

Memorandum

Date: April 6, 2011
To: Officers, Council, Executive Members, Directors, Committee Chairs, Liaisons
From: Joseph A. DeWoskin, GPSolo Division Chair
Subject: Call for 10/11 Spring Council Agenda Items

IMPORTANT DEADLINE!

GP|Solo Division Leaders:

Please prepare to submit your council agenda items for the 2011 Spring Meeting. All agenda items should be submitted by **April 25, 2011**.

The GP|Solo Division's council agenda book will be available online the week of **May 2, 2011** at <http://www.americanbar.org/groups/gpsolo.html>. Please print the agenda book for your review and bring with you to the meeting. The Division Council will meet during the Spring Meeting on May 14, 2011 at the Four Seasons Hotel in St. Louis, Missouri. Be sure to provide all items in electronic format. Agenda items may include the following:

- **Committee Reports:** Committee chairs are expected to provide a one-page report. Please use the attached "Council Agenda Book Report Form" to submit these reports.
- **Action Items:** These are issues that require discussion, reporting, and/or decision making on the part of the Council. Examples include a request for support of matters appearing before the House of Delegates, revisions of Division policies, requests for use of extraordinary Division resources, etc.
- **Information Items:** These items are for the Council's information and do not require action.

If you are submitting materials other than a committee report, please indicate whether it is an action or information item. All materials should be sent to the Division Office at genpractice@abanet.org and to your committee's Group Director at their emails below:

Group Director Reports due by April 29, 2011

Division 1 – Administration – Jennifer Ator – jjia@hankinsator.com
Division 2 – Member Benefits – Elio Martinez – emartinez@cfclaw.com
Division 3 – Practice Specialty – Henry DeWoskin – hmdewoskin@cs.com
Division 4 – Practice Setting – David Lefton – dhl@bpbslaw.com

If you have any questions, please contact your Group Director directly or the Division Office at genpractice@abanet.org or (312) 988-5648 or via fax at (312) 988-5711.

Thank you for your cooperation. I look forward to seeing you in St. Louis.

Joe



2010-2011

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William T. Hogan, III
Boston, MA (2012)
Dwight L. Smith
Tulsa, OK (2013)

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Christine G. Albano
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Alfreda D. Coward

Lauderhill, FL (2012)

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Christiansted, VI (2014)

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Jennifer Hilsabeck

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(2012)

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Division 3: Practice Specialty

Brian T. Hermanson, Ponca City, OK

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David H. Lefton, Cincinnati, OH

STAFF

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