

## Lawyer Trust Account Reconciliation Sheet

For the Month Ended \_\_\_\_\_

### Amount

#### Lawyer Individual Trust Account Ledger Balances

[Use a separate line for each person's account as shown on a separate ledger card]

Client _____	\$ _____
Client _____	_____
Client _____	_____
Client _____	_____
Client _____	_____
Client _____	_____
Client _____	_____
Client _____	_____
Client _____	_____
Client _____	_____
Attorney Funds for Bank Charges, If Any	_____
1. Total Lawyer Individual Trust Account Ledger Balances	\$ _____ *
2. Lawyer Trust Account Journal (or Check Register) Balance	\$ _____ *
Bank Statement Balance	\$ _____
Less Outstanding Checks	- _____
Plus In-Transit Deposits	+ _____
3. Reconciled Bank Statement Balance	\$ _____ *

*\*These amounts (1, 2, and 3) must be identical to each other for the trust account to balance.*

Source: Provided as a courtesy by the Oregon State Bar Professional Liability Fund