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   o Passive voice is usually preferable in boilerplate.
   o Passive Voice may be Preferable in Representations and Warranties.
   o Passive Voice is Preferable in Uncertainty.
   o Avoid Beginning Sentences or Phases with “There is,” “There are,” or, Even Worse, “There shall be.”

Exercise 9.1: Redraft these sentences using active voice.

9.2 Convert Hidden Verbs.

Exercise 9.2: Redraft these sentences to convert the hidden verbs.

9.3 Structure Sentences Logically.
   o Where a party has a duty to act, the sentence should identify the actor by using active voice. (See Section 9.1.)
The actor should be the grammatical subject of the sentence as well as the topic of it.  

The subject, verb and object should be close together at the beginning of the sentence.  

Modifiers should be located next to the word they are intended to modify.  

Find a Logical Basis for Organizing the Sentence.

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