Meeting and preparation of joint disposition conference report</td>
<td>2 hours</td>
<td></td>
</tr>
<tr>
<td>Preparation of pre hearing statement and Attending pre hearing</td>
<td>6 hours</td>
<td></td>
</tr>
<tr>
<td>conference</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preparation of marital termination agreement</td>
<td>2 - 4 hours</td>
<td></td>
</tr>
<tr>
<td>Preparation for trial</td>
<td>varies</td>
<td></td>
</tr>
<tr>
<td>Preparation of post trial memo of law</td>
<td>varies</td>
<td></td>
</tr>
<tr>
<td>Preparation of findings of fact, conclusions of law, and judgment &amp;</td>
<td>2 hours</td>
<td></td>
</tr>
<tr>
<td>decree</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preparation of post decree deed; transfer of title</td>
<td>0.5 hours</td>
<td></td>
</tr>
<tr>
<td>Secure certified copy of decree; service of decree; and notice of</td>
<td>0.75 hours</td>
<td></td>
</tr>
<tr>
<td>filing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Appeal to Court of Appeals</td>
<td>varies</td>
<td></td>
</tr>
<tr>
<td>Miscellaneous negotiation, phone conferences and meetings with client</td>
<td>varies</td>
<td></td>
</tr>
<tr>
<td>Uncontested divorce: including summons &amp; petition, marital termination</td>
<td>6-8 hours</td>
<td></td>
</tr>
<tr>
<td>agreement, decree, admission of service, certificate of representation,</td>
<td></td>
<td></td>
</tr>
<tr>
<td>default note of issue, filing and attending final hearing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>POSTDECREE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Motion for modification of child support (moving party or responding)</td>
<td>5-15 hours</td>
<td></td>
</tr>
<tr>
<td>Motion for modification of custody</td>
<td>varies</td>
<td></td>
</tr>
<tr>
<td>Motion for modification of spousal maintenance</td>
<td>5-15 hours</td>
<td></td>
</tr>
<tr>
<td>Motion for structured parenting time and parenting time problems</td>
<td>5 hours</td>
<td></td>
</tr>
<tr>
<td>Securing cost of living increase for child support</td>
<td>0.5 hours</td>
<td></td>
</tr>
<tr>
<td>Collection proceedings for child support</td>
<td>varies</td>
<td></td>
</tr>
<tr>
<td>Motions for contempt</td>
<td>10+ hours</td>
<td></td>
</tr>
<tr>
<td>Attend domestic abuse hearing for respondent</td>
<td>5 hours</td>
<td></td>
</tr>
<tr>
<td>PATERNITY --General representation regarding paternity matters</td>
<td>varies</td>
<td></td>
</tr>
<tr>
<td>NAME CHANGE -- Preparation of name change petition; file with court;</td>
<td>5 hours</td>
<td></td>
</tr>
<tr>
<td>attend court hearing</td>
<td></td>
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</tbody>
</table>
Model Retainer Agreement--Low Fee Family Law Project

Dear {Client Name}

In accordance with our conversation today, this document details the agreement between us for this law firm to represent you in connection with

Consistent with our conversation, our representation of you will be on the following basis:

1. We will record time spent on the above matter, and we will bill you at the hourly rate of (not more than $55). If we determine that the adverse party will be responsible for the payment of your legal fees, we reserve the right to raise our hourly rate for all time spent on the above matter to our standard hourly rate of $________.

   The reduced rate we have agreed upon was set after representations by you that your income does not exceed 250% of the Federal Poverty Guidelines currently in effect.

   We reserve the right to raise our hourly rate up to our standard rate of $________ per hour in the event that your income increases above 250% of those guidelines, or if it becomes evident that the financial information you provided to the Lawyer Referral and Information Service Low Fee Family Law Project was false.

2. Our fees for service will be billed periodically along with separately listed out-of-pocket expenses. You agree that you are responsible for paying all costs related to your case. These costs might include filing fees for court papers, serving (delivering) court papers to the opposing party in your case, copying charges, long distance telephone charges, court reporter charges and other such costs. Such costs, when advanced by us, will be shown separately on the monthly bill. Payment of each statement is due within 30 days of the statement date.

3. We acknowledge receipt of a retainer payment, as an advance against fees, of $________. The retainer payment will be reflected on your monthly statements until it has been used. Once the retainer payment has been used, a net balance will be shown on the statement each month. That balance must be paid as provided in paragraph 2 above.

4. We reserve the right to withdraw from our engagement as your attorneys upon reasonable notice when any fees, expenses or charges are past due or in other appropriate circumstances.

5. You retain the right to terminate our representation of you at any time. Amounts incurred for legal services rendered prior to termination will remain payable.

If the foregoing arrangement is satisfactory to you, please sign one copy of this letter and return it to this law firm at your earliest convenience.

Yours very truly,

J.Q. Lawyer and Associates, P.A.

Accepted this _____ day of __________, 20__ by ________________________________
Retainer Agreement Provisions: (See sample Retainer Agreement)

- If further legal service is to be provided, the attorney and client will establish a written retainer agreement, specifying a retainer of up to $500 (as an advance against client fees) and either a flat fee for service or an hourly fee for service of no more than $55 per hour.
- If a flat fee agreement is made with the client, the fee arrangement may only revert to an hourly rate if the retainer agreement specifically allows for such should the complexity or difficulty of the case cause significant variation from the estimated time guidelines. This arrangement must be fully explained and agreed to by attorney and client, and must be specifically stated in the retainer agreement.
- If the attorney normally charges for the services of legal assistants, that charge will be specifically discussed with the client and the attorney shall discount the legal assistant hourly fees appropriately.
- The retainer agreement should state that fees may revert to the regular hourly rate of the attorney if attorney fees are awarded from the opposing party; if the client's financial situation changes; or if the financial information the client has provided is found to be false.
- The retainer agreement will delineate costs, including filing fees and other normal costs that will be paid by the client.
- The attorney who has accepted the case will provide periodic billing statements.
- LRIS will have no continuing obligation on the file. The attorney will collect fees and costs.
- The percentage fee agreement does not apply to Low Fee Family Law Project cases.

______________________________  ________________________
Attorney Signature               Date

Please return completed application to:

Lawyer Referral and Information Service
Hennepin County Bar Association
600 Nicollet Mall, Suite 390
Minneapolis, MN 55402
Client Info Sheet

Add New Record | LRIS Staff | Mary
LAST NAME | name | FIRST NAME | name
Street address | | City | | State | Zip |
Phone | | Phone Notes | | Alternate Phone | All Phone Note |
Jurisdiction: | | Other Party |
Date of initial call | | Info. will be mailed to caller | Check if YES
Referred By | | Reason Ineligible for Pro Bono Help |
Does caller want to do financial screening? | YES. Go to Excel Template for Financial Screening. |
If not, reason they do not want Financial Screening |
Do you give LRIS permission to discuss your case with other legal service agencies that may be able to assist you? | Check if YES
Eligible for Low Fee Program? | Check Box if YES | Check Box if NO | 200-250% |
If over guidelines, was LRIS appt made? | Check if YES | If under 125%, was referral to pro bono made? | Check if YES
Does client want appointment? | Check if YES | If not, reason no appointment was set |
Date appointment scheduled: | LOW FEE ATTY |
Client attended appointment | Client retained attorney |
Attorney or client comments |
Second Attorney | Client attended 2nd appt | Client retained 2nd atty |
Attorney or client comments now |
Print Current Record
### Client Information

**Low Fee Family Law Project**  
**Lawyer Referral and Information Service**

<table>
<thead>
<tr>
<th>Client</th>
<th># in HH</th>
<th>Screen Date</th>
<th>2nd Screen</th>
<th>Appt Date</th>
</tr>
</thead>
<tbody>
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</table>

<table>
<thead>
<tr>
<th>Second Attorneys</th>
<th>OP Attorney</th>
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</thead>
<tbody>
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</table>

**Income**  
- **Annual Salary**  
- **Monthly Salary**  
- **Hourly Wages**  
- **Overtime**

<table>
<thead>
<tr>
<th>Second income (2nd job, spouse, partner, child)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monthly Salary</td>
</tr>
<tr>
<td>Hourly Wages</td>
</tr>
<tr>
<td>Overtime</td>
</tr>
</tbody>
</table>

**All other income**  
- **Unemployment**
- **Worker’s Comp**
- **Social Security**
- **Public Benefits**
- **Other (gifts, rent, etc.)**
  - Child Support
  - Spousal Maintenance

**Income before Expenses**  
- **Expenses**
  - Child Support
  - Spousal Maintenance
  - Health Insurance
  - Ongoing medical
  - Daycare
  - **Total expenses**

**Available monthly income**  
- **# in Household (from above): 0**

### Financial Eligibility

*Client must meet financial eligibility to qualify for Low Fee Services. Clients with incomes below 125% of Federal Poverty Guidelines are generally eligible for pro bono services through Legal Aid or Volunteer Lawyers Network. Clients with incomes that exceed 200% of FPG are NOT eligible for Low Fee Family Law Services.*

### Assets

<table>
<thead>
<tr>
<th>Assets</th>
<th>Value</th>
<th>Loan</th>
<th>Net</th>
</tr>
</thead>
<tbody>
<tr>
<td>House</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Car</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Savings account</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Checking account</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Gift/Loan to pay legal costs</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Other (collections, etc.)</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

### Legal Issues

- Divorce—without children
- Divorce—with children
- Paternity
- Custody
- Parental Access—visitation
- Child Support
- Post-decree
- Domestic Abuse—OFP

### Notes to Attorney from LRIS staff

*ND*
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Lawyer Referral Service of the New Hampshire Bar Association Reduced Fee Program

City: Concord State: New Hampshire

1.) Is the client charged any fee by the LRIS program?
   No

2.) Is there a standard financial guideline used for the client?
   Yes
   275% of federal poverty guidelines.

3.) What entity conducts the initial financial screening process of clients?
   LRIS Program

4.) Please briefly describe the financial screening process of the client:
   Client may apply on-line or on the phone. Questions are asked to determine gross household income and household size. If the client's legal matter is not fee generating, they will be referred if his/her income and household size is within the guidelines.

5.) What fee arrangements/parameters are established for the attorney?
   The hourly rate is capped at $80 per hour.

6.) Is the percentage fee waived for cases referred through the modest means program?
   Yes

7.) What are the areas of law served by the Reduced Fee Program?
   Any non-fee generating case where the client is not entitled to court appointed counsel or other free services.

8.) What is the number of referrals made by the reduced fee program?
   896

9.) What is the number of attorneys on the reduced fee panel?
   94

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
    Coupons for discounts on CLE programs. If they agree to take cases in an under-served county, in addition to his/her own, they will also receive full fee cases from that county without additional fees.

11.) What means are used to publicize the availability of the program?
    Brochures, courthouse flyer, outreach to family resource centers, libraries, etc., website.

12.) Have there been any persistent problems or difficulties in operating the program?
    Recruiting attorneys in certain parts of the state. Also problems with separating the concept of Reduced Fee from that of Full Fee. Some have the perception that the Full Fee program is Reduced Fee.

13.) How would you rate the success of the program?
    Good

Name of individual completing the questionnaire: Sheila Dion
E-mail address for individual completing the questionnaire: sdion@nhbar.org
**2008 REDUCED FEE ELIGIBILITY GUIDELINES**

275% of Poverty Guidelines of up to family of 4
For family units of more than 4 members $3,600 added for each individual

You have agreed to charge no more than $80.00 per hour. If you believe the client is able to pay more than $80.00 per hour please contact the LRS. It is strongly recommended that you charge no more than eight hundred ($800) dollars as an initial retainer (not including non-waivable costs and fees). It is also suggested that you file a motion requesting the waiver of court fees and sheriff’s costs per the provisions of RSA 499:18-b. If you have any questions, please call Robin Brown, Reduced Fee Coordinator at 715-3236 or email: rbrown@nhbar.org.

<table>
<thead>
<tr>
<th>If the household size is:</th>
<th>and the gross annual income does not exceed:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$28,600</td>
</tr>
<tr>
<td>2</td>
<td>$38,500</td>
</tr>
<tr>
<td>3</td>
<td>$48,400</td>
</tr>
<tr>
<td>4</td>
<td>$58,300</td>
</tr>
<tr>
<td>5</td>
<td>$61,900</td>
</tr>
<tr>
<td>6</td>
<td>$65,500</td>
</tr>
<tr>
<td>7</td>
<td>$69,100</td>
</tr>
<tr>
<td>8</td>
<td>$72,700</td>
</tr>
<tr>
<td>9</td>
<td>$76,300</td>
</tr>
<tr>
<td>10</td>
<td>$79,900</td>
</tr>
</tbody>
</table>
Do You Need an Attorney but can’t afford an attorney’s full fees?

Other Legal Services

Legal Advice and Referral Center (LARC)
LARC provides free legal information, legal advice and referral services to low-income persons primarily in the areas of family law, local welfare, and housing. Qualified individuals needing legal representation may be referred to the NHBA Pro Bono Referral Program. Call 1 (800) 639-5290 (in NH) or (603) 224-3333.

LawLine of the NH Bar Association
Volunteer lawyers are available to answer your legal questions on the second Wednesday of the month, between the hours of 6 pm - 8 pm. Call 1 (800) 868-1212.

New Hampshire Legal Assistance (NHLA)
Provides free legal advice and representation to low-income people in civil matters involving basic needs: food, shelter, income and medical care.

Claremont: (800) 562-3994 or (603) 542-8795
Manchester: (800) 562-3174 or (603) 668-2900
Portsmouth: (800) 334-3135 or (603) 431-7411
Littleton: (800) 548-1886 or (603) 444-8000
Berlin: (800) 698-8969 or (603) 752-1102
Nashua: (800) 517-0577 or (603) 598-3800

NHLA Legal Advice Line
Senior Citizens Law Project
The Legal Advice Line provides free legal advice for senior citizens (60 yrs and older). 1 (888) 353-9944 or (603) 624-6000.

The DOVE Project
The Domestic Violence Emergency (DOVE) Project provides free legal representation for qualifying survivors of domestic violence at final restraining order hearings.
Domestic Violence Hotline: 1 (866) 644-3574
Sexual Assault Hotline: 1 (800) 277-5570

Pro Bono Taxpayer Project
Legal representation for low income people with tax issues/controversies. Call (603) 228-6028 for an application.

Contact the Lawyer Referral Reduced Fee Program
(603) 715-3290
Reducedfee@nhbar.org
What is the Lawyer Referral Reduced Fee Program?

The Lawyer Referral Service of the NH Bar Association can refer you to an attorney who has agreed to accept certain cases at a reduced rate.

How Much Do Reduced Fee Attorneys Charge?

The fees differ from attorney to attorney, but the maximum amount they will charge is $80 per hour. The amount of the retainer will be determined by the attorney, but is usually less than is normally charged.

How are the Attorneys Chosen for Each Individual Case?

LRS maintains a database of attorneys who have agreed to accept cases on a reduced fee basis. The database can be searched by the type of attorney needed, and the geographic location of the caller. LRS will attempt to find an attorney in as convenient a location for the caller as possible.

Do I Have to Hire The Attorney I am Referred To?

You are not obligated to hire the attorney you are referred to, and the attorney is also not required to take your case. If the attorney you are referred to is unable to assist you, we can provide you with a total of three referrals.

Is There a Charge For This Service? How Do I Apply?

LRS does not charge a fee for this service. You may apply over the phone by calling (603) 715-3290. LRS is not a walk-in service. The application process takes only a few minutes. If you qualify, you will receive the name of a Reduced Fee attorney immediately. You may also apply through our web site at www.nhbar.org. The application is under the Lawyer Referral Service menu tab.

How Will My Eligibility Be Determined?

Eligibility is determined by your gross household income, including earned and unearned income. Child support and alimony payments are the only expenses that may be deducted from gross income to determine eligibility. When you call to apply, the information you will need to provide includes your gross household income, bank account balances, and the value of any stocks, bonds, CD’s and/or retirement accounts.

What If I Don’t Have an Income? Am I Still Eligible?

The Reduced Fee Program is not a free service. The service is designed for people who have some ability to pay for an attorney, but who cannot afford an attorney’s full fees. If you need free services, you will be referred to another legal services program if possible.

What Types of Cases Are Accepted On a Reduced Fee Basis?

Bankruptcy
Civil Litigation Defense
Collections
- Repossession
- Real Estate Foreclosure
- Student Loan Issues
Consumer Issues
- Issues With Banks
- Issues With Builders
- Issues With New or Used Car Purchases
Contracts
Criminal
- DUI First Offense
- Class B Misdemeanors
- Cases Not Eligible for a Public Defender
Education Issues
- Special Education
- Student Rights
Elder Law
Family Law
- Adoption
- Divorce
- Residential Responsibility
- Child Support
- Grandparents’ Rights
- Unwed Issues
- Gay & Lesbian Family Issues
- Domestic Violence
- Father’s Rights
- Parenting Time Issues
Employment Issues
Immigration Law
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Suffolk County Bar Association LRIS Modest Means Program

City: Hauppauge  State: New York

1.) Is the client charged any fee by the LRIS program?
   Yes

2.) Is there a standard financial guideline used for the client?
   Yes
   By family size/annual income: For 1, $25,424  2, $32,384  3, $39,344  4, $46,304  5, $53,264  6, $60,224  7, $67,184  8, $74,144

3.) What entity conducts the initial financial screening process of clients?
   Legal Services Program

4.) Please briefly describe the financial screening process of the client:
   Basic contact information, total household gross income (amount & source), action requested and grounds.

5.) What fee arrangements/parameters are established for the attorney?
   $25 fee for the first half hour consultation. $1,000 for up to ten hours of work and $100 per hour thereafter.

6.) Is the percentage fee waived for cases referred through the modest means program?
   Not Applicable

7.) What are the areas of law served by the Reduced Fee Program?:
   Matrimonial & family law.

8.) What is the number of referrals made by the reduced fee program?
   Data not available.

9.) What is the number of attorneys on the reduced fee panel?
   22

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
    No.

11.) What means are used to publicize the availability of the program?
     None at this time.

12.) Have there been any persistent problems or difficulties in operating the program?
     Many clients cannot afford the discounted rate.

13.) How would you rate the success of the program?
     Fair

Name of individual completing the questionnaire: Melissa McManaman
E-mail address for individual completing the questionnaire: lris@scba.org
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: New York City Bar Association Moderate Means Program

City: New York
State: New York

1.) Is the client charged any fee by the LRIS program?
No

2.) Is there a standard financial guideline used for the client?
Yes

200% of poverty guidelines for Consumer matters and 400% of poverty guidelines for small business

3.) What entity conducts the initial financial screening process of clients?
Other

Monday Night Law Program Volunteer Lawyers/Committee on the Provision of Legal Services to Persons of Moderate Means

4.) Please briefly describe the financial screening process of the client:
Client meets with a volunteer lawyer and completes an application which is returned to LRS for review

5.) What fee arrangements/parameters are established for the attorney?
For Consumer matters: no consult fee and $75/hour. For Small Business: varies from case to case.

6.) Is the percentage fee waived for cases referred through the modest means program?
No

7.) What are the areas of law served by the Reduced Fee Program?
No asset Bankruptcy; Uncontested Divorce: Small Business Advice and Litigation

8.) What is the number of referrals made by the reduced fee program?
46

9.) What is the number of attorneys on the reduced fee panel?
Divorce 16; Bankruptcy 6; small business 30

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
None

11.) What means are used to publicize the availability of the program?
Brochure and through LRS outreach events

12.) Have there been any persistent problems or difficulties in operating the program?
Misconceptions of services available by screening volunteers

13.) How would you rate the success of the program?
Good

Name of individual completing the questionnaire: Clara G. Schwabe
E-mail address for individual completing the questionnaire: cschwabe@nycbar.org
MODERATE MEANS PROGRAM
Bankruptcy
A JOINT PROGRAM OF
THE COMMITTEE FOR THE PROVISION OF LEGAL SERVICES
TO PERSONS OF MODERATE MEANS AND
THE LEGAL REFERRAL SERVICE

NOTICE TO COUNSELORS
Please read this before assisting a Moderate Means applicant

The Moderate Means program is designed to find attorneys for individuals who cannot afford regular attorney rates, but who have some means to hire an attorney. The attorneys who participate in providing these services are part of the Legal Referral Service Membership Panel and have agreed to accept reduced retainer amounts and work for reduced hourly rates of $75/hr in the areas of uncontested divorces and simple bankruptcies. Please do not refer clients for matters outside of those two areas.

A common misunderstanding is that people accepted into the Moderate Means program obtain free legal assistance. This is not true. In fact, see p. 7 concerning retainer and monthly payment schedule information which must be completed in order to begin processing the application and finding an attorney for the client. Please be certain that the question is completed before submitting the application.

How the program works:

1. The client calls the Legal Referral Service ("LRS") for an appointment with a Monday Night L.A.W. ("MNL") counselor.

2. The MNL counselor determines that the client’s legal problem involves a simple bankruptcy matter and that his/her income falls within the appropriate ranges as per the chart annexed to this application (see p. 9).

3. The MNL counselor assists the client in completing a moderate means application (all financial information must be completed and the application must be signed by both client and the counselor) and submits it to the group leader who forwards it to LRS for review.

4. Upon review of the application, LRS will notify the client to let him/her know whether he/she qualifies for the program and if so, whether an attorney has been found to meet with the client. This can take approximately two weeks.

5. The client is then responsible for contacting the attorney directly to set up a consultation to discuss the case (there is no fee for the consultation). The client may then retain the attorney but is under no obligation to do so. The attorney is also under no obligation to take the client’s case.
The Moderate Means program is designed to find attorneys for individuals who have moderate income levels and who cannot afford regular attorney rates, but who do have some means to hire an attorney. The program operates only in the areas of uncontested divorces and simple bankruptcies. The attorneys who participate in this program expect to receive a reduced retainer amount upon being hired and to receive monthly payments toward legal fees which will be billed at an hourly rate of $75 per hour for all legal work done on behalf of the client.

If you want to hire an attorney for an uncontested divorce or a simple bankruptcy and you can pay a reduced retainer amount and can make monthly payments toward your legal fees, please fill out the attached application. In order to be considered for a Moderate Means placement, you must provide all the financial information requested. Question #16 must be answered completely. All information provided in the questionnaire is for the sole purpose of placement with an attorney in the Moderate Means program, and will not be used or shared in any other manner.

Please note that completing the application does not guarantee that you will be referred to an attorney participating in the Moderate Means Program. You must complete the application while at Monday Night L.A.W., with the assistance of a Monday Night L.A.W. counselor. You will be contacted by LRS (in about two weeks) advising you whether you qualify for the program and if so, whether a lawyer has been found for you to consult with about your case.

If you meet the requirements of the Program and the Legal Referral Service provides you with the name and phone number of a lawyer, it is your responsibility to contact the lawyer and schedule the initial consultation.

You are under no obligation to hire the attorney and the attorney is under no obligation to take your case. There is no fee for the initial consultation with a Moderate Means participating attorney.
MODERATE MEANS PROGRAM APPLICATION
CONFIDENTIAL INCOME QUESTIONNAIRE

You are requested to respond to the following intake form if you are interested in receiving a referral to an attorney who provides representation at affordable rates to persons with moderate income levels. This form is confidential and is intended only to determine your eligibility for such a referral. Completing this form does not guarantee that such a referral will be made.

PLEASE NOTE:

The attorneys participating in this program have agreed to represent clients for reduced hourly rates. However, they require the payment of an initial retainer amount when they are hired and monthly payments toward the legal fees on your case which will be billed at $75/per hour.

PLEASE REMEMBER THAT THIS PROGRAM DOES NOT OFFER FREE LEGAL SERVICES.

<table>
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<tbody>
<tr>
<td>IN THE EVENT THIS IS AN EMERGENCY OR YOU NEED IMMEDIATE LEGAL ASSISTANCE, YOU SHOULD CONSIDER OTHER MEANS OF FINDING AN ATTORNEY, INCLUDING ATTEMPTING TO DIRECTLY CONTACT THE LEGAL REFERRAL OFFICE AT THE BAR ASSOCIATION.</td>
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</table>

Name:

Address*:

Phone*:

* please provide the address and phone number where you want to be contacted. It is not necessary that you provide your home address and phone number.
I. PERSONAL INFORMATION

1. Marital Status

2. Do you have children or other dependents? Yes ___ No
   If Yes, number of dependants?

3. How many people live in your house including yourself?

4. Have you ever filed for bankruptcy? Yes ___ No
   Chapter 7 or 13?
   When?
   Where?

II. INCOME INFORMATION

1. Are you employed? Yes ___ No
   Name of Employer
   Length of time employed?
   Monthly Income Before Taxes:
   Monthly Income After Deductions:

2. Is your spouse employed? Yes ___ No

3. Are there other persons in your household who have income? Yes ___ No

4. Are you unemployed? Yes ___ No
   If so, what is your source of income (Social Security, Unemployment Insurance, Public assistance, etc)?

5. List total monthly income from all sources, including Food Stamps, for you, your spouse and anyone else in your household receiving income for the last six months

   Month/Year  Relationship to Debtor  Source of Income  Amount

   __________  ____________________  ___________  $
   __________  ____________________  ___________  $

6. Have you owned or operated your own business in the past 6 years?
   Yes ____  No
   If Yes, Describe:

7. Did you file an income tax return for last year?  Yes _____  No
   If No, when was the last time you filed an income tax return?

III. ASSET INFORMATION

1. Do you own a house or real estate anywhere?  Yes _____  No
   Description/Location:

2. Estimated Market Value of the Property:

3. Amount of outstanding Mortgage/Note:

4. Are you in arrears of payments? Yes ____ No ____ If so, amount

5. Do you own an automobile?  Yes _____ No
   If so, Make, Model and mileage:
6. Do you have any bank accounts?  Yes _____ No

If so, please list bank and current balance:

<table>
<thead>
<tr>
<th>Name of Bank</th>
<th>Type of Account</th>
<th>Current Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
<td>$</td>
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<tr>
<td></td>
<td></td>
<td>$</td>
</tr>
</tbody>
</table>

7. Do you own or have an interest in any other property of value? Yes ____ No

Describe:

Value: $ 

8. Are YOU suing anyone or do you plan to sue anyone for personal injury or any other reason? Yes _____ No

If yes, describe:

9. Do you expect to inherit any money or property within the next year? Yes _____ No

If Yes, describe:

VI DEBTS OR LIABILITIES

1. Do you owe any of the following:

   Child Support or Maintenance?  Yes ____ No ____  Amount: $
   Student Loans?  Yes ____ No ____  Amount: $
   Federal or State Income Tax?  Yes ____ No ____  Amount: $
   Traffic or Parking Tickets?  Yes ____ No ____  Amount: $

2. Approximately how much do you owe all your various creditors? $

3. Have any of your creditors sued you? Yes _____ No
   If yes, who?

4. Are there any cases currently pending in court? Yes _____ No

5. Are any creditors taking money or property from you? Yes _____ No
   Wage garnishments? Yes _____ No _____ Amount: $
   Restraints on any Bank accounts? Yes _____ No _____ Amount: $
   Mortgage Foreclosure? Yes _____ No _____ Amount: $
   Name of Creditor:
   Automobile repossession? Yes _____ No
   Name of Creditor:

6. Do you owe any rent arrears to your landlord? Yes _____ No
   If yes, amount $
   Does your landlord have a judgment against you? Yes _____ No

7. Have you guaranteed or co-signed loans for someone else?
   If so please describe
Are there any other circumstances you believe we should consider in determining your eligibility for a Moderate Means Program referral, such as medical expenses, debts, employment-related expenses, unpaid tax liabilities, disabilities, seasonal variations in income or other extraordinary factors?

NOTE: The attorneys in this program agree to represent clients for reduced hourly rates but still require the payment of a retainer when they are hired and monthly payments toward your case. Please answer the questions below or your application will not be considered.

What can you afford to pay as a retainer?

☐ $250 ☐ $350 ☐ higher $____________

Can you afford to pay at least $100 per month toward your legal bill?

☐ Yes ☐ No

If not, how much can you pay per month toward your legal bill? $____________

AFFIRMATION

I hereby affirm that the information I have provided above is true and correct.

Signature:_______________________________________Date:_________
COUNSELOR’S COMMENTS

Name of Counselor: ____________________________________________

Please briefly describe the nature of the problem that you have identified as appropriate for a Moderate Means referral:
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

Does the client meet the income eligibility requirements for the Moderate Means Referral Program?:  
☑ Yes  ☐ No  ☐ Not sure

Are there any extenuating circumstances that should be considered in determining whether to accept the client for a Moderate Means Referral and, if so, identify the circumstances:
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

Signature:______________________________________________Date:___________
Income Qualification Chart

This program will serve individuals with limited assets having incomes starting at 125% of the federally determined poverty level and extending to 200% of the federally determined poverty level. Persons having incomes at or below 125% of the poverty level may seek legal representation through existing legal aid and other legal organizations.

Clients must fall below the income levels in the shaded column and above the double bordered column.

Based on Poverty Guidelines for 2008

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<th>Size of family</th>
<th>125% of Poverty Level</th>
<th>200% of National Eligibility Levels</th>
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<td>over 8</td>
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Circumstances that may be considered in determining whether exception to the income level should be made include:

1. Seasonal variations in income;
2. Medical expenses;
3. Fixed debts and expenses, including unpaid taxes from prior years;
4. Employment related expenses;
5. Expenses associated with handicap, age, or infirmity;
6. Other significant factors hampering an applicant's applicability to afford legal assistance.
NOTICE TO COUNSELORS
Please read this before assisting a Moderate Means applicant

The Moderate Means program is designed to find attorneys for individuals who cannot afford regular attorney rates, but who have some means to hire an attorney. The attorneys who participate in providing these services are part of the Legal Referral Service Membership Panel and have agreed to accept reduced retainer amounts and work for reduced hourly rates of $75/hr in the areas of uncontested divorces and simple bankruptcies. Please do not refer clients for matters outside of those two areas.

A common misunderstanding is that people accepted into the Moderate Means program obtain free legal assistance. This is not true. In fact, Question #16 on the annexed application (see p. 6) concerning retainer and monthly payment schedule information must be completed in order to begin processing the application and finding an attorney for the client. Please be certain that question is completed before submitting the application.

How the program works:

1. The client calls the Legal Referral Service (“LRS”) for an appointment with a Monday Night L.A.W. (“MNL”) counselor.

2. The MNL counselor determines that the client’s legal problem involves an uncontested matrimonial or simple bankruptcy matter and that his/her income falls within the appropriate ranges as per the chart annexed to this application (see p. 8).

3. The MNL counselor assists the client in completing a moderate means application (all financial information must be completed and the application must be signed by both client and the counselor) and submits it to the group leader who forwards it to LRS for review.

4. Upon review of the application, LRS will notify the client to let him/her know whether he/she qualifies for the program and if so, whether an attorney has been found to meet with the client. This can take approximately two weeks.

5. The client is then responsible for contacting the attorney directly to set up a consultation to discuss the case (there is no fee for the consultation). The client may then retain the attorney but is under no obligation to do so. The attorney is also under no obligation to take the client’s case.
NOTICE TO CLIENTS

The Moderate Means program is designed to find attorneys for individuals who have moderate income levels and who cannot afford regular attorney rates, but who do have some means to hire an attorney. The program operates only in the areas of uncontested divorces and simple bankruptcies. The attorneys who participate in this program expect to receive a reduced retainer amount upon being hired and to receive monthly payments toward legal fees which will be billed at an hourly rate of $75 per hour for all legal work done on behalf of the client.

If you want to hire an attorney for an uncontested divorce or a simple bankruptcy and you can pay a reduced retainer amount and can make monthly payments toward your legal fees, please fill out the attached application. In order to be considered for a Moderate Means placement, you must provide all the financial information requested. Question #16 must be answered completely. **All information provided in this questionnaire is for the sole purpose of placement with an attorney in the Moderate Means program, and will not be used or shared in any other manner.**

Please note that completing the application does not guarantee that you will be referred to an attorney participating in the Moderate Means Program. You must complete the application while at Monday Night L.A.W., with the assistance of a Monday Night L.A.W. counselor. You will be contacted by LRS (in about two weeks) advising you whether you qualify for the program and if so, whether a lawyer has been found for you to consult with about your case.

If you meet the requirements of the Program and the Legal Referral Service provides you with the name and phone number of a lawyer, it is your responsibility to contact the lawyer and schedule the initial consultation.

You are under no obligation to hire the attorney and the attorney is under no obligation to take your case. There is no fee for the initial consultation with a Moderate Means participating attorney.
MODERATE MEANS PROGRAM APPLICATION
CONFIDENTIAL INCOME QUESTIONNAIRE

You are requested to respond to the following intake form if you are interested in receiving a referral to an attorney who provides representation at affordable rates to persons with moderate income levels. This form is confidential and is intended only to determine your eligibility for such a referral. Completing this form does not guarantee that such a referral will be made.

PLEASE NOTE:

The attorneys participating in this program have agreed to represent clients for reduced hourly rates. However, they require the payment of an initial retainer amount when they are hired and monthly payments toward the legal fees on your case which will be billed at $75/per hour.

PLEASE REMEMBER THAT THIS PROGRAM DOES NOT OFFER FREE LEGAL SERVICES.

IN THE EVENT THIS IS AN EMERGENCY OR YOU NEED IMMEDIATE LEGAL ASSISTANCE, YOU SHOULD CONSIDER OTHER MEANS OF FINDING AN ATTORNEY, INCLUDING ATTEMPTING TO DIRECTLY CONTACT THE LEGAL REFERRAL OFFICE AT THE BAR ASSOCIATION.

Name:

Address*:

Phone*:

* please provide the address and phone number where you want to be contacted. It is not necessary that you provide your home address and phone number.
I. YOUR INFORMATION

1. Is it safe to write a letter to your home address or call the number given above.

2. Are you a US Citizen? Yes ______ No

3. Sex ______ Age _____ Date of Birth

4. Place of Birth

5. How many years have you lived in the state of New York?

6. Are you employed? Yes _____ No
   If yes, where are you employed?
   How many years have you been employed?

7. If not employed, what is your source of income?

8. Annual Gross salary/income? $

9. Have you ever been represented by an attorney in this matter?
   Yes _____ No

10. Maiden Name (if applicable):

II. PARTNER/SPOUSE INFORMATION

1. Name:

2. Maiden Name (if applicable):

3. Home Address: Street Apt.

4. City State Zip Code

5. Sex ______ Age ______ Date of Birth

6. Place of Birth:

7. Is your spouse in the military service? Yes ________ No

8. Is your spouse currently incarcerated? Yes ________ No
   If yes, where?
9. Does your spouse have an attorney? Yes ________ No

   If yes, his/her name, address and telephone number

III. RELATIONSHIP INFORMATION

1. Date of Marriage:

2. City/State/County (or Country if not USA) of Marriage:

3. Was the marriage performed by a minister, priest, rabbi or another member of a religious organization? Yes ________ No

4. Are there any children of the marriage? Yes ______ No

   If Yes, please advise how many and their ages:

   Who has custody?

   Is there a custody order? Yes ___ No

   If yes, what is the date of the order and the court name and county?

5. Grounds for Divorce:

   ____ Abandonment

     Date Spouse Left Residence:

     Address of your residence when spouse left:

   ____ Lock out Abandonment

     Date You left residence:

     Address of your residence when you left:

   ____ Constructive Abandonment

     Date of last sexual relations:

     Address of your residence at the time:
___ Cruel and Inhuman Treatment

Is there an Order of Protection? Yes _____ No

If yes, Date Issued and Court:

___ Confinement in Prison for 3 years
___ Living apart pursuant to a legal agreement

Date, place of filing and index #

IV. Spousal Support and Property

1. Do you have a Family Court spousal support order? Yes ____ No

If yes, date of order and court:

2. Are there any ASSETS or property from the marriage, such as a house,
car, coop apartment or pension? Yes _____ No

3. If yes, when was the property purchased?

Who is the registered owner?

Who has possession of the property?

If a coop what is the address?

If a pension who is the owner and who is the employer?

4. Are there any Debts? Yes _____ No

If yes describe:

V. Consent

The defendant spouse probably will:

___ Agree to a divorce and sign a consent.

How do you know this?

___ Default (but might sign a consent)
___ Default (without signing a consent)
___ Contest (fight) the divorce
VI. INCOME GUIDELINES INFORMATION

1. What is the number of employed persons in your household? _______

2. What is your estimated annual income for this year? What was your annual income last year?

3. What is the total annual income of your household? Check the appropriate range below.
   - less than $9,200
   - $ 9,200 - $20,000
   - $20,000 - $30,000
   - $30,000 - $40,000
   - $40,000 - $50,000
   - more than $50,000

4. Are you receiving unemployment, SSI benefits, public assistance or any funds from any governmental agency?
   - Yes
   - No

   If yes, how much? _______________________

   If yes, have you included this amount in your response to Question # 9?
   - Yes
   - No

5. Is any member of your household receiving unemployment, SSI benefits, public assistance or any funds from any governmental agency?
   - Yes
   - No

   If yes, specify source and amount? _______________________

   If yes, have you included this amount in your response to Question # 11?
6. What is the total amount of your savings (including stocks, bonds, certificates of deposits and other accounts)? ____________________

7. Do you have income from any other source?  
   □ Yes  □ No
   If yes, specify the source and amount: ____________________

8. Does any member of your household have income from any other source?  
   □ Yes  □ No
   If yes, specify the source and amount: ____________________

9. Are there any other circumstances you believe we should consider in determining your eligibility for a Moderate Means Program referral, such as medical expenses, debts, employment-related expenses, unpaid tax liabilities, disabilities, seasonal variations in income or other extraordinary factors?

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

10. **NOTE:** The attorneys in this program agree to represent clients for reduced hourly rates but still require the payment of a retainer when they are hired and monthly payments toward your case. Please answer the questions below or your application will not be considered.

What can you afford to pay as a retainer?
   □ $250  □ $350  □ higher $__________

Can you afford to pay at least $100 per month toward your legal bill?
   □ Yes  □ No
If not, how much can you pay per month toward your legal bill? $__________

**AFFIRMATION**

I hereby affirm that the information I have provided above is true and correct.

Signature:_______________________________________Date:_________
COUNSELOR’S COMMENTS

Name of Counselor: _____________________________________________

Please briefly describe the nature of the problem that you have identified as appropriate for a Moderate Means referral:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Does the client meet the income eligibility requirements for the Moderate Means Referral Program?:

☐ Yes  ☐ No  ☐ Not sure

Are there any extenuating circumstances that should be considered in determining whether to accept the client for a Moderate Means Referral and, if so, identify the circumstances:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Signature:_______________________________________Date:_________


**Income Qualification Chart**

This program will serve individuals with limited assets having incomes starting at 125% of the federally determined poverty level and extending to 200% of the federally determined poverty level. Persons having incomes at or below 125% of the poverty level may seek legal representation through existing legal aid and other legal organizations.

Clients must fall below the income levels in the shaded column and above the double bordered column.

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Circumstances that may be considered in determining whether exception to the income level should be made include:

1. Seasonal variations in income;
2. Medical expenses;
3. Fixed debts and expenses, including unpaid taxes from prior years;
4. Employment related expenses;
5. Expenses associated with handicap, age, or infirmity;
6. Other significant factors hampering an applicant's applicability to afford legal assistance.
Legal Referral Service ◆◆◆ October 2, 2008

PLEASE PRINT YOUR NAME AND INDICATE IF YOU ARE INTERESTED IN THIS CASE

Attorney:
Yes  ☐ I am interested in meeting with the client.
No   ☐ I am not interested in this case.

Please fax this form back to 212-575-5676 ASAP.

Thank you.  Clara G. Schwabe
◆..........................◆

Client:
Legal Problem:  Small Business Commercial Lease Litigation
County:  New York
Special features:

Please note there is no consultation fee for moderate means referrals
You are requested to complete the following intake form if you are interested in receiving a referral to an attorney who provides representation at affordable rates to small businesses with moderate income levels. This form is confidential and is intended only to determine your eligibility for such a referral. Completing this form does not guarantee that such a referral will be made.

Please note that this program DOES NOT offer free legal services

Intake Date:

Monday Night Law Volunteer Attorney:

CLIENT BACKGROUND INFORMATION

Client’s Name: ____________________________

Business Name: ____________________________ Business Type: ________________

Existing Structure:___Corporation, ____Partnership, _____Sole Proprietor

Mailing Address: ______________________________________________________

Business Address (if different): _____________________________________________

Length of time business active: ______________ Number of Employees: __________

Telephone Number: _____________________ Cell phone: ______________________

Fax:   ____________________   Email:

Foreign language requirements? Specify Language : __________________________

REFERRAL SOURCE

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<tr>
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<tr>
<td>Small Business Administration</td>
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</tr>
<tr>
<td>Greater NY Chamber of Commerce</td>
<td>Yes</td>
<td>No</td>
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</table>
Brooklyn Chamber of Commerce  Yes  No  
Brooklyn Business Solution Center  Yes  No  
SCORE  Yes  No  
NYC Department of Small Business Services  Yes  No  
Legal Referral Service  Yes  No  

Other Referral Source Specify: __________________________

Please indicate services required:

_____ Negotiation  _____ Litigation  _____ Advice  _____ Drafting

Briefly describe legal problem and if possible prospects and/or parameters of acceptable settlement:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

TRANSACTIONAL MATTERS

Does the client currently have an attorney?  Yes  No  
If so, name __________________________________________
Reason for change: ________________________________

Has the Client previously contacted Monday Night Law or Legal Referral Service?  Yes  No  
If so, when and what services provided:______________

Review/Negotiate Commercial Lease?  Yes  No  
If so, attach copy of proposed lease.

Review/Draft shareholders or partnership agreement?  Yes  No  
If so, attach any drafts available.

Review/Draft loan or security agreements?  Yes  No  
If so, copies of any drafts available.

Register Trademark?  Yes  No  

Negotiate Offer & Compromise or other tax issue  Yes  No  
If so, copies of statements from taxing authority

Review/Draft contracts of sale or purchase of goods/services?  Yes  No  
If so, describe nature of contract and terms briefly:

________________________________________________________________________
________________________________________________________________________
LITIGATION MATTERS:

Name of adverse party: ________________________________________________

Name of any possible third party plaintiffs or defendants: ___________________
_____________________________________________________________________
_____________________________________________________________________

Type of Litigation:

Breach of contract ? Plaintiff Defendant
Collection ? Plaintiff Defendant
Breach of Commercial Lease ? Plaintiff Defendant
Employment litigation ? Plaintiff Defendant
Intellectual Property – Trademark or Copyright ? Plaintiff Defendant

*************Must provide copies of any pleadings served to date *************

FINANCIAL INFORMATION

How many persons in the client’s household? __________

How many persons in the client’s household are employed by client? __________

How many principals are involved in the business outside Client’s household? __________

What is your estimated net business income this year? __________

What was the net business income last year? __________

What is the total household income? __________

How is the business capitalized?
    Loan? Amount ? __________
    Mortgage? Amount ? __________
    Personal Notes? Amount ? __________

List any other assets you may have in your name individually or in the name of the business: ______________________________________________________________
If a retainer is required, what amount can you pay as a retainer?

___ $750  ___ $1,000  ___ $1,500  ___ $2,000  Other: __________

How much can you afford to budget on a monthly basis for legal fees? __________

Please NOTE any amount not earned on a retainer is returned to the client. In litigated matters there may be expenses for filing fees, process servers, etc., in addition to legal fees. If you do not understand how a retainer works please ask the Monday Night Law Volunteer Attorney to explain.

AFFIRMATION

I hereby affirm that the information I have provided is true and correct. I also understand that the amount of legal fees will be determined directly between myself and the Moderate Means panel member and will be based on the facts of my case and that no attorney client relationship exists until there is a retainer agreement signed by the parties.

Signature: _____________________________________________  Date: __________
COUNSELOR’S COMMENTS

Name of Counselor: ______________________________________________________

Please briefly describe the nature of the legal problems that you have identified:
________________________________________________________
________________________________________________________
________________________________________________________
________________________________________________________
________________________________________________________

Does the client meet the income eligibility requirements for the Moderate Means
Referral Program?  ____ Yes  ____ No  ____ Not Sure

Are there any extenuating circumstances that should be considered in determining
whether to accept the client for a Moderate Means Referral and, if so, identify the
circumstances?
________________________________________________________
________________________________________________________
________________________________________________________
________________________________________________________
________________________________________________________

Signature: ____________________________________________ Date: ____________
This program will serve sole proprietorships, partnerships and corporations with limited assets having incomes starting at 200% of the federally determined poverty level but less than 400% of the federally determined poverty level. Under exceptional circumstances variations may be made as determined by the moderate means panel attorneys participating in the program on a case by case basis.

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<th>Size of Household</th>
<th>200% of Guidelines</th>
<th>400% of Guidelines</th>
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<tr>
<td>For each additional member add</td>
<td>$6520</td>
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SMALL BUSINESS MODERATE MEANS PROGRAM

A JOINT PROGRAM OF
THE COMMITTEE FOR THE PROVISION OF LEGAL SERVICES
TO PERSONS OF MODERATE MEANS AND
THE LEGAL REFERRAL SERVICE

NOTICE TO COUNSELORS
Please read this before assisting a Moderate Means applicant

The Moderate Means program is designed to find attorneys for small businesses who cannot afford regular attorney rates but who have some means to hire an attorney. The attorneys who participate in providing these services are part of the Legal Referral Service Panel and have agreed to accept reduced retainer amounts and to work for reduced hourly rates.

How the program works:

1. The client calls the Legal Referral Service (“LRS”) for an appointment with a Monday Night L.A.W. (“MNL”) counselor.

2. The MNL counselor determines the nature of the legal problem or problems and that the household income of the applicant falls within the program guidelines as set out in the chart accompanying this application.

3. The MNL counselor assists the client in completing a moderate means application (all financial information must be completed and the application must be signed by the applicant and the counselor) and submits it to the group leader who forwards it to the LRS for review.

4. Upon review of the application, the LRS will notify the client to let him/her know whether he/she qualifies for the program and if so, whether an attorney has been found to meet with the client. This can take approximately two weeks. If an emergency exists the group leader should be advised to send an email to lrs@nybar.org to notify LRS that immediate attention is required.

5. The client will be given the name, address and telephone number of all attorneys interested in meeting with them. The client is then responsible for contacting the attorney directly and making an appointment for the initial consultation of ½ hour. There is no consultation fee for this initial half hour consultation. The client may then retain the attorney but is under no obligation to do so. The attorney is under no obligation to take the client’s case.
NOTICE TO CLIENTS

The Small Business Moderate Means program is designed to find attorneys for small business owners who have moderate income levels and who cannot afford regular attorney rates but who do have some means to hire an attorney. The attorneys who participate in this program expect to receive a retainer amount upon being hired and to receive monthly payments toward legal fees which will be billed at a reduced hourly amount agreed upon in writing by the attorney and the client.

In order to be considered for a Moderate Means placement, you must provide all the financial information requested.

Please note that completing the application does not guarantee that you will be referred to an attorney participating in the Small Business Moderate means Project. You must complete the application while at Monday Night L.A.W. with the assistance of the MNL counselor. You will be contacted within about 2 weeks advising you whether you qualify for the program and if so, whether a lawyer has been found for you to consult with about your case.

If you meet the requirements of the program and the Legal Referral Service provides you with the name or names of attorneys, it is your responsibility to contact the lawyer and schedule the initial consultation.

You are under no obligation to hire the lawyer and the lawyer is under no obligation to take your case. There is no fee for the initial consultation of one half hour with a Moderate Means panel attorney.
Modest Means Program Profile

Name of Modest Means/Reduction Fee Program: Monroe County Bar Association Modest Means Program

City: Rochester  State: New York

1.) Is the client charged any fee by the LRIS program?
Yes

2.) Is there a standard financial guideline used for the client?
Yes
200% of the Area Median Income.

3.) What entity conducts the initial financial screening process of clients?
LRIS Program

4.) Please briefly describe the financial screening process of the client:
LRS Administrator asks them how much they make and if they can prove it by tax returns or other means.

5.) What fee arrangements/parameters are established for the attorney?
There are none; the attorney’s agree to reduce their rates as they see fit according to the clients needs.

6.) Is the percentage fee waived for cases referred through the modest means program?
No

7.) What are the areas of law served by the Reduced Fee Program?:
Recently added all areas of Law

8.) What is the number of referrals made by the reduced fee program?
46

9.) What is the number of attorneys on the reduced fee panel?
17

10.) Are there any “perks” for attorneys that participate on the modest means panel?
No

11.) What means are used to publicize the availability of the program?
The pamphlets and brochures all state there is a possibility of a reduced fee.

12.) Have there been any persistent problems or difficulties in operating the program?
Not enough attorneys participate.

13.) How would you rate the success of the program?
Fair

Name of individual completing the questionnaire: Mark Swail
E-mail address for individual completing the questionnaire: mswail@mcba.org
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Cincinnati Bar Association/LRS Modest Means Program

City: Cincinnati  State: Ohio

1.) Is the client charged any fee by the LRIS program?
   No

2.) Is there a standard financial guideline used for the client?
   Yes
   National Poverty Guidelines increase by 200%

3.) What entity conducts the initial financial screening process of clients?
   LRIS Program

4.) Please briefly describe the financial screening process of the client:
   Client is asked household income and number of dependents. That information is compared to income chart. If fall within the guidelines, they qualify.

5.) What fee arrangements/parameters are established for the attorney?
   Client must come up with set retainer fee before attorney will see them.

6.) Is the percentage fee waived for cases referred through the modest means program?
   Yes

7.) What are the areas of law served by the Reduced Fee Program?:
   Domestic, Landlord Tenant, Bankruptcy

8.) What is the number of referrals made by the reduced fee program?
   95

9.) What is the number of attorneys on the reduced fee panel?
   15

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
    Panel is free to LRS Members.

11.) What means are used to publicize the availability of the program?
    Legal Aid Society

12.) Have there been any persistent problems or difficulties in operating the program?
    Applicants balking at a $65.00 per hour rate!

13.) How would you rate the success of the program?
    Fair

Name of individual completing the questionnaire: Michael Davis
E-mail address for individual completing the questionnaire: mjdavis@cincybar.org
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Pro Seniors, Inc.

City: Cincinnati  State: Ohio

1.) Is the client charged any fee by the LRIS program?
   No

2.) Is there a standard financial guideline used for the client?
   Yes
   187.5% of federal poverty guidelines.

3.) What entity conducts the initial financial screening process of clients?
   LRIS Program

4.) Please briefly describe the financial screening process of the client:
   Intake screener asks for income.

5.) What fee arrangements/parameters are established for the attorney?
   Some referral categories (e.g., wills and power of attorney) are flat fees. Other categories are a set hourly rate (generally $70/hour).

6.) Is the percentage fee waived for cases referred through the modest means program?
   Yes

7.) What are the areas of law served by the Reduced Fee Program?:
   Virtually all areas.

8.) What is the number of referrals made by the reduced fee program?
   850

9.) What is the number of attorneys on the reduced fee panel?
   76

10.) Are there any “perks” for attorneys that participate on the modest means panel?
    Free consultation with our legal department for legal questions. Unlimited supply (upon request) of Pro Seniors pamphlets and other materials.

11.) What means are used to publicize the availability of the program?
    We distribute pamphlets on the program Statewide.

12.) Have there been any persistent problems or difficulties in operating the program?
    We have difficulty recruiting referral attorneys in certain areas of Ohio (generally rural areas).

13.) How would you rate the success of the program?
    Good

Name of individual completing the questionnaire: Mike Walters
E-mail address for individual completing the questionnaire: mwalters@proseniors.org
October 2, 2008

Cincinnati, OH 45245

Re: Free Membership For 2007

Dear Mr.:

Please notify us if you have chosen NOT to renew so we may remove you from potential referral list. I can be reached at 513-458-5520. Thank you!

Thank you for your past involvement with Pro Seniors’ Hotline Referral Attorney Panel. We are required to re-register all Member Attorneys at the end of each year and update information about your law practice and the services you wish to provide to referred clients in 2007. Enclosed is your 2007 Re-registration Agreement form.

- Thoroughly review, clearly making any additions, deletions or corrections to your practice information on this form.
- Sign the Registration Form and return it to Pro Seniors via US Mail (we need your original signature).
- Because you were unable to collect a fee in 2006 from an HRAP referral, we will extend your registration through 2007 at no additional charge.

Please note that the attached 2007 HRAP Reduced Fee Schedule is unchanged from 2006. Do not return the Reduced Fee Schedule, rather keep it handy for future reference.

You will continue to be eligible to receive referrals and benefits, such as access to elder law pamphlets and professional assistance from our staff attorneys who are experts on elder law issues. Enclosed is a list of our pamphlets. Check the ones you would like us to mail to you and fax your request to my attention. I will see that they are promptly sent to you. Also enclosed is a non-mandatory Acknowledgement of Understanding per the Ohio Supreme Court’s LRIS Reg. 500 should you choose to use it.

As always, the best benefit remains the personal and professional satisfaction of helping elderly clients who often have nowhere else to turn for help with their legal needs. We look forward to another productive year of working with you.

Sincerely,

Mark A. O'Keefe
HRAP Coordinator
LRIS Reg. 500. DISCLOSURE OF INFORMATION FOR REPORTING PURPOSES.

Each attorney participating in a lawyer referral service may give written notice to his or her client informing the client that the attorney may be required to disclose to the service that referred the client certain information regarding the client's case. The notice shall describe the information that may be reported, including, but not limited to the current status of the client's case and the amount of the attorney's fee, and indicate that the disclosure is required in order for the service to satisfy its reporting requirements to the Supreme Court Committee for Lawyer Referral and Information Services. The notice shall be similar in substance to the "Acknowledgement of Understanding" contained in the appendix to these regulations.

APPENDIX

ACKNOWLEDGEMENT OF UNDERSTANDING

Pursuant to the reporting requirements set forth by the Supreme Court of Ohio Committee for Lawyer Referral and Information Services, I understand and acknowledge that (insert Attorney's Name), my attorney, may be required to release and report to Pro Seniors, Inc., the lawyer referral service that recommended my attorney's services to me, pertinent information regarding my case, which may include the current status of my case and the amount of the attorney's fees. I further acknowledge that by signing this document, the disclosure policy applicable to my case has been fully explained to me and that all of my questions have been answered regarding this matter.

_________________________________________
Client's Signature
**PRO SENIORS’ HOTLINE REFERRAL ATTORNEY PROGRAM**

**A LAWYER REFERRAL SERVICE**

**REGISTRATION FORM, STANDARDS & AGREEMENT**

Referral Attorney:  

Telephone: 513-752-3900  
Fax: 513-753-2772  
Email: 

Cincinnati, OH 45245  
Ohio Supreme Court Number: 

Counties where you will represent Clients: Brown Clermont

Will you charge marginally indigent referrals no more than the fees in the Reduced Fee Schedule? Yes  
Will you annually accept two elderly poor referrals on a completely Pro Bono basis? No  
Will you take an appropriate case on a Contingent Fee basis? Yes

Is your law office wheelchair accessible? Yes

Will you make house calls to homebound clients throughout your Zip Code, City or County? City

Comment:

The word “Yes” below indicates the sub-categories for which you chose to receive referrals within the general areas of practice in which you meet the Standards for Referrals. Should you wish to change your types of referrals, please circle each new number and line-out those you no longer wish to receive.

<table>
<thead>
<tr>
<th>GENERAL CIVIL</th>
<th>HEALTH</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 Contract</td>
<td>41 Medicaid Information and Planning</td>
</tr>
<tr>
<td>Yes 02 Tort — Plaintiff</td>
<td>42 Medicaid Claims and Appeals</td>
</tr>
<tr>
<td>03 Tort — Defendant</td>
<td>43 Medicare Claims and Appeals</td>
</tr>
<tr>
<td>04 Consumer/Fraud</td>
<td>44 Health Insurance Claims</td>
</tr>
<tr>
<td>05 Financial Abuse/Conversion</td>
<td>45 Retiree Health Claims</td>
</tr>
<tr>
<td>06 Non-health Insurance Claims</td>
<td>46 Living Will</td>
</tr>
<tr>
<td>07 Medical Malpractice</td>
<td>47 Health Care POA</td>
</tr>
<tr>
<td>Yes 08 Personal Injury</td>
<td></td>
</tr>
<tr>
<td>09 Debt Collection Defense</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BANKRUPTCY</th>
<th>FAMILY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes 11 Bankruptcy — single</td>
<td>51 Dissolution</td>
</tr>
<tr>
<td>Yes 12 Bankruptcy — joint</td>
<td>52 Divorce — Uncontested</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EMPLOYMENT</th>
<th>PROBATE / TAX</th>
</tr>
</thead>
<tbody>
<tr>
<td>21 Age Discrimination</td>
<td>61 Estate Administration</td>
</tr>
<tr>
<td>22 Americans with Disabilities Act</td>
<td>62 Guardianship — Represent Guardian</td>
</tr>
<tr>
<td>23 Workers’ Compensation</td>
<td>63 Guardianship — Represent Ward</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>HOUSING/REAL ESTATE</th>
<th>INCOME MAINTENANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>31 Deeds (including Transfer On Death deeds)</td>
<td>71 SS/SSI: Retroactive Benefits</td>
</tr>
<tr>
<td>32 Housing Discrimination</td>
<td>72 SS/SSI: No Retroactive Benefits</td>
</tr>
<tr>
<td>33 Represent Tenant</td>
<td>73 Railroad/Veteran/Black Lung: Retroactive Benefits</td>
</tr>
<tr>
<td>34 Represent Landlord</td>
<td>74 Railroad/Veteran/Black Lung: No Retroactive Benefits</td>
</tr>
<tr>
<td>35 Real Estate Contracts</td>
<td>75 Pensions</td>
</tr>
<tr>
<td>36 Eminent Domain/Municipal Issues</td>
<td></td>
</tr>
<tr>
<td>37 Code Enforcement Issues</td>
<td></td>
</tr>
<tr>
<td>38 Real Estate Disputes/Foreclosures</td>
<td></td>
</tr>
<tr>
<td>39 Nursing Home Resident Rights</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>CRIMINAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>80 All Criminal</td>
</tr>
</tbody>
</table>
STANDARDS FOR REFERRALS

In order to receive referrals in a general practice area (the bold captioned areas on the Registration Form) you must meet the following standards in that practice area. You must separately meet the standards in each general practice area in which you agree to accept referrals.

1. You must have completed 6 hours of continuing legal education on matters within the practice area within the current or immediately preceding two-year CLE reporting period; or

2. You must have handled 3 matters within that practice area to conclusion within the prior three years.

AGREEMENT TO RECEIVE CLIENT REFERRALS

By signing and returning this form, a copy of your liability insurance declarations page, and the $75 annual registration fee good for one calendar year, you hereby certify and agree to the following with regard to your participation in the Hotline Referral Attorney Panel ("HRAP"):.

3. To maintain your good standing as an attorney with the Supreme Court of Ohio and to notify the HRAP in writing of any change in such status immediately.

4. To remain in compliance with the Supreme Court of Ohio Code of Professional Responsibility.

5. That the HRAP will remain in compliance with the Code of Professional Responsibility and the Lawyer Referral and Information Service Regulations.

6. That you are competent to handle legal matters in and are eligible under the foregoing Standards for Referrals in each of the areas of practice you indicated on the foregoing registration form.

7. To maintain and submit with this agreement proof of professional liability insurance of at least $100,000 per occurrence and $300,000 in the aggregate.

8. That the HRAP may refuse or terminate membership in the panel to any attorney who fails to abide by the HRAP rules or that it deems unsuitable for panel membership after reasonable review and consultation.

9. That the HRAP shall suspend or terminate the membership of any attorney who is disbarred or suspended from the practice of law; any attorney against whom any grievance proceeding results in a determination of probable cause; and any attorney who is named in a criminal indictment, information, or complaint.

10. That you shall notify the HRAP in writing if you are not in compliance with the terms of this Agreement or become subject to a condition identified in paragraph 7 of this Agreement.

11. To waive the right to privacy granted pursuant to Gov. Bar R. V, Section 11(E) to the extent necessary to permit the HRAP to be informed or inquire as to the existence of any grievance proceeding against you that results in a determination of probable cause.

12. That the HRAP may require such additional information and certification as it deems necessary and that the HRAP may at any time further investigate and require additional information concerning the responsibility, capability, and character of any attorney, including a follow-up survey of referrals by the HRAP.

13. To represent clients in a professional and businesslike manner in all respects.

14. To maintain an office separate and distinct from any other business or residence to the extent allowed by law.

15. To grant all referrals an appointment as soon as practical after the referral is made, either at an office location or by agreeing to visit homebound clients in their homes.
16. To accept any referral for initial consultation for those matters in the areas of practice indicated on the reverse hereof. However, should any referral give rise to a conflict of interest, the referral attorney shall advise the client to contact the HRAP for a new referral. Except in extraordinary situations, the referral attorney shall also not refer the prospective client to another attorney without first obtaining approval from the HRAP. Nothing herein may be construed to obligate a referral attorney to accept employment by a client beyond the initial consultation or to interfere with the attorney's exercise of his or her independent professional judgment on behalf of the client.

17. Not to charge for the first 30 minutes of consultation with the referral client.

18. To honor all fee agreements as either (1) negotiated upon acceptance of the case or (2) indicated in the Reduced Fee Schedule (if accepting reduced fee referrals).

19. To recognize the HRAP as a means and opportunity to enable the legal profession to render better service to the aging public, and, accordingly, to set all fees for referrals in accordance with the client's ability to pay, regardless of whether such fee is fully compensatory for the time and effort necessary to give the client a high standard of representation.

20. To remit to Pro Seniors, Inc., within 30 days of receipt, 15% of any attorney fees received in excess of $100 from each referral of a Full Fee or Contingency case, which fees shall be used by Pro Seniors for the reasonable operating expenses of the HRAP and to fund public service activities of the HRAP or Pro Seniors. (Attorney fees do not include expenses such as filing and witness fees.)

21. To permit any dispute concerning fees to be submitted to mandatory arbitration by your local bar association.

22. To abide by all rules of the HRAP and in no event to hold or claim to hold the HRAP, Pro Seniors, Inc., or any of its officers, members, or employees liable for the operation of the HRAP, information contained in the member's application, or the activities of the HRAP.

23. To return to the Hotline any and all referral reporting forms as requested by the HRAP, however, nothing herein requires any attorney to violate the attorney-client privilege.

24. That the HRAP shall keep on file a confidential record of all HRAP registration forms, referrals, and reports of participating members, which will be subject to examination and inspection by the staff of Pro Seniors.

25. That this registration shall entitle the referral attorney to receive, in addition to client referrals, technical assistance from Pro Seniors staff attorneys for both referral and non-referral clients.

Signature: ___________________________ Date: ______________

Printed Name:

Return by U.S. Mail only to:

Pro Seniors, Inc.
HRAP Attorney Registration
7162 Reading Road
Suite 1150
Cincinnati, OH 45237

(513) 345-4160
(800) 488-6070
Fax: (513) 621-5613
E-mail: hrap@proseniors.org

Web site: www.proseniors.org
### 2007 HRAP REDUCED FEE SCHEDULE

*Note: The table below lists the fees for various legal problems. Court costs must be paid separately by the client.*

<table>
<thead>
<tr>
<th>Legal Problem</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>00 GENERAL CIVIL</strong></td>
<td></td>
</tr>
<tr>
<td>01 Contract</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>02 Tort - Plaintiff</td>
<td>Contingency fee</td>
</tr>
<tr>
<td>03 Tort - Defendant</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>04 Consumer / Fraud</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>05 Financial Abuse / Conversion</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>06 Non-Health Insurance Claims</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>07 Medical Malpractice</td>
<td>Contingency fee</td>
</tr>
<tr>
<td>08 Personal Injury</td>
<td>Contingency fee</td>
</tr>
<tr>
<td>09 Debt collection defense</td>
<td>$70/hr.</td>
</tr>
<tr>
<td><strong>10 BANKRUPTCY</strong></td>
<td>Flat Fee</td>
</tr>
<tr>
<td>11 Bankruptcy (single)</td>
<td>$600 Flat Fee</td>
</tr>
<tr>
<td>12 Bankruptcy (joint)</td>
<td>$700 Flat Fee</td>
</tr>
<tr>
<td><strong>20 EMPLOYMENT</strong></td>
<td>$70/hr.</td>
</tr>
<tr>
<td>21 Age discrimination</td>
<td>Contingency fee</td>
</tr>
<tr>
<td>22 Americans with Disabilities Act</td>
<td>Contingency fee</td>
</tr>
<tr>
<td>23 Workers’ Compensation</td>
<td>Contingency fee</td>
</tr>
<tr>
<td><strong>30 HOUSING/REAL ESTATE</strong></td>
<td>$70/hr.</td>
</tr>
<tr>
<td>31 Deeds (Including Transfer on Death Deeds)</td>
<td>$60 Flat Fee</td>
</tr>
<tr>
<td>32 Housing Discrimination</td>
<td>Contingency fee</td>
</tr>
<tr>
<td>33 Represent Tenant</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>34 Represent Landlord</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>35 Real Estate Contracts / Closing</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>36 Eminent Domain / Municipal Issues</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>37 Code Enforcement Issues</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>38 Real Estate Disputes / Foreclosures</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>39 Nursing Home / Resident Rights</td>
<td>Contingency fee</td>
</tr>
<tr>
<td><strong>40 HEALTH</strong></td>
<td>$70/hr.</td>
</tr>
<tr>
<td>41 Medicaid Planning/Information</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>42 Medicaid Claims/Appeals</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>43 Medicare Claims/Appeals</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>44 Health Insurance Claims</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>45 Retiree Health Claims</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>46 Living will</td>
<td>$40 Flat Fee</td>
</tr>
<tr>
<td>47 Durable POA for health care</td>
<td>$40 Flat Fee</td>
</tr>
<tr>
<td><strong>50 FAMILY</strong></td>
<td>$70/hr.</td>
</tr>
<tr>
<td>51 Dissolution</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>52 Divorce - Uncontested</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>53 Divorce - Contested</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>54 Separation</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>55 Post decree</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>56 Grandparent Rights</td>
<td>$70/hr.</td>
</tr>
<tr>
<td><strong>60 PROBATE / TAX</strong></td>
<td>$70/hr.</td>
</tr>
<tr>
<td>61 Estate Administration</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>62 Guardianship (Represent Guardian)</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>63 Guardianship (Represent Ward)</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>64 DPOA (Financial)</td>
<td>$60 Flat Fee</td>
</tr>
<tr>
<td>65 Will</td>
<td>$70 Flat Fee</td>
</tr>
<tr>
<td>66 Trusts</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>67 Estate Planning</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>68 Tax and Financial Planning</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>69 Affidavit of Survivorship</td>
<td>$70 Flat Fee</td>
</tr>
<tr>
<td><strong>70 INCOME MAINTENANCE</strong></td>
<td>$70/hr.</td>
</tr>
<tr>
<td>71 SS/SSI: Yes retroactive benefits</td>
<td>Contingency fee or statutory fee</td>
</tr>
<tr>
<td>72 SS/SSI: No retroactive benefits</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>73 RR./Vet./Black lung: Yes retroactive benefits</td>
<td>Contingency fee or statutory fee</td>
</tr>
<tr>
<td>74 RR./Vet./Black lung: No retroactive benefits</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>75 Pensions</td>
<td>$70/hr.</td>
</tr>
<tr>
<td><strong>80 CRIMINAL</strong></td>
<td>$70/hr.</td>
</tr>
</tbody>
</table>

Revised: 8/11/2006
How to Order Pamphlets

One copy of Pro Seniors’ pamphlets are free to seniors and Hotline Referral Attorney Panel members. For others, enclose 16 cents per pamphlet plus postage. Most pamphlets are also available at www.proseniors.org.

To order a pamphlet:

- Check your selections below;
- Mail this form; and
- A self-addressed envelope to:

  Pro Seniors, Inc.
  7162 Reading Road
  Suite 1150
  Cincinnati, Ohio 45237

Program Descriptions

- Pro Seniors
- The Ohio Pension Rights Program
- Care Options – Help for Seniors Choosing Long-Term Care
- Ohio Seniors Fight Fraud

Elder Law

- Age Discrimination
- Americans with Disabilities Act
- Pensions

Estate Planning & Probate

- Adult Protective Services
- Alternatives to Guardianship
- Financial Power of Attorney
- Guardianship
- Living Trusts
- Probate & Estate Taxes
- Small Estates
- Wills

Health Care

- Health Care Power of Attorney
- Living Wills
- Do-Not-Resusciuate Order Law
- Prescription Drug Benefits & Discounts

Long Term Care

- Adult Care Facility Resident Rights
- Selecting An Adult Care Facility
- Long-Term Care Insurance

Nursing Home Resident Rights
- Selecting A Nursing Home (Care Options)
- Residential Care Facilities
- Ohio’s Residential State Supplement (RSS) Program

Housing

- Public & Subsidized Housing Rights
- Tenant Rights
- Utility Disconnection & Payment Assistance

Medicaid

- Community Medicaid
- Medicaid For Nursing Homes
- Medicaid Estate Recovery
- Medicaid Estate Recovery Liens
- Nursing Facility Selection & Medicaid Discrimination
- PASSPORT

Medicare Rx

- Medicare Rx (Part D) - Overview
- Medicare Rx – Low Income Subsidy
Pro Seniors provides free legal information and advice by toll-free telephone to all residents of Ohio age 60 or older. If a matter cannot be resolved over the phone, seniors are referred to other Pro Seniors’ staff or community resources for more in-depth assistance.

In southwestern Ohio, Pro Seniors’ staff attorneys handle matters that many private attorneys do not, such as Medicare, Medicaid, SSI, financial abuse and landlord/tenant problems. Pro Seniors’ long-term care ombudsmen work with residents of southwestern Ohio to protect their rights and resolve complaints about nursing facilities and home care.

Pro Seniors may also refer seniors to a private attorney on our referral panel. Many of these attorneys have agreed to handle cases at a fee seniors can afford.

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Pro Seniors, Inc.
7162 Reading Rd., Suite 1150
Cincinnati, Ohio 45237

E-mail: proseniors@proseniors.org
www.proseniors.org

Pro Seniors is an Equal Opportunity Employer and Service Provider
Intake Sheet

Appointment: [4/19 12:30 pm] Atty: ___________________________ Case No.: ________________

Legal Problem: ____________________________________________________________

Opposing Party: __________________________________________________________

Name: ___________________________ Phone: ( ) (513)____________
Address: ___________________________ Birth Date: ____________, 19__
City: Cin ___________________________ State: OH ____________ Zip: ____________ Gender ___________________________

Name: ___________________________ Phone 1: ( ) (513)____________
Address: ___________________________ Relationship to Client: ___________________________
City: Cin ___________________________ Phone 2: ( ) (513)____________
State: OH ____________ Zip: ____________ Gender ___________________________

Client’s County: ____________

☐ Adams    ☐ Darke    ☐ Holmes    ☐ Monroe    ☐ Seneca
☐ Allen    ☐ Defiance    ☐ Huron    ☐ Montgomery    ☐ Shelby
☐ Ashland    ☐ Delaware    ☐ Jackson    ☐ Morgan    ☐ Stark
☐ Ashtabula    ☐ Erie    ☐ Jefferson    ☐ Morrow    ☐ Summit
☐ Athens    ☐ Fairfield    ☐ Knox    ☐ Muskingum    ☐ Trumbull
☐ Auglaize    ☐ Fayette    ☐ Lake    ☐ Noble    ☐ Tuscarawas
☐ Belmont    ☐ Franklin    ☐ Lawrence    ☐ Ottawa    ☐ Union
☐ Brown    ☐ Fulton    ☐ Licking    ☐ Paulding    ☐ Van Wert
☐ Butler    ☐ Gallia    ☐ Logan    ☐ Perry    ☐ Vinton
☐ Carroll    ☐ Geauga    ☐ Lorain    ☐ Pickaway    ☐ Warren
☐ Champaign    ☐ Greene    ☐ Lucas    ☐ Pike    ☐ Washington
☐ Clark    ☐ Guernsey    ☐ Madison    ☐ Portage    ☐ Wayne
☐ Clermont    ☐ Hancock    ☐ Mahoning    ☐ Preble    ☐ Williams
☐ Clinton    ☐ Hardin    ☐ Marion    ☐ Putnam    ☐ Wood
☐ Columbiana    ☐ Harrison    ☐ Medina    ☐ Richland    ☐ Wyandot
☐ Coshocton    ☐ Henry    ☐ Meigs    ☐ Ross    ☐ Out of State
☐ Crawford    ☐ Highland    ☐ Mercer    ☐ Sandusky
☐ Cuyahoga    ☐ Hocking    ☐ Miami    ☐ Scioto

Comments: ___________________________

185
Client’s Ethnicity:

- 1 - African-American
- 2 - Hispanic-American
- 3 - Caucasian
- 4 - Native-American
- 5 - Asian-American
- 6 - Pacific Islander or Hawaiian Native
- 7 - Two or More Races
- 8 - Other Race
- 9 - Unknown Race

How did you hear about Pro Seniors?

Miscellaneous
- Friend or relative
- I do not know
- Other

Health Care Providers
- Doctor’s Office
- Home Care Agency
- Hospital
- Nursing Home

Community Contacts
- AARP
- Alzheimer’s Association
- Area Agency on Aging
- Better Business Bureau
- Church
- Council on Aging
- Employer (Referral from)
- Senior Center
- Retiree Group
- Social Services Agency
- United Way

Lawyers / Ombudsman
- Bar Association
- Legal Aid Society
- Ombud. (not Pro Seniors)
- Private Attorney

Government Agency
- Attorney General’s Office
- Department of Aging
- Department of Health
- Dept. of Job & Family Services
- Clerk of Court
- Probate Court
- Other Court
- Prosecutor’s Office
- Social Security Administration

Media
- Internet
- Magazine
- Newspaper
- Phone Book
- Radio
- Senior Resource Guide
- TV

Pro Seniors Activity
- Pro Seniors Pamphlet
- Staff Member at Booth
- Staff Presentation
- Volunteer Ombudsman

Client’s Former Employer:

- Client Receiving Home Care
- Client or Spouse was a Veteran
- Client on Medicaid, PASSPORT, QMB or SLMB
- Client Disabled

Living Arrangements
- In The Community
- Nursing Home
- Assisted Living
- Other

Total Persons in Client’s Household: 1 – 2 – 3 – 4 – 5 – 6 – 7 – 8 – 9 – 10

Total Household Monthly Income: $ ________________

If Income Less Than $600(1) or $900(2), Then “Are you receiving SSI?”: Yes – No
### 2008 HRAP REDUCED FEE SCHEDULE
(court costs must be paid separately by client)

<table>
<thead>
<tr>
<th>Legal Problem</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>00 GENERAL CIVIL</td>
<td></td>
</tr>
<tr>
<td>01 Contract</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>02 Tort - Plaintiff</td>
<td>Contingency fee</td>
</tr>
<tr>
<td>03 Tort - Defendant</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>04 Consumer / Fraud</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>05 Financial Abuse / Conversion</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>06 Non-Health Insurance Claims</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>07 Medical Malpractice</td>
<td>Contingency fee</td>
</tr>
<tr>
<td>08 Personal Injury</td>
<td>Contingency fee</td>
</tr>
<tr>
<td>09 Debt collection defense</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>10 BANKRUPTCY</td>
<td>Flat Fee</td>
</tr>
<tr>
<td>11 Bankruptcy (single)</td>
<td>$600 Flat Fee</td>
</tr>
<tr>
<td>12 Bankruptcy (joint)</td>
<td>$700 Flat Fee</td>
</tr>
<tr>
<td>20 EMPLOYMENT</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>21 Age discrimination</td>
<td>Contingency fee</td>
</tr>
<tr>
<td>22 Americans with Disabilities Act</td>
<td>Contingency fee</td>
</tr>
<tr>
<td>23 Workers’ Compensation</td>
<td>Contingency fee</td>
</tr>
<tr>
<td>30 HOUSING/REAL ESTATE</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>31 Deeds (Including Transfer on Death Deeds)</td>
<td>$60 Flat Fee</td>
</tr>
<tr>
<td>32 Housing Discrimination</td>
<td>Contingency fee</td>
</tr>
<tr>
<td>33 Represent Tenant</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>34 Represent Landlord</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>35 Real Estate Contracts / Closing</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>36 Eminent Domain / Municipal Issues</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>37 Code Enforcement Issues</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>38 Real Estate Disputes / Foreclosures</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>39 Nursing Home / Resident Rights</td>
<td>Contingency fee</td>
</tr>
<tr>
<td>40 HEALTH</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>41 Medicaid Planning/Information</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>42 Medicaid Claims/Appeals</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>43 Medicare Claims/Appeals</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>44 Health Insurance Claims</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>45 Retiree Health Claims</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>46 Living will</td>
<td>$40 Flat Fee</td>
</tr>
<tr>
<td>47 Durable POA for health care</td>
<td>$40 Flat Fee</td>
</tr>
<tr>
<td>50 FAMILY</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>51 Dissolution</td>
<td>$70/hr</td>
</tr>
<tr>
<td>52 Divorce - Uncontested</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>53 Divorce - Contested</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>54 Separation</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>55 Post decree</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>56 Grandparent Rights</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>60 PROBATE / TAX</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>61 Estate Administration</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>62 Guardianship (Represent Guardian)</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>63 Guardianship (Represent Ward)</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>64 DPOA (Financial)</td>
<td>$60 Flat Fee</td>
</tr>
<tr>
<td>65 Will</td>
<td>$70 Flat Fee</td>
</tr>
<tr>
<td>66 Trusts</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>67 Estate Planning</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>68 Tax and Financial Planning</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>69 Affidavit of Survivorship</td>
<td>$70 Flat Fee</td>
</tr>
<tr>
<td>70 INCOME MAINTENANCE</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>71 SS/SSI: Yes retroactive benefits</td>
<td>Contingency fee or statutory fee</td>
</tr>
<tr>
<td>72 SS/SSI: No retroactive benefits</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>73 RR./Vet./Black lung: Yes retroactive benefits</td>
<td>Contingency fee or statutory fee</td>
</tr>
<tr>
<td>74 RR./Vet./Black lung: No retroactive benefits</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>75 Pensions</td>
<td>$70/hr.</td>
</tr>
<tr>
<td>80 CRIMINAL</td>
<td>$70/hr.</td>
</tr>
</tbody>
</table>

Revised: 1/1/2008
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Oregon State Bar Modest Means Program

City: Statewide   State: Oregon

1.) Is the client charged any fee by the LRIS program?
   No

2.) Is there a standard financial guideline used for the client?
   Yes
   Up to 200% of the annual Federal Poverty Guidelines and Asset Guidelines based upon those used by Legal Aid

3.) What entity conducts the initial financial screening process of clients?
   LRIS Program

4.) Please briefly describe the financial screening process of the client:
   To qualify for the Modest Means Program, the applicant must submit a completed application via mail or fax. Applications are evaluated and the applicant is contacted within one business day of receipt of the application. Applicants must meet the requirements under both income and asset qualification tests, which include income and assets for the entire household. As defined under the Federal Poverty Guidelines, "Household" includes all persons living with applicant, regardless of whether they are related by blood or marriage. The income qualification level is 200% of the annual Federal Poverty Guidelines (the 125% level is the qualification for Legal Aid in Oregon). For assets, the applicant must satisfy both liquid and non-liquid asset tests. LRIS staff has discretion for applicants who are close to meeting the requirements.

5.) What fee arrangements/parameters are established for the attorney?
   Modest Means panelist attorneys agree to provide qualified applicants with an initial consultation for no more than $35 (or free, at the attorney's discretion); a reduced hourly rate not to exceed $60 per hour; and a reduced retainer deposit.

6.) Is the percentage fee waived for cases referred through the modest means program?
   Not Applicable

7.) What are the areas of law served by the Reduced Fee Program?:
   Landlord/Tenant, Family Law and Criminal Law.

8.) What is the number of referrals made by the reduced fee program?
   1360

9.) What is the number of attorneys on the reduced fee panel?
   296

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
    There are no established perks at present. Recognition gifts for all participants, and an awards presentation at the annual Pro Bono Fair are being planned for the 2009 program year.

11.) What means are used to publicize the availability of the program?
    Our Website, LegalLinks Cable TV Series, on-hold message, courthouse literature, business cards and the ABA LRIS Directory. We also utilize PR outreach to public agencies, non-profit organizations, attorneys in private practice, and at public events.

12.) Have there been any persistent problems or difficulties in operating the program?
    Attorney recruitment and retention, statewide (especially rural areas).

13.) How would you rate the success of the program?
    Good

Name of individual completing the questionnaire: George Wolff
E-mail address for individual completing the questionnaire: gwolff@osbar.org
Oregon lawyers created the Modest Means Program to help moderate-income Oregonians find affordable legal assistance. Lawyers who choose to participate have agreed to charge no more than $60 per hour for legal work provided to Modest Means Program clients.

Modest Means lawyers handle only family law, criminal defense, and landlord/tenant matters. We can only refer qualified clients based on income guidelines and the availability of a lawyer in your county. It is important to understand there are a limited number of lawyers in the program, and there may not be a Modest Means lawyer in your county.

To apply for a Modest Means referral, complete the application form and return it to the address printed on the back. If we are able to make a referral for you, the lawyer will receive a copy of your form and may ask additional questions to confirm your eligibility for the program. The lawyer has the final say in the qualification process.

If you qualify, we will give you the name and phone number of a lawyer in your area. You will need to make an appointment to meet with the lawyer for a consultation about your legal issues. The lawyer will charge $35 for this consultation.

If you hire a lawyer through Modest Means, you will be asked to pay a retainer (deposit against fees) up front. The amount of the retainer will depend on the lawyer's estimate of how much work will be required to complete your case. You will also be responsible for any court fees and other direct costs, such as long-distance phone charges and photocopying expenses.

Please remember that Modest Means is not a Pro Bono program. You must be able to pay for any services you receive. If you are unable to pay these fees, you should contact the legal aid office in your county of residence. The Oregon State Bar does not have a referral program for pro bono (free) attorneys.

Portland Metro: (503) 684-3763
Elsewhere in Oregon: (800) 452-7636
Fax: (503) 598-6946
APPLICATION FOR REFERRAL
OREGON STATE BAR MODEST MEANS PROGRAM

Name: 

Address: 

_________________________________________ Phone: 

Marital Status: _____________________________ Number of Children in Home: ______

Adverse Party in this Matter is: ________________________________________________

I am applying for referral under the following panel:

_____ Family Law (Divorce, Custody/Support, Parenting Plans, Paternity, Restraining order)

_____ Criminal Defense (No Capital charges or appeals)

_____ Landlord/Tenant (Eviction, Problems with Rental Properties)

Briefly describe the legal matter for which you are seeking assistance. Include the city where assistance is needed.

__________________________________________

__________________________________________

__________________________________________

Have you already consulted an attorney on this matter? Yes No
(If yes, please list the name(s) of the attorney and explain why you are looking for another.)

__________________________________________

Assets:

Real Property: Amount owed ____________ present value ____________

Motor Vehicles: Model/Year ____________ present value ____________

Model/Year ____________ present value ____________

Checking Account Balance: _________________________

Savings Account Balance: _________________________

Retirement Plan (401K), Mutual Funds, Stocks, Bonds: _________________________
### Monthly Income

(Gross Income Before Taxes)

<table>
<thead>
<tr>
<th></th>
<th>Special Expenses &amp; Debts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wages:</td>
<td>Medical:</td>
</tr>
<tr>
<td>Welfare:</td>
<td>Child Support:</td>
</tr>
<tr>
<td>Social Security:</td>
<td>Child Care:</td>
</tr>
<tr>
<td>Unemployment:</td>
<td>Transportation:</td>
</tr>
<tr>
<td>Veteran's:</td>
<td>Spousal Support:</td>
</tr>
<tr>
<td>Child Support:</td>
<td></td>
</tr>
<tr>
<td>Spousal Support:</td>
<td></td>
</tr>
<tr>
<td>Other:</td>
<td></td>
</tr>
</tbody>
</table>

**Total Income:**

**Total Expenses:**

*“Medical” refers to medical expenses that are not covered by insurance; “Child Care” refers to day care costs while the parent is at work; “Transportation” refers to basic transportation costs to get to and from work (bus tickets, gas). Ordinary expenses that most people have (such as rent, food, utilities) are considered in the basic income calculations and should not be listed here. Other personal and discretionary expenses such as car payments, car insurance, and credit card debts are not considered under our guidelines.*

### Others in Household Receiving Income:

<table>
<thead>
<tr>
<th>Relationship</th>
<th>Job/Income Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
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</tr>
</tbody>
</table>

I certify that the above information is true and correct to the best of my knowledge.

<table>
<thead>
<tr>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Return to: Oregon State Bar
Modest Means Program
P. O. Box 231935
Tigard, Oregon 97281-1935
Fax: (503) 598-6946

Office Use Only

<table>
<thead>
<tr>
<th>MM eligible:</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>MM attorney:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

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Modest Means Panelist Information

The Modest Means Program (MMP) is a reduced-fee referral panel designed to make legal services accessible to lower and moderate income people who are ineligible for legal aid. Attorneys who accept MMP referrals agree to charge no more than $35 for an initial, in-office consultation, and no more than one-half of the statewide average of attorneys working in each particular area of law – currently set at $60 per hour – for any additional services.

Referral & Information Services staff screens calls for general eligibility (subject matter, client income and location of dispute) and either send an application to the client or direct him/her to the MMP program information and PDF application on the bar’s website. Except for 72-hour eviction cases, clients cannot qualify without submitting a written application.

Upon receipt of the client’s completed application, staff reviews it and determines whether the client qualifies for the program. They remind each client of potential fees including the attorney's hourly rate, the $35 initial consultation fee, the need for a retainer deposit, and other costs such as filing and service fees. Clients are told that Modest Means attorneys are private attorneys with regular caseloads who agree to perform services at a reduced fee for a limited number of clients.

Staff pre-qualifies MMP clients if their income does not exceed 200% of the Federal Poverty Guidelines, which currently translates to approximately $1,733 per month for a single person or $3,533 per month for a family of four. These income caps are adjusted annually. Restrictions on client assets also apply.

Staff sends a copy of the client’s application to the attorney. Since the MMP attorney spends more time with the client, and may discover undisclosed assets during the course of the initial consultation, the attorney remains the final arbiter of whether a client qualifies for the program.

Pre-qualified clients are referred to the attorney whose practice most closely matches the subject matter of the problem and whose office is located near the client. Clients are told that the MMP attorneys do not travel, nor do they ordinarily take clients who live outside of their city/town.

It is up to the attorney and client to decide whether to continue the attorney/client relationship beyond the initial, in-office consultation. If no attorney-client relationship is established, the attorney refers the client back to the MMP.

For further information call the Referral & Information Services staff at (503) 620-0222 or (800) 452-8260, extension 408.
I. Program

A. Overview

The Modest Means Program (MMP) is designed to make legal services available to lower income people who are ineligible for legal aid but unable to afford regular attorney fees.

B. Operation

The Referral & Information Services (RIS) Administrator shall develop and revise referral procedures and shall be responsible for the operation of the program. Procedures and rules shall be consistent with the program goals and the following guidelines:

1. Staff may not comment on the qualifications of a Panelist and may not guarantee the quality or value of legal services.
2. Staff shall not make referrals on the basis of race, sex, age, religion, sexual orientation, or national origin.
3. No more than three referrals may be made to a client for the same legal problem.
4. RIS staff may provide legal information and referrals to social service agencies for callers for whom a legal referral would not be appropriate, and may develop agency resource lists.
5. Callers complaining about possible ethical violations by Panelists shall be referred to the Oregon State Bar Client Assistance Office.

C. Client Eligibility and Attorney Fees

1. Client income must not exceed 200% of the Federal Poverty Guidelines, with allowable adjustments based on guidelines of the Legal Services Corporation.
2. Attorney fees shall be set at a maximum of one-half of the statewide average of attorneys working in each particular area of law. Fees are to be calculated based on the most recent edition of the Oregon State Bar Economic Survey. The client fee for an initial consultation is $35.

II. Panelists

A. Eligibility

Attorneys satisfying the following requirements shall be eligible for participation in the program:

1. A Panelist must remain an active member of the Oregon State Bar in good standing with malpractice coverage from the Professional Liability Fund and not be the subject of a formal disciplinary proceeding.
2. Panelists against whom disciplinary proceedings have been approved for filing shall be immediately removed from MMP until those charges have been resolved. Disciplinary proceedings shall include those authorized to be filed pursuant to Rule 3.4 of the Rules of Procedure. A matter shall not be considered resolved until all matters relating to the disciplinary proceedings, including appeals, have been concluded and the matter is no longer pending in any form.
3. A Panelist whose status changes from “active member of the Oregon State Bar who is in good standing” shall be automatically removed from the MMP.

B. Rules For Panelists

In order to remain eligible to receive referrals each Panelist shall:

1. Participate only on those panels reasonably within the Panelist's competence.
2. Refer back to MMP any client with whom the Panelist has a conflict of interest.
3. Cooperate with the MMP staff by responding promptly to requests for information.
4. Immediately notify staff if the Panelist is unable to accept referrals due to vacation, leave of absence, heavy caseload or any other reason.
5. Fill out and return all MMP referral notices within two weeks of the referral date.
6. Submit any fee disputes with clients referred by MMP to the Oregon State Bar Fee Arbitration Program.
Modest Means Program Registration

Select your areas of practice by clicking the boxes and type any additional information in the spaces provided. Please print your completed form, sign it, and fax/mail it back to us. You may wish to print an additional copy for your records -- you cannot save an electronic copy containing the data typed into this form.

Criminal
- 507M Misdemeanor
- 508M DUII/DWS
- 510M Parole/Probation
- 599M Other______________________________

Landlord/Tenant
- 1107M General/FED
- 1118M Mobile Home
- 1199M Other______________________________

Family
- 701M Dissolution (General)
- 704M Custody/Visitation
- 705M Support/Modification
- 711M Juvenile/SCF issues
- 715M Paternity
- 719M Restraining Orders
- 799M Other______________________________

Other Services
- Arbitration
- AIDS-related Issues
- Credit Cards
- Disability-related Issues
- Evening Appointments
- Federal Court Cases
- Office is accessible to the disabled
- Native American Issues
- Mediation
- Out-of-Office Appointments
- Payment Plans
- Appeals
- Senior Problems
- Sexual Orientation Issues
- Weekend Appointments
- Active Other State Licenses

Pro Se Assistance – Family
- 756M Process questions
- 757M Domestic violence
- 758M Grandparent/3rd party rights
- 759M Spousal support
- 760M Child support rebuttal
- 761M Contested custody
- 774M Pro Se Coaching
- 775M Document Review
- 755M Other Languages_____________________
- 799M Other Information_____________________

Signature and Acknowledgment

I agree to comply with all the Modest Means Program Policies and Procedures.

Signature ______________________________ Date ______________________________

(Print Name) ______________________________ Bar # ______________________________

Address __________________________________________________________________________

City/State/Zip____________________________ Phone ______________________________

Fax____________________________ Email ______________________________

I prefer to receive notices by:  Q e-mail  Q fax
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Allegheny County Bar Association LRS Modest Means Program

City: Allegheny County  State: Pennsylvania

1.) Is the client charged any fee by the LRIS program?
   Yes

2.) Is there a standard financial guideline used for the client?
   Yes
   200% of Federal Poverty Guidelines

3.) What entity conducts the initial financial screening process of clients?
   LRIS Program

4.) Please briefly describe the financial screening process of the client:
   Client is simply asked how many people are in the household and what their income is before taxes - assets are not included. They also agree that if they misrepresent their income to the LRS staff and this is discovered when they meet with the attorney, the attorney is free to charge their regular rates.

5.) What fee arrangements/parameters are established for the attorney?
   Flat Fee for support conference/hearing ($300), Custody Conciliation ($250), PFA Hearing ($250), Uncontested Divorce w/ no Property Claims ($250), Bankruptcy ($500 + filing fees), ARD Eligible DUI ($500), Simple Will ($450), Living Will ($25), Power of Attorney ($25). Reduced Hourly Rate ($60/hr) for all other divorces.

6.) Is the percentage fee waived for cases referred through the modest means program?
   No

7.) What are the areas of law served by the Reduced Fee Program?:
   Family Law - Divorce, Support, Custody, Protection From Abuse Orders; Criminal Law - low BAC levels/ARD eligible DUI cases; Bankruptcy; Estate Planning - simple wills, Power of Attorney, Living Will

8.) What is the number of referrals made by the reduced fee program?
   118

9.) What is the number of attorneys on the reduced fee panel?
   30

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
    We reduce the LRS panel membership fee by $25 for those who participate in the Modest Means Panel.

11.) What means are used to publicize the availability of the program?
    Brochures distributed through the family courts, NLSA, Public Defender’s office and local district courts.

12.) Have there been any persistent problems or difficulties in operating the program?
    Cases in which the client is referred out for a particular matter which then snowballs and the attorney is unwilling to do the extra work for a reduced fee as well.

13.) How would you rate the success of the program?
    Good

Name of individual completing the questionnaire: Whitney E. Hughes, Esq. - ACBA LRS Director
E-mail address for individual completing the questionnaire: lrs@acba.org
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Dauphin County Bar Association Modest Means

City: Harrisburg State: Pennsylvania

1.) Is the client charged any fee by the LRIS program?
   No

2.) Is there a standard financial guideline used for the client?
   Yes
   200% of federal poverty Guidelines.

3.) What entity conducts the initial financial screening process of clients?
   LRIS Program

4.) Please briefly describe the financial screening process of the client:
   I ask people questions regarding income using an excel spreadsheet.

5.) What fee arrangements/parameters are established for the attorney?
   $50/hour.

6.) Is the percentage fee waived for cases referred through the modest means program?
   Not Applicable

7.) What are the areas of law served by the Reduced Fee Program?:
   All - except fee-generating

8.) What is the number of referrals made by the reduced fee program?
   72

9.) What is the number of attorneys on the reduced fee panel?
   28

10.) Are there any “perks” for attorneys that participate on the modest means panel?
    $95 registration fee is waived

11.) What means are used to publicize the availability of the program?
    Courthouse Self-Help Center, Legal Services programs, other service programs.

12.) Have there been any persistent problems or difficulties in operating the program?
    Sometimes a modest means client fails to pay the lawyer. Many callers are not able to pay the reduced fee so I am not able to help
    the caller. Yet, they do not qualify for legal services either.

13.) How would you rate the success of the program?
    Good

Name of individual completing the questionnaire: Sandy Ballard
E-mail address for individual completing the questionnaire: sandy@dcba-pa.org
Thank you for participating in our Modest Means Panel (MMP). Please let us know if you ever have any questions or suggestions.

I called your office and left a Caller’s name. I screened the Caller and found him/her eligible for the reduced rate. Our procedure is to call your office with the eligible Caller's name before the Caller contacts you. Thus, if a Caller contacts your office (without first getting a call from us) and claims to be MMP-qualified, please contact us to verify the Caller's eligibility. If you have any questions about a Caller's eligibility please contact us.

Basically, the MMP rules are (FYI -- I copied below the MMP section):

IF you agree to take the case (you do not have to),

- You agree to charge no more than $50/hour;
- You can require a reasonable retainer fee;
- The client is responsible for all Filing Fees and other expenses (certified mail etc).

I have reviewed these rules with the Caller. Finally, please contact me if you believe the Caller should not be eligible for MMP.

**Lawyer Referral Rules -- MMP section:**

12.1 The Modest Means Panel is a way to bridge the gap that exists between those who qualify to receive pro bono services and those who cannot afford to pay regular lawyer fees.

12.2 In addition to the standard information The Interviewer obtains for the Service as provided above, The Interviewer shall also determine if the applicant meets the income eligibility requirements. To be eligible for the Modest Means Panel, the applicant must have a household income equal to or less than 200% of the current Federal Poverty Guidelines issued by the U.S. Department of Health and Human Services.

12.3 Fees charged for representation by attorneys participating in the Modest Means Panel will be at an hourly rate of $50. An attorney may require a retainer paid in advance. The amount of the retainer may vary with the complexity of the case.
12.4 Although it would be desirable for a full retainer to be paid to the participating attorney prior to the commencement of representation, it is anticipated that a Modest Means Panel attorney will occasionally begin work on a case and accept reduced monthly payments from the client.

12.5 A Modest Means Panel attorney may charge less, but may not charge more than the hourly rate established under this section.

12.6 Contingent fee cases or other fee-generating cases are not eligible for representation through the Modest Means Panel.

12.7 The annual membership fee [see Paragraph 4.3(c)] will be waived if an attorney registers for the Modest Means Panel.
RULES OF THE DAUPHIN COUNTY BAR ASSOCIATION
LAWYER REFERRAL SERVICE

I. PURPOSE

1.1 The purpose of the Lawyer Referral Service is to assist the general public by providing a way in which any person who can afford to pay a reasonable fee for legal services may be referred to a qualified member of the bar.

1.2 The Service should be operated in a spirit of public cooperation and its office should be readily accessible to the public. Its personnel should be impressed with the need to operate The Service in a spirit of friendliness and public service.

II. PLAN OF ORGANIZATION

2.1 The Service shall be sponsored by the Dauphin County Bar Association. It shall be operated on the premises of the Association office at 213 North Front Street, Harrisburg, Pennsylvania under the supervision of the Executive Director.

2.2 The Service shall be administered by the Public Service and Lawyer Referral Committee hereinafter referred to as "The Committee."

III. THE COMMITTEE

3.1 Members of The Committee shall be appointed by the President of the Bar Association. The period of appointment of each member shall be long enough to gain reasonable familiarity with the work of The Service.

3.2 The Committee shall meet at regular intervals, at least quarterly.

3.3 The Committee shall suggest rules for the conduct and operation of The Service to the Board of Directors of the Dauphin County Bar Association and final rules shall be adopted by the Board. The Committee shall be given full authority to make all decisions necessary to conduct and operate The Service.

3.4 The Committee shall have the further responsibility of regularly reviewing these rules, and subject to the approval of the Board of Directors of the Bar Association, making such changes and additions hereto as may, from time to time, be deemed appropriate to carry out the purposes above set forth.

3.5 Any actions taken by The Committee may be appealed to the Board of Directors. The Board shall set up procedures whereby such appeals may be taken from action of The Committee if necessary.

3.6 The Association shall pay, and may obligate itself to pay, all expenses of the operation of The Service, including the charges of outside agencies or other persons for services or facilities provided to The Service, in such amounts as The Committee determines to be reasonable and necessary. The Association may maintain and pay for liability insurance coverage insuring all persons administering The Service within limits The Committee shall determine.

3.7 All receipts of The Service shall be deposited in an Association bank account, and all expenses of The Service shall be paid from such account by checks signed by such persons as are from time to time authorized to draw upon Association funds.
IV. ELIGIBILITY AND APPROVAL OF PANEL LAWYERS

4.1 Registration is restricted to members of the Dauphin County Bar Association. Any eligible member lawyer may apply by signing an application form and filing it with The Committee. No person who makes referrals shall be a member of any referral panel.

4.2 The Committee shall make provision for registration of lawyers in general practice, for the separate registration of lawyers who prefer to practice in one or more specialized areas of the law, and for the registration of lawyers participating in the Modest Means Panel.

4.3 Each registered lawyer must agree that:

(a) The information contained in the lawyer's application may be furnished, to the extent The Committee sees fit, to applicants who seek assistance from The Service;

(b) The lawyer's name may be withdrawn from any or all panels of The Service at any time for good cause shown upon the vote of a majority of all the members of The Committee, subject to the right to appeal this action to the Board of Directors;

(c) Payment of the annual membership fee of $95.00 shall be made at time of application;

(d) Participants will abide by all rules of The Service;

(e) Participants will have and maintain professional liability insurance in the minimum amount of $100,000;

4.4 In accepting the registration of any lawyer, The Service assumes responsibility for assuring that every registrant, either of the General Panel or of a Special Panel, is a member of the bar in good standing.

4.5 No lawyer shall be disqualified from registration because of the recency of admission to the bar, and The Committee shall encourage registration of younger lawyers particularly as members of The General Panel and the Modest Means Panel.

V. THE PANELS

5.1 All panel attorneys may designate in the application the type of work they will not accept, but shall not be permitted to specify an unwillingness to accept referrals according to value of the property or the amount of the claim involved. These Panel designations may be amended at any time.

5.2 Panel lawyers may register as members of the General Panel, Special Panels, and/or the Modest Means Panel. Panel members shall be listed in the order applications are received.

5.3 Membership on a panel shall continue until the member voluntarily withdraws, or until affirmative action is taken by The Committee to terminate the registration after notice and an opportunity to be heard. Committee action terminating the membership of any lawyer must be approved by the Board of Directors of the Dauphin County Bar Association.

5.4 Special panels may be established for each of the divisions of law or law practice for which there appears to be a need. Each of these special panels shall be known as the panel for the particular division (for example: tax panel, patent panel, labor law panel). The Committee shall include in each Special Panel each lawyer who requests inclusion.
VI. REFERRAL SERVICE PROCEDURES

6.1 Each client-applicant shall be interviewed by the Director or some other person designated by the Director. The Service shall be organized so that the interview may take place either at the office of The Service or by telephone.

6.2 Each applicant shall first communicate with The Service office. Whenever an application or inquiry for the appointment of a lawyer is received by The Service, The Interviewer shall attempt to find out whether the applicant has a lawyer. If the applicant has a lawyer, The Interviewer shall suggest that the applicant talk to that lawyer. If, however, the applicant states that the applicant does not wish to consult that lawyer, the applicant shall be referred to a lawyer according to The Service's usual procedure unless this would violate the provisions of the section on REFUSAL OF SERVICE.

6.3 In addition, The Interviewer, if so qualified, shall determine whether the applicant has a legal issue appropriate for referral. If so, and if the applicant meets the other requirements of The Service, the applicant shall be referred to the next member of the appropriate panel.

6.4 Before or during the interview, the applicant shall be informed, either orally or in writing, of The Service's rules applicable to the case. This includes information about the purpose of the first referral consultation, the length of time deemed appropriate for the consultation, and any other information deemed necessary by The Committee.

6.5 No prospective client shall be referred to more than one member of the panel unless the attorney to whom the client is referred declines to handle the matter on the initial consultation.

6.6 The time and place of the consultation will be arranged by the participating attorney.

6.7 If other matters than those contemplated in the interview develop during the consultation with the lawyer, the referral lawyer may make such arrangements for handling these matters as may be appropriate and agreeable with the applicant, and this shall be considered additional legal work not covered by the referral.

6.8 The referral lawyer may make such arrangements with the applicant for the performance of future legal services in the matter referred as are consistent with recognized principles of legal ethics.

6.9 If The Interviewer can identify the problem or question of a prospective client as being a matter exclusively within a field of law covered by a Special Panel, that Special Panel shall be used for the reference if at all feasible. All problems or questions not so clearly identified shall be referred to the General Panel.

6.10 The Service should make regular and consistent attempts to follow up the operation of the referral service in a reasonable number of cases in order to obtain information that will enable The Service to find out whether appointments have been kept, whether the referred client was satisfied with the lawyer's handling of the case, whether the fee was within the means of the client and similar information. Information obtained by such follow-up procedures should be used to make such alterations in the operation of The Service as may appear desirable to The Committee from time to time.

VII. FEES FOR MEMBERSHIP ON THE PANEL

7.1 The Service shall periodically notify Panel Lawyers that fees are due and payable. If fees are not paid by their due date, the delinquent lawyer shall be removed from the panel.

7.2 The Service shall not return or refund all or any part of any membership fee.

7.3 There shall be no annual assessment to defray costs of operating The Service. The Dauphin County Bar Association shall underwrite cost of operation, should income not equal expenses.
VIII. ACCEPTANCE OF ALL REFERRALS

8.1 Except as provided above, and unless they are unable to do so for professional, ethical or personal reasons, panel lawyers shall not be permitted to restrict the nature of the matters they will accept, and must accept any case referred. Any panel lawyer who concludes that special services are required, and does not feel qualified to render these services may associate with any other attorney.

IX. RECORDS AND REPORTS

9.1 The maintenance of records adequate to reflect the operation of The Service is essential and the responsibility of the Executive Director. The Service shall establish such a record system. These records shall show at least the following information for each applicant and each lawyer:

(a) Applicants referred to a lawyer and, in each such case:
   (1) Nature of legal question involved and
   (2) Lawyer to whom referred.

X. REFUSAL OF SERVICE

10.1 The Service may reserve the right to decline for cause to make the facilities of The Service available to any person to the extent it may do so under law.

10.2 An applicant shall not be referred to any lawyer if the applicant has previously engaged the services of a lawyer on the same matter unless the lawyer-client relation has been properly terminated.

XI. PUBLICITY

11.1 The Committee shall at all times maintain an adequate publicity program to inform the public of the availability of a lawyer to any person who needs one. Publicity shall make known the purpose and procedures of The Service. Publicity shall also inform the public of the importance of seeking timely legal advice, particularly in those areas most often overlooked or misunderstood by the public.

11.2 The Committee may, jointly with the Dauphin County Bar Association, or otherwise, promote the activities of The Service in a manner consistent with accepted standards of publicizing Lawyer Reference Services generally.

11.3 The Committee may use any and all media available to publicize The Service. Particular emphasis should be placed on media designed to reach those persons who probably do not have an attorney, and those who are likely to fail to recognize a problem as a legal one.

11.4 Publicity and releases will take any form not inconsistent with recognized principles of legal ethics.
XII. MODEST MEANS PANEL

12.1 The Modest Means Panel is a way to bridge the gap that exists between those who qualify to receive pro bono services and those who cannot afford to pay regular lawyer fees.

12.2 In addition to the standard information The Interviewer obtains for the Service as provided above, The Interviewer shall also determine if the applicant meets the income eligibility requirements. To be eligible for the Modest Means Panel, the applicant must have a household income equal to or less than 200% of the current Federal Poverty Guidelines issued by the U.S. Department of Health and Human Services.

12.3 Fees charged for representation by attorneys participating in the Modest Means Panel will be at an hourly rate of $50. An attorney may require a retainer paid in advance. The amount of the retainer may vary with the complexity of the case.

12.4 Although it would be desirable for a full retainer to be paid to the participating attorney prior to the commencement of representation, it is anticipated that a Modest Means Panel attorney will occasionally begin work on a case and accept reduced monthly payments from the client.

12.5 A Modest Means Panel attorney may charge less, but may not charge more than the hourly rate established under this section.

12.6 Contingent fee cases or other fee-generating cases are not eligible for representation through the Modest Means Panel.

12.7 The annual $95 membership fee [see Paragraph 4.3(c)] will be waived if an attorney registers for the Modest Means Panel.
DAUPHIN COUNTY BAR ASSOCIATION
2008 LAWYER REFERRAL SERVICE REGISTRATION

Attorney’s Name ______________________________________________________________________________________
(Last)    (First)    (MI)

Firm/Office Name ____________________________________________________________________________________

Office Address _______________________________________________________________________________________
(Street)    (City)    (Zip Code)

Office telephone number: _________________ FAX: ________________ e-mail __________________________________

Date admitted in PA __________________________ PA Supreme Court I.D. #______________________

Foreign Languages? __________________________ Special Office Hours? ___ Evenings ___Weekends

Initial Consultation fee (optional) ________________ Hourly rate for legal services (optional) _____________

MALPRACTICE INSURANCE IS REQUIRED FOR ALL PARTICIPANTS
(MINIMUM OF $100,000)

Insurance Carrier ___________________________________ Policy # ___________________________________

Expiration Date ____________________________________ Amount of Coverage__________________________

(You may substitute a copy of the Declarations Page of your insurance policy which includes this information.)

I certify that I have read and understand the Rules of the Dauphin County Bar Association Lawyer Referral Service, that I am in active legal practice, have professional liability insurance, and am not currently the subject of formal disciplinary action. I will accept referrals made in the areas I have indicated on this registration form, and I certify that I am actively engaged in the practice of law in the areas I have indicated.

_____________________________________________________________________
(Signature)

PLEASE TURN TO OTHER SIDE, COMPLETE THE PANEL SELECTIONS, AND RETURN TO:

DAUPHIN COUNTY BAR ASSOCIATION
213 North Front Street
Harrisburg, PA 17101

Together with your check in the amount of $95.00
(Fee waived if you checked the registration box for the Modest Means Panel on the reverse side)
by Friday, March 28, 2008
PANEL REGISTRATION
Pursuant to the Rules of the Dauphin County Bar Association Lawyer Referral Service, I wish to register for referrals on the following Panels (see Rules regarding Panels):

_____ General Panel

_____ Administrative Law (___ Professional Licensure Hearings, etc.)

_____ Animal Law

_____ Bankruptcy

Civil Rights and Discrimination:
(____ Race, _____ Gender, _____ Sexual Preference, _____ Other)

_____ Collections Debit-Creditor Relations

_____ Commercial Transactions/Securities

_____ Consumer Protection

_____ Contracts

_____ Corporate and Business Organization

_____ Criminal Law/DUI/ Record Expungements

_____ Education Law

_____ Environmental and Natural Resources

_____ Estate Planning and Probate (___ Elder Law)

_____ Foreclosure

Family and Matrimonial Law:
(____ Adoption ___ Juveniles ___ PFAs ___ Custody ___ Support ___ Divorce)
(____ Guardianship ___ Child & Youth Placements ___ Emancipation)

_____ Government Contracts, Claims and Local Government

_____ Health Law/HIPPA Issues

_____ Immigration and Naturalization

_____ Insurance Issues (auto, health, life, homeowners)

_____ International Law

_____ Labor Law (___ Management ___ Employee)

_____ Landlord & Tenant/Evictions

_____ Military Law/Veterans' Rights

Motor Vehicle Law:
( ___ License suspensions ___ Traffic tickets)

_____ Patent, Trademark and Copyright

Personal Injury and Property Damage:
(___ Plaintiff ___ Defendant ___ Legal Malpractice ___ Medical Malpractice ___ Products Liability)

_____ Prisoner Claims/Police Abuse

_____ Public Utility Law

_____ Real Estate/Property Law

_____ Social Security Disability

_____ Taxation

_____ Unemployment Compensation

Workers Compensation:
( ___ Federal ___ State)

_____ Other (Please Specify)

Notwithstanding my registration on the aforementioned panels, I will not accept the following type of work (see Rules, Section V. 5.1):

☐ Please also register me for Modest Means referrals in the above categories, and waive the annual $95 Lawyer Referral registration fee. I agree to charge NO MORE THAN $50 per hour to eligible clients.
## Modest Mean Panel Screening Questions

Before I ask these questions, I need to explain that if any of this income information is incorrect, the attorney can and will charge you at his/her normal rate. Do you understand? Yes ___ or No ___

### Family Size:

1. How many people are currently living in your household?

2. How much do you (and other adults) make per hour? How many hours per week…?

3. What is the combined gross (B4 deductions) monthly income for everyone in the household?

4. Do either of you work any other jobs?

5. Do any members of your household receive Disability, Workers Comp., Unemployment, SSI, Veterans Benefits, Retirement, Pension or Welfare? Per month (add to income)

6. Are you receiving child support? How much monthly? (If actually received, add to income)

7. Are you paying any Child Support? How much monthly? (If actually paid, deduct from income)

#1 = Family Size

#2 + #3 + #4 - #5 =  Monthly Income

#6 x 12 = Annual Income

Annual Income = $ - = Annual Income

Compare results to chart of 200% of Health and Human Services Poverty Guidelines as released in February each year:

<table>
<thead>
<tr>
<th>Poverty</th>
<th>MLS</th>
</tr>
</thead>
<tbody>
<tr>
<td>200%</td>
<td>250%</td>
</tr>
<tr>
<td>$42,000</td>
<td>$63,000</td>
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</tbody>
</table>

For each additional member of the household in excess of 8, add:

3.600 $4,500 7,200 $9,000 10,800 $
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Austin Bar Match Program

City: Austin   State: Texas

1.) Is the client charged any fee by the LRIS program?
   Yes

2.) Is there a standard financial guideline used for the client?
   Yes
   250%

3.) What entity conducts the initial financial screening process of clients?
   LRIS Program

4.) Please briefly describe the financial screening process of the client:
   We screen for wages earned in the household and for additional assets. The lawyers' offices are encouraged to screen further.

5.) What fee arrangements/parameters are established for the attorney?
   $20 for a thirty minute consultation (sent back to the referral service), $60 hourly rate with a reduced retainer if applicable

6.) Is the percentage fee waived for cases referred through the modest means program?
   Yes

7.) What are the areas of law served by the Reduced Fee Program?:
   Family law, simple will drafting, and guardianship.

8.) What is the number of referrals made by the reduced fee program?
   1200

9.) What is the number of attorneys on the reduced fee panel?
   37

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
    If they take Match referrals only, member dues are waived for the first year and LRIS covers malpractice insurance.

11.) What means are used to publicize the availability of the program?
    Brochures, YP ads, networking with pro bono organizations

12.) Have there been any persistent problems or difficulties in operating the program?
    No. The need is rising, but we seem to be able to keep up.

13.) How would you rate the success of the program?
    Good

Name of individual completing the questionnaire: Jeannie Rollo
E-mail address for individual completing the questionnaire: jeannie@austinbar.org
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Houston Lawyer Reduced Fee Program

City: Houston  State: Texas

1.) Is the client charged any fee by the LRIS program?
   No

2.) Is there a standard financial guideline used for the client?
   HLRS follows the Federal Poverty Threshold of 225%.

3.) What entity conducts the initial financial screening process of clients?
   LRIS Program

4.) Please briefly describe the financial screening process of the client:
   After initial phone screening, the potential client comes into the HLRS office, completes a two-page application, shows proof of income and provides detailed information on financial circumstances and case information.

5.) What fee arrangements/parameters are established for the attorney?
   The attorney must reduce normal fees by 25% and be willing to set up payment plans for clients.

6.) Is the percentage fee waived for cases referred through the modest means program?
   Yes

7.) What are the areas of law served by the Reduced Fee Program?:
   All Civil matters are applicable; however, 98% of all Reduced-fee referrals are family law related, 1% is Probate law, and the other 1% makes up all other areas of the law.

8.) What is the number of referrals made by the reduced fee program?
   50

9.) What is the number of attorneys on the reduced fee panel?
   125

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
    Satisfaction of providing public service!

11.) What means are used to publicize the availability of the program?
    Most marketing materials list our Reduced-fee program but it is not "highlighted." Our phone system message on hold recording also instructs individuals to ask about the reduced fee program if they have a low income.

12.) Have there been any persistent problems or difficulties in operating the program?
    No - our panel members are happy to help and the staff is not overwhelmed by the number of applicants. However, the number of referrals to this panel has been declining over the past 5 years. In 2000, we were making about 200 referrals to this panel. Our pro bono services have been doing better at meeting the needs of the public so we assume more individuals are served by those agencies.

13.) How would you rate the success of the program?
    Fair

Name of individual completing the questionnaire: Janet Diaz
E-mail address for individual completing the questionnaire: jdiaz@hlrs.org
HOUSTON LAWYER REFERRAL SERVICE

MODERATE MEANS PROGRAM APPLICATION

CONFIDENTIAL INCOME QUESTIONNAIRE

Your are requested to respond to the following intake form if you are interested in receiving a referral to an attorney who provides representation at affordable rates to persons with moderate income levels. This form is confidential and is intended only to determine your eligibility for such a referral. Completing this form does not guarantee that such a referral will be made.

PLEASE NOTE:

The attorneys participating in this program have agreed to represent client for reduced hourly rates. However, they require the payment of an initial retainer amount when they are hired and monthly payments toward the legal fees on your case which will start at $75/per hour.

PLEASE REMEMBER THAT THIS PROGRAM DOES NOT OFFER FREE LEGAL SERVICES.

Please give a brief description of you legal problem.

________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________
REDUCED FEE CLIENT ELIGIBILITY FORM

DATE OF APPLICATION ___________________ REFERRAL NUMBER ___________________

Client Name ___________________ DOB __________ Age _______ Sex _______

Address ___________________ City ___________ St. ___________ Zip _______

Home Phone(____) __________ Work Phone __________ Other (____) __________

Spouse’s Name ___________________ Address ___________________

City ___________________ State ___________ Zip _______ Phone(____) __________

Marital Status (check one): Single _______ Married _______ Separated _______ Divorced _______

No. of Dependents _______ Head of Household? Yes ___ No ___ Total People in Home __________

Do you support anyone who does not live with your? _______ Who? __________

List persons dependent on your monthly income (including dependent children)

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<thead>
<tr>
<th>Name</th>
<th>Age</th>
<th>Relation</th>
<th>Name</th>
<th>Age</th>
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INCOME & EMPLOYMENT

Are you presently employ _______ If yes, where? __________________________

Employer address ___________________________ Employer Phone (____) __________

List total family income before taxes and deductions per month from each source

Your employer ___________________________ Child support __________________

Spouse employer __________________________ Pension or Retirement __________________

Unemployment __________________________ Social Security __________________

Welfare __________________________ SSI Disability __________________

Veterans Benefits __________________________ Other __________________

Total $ __________________________

Monthly family income last year $ __________________________
MONTHLY EXPENSES:

Child Care__________________________________Transportation____________________________
On-going Medical____________________________Utilities____________________________________

ASSETS:
Renting_______Buying_______Monthly rent/mortgage$____________________________
Amount in Checking Account$_________________Savings$____________________________
Other cash assets (bonds, stock, 401K etc.________________________________________________
Automobile(s) Make_________Year___________Payments______________________________
Make_________Year___________Payments $______________________________

TOTAL DEBTS $________________________________

I Certify that the above information is true, and complete to the best of my knowledge and belief

__________________________________________

Date______________________________Signature


Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Alexandria Lawyer Referral Service

City: Alexandria  State: Virginia

1.) Is the client charged any fee by the LRIS program?
   Yes

2.) Is there a standard financial guideline used for the client?
   Yes
   225% of federal poverty guidelines is the limit of the program.

3.) What entity conducts the initial financial screening process of clients?
   Other
   Legal Services, our LRS, and sometimes the referring agency all can do screening.

4.) Please briefly describe the financial screening process of the client:
   We ask for information on last year's taxes, if they have large medical expenses or a child with special needs, the number of people supported, if they have assets such as a house but not a vehicle, their age or disability.

5.) What fee arrangements/parameters are established for the attorney?
   A maximum hourly fee of $75 per hour but the client is required to provide a 5 or 10 hour retainer up front depending on the type of case.

6.) Is the percentage fee waived for cases referred through the modest means program?
   Not Applicable

7.) What are the areas of law served by the Reduced Fee Program?:
   Family law, criminal, consumer, elder law, juvenile, wills, guardianship, immigration, landlord/tenant, employment, some aspects of small business formation.

8.) What is the number of referrals made by the reduced fee program?
   Not Available

9.) What is the number of attorneys on the reduced fee panel?
   18

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
    They do not get moved out of rotation for a regular fee case. And my heartfelt gratitude.

11.) What means are used to publicize the availability of the program?
    Courthouse, Legal Services, Social Service agencies and we bring it up during the intake process.

12.) Have there been any persistent problems or difficulties in operating the program?
    Often the modest means client will not pay or cannot pay even that fee. Some of them have been so demanding of attorney's time that one attorney has dropped from our list because all are her problem clients. I seem to get complaints more from the modest means clients than regular fee clients. The biggest client complaint is unreturned phone calls from the attorney. Sometimes I get good feedback but not often.

13.) How would you rate the success of the program?
    Good

Name of individual completing the questionnaire: Sidoux Mitchell
E-mail address for individual completing the questionnaire: alexbar@alexandriabar.com
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Arlington County Bar Association Lawyer Referral Service

City: Arlington  State: Virginia

1.) Is the client charged any fee by the LRIS program?
   No

2.) Is there a standard financial guideline used for the client?
   No

3.) What entity conducts the initial financial screening process of clients?
   LRIS Program

4.) Please briefly describe the financial screening process of the client:

   Clients are referred to an attorney with expertise in the type of law the client needs (e.g. family law). First consultation (1/2 hour) is $50.00 & after that, if the attorney is retained, the fees are between attorney & client.

5.) What fee arrangements/parameters are established for the attorney?

   First appointment of $50 remitted back to LRS.

6.) Is the percentage fee waived for cases referred through the modest means program?

   Not Applicable

7.) What are the areas of law served by the Reduced Fee Program?:

   Administrative law, adoption, bankruptcy, business, civil rights, collections, consumer law, criminal & traffic, elder law, employment law, family law, guardianship, immigration law, intellectual property, landlord & tenant, malpractice, mental health, military law, real estate, estate, taxation, torts, will, estates & trusts, workers' compensation & senior citizens' wills.

8.) What is the number of referrals made by the reduced fee program?

   Unknown

9.) What is the number of attorneys on the reduced fee panel?

   45

10.) Are there any “perks” for attorneys that participate on the modest means panel?

    No

11.) What means are used to publicize the availability of the program?

    Brochures, legal services program, pamphlets & LRS listed in phone directory

12.) Have there been any persistent problems or difficulties in operating the program?

    No

13.) How would you rate the success of the program?

    Good

Name of individual completing the questionnaire: Barbara Head

E-mail address for individual completing the questionnaire: barbarahead@arlingtonbar.org
Name of Modest Means/Reduced Fee Program: Lewis County Bar Legal Aid

City: Chehalis          State: Washington

1.) Is the client charged any fee by the LRIS program?
Yes

2.) Is there a standard financial guideline used for the client?
Yes

Up to 200% of Federal Poverty sliding fee scale

3.) What entity conducts the initial financial screening process of clients?
Legal Services Program

4.) Please briefly describe the financial screening process of the client:
Matrix of Federal Poverty Guideline by % up to 200% along with # in household. Verification of current gross monthly income.

5.) What fee arrangements/parameters are established for the attorney?
No fees are charged by participating attorneys.

6.) Is the percentage fee waived for cases referred through the modest means program?
Not Applicable

7.) What are the areas of law served by the Reduced Fee Program?:
Civil law (family, consumer credit, landlord/tenant).

8.) What is the number of referrals made by the reduced fee program?
275

9.) What is the number of attorneys on the reduced fee panel?
27

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
Not really - just our "love"

11.) What means are used to publicize the availability of the program?
Agency brochures placed all over county

12.) Have there been any persistent problems or difficulties in operating the program?
Financing the operation annually - always less money than bills

13.) How would you rate the success of the program?
Fair

Name of individual completing the questionnaire: Larry Cook, Executive Director
E-mail address for individual completing the questionnaire: lclegalaid@localaccess.com
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Clark County Bar Association Modest Means Panel

City: Vancouver State: Washington

1.) Is the client charged any fee by the LRIS program?
   No

2.) Is there a standard financial guideline used for the client?
   Yes
   Between 125% and 200% of the federal poverty guidelines.

3.) What entity conducts the initial financial screening process of clients?
   Other
   Clark County Bar Association

4.) Please briefly describe the financial screening process of the client:
   CCBA staff verifies that the client falls within the income and asset guidelines and contacts them with a panel attorney.

5.) What fee arrangements/parameters are established for the attorney?
   $75 per hour - Attorneys can request a moderate retainer.

6.) Is the percentage fee waived for cases referred through the modest means program?
   Not Applicable

7.) What are the areas of law served by the Reduced Fee Program?:
   Collections, Family, Immigration, Landlord/Tenant, Wills & Trusts, Employment

8.) What is the number of referrals made by the reduced fee program?
   117

9.) What is the number of attorneys on the reduced fee panel?
   13

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
    Just knowing that they are assisting clients that cannot afford an attorney although they do not qualify for free legal services.

11.) What means are used to publicize the availability of the program?
    Legal Services - If clients call the Volunteer Lawyers program or the Northwest Justice C.L.E.A.R program and are over income, they are referred to the CCBA modest means program.

12.) Have there been any persistent problems or difficulties in operating the program?
    No

13.) How would you rate the success of the program?
    Good

Name of individual completing the questionnaire: Diane J. Wheeler - Executive Director CCBA
E-mail address for individual completing the questionnaire: diane-ccba@qwestoffice.net
Private attorneys who participate in the Modest Means Program have agreed to charge reduced fees for legal work performed on behalf of clients referred through the program. If you are referred, the attorney will charge you no more than $75 per hour. Whether or not you hire the attorney to represent you is a decision for both you and the attorney to make. We cannot guarantee we will have an attorney for you even if you qualify, or that any attorney we refer you to will agree to take your case. All attorneys who participate are volunteers and have the right to choose whether or not they will accept a referral.

Attorneys who are willing to accept Modest Means clients have agreed to charge no more than $75 per hour for any services they provide. You will be asked to pay a retainer (deposit against fees) up front. The retainer amount will be determined by the attorney following your consultation. You will also be charged for any court fees and other direct costs, including phone charges, photocopy expenses, etc.

**Modest Means is not a legal aid program.** You must have sufficient resources to pay for any services you receive. We do not have any free attorneys.

To apply for a Modest Means referral, complete both sides of the enclosed form and return it to the address printed on the back. If you are referred, the attorney to whom we refer you may receive a copy of this form and may ask additional questions to confirm your eligibility for the program. Eligibility is based on type of legal matter, client income and assets, and availability of participating attorneys. **You must complete the entire form or your application may not be considered.** You will be contacted by telephone after your application has been reviewed.
MODEST MEANS PANEL
APPLICATION

Applicant’s Name ________________________________

Mailing address __________________________________

City ___________________ State ___________ Zip ___________

Home Phone ___________ Work/msg phone ___________

Date of Birth ___________ Soc. Sec. # _________________

[ ] Married, living with spouse [ ] Married, separated from spouse

Spouse’s name _________________________________

[ ] Single [ ] Divorced [ ] Widowed

<table>
<thead>
<tr>
<th>Household Members</th>
<th>Type of income</th>
<th>Gross Amt.Per.Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>(include yourself)</td>
<td>(work, ADFC, SS, etc)</td>
<td>(last three months)</td>
</tr>
</tbody>
</table>

Name: ___________________________ ___________ 1 _____ 2 _____ 3 _____

Age: _______ Total Gross _______

Name: ___________________________ ___________ 1 _____ 2 _____ 3 _____

Age: _______ Total Gross _______

Name: ___________________________ ___________ 1 _____ 2 _____ 3 _____

Age: _______ Total Gross _______

Name: ___________________________ ___________ 1 _____ 2 _____ 3 _____

Age: _______ Total Gross _______

Total Gross Income (all members):__________________ No. Of months:_____

Household Average Monthly Income: _____________
<table>
<thead>
<tr>
<th>Liquid Resources</th>
<th>Other Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash:</td>
<td>Equity in house:</td>
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<tr>
<td>Checking &amp; Saving:</td>
<td>Equity in vehicle:</td>
</tr>
<tr>
<td>Stocks &amp; Bonds:</td>
<td>Equity in vehicle:</td>
</tr>
<tr>
<td>Mutual Funds:</td>
<td>Household goods</td>
</tr>
<tr>
<td>Other:</td>
<td>Other:</td>
</tr>
<tr>
<td><strong>Total Liquid:</strong></td>
<td><strong>Total Other:</strong></td>
</tr>
</tbody>
</table>

Your legal problem

Attorneys you have already consulted

Other party’s name

Other party’s attorney

I certify that the information I have provided is a complete and accurate list of all household members, their incomes for the period, and their current resources.

I declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Signed at ________________________________, on ____________________________

(City and State)  (Date)

________________________

Signature

________________________

Printed Name
The Modest Means Program (MMP) is designed to make legal services available to lower income people who are above the income guideline for the Volunteer Lawyers Program but are unable to afford regular attorney fees. Clients are qualified at between 125% & 200% of the federal poverty guidelines, which translates to a maximum income of approximately $22,150 annually for a single person or $45,200 for a family of four in 2003. Restrictions on client assets also apply.

Lawyers who accept MMP referrals agree to charge no more than $75 per hour for services. While there are no further restrictions on fees, flexible payment schedules are encouraged in keeping with the program's purposes.

Potential clients are screened by the Clark County Bar Association staff and asked to complete an application form to ensure financial eligibility. Once eligibility is determined, clients will contact the attorney directly and state that they were referred through the CCBA, Modest Means Program.

For further information, call (360) 695-5975. To register as a MMP attorney, please complete both sides of this sheet and return to the Clark County Bar Association at 500 West 8th Street, Suite 65 Vancouver, WA 98660. You may register for as many panels as you wish.

Please make a copy for your records.

Malpractice Insurance
Company_______________________ Policy No.____________________Exp.Date___________

I agree to charge clients referred through the Modest Means Program in accordance with the above guidelines.

Signature_________________________________ Date__________________________

Print Name________________________________ Bar #_________________________

Firm Name________________________________ Phone #________________________

Address_________________________________ Fax #__________________________
<table>
<thead>
<tr>
<th>COLLECTIONS</th>
<th>WILL &amp; ESTATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>__ General</td>
<td>__ General Wills</td>
</tr>
<tr>
<td>__ Automobiles</td>
<td>__ Guardianship</td>
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<tr>
<td>__ Bankruptcy</td>
<td>__ Advance Directives</td>
</tr>
<tr>
<td>__ Other (please specify)</td>
<td>__ Power of Attorney</td>
</tr>
<tr>
<td></td>
<td>__ Other (please specify)</td>
</tr>
<tr>
<td>FAMILY</td>
<td></td>
</tr>
<tr>
<td>__ Dissolution (General)</td>
<td></td>
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<tr>
<td>__ Custody/Visitation</td>
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<tr>
<td>__ Support/Modification</td>
<td></td>
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<tr>
<td>__ Juvenile/CSD Issues</td>
<td></td>
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<tr>
<td>__ Paternity</td>
<td></td>
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<tr>
<td>__ Restraining Orders</td>
<td></td>
</tr>
<tr>
<td>__ Other (please specify)</td>
<td></td>
</tr>
<tr>
<td>LANDLORD/TENANT</td>
<td></td>
</tr>
<tr>
<td>__ General</td>
<td></td>
</tr>
<tr>
<td>__ Mobile Home</td>
<td></td>
</tr>
<tr>
<td>__ Writ of Assistance</td>
<td></td>
</tr>
<tr>
<td>__ Other (please specify)</td>
<td></td>
</tr>
</tbody>
</table>

IMMIGRATION

__ General

__ Other (please specify)

EMPLOYMENT

__ Wage claims

__ Wrongful termination

__ Other (please specify)
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: Modest Means Panel of the Milwaukee Bar Association

City: Milwaukee State: Wisconsin

1.) Is the client charged any fee by the LRIS program?
   No

2.) Is there a standard financial guideline used for the client?
   Yes
   Any type of public assistance qualifies.

3.) What entity conducts the initial financial screening process of clients?
   LRIS Program

4.) Please briefly describe the financial screening process of the client:
   When a person calls the standard LRIS mainline and tells the interviewer that they cannot pay standard private attorney fees, the caller is then asked if they are on any type of public assistance. If they say yes, they are asked to identify it, when it started, and how much they receive. They are then referred to a modest means attorney.

5.) What fee arrangements/parameters are established for the attorney?
   No set fees; about 1/4 of standard private fees. Equal to public defender rates.

6.) Is the percentage fee waived for cases referred through the modest means program?
   No

7.) What are the areas of law served by the Reduced Fee Program?
   Everything.

8.) What is the number of referrals made by the reduced fee program?
   300

9.) What is the number of attorneys on the reduced fee panel?
   20

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
    There is no fee to join the panel.

11.) What means are used to publicize the availability of the program?
    Word of mouth

12.) Have there been any persistent problems or difficulties in operating the program?
    More need for pro bono attorneys than just low cost attorneys.

13.) How would you rate the success of the program?
    Good

Name of individual completing the questionnaire: Brit Bellinger
E-mail address for individual completing the questionnaire: bbellinger@milwbar.org
Modest Means Program Profile

Name of Modest Means/Reduced Fee Program: State Bar of Wisconsin Reduced Fee Referral Service

City: Statewide
State: Wisconsin

1.) Is the client charged any fee by the LRIS program?
   No

2.) Is there a standard financial guideline used for the client?
   Yes
   125 - 200 % of Federal Poverty Guidelines

3.) What entity conducts the initial financial screening process of clients?
   LRIS Program

4.) Please briefly describe the financial screening process of the client:
   Clients must submit an application with supporting financial documentation.

5.) What fee arrangements/parameters are established for the attorney?
   Reduced fees, no set rates.

6.) Is the percentage fee waived for cases referred through the modest means program?
   Yes

7.) What are the areas of law served by the Reduced Fee Program?:
   Family, Consumer, Landlord/Tenant, Bankruptcy and pre-charging conferences in criminal cases.

8.) What is the number of referrals made by the reduced fee program?
   Started July 1, 2008 - 15 referrals so far.

9.) What is the number of attorneys on the reduced fee panel?
   115

10.) Are there any other “perks” for attorneys that participate on the modest means panel?
    Insurance through pro bono policy.

11.) What means are used to publicize the availability of the program?
    Mailing to all private practice attorneys, brochure in the works for this fall

12.) Have there been any persistent problems or difficulties in operating the program?
    New program.

13.) How would you rate the success of the program?
    Good

Name of individual completing the questionnaire: Patricia Ruppert
E-mail address for individual completing the questionnaire: pruppert@wisbar.org
MEMORANDUM

To: State Bar of Wisconsin Strategic Planning Committee
From: Pat Ruppert
Jeff Brown
Date: December 12, 2007
Re: A Modest (Means) Proposal

Background
On March 7, 2007, the State Bar's Access to Justice Study Committee released its report, "Bridging the Justice Gap: Wisconsin's Unmet Legal Needs." In the report, the committee presented the results of the first independently conducted statewide legal needs study along with the committee's recommendations for change. The legal needs study component of the committee's work showed a vast gap between the legal needs of low-income Wisconsin residents and the resources currently available to meet those needs. To help meet those needs, the committee included the following recommendation in its report:

10(d). The State Bar of Wisconsin should expand the Lawyer Referral and Information Service to include a panel of attorneys willing to offer limited scope representation and/or reduced fees to clients who qualify based on income."

The report and its recommendations were adopted by the Board of Governors in May 2007.

This proposal seeks to answer a number of basic questions related to establishing such a project at the State Bar of Wisconsin and recommends how such a program could be created at the Bar.

What is a modest means panel?

As described on the ABA Delivery of Legal Services website:

A Modest Means Panel is a facet of a lawyer referral and information service that is specially structured to improve the availability of lawyers to those of moderate income. While some programs provide modest means services for a wide range of legal fields, others focus on a few areas such as bankruptcy, housing, criminal defense and will drafting. Some modest means programs are available in only one or two areas, most commonly family law.

The project generally refers prescreened potential clients to panel attorneys who agree to charge a reduced hourly rate and/or require a lower than normal advance of fees by the client. It is sometimes referred to as a reduced fee project but that title is more limiting, because it only refers to one potential aspect of the project, since some clients may be able to pay a normal hourly rate but be unable to afford advance payment of thousands of dollars for legal services.
Who needs modest means panel services?

According to the Wisconsin Legal Needs Study, the justice gap was most severe for the lowest income families (those with less than 125% of the federal poverty threshold). However, even among the moderate income households who were included in the study (125% to less than 200% of the federal poverty threshold), the level of need was quite high. For example, 48% of the lowest income households reported a legal problem while 42% of the moderately low income families reported a problem. These families just above the lowest income group are often referred to as the “working poor.” They earn too much to qualify for free legal assistance but too little to pay standard advanced fees and hourly rates in Wisconsin.

To provide a sense of perspective on the relative incomes involved for the two groups, a family of four would qualifies for most federal poverty benefits, including free legal assistance if the household’s yearly income is less than $25,812 in 2007. A family of four earning between $25,812 and $41,300 would fall into the moderately low income demographic group whom this project would target.

A number of trends nationally and in Wisconsin are impacting the need for a modest means panel. These include:

- Funding for the federal Legal Services Corporation has decreased in real dollars to less than half of its 1982 level and replacement funding from other sources has not filled the gap. The inability to obtain free legal aid has driven many families with some resources to consider other options.
- Fewer unionized workers means fewer people covered by union-sponsored prepaid legal plans to meet basic needs.
- Low growth in real wages, particularly at the bottom of the wage scale, fewer high paying manufacturing jobs and growing income inequality mean fewer people who can afford traditional legal assistance options.
- Increases in the cost of legal services relative to wages.¹

Based on statistics gathered as a part of the Wisconsin Legal Needs Study, the target audience for a State Bar of Wisconsin modest means program would be people whose incomes fall between 125% and 200% of the Federal Poverty Guidelines (roughly $25,000-40,000 annually). These are the families who earn or own too much to qualify for free civil legal aid services most of the time.

How many people could potentially benefit from or use such a service?

This proposed project would serve clients whose household incomes are between 125% and 200% of the federal poverty guideline. There are 310,000 Wisconsin households living on incomes between 125% and 200% of the federal poverty guideline. The Wisconsin Legal

¹ The 1998 State Bar Economics of Law Practice Survey reported that the personal average hourly rate for Wisconsin attorneys was $139 per hour, with a median of $130 per hour. By 2001, the average had risen to $146 and the median to $135 per hour. The latest survey, in 2005, reported that the average hourly rate had risen to $171 per hour and the median to $165.
Needs Survey found that 42% of these families experienced a significant legal need in 2005 – that's 130,200 households. These 130,200 households reported problems in 2.1 categories of legal need on average, so the potential universe of legal problems in any given year is approximately 273,420.

If 10% of the people in this target group were to call project staff for help with one or more of their legal problems, that would result in 27,342 calls per year; if 20% use the service, 54,684 calls would be received.

- Not all of the calls would be new, because some percentage of the callers currently being turned away from the current LRIS program are people who would be served by a new modest means project.

- If all the 2.1 problems per person are handled in a single call per household, the aggregate number of calls possible would fall by as much as one half. It is difficult to predict the likelihood that any given caller would present all of their legal needs in one contact.

**What are other bar associations doing?**

In 2006, the ABA Lawyer Referral Directory identified approximately 90 modest means programs operated by both statewide and county bar associations. Each program has criteria for establishing client screening and income qualifications, fee structure, and provisions for attorney participation.

According to the ABA, state bar associations are operating modest means projects in: Florida, Hawaii, Idaho, Massachusetts, Rhode Island, Kansas. Additional states may have adopted such a program since the survey was conducted.

The Milwaukee County Bar Association LRIS operates a modest means panel as an adjunct to their existing referral service. The panel has been in operation since September 1, 2006. As of October 2007, there were 20 attorneys on their panel and the project had made over 300 referrals.

An overview of those modest means programs reporting income eligibility guidelines and rate caps indicates that a range for hourly rate caps is $40 - $100, with retainer caps between $250 - $1000. There are some geographical distinctions – fees on both the East and West coasts fall into the higher end of the range.

**Does anyone else provide modest means services in Wisconsin?**

In addition to the Milwaukee Bar Association project noted above, there are two non-profit law firms providing civil legal services on a sliding scale basis to low income families: Centro Legal in Milwaukee and Community Justice in Madison. The firms rely on donations and grants to cover the gap between client fees and the actual cost of providing legal services to their clients.

Centro Legal has established three rate structures for people whose incomes are less than 125%, 125-200% and 200-300% of the federal poverty guidelines respectively. Most of their
clients fall into the less than 125% category and pay legal fees that are a little less than 1/2 of the full cost of representation and less than ¼ the market cost. Centro Legal is currently able to help all the clients who qualify and want their help. Community Justice reports that they must turn away approximately 65% of eligible clients.

There is no organized modest means panel currently operating statewide, although individual attorneys throughout Wisconsin do offer sliding scale representation to clients on a case-by-case basis. The Bar’s 2005 Pro Bono Survey asked members whether they had provided reduced fee legal services to persons of limited means or to organizations that that serve people of limited means. The results suggest that reduced fee legal services, which fall within the definition of pro bono of Rule 6.1, are a significant vehicle for delivering legal services to low income Wisconsin residents. The 2005 Pro Bono Survey results are shown below.

Table 1 (Reduced Fee Service to Low Income Individuals)

<table>
<thead>
<tr>
<th></th>
<th>All Lawyers</th>
<th>Lawyers Resident in Wisconsin</th>
<th>Lawyers Resident in Wisconsin and in Private Practice</th>
</tr>
</thead>
<tbody>
<tr>
<td>Responses</td>
<td>738</td>
<td>642</td>
<td>576</td>
</tr>
<tr>
<td>Median hours per</td>
<td>30</td>
<td>35</td>
<td>36</td>
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<tr>
<td>attorney</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total hours</td>
<td>67,491</td>
<td>62,064</td>
<td>52,689</td>
</tr>
<tr>
<td>Market Value³</td>
<td>$5,568,008</td>
<td>$5,120,280</td>
<td>$4,346,843</td>
</tr>
</tbody>
</table>

Table 2 (Reduced Fee Services to Organizations Serving the Poor)

<table>
<thead>
<tr>
<th></th>
<th>All Lawyers</th>
<th>Lawyers Resident in Wisconsin</th>
<th>Lawyers Resident in Wisconsin and in Private Practice</th>
</tr>
</thead>
<tbody>
<tr>
<td>Responses</td>
<td>152</td>
<td>126</td>
<td>117</td>
</tr>
<tr>
<td>Median hours per</td>
<td>25</td>
<td>25</td>
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<tr>
<td>attorney</td>
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<td></td>
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</tr>
<tr>
<td>Total hours</td>
<td>12,930</td>
<td>11,398</td>
<td>10,813</td>
</tr>
<tr>
<td>Market Value³</td>
<td>$1,066,725</td>
<td>$940,335</td>
<td>$892,073</td>
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</table>

² Excluding respondents who identified their practice setting as Judicial, Not Practicing or Other.
³ Market value for reduced fee legal services was calculated using ¼ of the statewide median hourly billing rate of $165 per hour reported by respondents to the State Bar of Wisconsin’s 2005 Economics of Law Practice Survey
⁴ Excluding respondents who identified their practice setting as Judicial, Not Practicing or Other.
⁵ Market value for reduced fee legal services was calculated using ¼ of the statewide median hourly billing rate of $165 per hour reported by respondents to the State Bar of Wisconsin’s 2005 Economics of Law Practice Survey
Who benefits from the service? What is the return for members of SBW?

A modest means program in Wisconsin has the potential to serve both the legal profession and the community at large by matching attorneys willing to represent low-income working residents with pre-screened clients who need help with civil legal problems but cannot otherwise obtain the assistance they need.

It is difficult to think of a group which will not benefit from the formation of a modest means panel. Members of the Bar benefit through opportunities to represent clients in need of legal services who are able to pay for something for the services they need, even if not at the prevailing rates. It provides an additional source of clients and practice experience for both new and more established lawyers.

Low income working people benefit by receiving quality legal representation at prices which they can afford to pay. They don’t have to rely on unqualified or predatory services or simply go it alone when trying to resolve a legal problem.

The courts benefit by having a higher rate of represented clients, particularly in contested legal matters that now involve one or more pro se parties. Court calendars could move more efficiently as cases generally take less time to resolve when legal counsel is available for those who cannot or should not represent themselves.

The Wisconsin community as a whole benefits through a more efficient and equitable legal system.

Who would coordinate and staff the service?

The modest means service would be coordinated, at least initially, through the existing State Bar of Wisconsin Lawyer Referral and Information Service. Telephone inquiries, client screening, and attorney matches will be done by the LRIS staff. Coordination of marketing, panel member participation, and strategic planning would be the responsibility of the Referral and Information Services Manager.

As the service becomes more recognized, it may be necessary to add a legal assistant to provide adequate phone coverage for both LRIS and the modest means panel. The average cost to the Bar of an administrative staff person, including wages and benefits, is currently $18 per hour.

Current LRIS staff are able to handle 60 - 90 calls per day at an average length of 3 minutes. It is estimated that screening of clients for modest means services will take slightly longer, approximately 10 minutes.
Who would qualify for modest means representation and how would they be screened?

The target client for the State Bar of Wisconsin modest means program would be households whose incomes fall between 125% and 200% of the Federal Poverty Guidelines (roughly $25,000–40,000 annually).

Bar associations which offer modest means panels employ a variety of methods to screen clients for eligibility. Client screening methods range from the very informal to very complicated. LRIS staff members at some modest means services, such as that operated by the Milwaukee Bar Association’s LRIS, simply ask the client if they qualify for food stamps or other government benefits available for low income persons. Other modest means panels require that the prospective client complete an application form and provide detailed information regarding their finances. Screening may be done in-house by Bar staff, or by legal services agencies who then refer the client to the modest means service. The Montana Bar employs the services of a VISTA volunteer to screen their modest means clients.

It is recommended that the State Bar of Wisconsin modest means program require that prospective clients complete an application form prior to being matched with a panel member attorney. A program which asks that clients fill out a simple application form is likely to screen for those clients who are both serious about pursuing their case and who have funds to pay attorney’s fees, if reduced. The modest means application form would ask clients for basic financial information to determine eligibility. Once the data has been gathered on the phone, the application would be mailed to the caller for verification and signature. The signed application would need to be returned along with appropriate verification of household income (pay stubs, benefit statements, etc.).

Once qualified clients have returned the completed application form, LRIS staff would match them with an attorney, notifying the client by phone and with a follow-up letter. Attorneys would be notified by email of the referral. Clients would be responsible for making an initial appointment with the attorney, during which they can discuss the particulars of their case and set parameters for representation.

What areas of law would be included in this service?

Initially, services will be limited to the following areas of law: family, consumer, bankruptcy, wills/POA and pre-charge consultations in criminal law where the person is not eligible for a public defender. The civil legal issues were all ranked highly in terms of the needs of the households surveyed in the Wisconsin Legal Needs Survey and seem to be appropriate for a modest means panel, because they would be faced by families who still have some financial resources. The one area of criminal representation is aimed at addressing a category of legal need that the State Public Defender’s office used to have funding to meet but our understanding is that any remaining funding is quite limited.
Will the Bar charge members of the public a fee for referrals through this service?

No. Although it is possible that charging a small administrative fee ($10-20) for these referrals might weed out applicants who are not serious and might help defray some of the administrative costs, the additional obstacle it creates seems likely to outweigh the benefit a fee would produce.

Will attorneys have to pay a fee to join the modest means panel?

No. When they elect to join the regular LRIS panel, attorneys will also have the option of signing up for the modest means panel. Attorneys will not be charged extra for joining the modest means panel.

A marketing plan will also be put into place to reach attorneys who are not LRIS members, offering them the opportunity to participate in the modest means panel.

Will the Bar waive the normal payment that LRIS attorneys make to LRIS of 10% of fees over $200 that are collected?

Yes. Since members would be forgoing their normal client charges to expand access to legal services for working families through this modest means panel, it would not be appropriate for the Bar to further reduce the attorney’s income in this way.

What support resources would a modest means service need from the Bar?

It is important to distinguish the modest means panel from the fee-based Lawyer Referral Service for both members of the public and Wisconsin attorneys. New marketing materials will need to be created.

The service will also require a new toll-free telephone number distinct from the LRIS number. It will be possible for the staff member who answers the LRIS phones to determine if an incoming call is for LRIS or for the modest means service.

Tracking referrals, matching clients with member attorneys, and keeping a roster of members accepting modest means cases would be done through a program similar to the current LRIS model. As members register for the modest means panel, their names would be entered into a program to match them, on a rotating basis, with clients on the basis of geographical location, areas of legal practice, and date of last referral. Modifications may be needed to the LRIS database in IMIS, which would likely involve the use of some level of IS staff resources.

Would this work be considered pro bono work by attorneys?

Yes. Attorneys who provided reduced fee legal services to persons of limited means are engaged in pro bono work within the meaning of SCR 20:6.1. Panel attorneys would be entitled to all of the benefits provided by the Bar to other pro bono volunteers, including malpractice insurance coverage for modest means referrals through this program. Malpractice insurance
coverage for modest means cases will be provided through the State Bar Pro Bono Services policy, because these panel attorneys are participating in a State Bar of Wisconsin sponsored pro bono project within the scope of SCR 10:6.1.

How will the Bar market the service?

Marketing to attorneys: A comprehensive marketing plan will be developed and will include a marketing mailing sent to all private practice attorneys in the areas of law which the modest means program will target, detailing the service and providing information on registering as a member of the panel. Costs related to this mailing will include marketing staff time to develop and design the marketing and registration pieces, printing and postage. Once the marketing piece has been developed, it would be updated annually. Printing and postage would be an additional annual expense.

The LRIS annual registration form includes a checkbox for attorneys who agree to accept reduced fee arrangements. This would be replaced with a discrete registration form for the modest means program and background information on assisting low-income clients. In the spring of 2008, as a part of the LRIS annual renewal campaign for current members, those attorneys who have, in the past, indicated that they would be willing to take low income clients will be asked for additional information regarding the areas of practice where they would take referrals through the modest means service. In FY08, 238 LRIS panel members have indicated a willingness to represent low income clients referred to them through the State Bar.

Marketing to the public: Given the projected need for the service, based on statistics in the Legal Needs study, marketing the service to the public would initially be done through existing legal aid services and the State Bar Lawyer Referral Service. Clients indicating a willingness to pay an attorney, but who do not meet the criteria for assistance through legal aid and are unable to pay prevailing rates, would be referred to the modest means program. After an initial trial period, a more systematic marketing plan may be necessary as the program finds its position in the legal needs community.

Notification of the program’s starting date and parameters would be shared with existing legal services organizations by the Pro Bono coordinator, the LRIS coordinator, and through informational marketing mailings.

Who will be on the panel?

Membership in the panel will be limited to attorneys engaged in the private practice of law on a full time basis and maintaining a law office suitable for the reception of clients during normal business hours. Because the State Bar of Wisconsin is a mandatory bar, a schedule of reduced hourly rates and retainer amounts will not be set for the project. Doing so would raise significant antitrust concerns. Instead, the project will provide examples of rate schedules in use by other organizations inside and outside Wisconsin to educate panel attorneys about possible choices. Actual rates and any advance fee amounts will be set by individual attorneys in consultation with the client. Attorneys will register for the panel using a form based on the design of the LRIS registration form, including contact and office information, location and areas of practice.
**Timeline:**
With the cooperative efforts of the State Bar Pro Bono Coordinator and the Referral & Information Services Manager, along with the Marketing and IT departments, this program could be in operation by the beginning of FY2009.

Development of the program will require:

1) Defining the parameters of the program in relation to the Lawyer Referral Service
2) Developing guidelines for modest means fees, and providing information on reduced fees to panel attorneys as a part of the registration process
3) Setting income and asset limits for eligible clients
4) Developing a client application form, including an online fillable form.
5) Set up a toll free telephone number for the modest means service, separate from the LRIS number
6) Generate a marketing plan and materials to promote the service to prospective member attorneys
7) Writing or modifying a database to track member attorneys, clients and referrals
8) Notify legal services agencies of program's existence
9) Begin making referrals
10) Follow up with member attorneys and clients for feedback on accepted cases, including information on actual fees charged

**Next Steps:**

This proposal is being submitted to the Strategic Planning committee as a part of the LRIS annual strategic plan and action steps. Once the committee has approved the plan, a budget for fiscal 2009 will be written and submitted to the Finance committee. Any current expenses related to the modest means portion of the spring 2008 LRIS renewal campaign will be charged to the FY08 LRIS marketing budget. Once the program is in place, it will require the continued financial support of the State Bar for staffing, materials, and marketing, as this program will be a public service and not revenue generating.
April 16, 2008

Dear (insert atty. last name)

You are receiving this letter as a current LRIS panel member who has indicated a willingness to accept cases with reduced fee arrangements for low income people.

The State Bar of Wisconsin is pleased to announce that beginning July 1, 2008, the Modest Means Referral Service will begin accepting applications from potential clients whose household incomes are between 125% and 200% of the federal poverty guideline (about $17,500-$28,000 for a family of two in 2008). The Modest Means project will make referrals to attorneys agreeing to take modest means clients who require alternative payment arrangements.

If you are willing to receive referrals through this new modest means program at the State Bar, please review the Modest Means Panel rules and complete the Areas of Practice section. The modest means panel will be administered by the LRIS staff, but will have a smaller set of practice areas and a distinct referral rotation. Modest means matters are exempt from the 10% referral fee and there is no registration fee for joining the modest means panel. The panel will refer prescreened potential clients to panel attorneys who agree to charge a reduced hourly rate and/or require a lower than normal advance of fees by the client.

The creation of the Modest Means Referral Service is a result of the State Bar’s report, “Bridging the Justice Gap: Wisconsin’s Unmet Legal Needs.” The report presented the results of the first independently conducted statewide legal needs study along with recommendations for change. One key recommendation is that “The State Bar of Wisconsin should expand the Lawyer Referral and Information Service to include a panel of attorneys willing to offer limited scope representation and/or reduced fees to clients who qualify based on income.” The report and its recommendations were adopted by the Board of Governors in May 2007.

As with regular LRIS referrals, after consultation with the client you may accept or reject any referred matter. Payment arrangements are between the attorney and the client, however, modest means panel attorneys must be willing to offer modified payment arrangements as described in the modest means panel rules.
Attorneys who provide reduced fee legal services to persons of limited means are providing pro
bono legal services within the meaning of SCR 20:6.1. Panel attorneys would be entitled to all
of the benefits provided by the State Bar to other pro bono volunteers, including free malpractice
insurance coverage for modest means referrals through this program.

If you have any questions, please feel free to contact either Jeff Brown, Pro Bono coordinator, at
jbrown@wisbar.org or Patricia Ruppert, Information & Referral Services Manager, at
pruppert@wisbar.org.

We look forward to continuing to serve you as an LRIS member, and hope to hear from you
regarding your willingness to help Wisconsin address this unmet need by joining the Modest
Means Referral Service.

Sincerely,

Patricia S. Ruppert
LRIS Manager
State Bar of Wisconsin

Jeffry L. Brown
Pro Bono Coordinator
State Bar of Wisconsin
Reduced Fee Referral Request

Mail completed application form to: State Bar of Wisconsin - Modest Means Panel, P.O. Box 7158, Madison, WI 53707-7158
Questions? Call 1-888-529-7599

Full Name ________________________________
Address __________________________________
City ______________________________________
State, Zip __________________________________
Area Code/Phone Number ____________________
Email _____________________________________

Number of adults living in your household ______________
Number of children living in your household __________

What is your gross household income per month? (Include income from ALL household members.)

Wages ______________________________________
Social Security/SSDI __________________________
Unemployment Compensation __________________
Child Support ________________________________
Maintenance ________________________________
Worker's Compensation ________________________
Other (specify source and amount) ______________

What are your bank account balances?

Checking ____________________________________
Savings ______________________________________
Other ________________________________________

Do you own any of the items listed below? If so, list the value or balance of each.

Stocks or Bonds? ______________________________
Certificates of Deposit _________________________
Retirement Accounts __________________________
Investment Accounts __________________________

Do you pay child support and/or maintenance? If so what is the amount per month?

Name of opposing party _________________________
Name of opposing attorney (if known) ______________
Name/location of court (if known) ________________

Where would you like the attorney to be located? (Which county) ________________________________

Do you need an attorney who speaks a language other than English? If so, what language?

Do you have any special requirements?

List the names of any attorneys you have already contacted or attorneys to whom you would NOT want to be referred

I certify that the information included on this form is complete and correct to the best of my knowledge.

Signature ____________________________ Date _________
Need a Lower Cost Option?

Apply for Modest Means Referral:

The Modest Means Program of the State Bar of Wisconsin assists people whose income is too high to qualify for free legal services, but too low to pay a lawyer's standard rate. The Modest Means Program is run by the Lawyer Referral and Information Service at the State Bar. When we receive your completed application and documentation, we will try to match you with an attorney who has agreed to consider certain cases at a reduced rate.

How much do the attorneys charge? Attorney fees differ from lawyer to lawyer, but lawyers in this program are urged to offer rates that are substantially lower than their regular rates.

The fee will be determined by the lawyer based on your legal matter and what you are able to afford. There are various types of fee arrangements that are possible. You will have to discuss fees and agree on payment options at the initial consultation. You may want to ask for a written explanation of the fees and payment structure you agreed on.

We will only refer you to a lawyer on the Modest Means panel if we believe, based on the documentation you provide, that you are willing and able to pay something for the lawyer's legal services. Attorneys through the Modest Means Program are not free.

Also, we do not make referrals for what are often called contingent fee arrangements (where the lawyer is only paid if you win).

How are the lawyers chosen for individual cases? We keep a list of lawyers who have agreed to reduce what they charge for prescreened referrals through this Modest Means Program. We attempt to find a lawyer in as convenient a location for you as possible.

Do I have to hire the lawyer to whom I am referred? You are not obligated to hire the lawyer you are referred to, and the lawyer is also not required to take your case.

Is there a charge for a referral? The State Bar does not charge you a fee for the referral service; however, the lawyer may charge a $20 fee for the initial half-hour consultation.

How will my eligibility be determined? Below is a table that shows the basic income limits that we currently use. Find the size of your household in the first column. The two dollar amounts in the row to the right of your household size are the lower and upper gross income limits we will use for a household of your size. Your income must be more than the lower number but no more than the higher number.

<table>
<thead>
<tr>
<th>Size of family</th>
<th>Annual Income is at least</th>
<th>Annual Income is not more than</th>
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<tbody>
<tr>
<td>1</td>
<td>$13,000</td>
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<td>8</td>
<td>$44,500</td>
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Eligibility is determined by your gross household income (before taxes), including earned and unearned income. Child support and maintenance payments are the only expenses that may be deducted from gross income to determine eligibility. We will also consider your assets when deciding whether you are eligible for this program. For example, if you have significant equity in your home that you are able to borrow against to pay an attorney, then we will consider that in evaluating your ability to pay a reasonable amount to an attorney. When you apply, the information you will need to provide includes your gross household income from all sources (including wages or benefits such as Social Security disability or SSI, worker's compensation, unemployment or VA benefits), bank account balances, and the value of any real estate, stocks, bonds, CD's, and/or retirement accounts. Your income and assets must be documented.
Modest Means Referral Service
Attorney Registration

If you have any questions, please call the State Bar at (608) 250-6173 or (800) 444-9404 ext. 6173, or write to us at the address listed below.

Attorney Name

last

first

middle initial

Office Telephone ( )

Email

Bar Number

Secretary Name

Firm Name

P.O. Box

Street

City

County

For

Attorneys

Geographic restrictions – please specify counties and cases (i.e. "x" county only, statewide, etc.):

Other Professional Degrees/Licenses:

Other languages (including American Sign) in which I am reasonably fluent:

Part-time government positions currently held:

OTHER CRITERIA:

☐ Yes ☐ No Installment payments possible; ☐ Yes ☐ No Home visits possible; ☐ Yes ☐ No Weekend/evening appointments possible

INSTRUCTIONS: Please indicate with an "X" each area of law in which you will accept referrals and are competent to handle. This is an individual, NOT a firm registration.

Bankruptcy
☐ Chapter 7 (B07)
☐ Chapter 13 (B13)

Consumer Law
☐ Construction Contracts (CNS)
☐ Consumer Fraud (FCO)
☐ Contracts (CNT)
☐ Identity Theft (IDT)
☐ Insurance Policy Disputes (IRD)
☐ Small Claims (CSC)

Criminal Law
☐ Pre-charging Consultations

Family Law
☐ Child Support (SUP)
☐ Cohabital Property Division (CPD)
☐ Custody (CUS)
☐ Divorce (DIV)
☐ Grandparent's Rights (GPR)
☐ Guardianships (GSD)
☐ Maintenance (RMN)

Family Law (continued)
☐ Paternity (PTR)
☐ Termination of Parental Rights (TPR)
☐ Visitation (VIS)

Probate
☐ Power of Attorney (POA)
☐ Wills (WIL)

Probate
☐

I have read and understand the Modest Means Panel Membership Rules. I agree to abide by those rules.

Attorney's Signature

Date

Please make a copy of this form for your files.

Mail completed form to: State Bar of Wisconsin, Attn: Modest Means Panel, P.O. Box 7158, Madison, WI 53707-7158

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Article I – Purpose
The Modest Means Panel is a facet of the Lawyer Referral and Information Service that is specially structured to improve the availability of lawyers to those of moderate income.

Article II – Governance
A. The Modest Means Panel will be operated under the general supervision and control of the Lawyer Referral and Information Committee of the State Bar.

Article III – Conditions of Referral Panel Membership
A. State Bar members in good standing shall be eligible to register for the Modest Means Panel. Modest Means Panel members are not required to be members of LRIS.
B. Panel members must be engaged in the private practice of law on a full time basis and must maintain a law office suitable for reception of clients during normal business hours.
C. Panel members are entitled to all of the benefits provided by the State Bar of Wisconsin to other pro bono volunteers, including malpractice insurance coverage under the State Bar Pro Bono program.
D. A panel member may elect to accept referrals in any field of law in which the member considers himself or herself competent, consistent with Wisconsin Supreme Court Rules of Professional Conduct for Attorneys.
E. Fee disputes with referral clients shall be submitted to an appropriate Bar association fee arbitration program for resolution, if requested by the client.
F. Panel members may not unreasonably refuse to accept a matter referred by the Modest Means Panel. Panel members must be willing to enter into alternative fee arrangements that reflect the client’s very limited financial resources and inability obtain legal services at market rates. Alternative payment arrangements may consist of gratuitous services; a reduction in the panel members’ normal hourly rate, flat fee, advanced fee deposit, a reasonable payment plan; or any combination of these alternatives.
G. Panel members are encouraged to provide an initial consultation to the client at no or only nominal cost. If it appears further assistance will be required, and the panel member is willing to provide that assistance, the panel member shall advise the referral client of how charges for additional professional services will be determined and may be paid prior to providing such further assistance. Although there is no set fee schedule, panel members are encouraged to consider substantial reductions in their normal hourly fees, reduced or waived advanced fees, extended payment schedules and arrangements that cap the cost of the lawyers services for the matter at a level acceptable to both the attorney and the client.
H. If, in the Committee’s opinion, there is reasonable cause to believe a panel member has violated Modest Means Panel Rules, policies or regulations, the committee shall hold a hearing upon due notice to the member. If, upon hearing, it is determined that there is such a violation, the Committee may remove the member from the Panel or take such lesser action as it deems appropriate.
I. Upon receiving confirmation that a complaint has been filed against any member of the Modest Means Referral Panel in a Court record or that a grievance has been lodged against any member of the panel before a referee appointed by the Wisconsin Supreme Court, the Committee may elect to suspend such membership during the pendency of such complaint, providing that a hearing is held after notice. If such suspended member’s right to practice law is in no way impaired upon termination of a proceeding involving the complaint, such member shall be reinstated.
J. There is no fee for being a Modest Means Panel Member, and all fees collected from referrals made under the Modest Means Panel program are exempt from LRIS charges.
K. Modest Means Panel Members shall comply with all reporting requirements imposed by the LRIS, including but not limited to the submission of quarterly case status reports within the time specified and upon the forms provided by LRIS. Any panel member who fails to comply with such reporting requirements may be suspended upon ten days written notice but without hearing, at the discretion of the LRIS Committee or its designee.
L. Representation provided through the Modest Means Panel program constitutes pro bono legal services for persons of limited means, within the meaning of SCR 20:6.1.

Article IV – LRIS Operations
A. Day to day Modest Means Panel operations shall be under the general supervision and direction of the State Bar Lawyer Referral and Information Services Manager.
B. Referrals to panel members shall be made on an impartial, rotation, county-by-county basis.
C. The LRIS Committee shall establish eligibility standards for persons seeking a referral to an attorney participating in the Modest Means Panel.

Article V – Rule Amendments
Amendment of these Rules requires approval of the LRIS Committee.
The Modest Means Program of the State Bar of Wisconsin assists people whose income is too high for free legal services, but too low to pay an attorney's standard rate.

**Attorney resources:**
- Sign up Online
- Download Sign up Form
- Rules of Panel Membership

State Bar members who volunteer to join the Modest Means Panel agree to provide services at reduced cost to moderate income clients who have been screened by the Bar's Lawyer Referral and Information Service (LRIS). You do not have to pay a fee to join the Modest Means Panel.

Modest Means clients have some means to pay, but need lower cost services, so panel attorneys are encouraged to offer alternative payment arrangements such as a reduced hourly rate and/or a lower than normal advance of fees.

**Information for the public:** Click here for information on applying for a Modest Means referral.

**FAQs**
- How much should I charge?
- How is an attorney chosen for each matter?
- Am I required to accept cases referred by the Modest Means Program?
- Do clients pay a referral charge for this service?
- How will client eligibility be determined?
- What if a client does not have an income or assets? Are they still eligible?
- What types of cases are referred to participating attorneys?
- What types of cases are not eligible for a Modest Means referral?

**How much should I charge?**

That is entirely up to you. The State Bar cannot set a schedule of reduced hourly rates and retainer amounts for the Modest Means Program. We expect to be able to provide you with examples of rate schedules in use by other organizations inside and outside Wisconsin to educate panel attorneys about sliding scale and reduced fee law practice. Panel attorneys may charge a lower hourly rate, a low fixed fee, waive or require a smaller advance of fees, or make some other arrangement.

The reduced fees will differ from attorney to attorney, but should be substantially lower than the attorney’s regular rates to accommodate the financial situation of the individual client. The amount of any advanced fees will be determined by the attorney, but should also be substantially less than is normally charged.

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**How is an attorney chosen for each matter?**

LRIS staff will attempt to find an attorney in as convenient a location for the caller as possible, selecting from a database of attorneys on the Modest Means Panel. The database can be searched by the type of attorney needed and the geographic location of the caller or where the court is located.

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**Am I required to accept cases referred by the Modest Means Program?**

You are not obligated to accept referred cases, and after the initial consultation, the client is not
required to retain the referred attorney.

**Do clients pay a referral charge for this service?**

The State Bar does not charge a fee for making a referral; however, you may choose to charge a $20 fee for the initial half-hour consultation. At that point, you will need to discuss fees with the referred client and agree on the details of what they can afford to pay and what you are able to accept as payment for your legal services.

**How will client eligibility be determined?**

Eligibility is determined by the client’s gross household income, including earned and unearned income. Child support and alimony payments are the only expenses that may be deducted from gross income to determine eligibility. We will also look at what liquid assets an applicant may have that could be used to pay for the requested legal assistance. When clients apply, the information they will need to provide includes gross household income from all sources (i.e., wages or benefits such as Social Security disability or SSI, worker’s compensation, unemployment or VA benefits), bank account balances, and the value of any stocks, bonds, CDs and/or retirement accounts. Below is the basic income eligibility range that we will be using:

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<th>Size of family</th>
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<th>200 Percent of Poverty</th>
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</tbody>
</table>

**What if a client does not have an income or**
assets? Are they still eligible?

No. The Modest Means Program is not a free service. The program is designed for people who have some ability to pay for an attorney, but who cannot afford an attorney’s full fees. Persons who need free legal services will be referred to another legal services program if possible.

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What types of cases are referred to participating attorneys?

The Modest Means Program refers cases in the following areas of practice:

Bankruptcy:
Chapter 7
Chapter 13

Criminal Law:
Pre-charging consultations

Consumer Law:
Construction Contracts
Consumer Fraud
Contracts
Identity Theft
Insurance Policy Disputes
Small Claims

Probate:
Power of Attorney
Wills

Family Law:
Child Support
Cohabital Property Division
Custody
Divorce
Grandparent’s rights
Guardianships
Maintenance
Paternity
Termination of Parental Rights
Visitation

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What types of cases are not eligible for a Modest Means referral?

Generally, any case that may result in a lawsuit for a monetary award or damages is not eligible for referral (personal injury, medical malpractice, etc.). Criminal matters other than pre-charging consultations are also not eligible.