2019-2020 Young Lawyer Committee

The mission of Young Lawyer Committee is to assist young lawyers transitioning into the Business Law Section by engaging them in the substantive work of the Section and its Committees, while also providing social and leadership opportunities.

Executive Board Structure

Monique Hayes    Mauricio Videla
COMMITTEE CO-CHAIRS

Shazia Ahmad
COMMITTEE VICE-CHAIR

• Kaitlin Anderson
• Matthew Mantell
• Terrance White

Sara Bussiere
COMMITTEE VICE-CHAIR

COMMUNICATIONS AND TECH. SUBCOMMITTEE
Tsui Ng

DIVERSITY AND INCLUSION SUBCOMMITTEE
Sasha Francis

PROGRAMMING SUBCOMMITTEE
Cesar Escovar

MEMBERSHIP SUBCOMMITTEE
Matthew Hauser
COMMUNICATIONS & TECHNOLOGY SUBCOMMITTEE

OVERVIEW

The Communications & Technology Subcommittee is primarily responsible for coordinating, organizing and disseminating information regarding programming, professional development, and other content to the YLC membership.

RESPONSIBILITIES

- Develop content for publication in YLC Newsletter
- Formulate a plan for soliciting content submissions
- Recruit and manage editorial board for YLC Newsletter; members include:
  - Comm. & Tech. Subcommittee Chair
  - Comm. & Tech Subcommittee Vice-Chair
  - YLC Chair
  - Programming Subcommittee Chair
  - Law student volunteer(s)
- Collaborate with Programming Subcommittee Chair to repurpose Young Lawyer Track programs as articles for publication in YLC Newsletter
- Chair to serve as YLC’s Content Director as member of the Section’s Content Committee
- Vice-Chair to serve as YLC’s Technology Director as member of Section’s Technology Committee
- Update and maintain YLC website and social media accounts

DIVERSITY SUBCOMMITTEE

OVERVIEW

The Diversity Subcommittee is responsible for leading the YLC’s efforts to support the stated mission of the Section’s Diversity and Inclusion Committee “to recruit and retain lawyers of color, women lawyers, lawyers with disabilities, gay, lesbian, bisexual and transgender lawyers, young lawyers, and law students for active involvement in the work and leadership of the Section.”

RESPONSIBILITIES

- Serve as YLC’s Diversity Director to represent the YLC as a member of the Section’s Diversity and Inclusion Committee
- Assist Business Law Fellows with identifying speaking and/or writing opportunities within the Section
LAW STUDENT SUBCOMMITTEE

OVERVIEW

The Law Student Subcommittee is the central point of entrance for law students interested in practicing business law. This Subcommittee is a critical function to welcome and develop law students and retain them as young lawyer members and future Section leaders.

RESPONSIBILITIES

▪ Collaborate with the Diversity Committee’s Young Lawyer & Law Student Involvement Subcommittee to create programming for law students for each Section meeting
▪ Serve as voice and advocate for law students to the Section leadership
▪ Maintain active communication with law student population within the Section
▪ Maintain active data points for analysis on the needs and program outcomes for the Section’s law students
▪ Partner with the Diversity Committee’s Young Lawyer & Law Student Subcommittee to create quarterly newsletter article submissions for the Section’s law student newsletter
▪ Provide support to the Section staff on all matters relevant and important to law students

MEMBERSHIP SUBCOMMITTEE

OVERVIEW

The Membership Subcommittee is responsible for promoting, encouraging, facilitating, and retaining the YLC membership. The Subcommittee leadership will proactively develop relationships with the Section’s young lawyer and law student populations in addition to external local, national, and affinity bars.

RESPONSIBILITIES

▪ Coordinate and deliver an effective program to recruit new members and to retain current members
▪ In collaboration with the Section’s Diversity and Membership Committees, organize specific membership campaigns for targeted audiences (e.g. law students, affiliate bar associations, etc.) during the ABA meetings
▪ Organize a specific program to increase retention of first- and second-year members through personal contact with these individuals during the program year
▪ Seek information on professional achievements and promotions of members and publicize them at meetings and through the website
▪ Periodically survey the membership to determine member needs and the level of satisfaction concerning services, programs, and benefits
▪ Perform an annual survey of existing membership to accurately determine the number of members in YLC
- Coordinate one informal social gathering with the Section’s young lawyer subcommittees, law student subcommittees, and local bar associations of host city for annual and spring meetings, including:
  - Business Law Fellows
  - Consumer Financial Services Committee
  - Corporate Counsel Committee
  - Dispute Resolution Committee
  - Diversity Committee
  - LLCs & Partnerships Committee
  - Project Finance Committee

- Promote the Section’s Initiatives and Awards to relevant populations and utilize the Section’s resources as a tool to deepen relationships with young lawyers and law students

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**PRO BONO SUBCOMMITTEE**

**OVERVIEW**

These guidelines are provided as a resource and guide for the YLC Pro Bono Subcommittee. For additional information, the Pro Bono Subcommittee is encouraged to consult program and event materials from recent meetings, past Pro Bono chairs, members of the Executive Committee, and long-time YLC members. The YLC Pro Bono Subcommittee will have a certain amount of freedom in determining the pro-bono projects and opportunities we promote, but any major departure from YLC traditions should be discussed with and approved by the YLC Chair, ABA Program Specialist, and the Executive Committee.

**RESPONSIBILITIES**

- Develop and coordinate pro bono projects and programs to be conducted by the YLC
- Identify and present opportunities for YLC members to participate in and produce pro bono projects and events, including in host cities of the ABA Business Law Section Spring and Annual Meetings

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**PROGRAMS SUBCOMMITTEE**

**OVERVIEW**

These guidelines are provided as a resource and guide for the YLC Program Subcommittee. For additional information, the Program Subcommittee is encouraged to consult program materials from recent meetings, past program chairs, members of the Executive Committee, and long-time YLC members. The YLC Program Subcommittee will have a certain amount of freedom in determining the programs, but any major departure from YLC traditions should be discussed with and approved by the YLC Chair, ABA Program Specialist, and the Executive Committee.

**RESPONSIBILITIES**

- Develop and coordinate both CLE and Non-CLE programming
- Ensure that the programs presented reflect the substantive and diversity requirements set forth by the ABA Business Law Section Programs Committee
- Propose themes, topics, and/or focus areas for the Young Lawyer Institute to be presented at the ABA Business Law Section Annual and Spring Meetings
- Work with other committees and subcommittees to present or co-sponsor joint programs and/or webinars relevant to young lawyers during the ABA Business Law Section Annual and Spring Meetings