American Bar Association (“ABA”)
Section of Environment, Energy, and Resources (“Section”)
2019 State or Local Bar Environment, Energy, and Resources Program of the Year Award
(“Award”)

Official Rules

1. **DESCRIPTION:** The 2019 State or Local Bar Environment, Energy, and Resources Program of the Year Award recognizes the best continuing legal education program or public service project of the year focused on issues in the field of environmental, energy, or natural resources law. The program or project must have occurred during the 2018 calendar year.

2. **ELIGIBILITY:**
   a. Eligible organizations include state, regional, specialty, or local bar associations within the United States, or their sections or committees focused on environmental, energy, and natural resources issues.
   b. Individuals who have been Section Council (“Council”) members, officers, or ABA staff within two years of the year of nomination and their immediate families and household members, are not eligible to receive the Award. Self-nominations are not accepted. Individuals must be at least 18 years old at the time of nomination.

3. **HOW TO ENTER:** The deadline for nominations is **Friday, May 31, 2019 by 11:59pm (central).** Electronic Nomination forms are available on the Section website at www.ambar.org/EnvironAwards. The Section strongly encourages that nominations be submitted electronically. If you would prefer to submit a paper nomination form, please send an email to Kevin Gordon at Kevin.Gordon@americanbar.org, with the subject line “2019 SEER Awards” and request a PDF nomination form, which can be submitted by email to Kevin.Gordon@americanbar.org or mailed to the address below.

   *Mailed nomination forms should be sent to the following address:*
   ABA Section of Environment, Energy, and Resources
   2019 State or Local Bar Award
   Attn: Kevin Gordon
   321 N. Clark St.
   Chicago, IL 60654

   The Section is not responsible for errors or for lost, late, or misdirected email, mail, postage or telecommunication or hardware or software failures, including by reason of any bug or computer virus or other failure.

4. **APPLICATION REQUIREMENTS:**
   The following information must accompany all nominations:
   - Nomination Form—nominee and nominator names, current mailing addresses, current firm/organizations, telephone numbers, and email addresses. Additionally, a brief description explaining why the nominee is qualified for the Award is required.
   
   Some or all of the following must be provided by the nominator within 30 days if the Section’s Special Committee on Annual Awards requests any of these items of support, or the nominator forfeits further consideration:
   - Nomination Form—nominator name, current mailing address, current firm/organization, telephone number(s), and e-mail address; name of sponsoring state or local bar organization, current mailing addresses, telephone number(s), e-mail address and URL;
and name(s) of program or project coordinators, current mailing address, telephone number, and e-mail address.

- Background Information—provide name, date, location of program or project, budget overview, program URL, and total participation in the program or project including a description of the type of audience (bar members, government, students, etc.)

- Nomination Narrative—a description of the specific program or project for which the nominee is being nominated and the time frame. Include information on the following:
  - Describe the program or project and identify the issues in the field of environmental, energy, or natural resources that are the focus
  - Indicate if this was a new or existing program or project:
    - If new, please describe the issues/situations that prompted the need for the program or project and indicate if the goals the nominee wished to accomplish were met and if the program or project will continue in future years.
    - If existing, please indicate its inception and goals of the program or project. Please also describe if and how this program or project differed from previous years and what, if any, new and innovative ideas were implemented this year.
  - How did the nominee’s program or project contribute to a heightened awareness of environment, energy, or natural resources?
  - Did the nominee’s program enhance or contribute to the goal of sustainability?
  - What is the likelihood that the program or project will continue into the future and/or contribute to lasting institutional change?
  - What was the overall participation, reaction and commitment of attendees to this program or project?
  - Describe the short and long-term benefits that this program or project provided to the attendees.

- Supporting Material—supporting documents of no more than 12 pages. Such supporting materials may include flyers, program brochures, copies of media coverage of the program/project, or other materials that directly support the nomination.

- Letters of support—minimum of three letters of support from other individuals who can attest personally to the accomplishments for which the nominee is nominated.

- Nominator Statement—the nominator also must explain his or her familiarity with the nominee and the program or project in question and provide brief biographical information about the nominator. Such statement must not exceed 20 typed double-spaced pages, with one-inch margins, in Times New Roman, 12 pt. size font.

5. **SELECTION AND NOTIFICATION OF WINNERS:** The entries will be judged by the Section’s Special Committee on Annual Awards (“Committee”). They will make a recommendation to the Section’s Council. The Section’s Council, will then select the Award recipient(s) no later than August 31, 2019. Should the committee or Council require additional information regarding a nominee in order to make a decision, Section staff will contact the nominator to obtain additional information. If the nominator does not respond to such an inquiry within five (5) business days, the nominator forfeits all rights to have their nominee considered further. Award winners will be notified no later than September 20, 2019. If a potential winner does not respond within ten (10) business days after ABA’s first attempt to contact the winner, or if the contact is returned as non-deliverable, the potential winner forfeits all rights to be named as winner or receive a prize, and an alternate winner may be chosen. The Section reserves the right not to bestow the Award if it is determined that no nominations are of sufficient quality to merit selection.
6. **PRIZES:** The Award item will be a glass/crystal piece and will be presented during the ABA Section of Environment, Energy, and Resources Fall Conference in Boston from September 11-14, 2019. The recipient(s) must be present to receive the Award.

7. **CONDITIONS OF PARTICIPATION:** By participating, each entrant agrees to these Official Rules and the decisions of the Sponsor and releases and discharges the Sponsor, including but not limited to the ABA, subsidiary and affiliated entities, and each of their respective officers, directors, members, employees, independent contractors, agents, representatives, successors and assigns (collectively “Released Parties”) from any and all liability whatsoever in connection with this Award, including without limitation legal claims, costs, injuries, losses or damages, demands or actions of any kind (including without limitation personal injuries, death, damage to, loss or destruction of property, rights of publicity or privacy, defamation, or portrayal in a false light) (collectively “Claims”). Except where prohibited, acceptance of a prize constitutes a release by any winner of the Released Parties of any and all Claims in connection with the administration of this Award and the use, misuse or possession of any prize. All entries submitted to the ABA become the property of the ABA and will not be returned. All expenses involved in preparing and submitting an entry are the sole responsibility of the entrant. Sponsor is not responsible for errors or for lost, late, or misdirected mail or email, mail or telecommunication or hardware or software failures, including by reason of any bug or computer virus or other failure. Sponsor may cancel, modify or terminate the promotion if it is not capable of completion as planned, including by reason of infection by computer virus, tampering, unauthorized intervention, force majeure or technical difficulties of any kind.

8. **LICENSE/GRANT OF RIGHTS:** By accepting the prize, the winning entrant consents to the non-exclusive worldwide right to use the winner’s name and likeness in connection with the Award without further compensation.

9. **ANNOUNCEMENT OF WINNERS:** The Section will notify the winner(s) by email by September 1, 2019. An official announcement of the winner’s names will be published on the Section website by October 1, 2019.

10. **OPT-OUT OPTION:** Any individual may elect to opt out of receiving future Award mailings by calling the ABA Service Center at 800-285-2221.

11. **LAWS AND REGULATIONS:** This contest is governed by U.S. law and all relevant federal, state, and local laws and regulations apply. By entering, all participants agree that the competition shall be governed by the laws of the State of Illinois, that the courts of Illinois shall have exclusive jurisdiction, and that Cook County, Illinois shall be the venue for any dispute or litigation relating to or arising from the competition. Void where prohibited by law. Chances of winning will vary depending on the number and quality of entries.

12. **PRIVACY POLICY/DATA COLLECTION:** Information provided by entrants in connection with this Award is subject to ABA’s privacy policy, available at http://www.americanbar.org/utility/privacy.html.

13. **SPONSOR:** American Bar Association, Section of Environment, Energy, and Resources, 321 N. Clark Street, Chicago, IL 60654.