Cover Email for Families

Dear Families:

While school buildings are closed, there are a couple of things we should be on top of. I have attached 2 forms which address this time of school closure. One is for the school to complete and the other is for you to record weekly events. The state has offered the first document, "Student Remote Learning Plan", as a recommended, but not required, form for schools to identify what and how they will be providing services to students during school closure. I recommend that you send it to your child’s teacher with a nice note asking that they either complete the form to let you know what to expect or that they provide the information requested in another way. (I expect that in mid-June schools will need to update the Student Remote Learning Plan to address any change in services expected for the summer. ) Once they complete either this form or another Remote Plan, we should discuss, to ensure that what they are providing meets your child's needs and yours.

The second document, "Extended School Closure Fillable Form", is a document you can complete every Friday. It is a fillable form so there is no need to print it out. At the end of each week, please complete and email to me. That way we will have a record of what your child received and any problems along the way, which may need to be addressed in a team meeting upon reopening of school buildings.

Let me know if you have any questions. If you would prefer that I contact the school about the Remote Plan, please let me know. I am happy to discuss and question or concerns you might have.

Kind regards,

Jennifer

Jennifer R. Gavin, Attorney at law, PC