



ABA DIVISION FOR BAR SERVICES

Miscellaneous *Memo*

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Memo #89

-News You Can Use-
From the ABA Division for Bar Services

Fall 2000



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People

Cheers to the crèmes of the "crop"



- Congratulations to **Danial Kim**, acting executive director of the **State Bar of Michigan**, who will be moving across the pond--Lake Michigan, that is--to join the **American Bar Association** as editor and publisher of the *ABA Journal*. He begins his new position in Chicago on November 1.
- **Tony Lewis**, executive director of the **Wyoming State Bar**, has resigned to become deputy director of the Wyoming State Department of Family Services. Tony was with the bar for fourteen years and was executive director for the last twelve.
- **Heather Calloway** has replaced **Causley Edwards** as executive director of the **Pulaski County Bar Association** in Little Rock, AR.
- **Carolyn Seibert-Drager** has been hired as the first executive director of the **Franklin County Bar Association (PA)**.
- **Patti Guin** is the new executive director of the **Shreveport Bar Association (LA)**. She replaced **Marguerite Kihneman**.
- **Kimberly Baxter** has replaced **Betty Waldrow** as the executive director of the

Arlington County Bar Association (VA).

- **Bill Schneider** of the **Louisville Bar Association** is shifting gears. He has resigned as executive director, but he will retain a part-time position as executive director of the **Louisville Bar Foundation**.
- **Heather Martin** has replaced **Barbara Fiorino** as executive director of the **Baltimore County Bar Association**.
- On September 15, **Marsha Smelkinson** began work as the executive director of the **Lawyers' Club of San Diego**.
- **Peggy Halfpenny**, the executive director of the **Chester County Bar Association (PA)** has announced her plans to retire. She plans to wrap up her work at the bar by January.
- **Norma Coffren** has resigned as the executive director of **Prince George's County Bar Association (MD)**.
- As of August 1, **Nancy Cohen Kram** assumed the responsibilities of the executive director of the **Century City Bar Association (CA)**.
- **John Berry**, former general counsel of the **State Bar of Arizona**, will join the **State Bar of Michigan** as executive director in mid-November.
- The new executive director of the **Montgomery County Bar Association (AL)** is **Tiffany McCord**. She came to the bar from Alabama State University.
- On November 13, **Lisa Stadig** will begin work as the executive director of the **Oakland County Bar Association (MI)**.
- **Grace Yoo** is the new acting executive director of the **National Asian Pacific American Bar Association (NAPABA)**.
- We are saddened to report that **Adeline Mentzer**, executive director of the **Lawyers' Club of San Diego**, passed away this summer.

New "Bundles" of Joy in Bar Services!



- The baby boom continues in the ABA Division for Bar Services! Congratulations to **Tondanisha Nevels**, administrative assistant, and **Libby Bullock**, NABE staff director, on the birth of their sons, **Jarred Kedar** and **Owen Taylor**, respectively.

HOME

Issues

Get to the "core" of these timely topics



Multijurisdictional Practice Update

The ABA Commission on Multijurisdictional Practice has been directed to file a report and recommendation with the ABA House of Delegates at the 2001 Annual Meeting in Chicago. In order to prepare, the Commission will be conducting a public hearing on February 16 & 17, 2001, at the ABA Midyear Meeting in San Diego. The Commission invites bar association representatives to attend the hearing and report on your position on the regulation of the multijurisdictional practice of law.

The ABA has established a website on multijurisdictional practice (<http://www.abanet.org/cpr/mjp-home.html>) which contains written materials and a report from a symposium held at Fordham University School of Law. These materials provide insight into the issues and identify areas of concern.

For more information, contact the Commission's counsel, John Holtaway, at 312/988-5298 or jholtaway@staff.abanet.org.

Get the Scoop from Media Relations

Click on the ABA Division for Media Relations and Communication Services Web page (<http://www.abanet.org/media/home.html>) to learn more about noteworthy legal topics and decisions made by the American Bar Association.

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Events

Don't "fall" behind!



Judges and Trial Lawyers to Examine Harassment Cases in the 21st Century at ABA Conference

The ABA Section of Labor and Employment Law will sponsor a conference, *Evaluating and Litigating Harassment Cases in the 21st Century*, November 10-11 at the Swissôtel in Chicago. Topics will include the employer's affirmative defense, retaliation claims, discovery and evidentiary issues, punitive and emotional damages, and expert witnesses.

Registration for the conference is \$475 (\$395 for ABA Section of Labor and Employment Law members and \$215 for government and public service employees.) On-site registration will be accepted beginning at 8 a.m. on November 10.

For more information, or to register, contact the section at 312/988-5813 or visit its website at <http://www.abanet.org/labor>.

2001 ABA/NLADA Equal Justice Conference: Pro Bono, Innovations and Partnerships

The ABA Standing Committee on Pro Bono and Public Service and the National Legal Aid and Defender Association will co-sponsor the 3rd annual Equal Justice Conference. The conference will be held March 29-31, 2000, at the Town & Country Resort Hotel in San Diego, CA. ABA President Martha Barnett is scheduled to speak at the conference.

Topics include:

- How to obtain more funding for local pro bono and legal services initiatives.

- Strategies for building successful partnerships for more efficient and effective delivery of legal services to the poor.
- The critical role of bar leaders in supporting the development and expansion of pro bono programming.
- How bar associations can work with the judiciary, law schools and others on pro bono initiatives.

To register online, go to the ABA Pro Bono and Public Service website (<http://www.abanet.org/legalservices/probono.html>). For more information, contact Dorothy Jackson at 312/988-5766 or jacksond@staff.abanet.org.

Ethics 2000/CLE Program Slated for ABA Midyear Meeting

The Commission on Evaluation of the Rules of Professional Conduct (Ethics 2000) will present the program "What Every Lawyer Should Know About Ethics 2000: Highlights of the Proposed Changes to the Model Rules of Professional Conduct" at the ABA Midyear Meeting in San Diego. The program will take place on Sunday, February 18, 2001, from 2-3:30 p.m. at the San Diego Marriott Hotel & Marina.

For more information, contact Becky Stretch at 312/988-5297 or stretchc@staff.abanet.org.

Law Day 2001

Law Day 2001 is up and running! If you would like to get a head start in publicizing the event, click here for downloadable Law Day Art:

<http://www.abanet.org/publiced/lawday/art/home.html>.

There are five images related to this year's emphasis on "Protecting the Best Interests of Our Children." They are available:

- As .jpeg files for use in word-processing documents, websites, and desktop publishing.
- As .eps files for graphic designers who work in QuarkXpress, PageMaker and similar programs.

In addition, the Law Day 2001 Planning Guides--highlighting programs and activities supporting the theme of "Protecting the Best Interests of Our Children"--will be available soon. To sign up for FREE copies for your staff and key Law Day planners in your area, go to http://www.abanet.org/publiced/lawday/pg_distribution.html.

For more information about Law Day 2001, contact Public Education at 312/988-5735 or abapubliced@abanet.org.

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Projects

No "tricks," only these "treats" from the ABA



ABA Standing Committee on Environmental Law Launches New Website

The ABA Standing Committee on Environmental Law is launching a website designed to help law offices reduce costs by eliminating inefficiencies and waste that burden the earth's

resources. The "Green Team" website (<http://www.abanet.org/greenteam>) recommends practical tips for waste reduction and energy conservation; dispels common myths; features examples of actual office savings; and provides a list of resources for assistance and information. Case examples and resources will be updated regularly.

Bar associations and their members are encouraged to submit their own examples for profiling on the website. Send information to: Elissa Lichtenstein, American Bar Association, Standing Committee on Environmental Law, 740 15th Street, NW, Washington, D.C., 20005 or elissa@staff.abanet.org.

Ethics 2000 Update

The Ethics 2000 Commission will release its report on recommended changes to the Model Rules of Professional Conduct in mid-November. The report will be available on the Commission's website, <http://www.abanet.org/cpr/ethics2k.html>, or by contacting the ABA Service Center at 800/285-2221.

The Commission encourages bar associations to review the report and submit comments to Becky Stretch at 312/988-5297 or stretchc@staff.abanet.org.

Standards for Operation of Telephone Hotlines Drafted

The ABA Standing Committee on the Delivery of Legal Services has drafted standards for the operation of telephone hotlines providing legal advice and information. The Committee is seeking comments and possible joint sponsors as it advances standards to the House of Delegates. The drafts are posted at <http://www.equaljustice.org/hotline1/htlstandards00.pdf>. For more information, contact the Committee's staff counsel, Will Hornsby, at 312/988-5761 or whornsby@staff.abanet.org.

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Resources

"Reap" the benefits of these new ABA resources



SERVICES

Consulting Services Program

The ABA Division for Bar Services is pleased to offer valuable new services through the Consulting Services Program!

Are you looking for focus and direction in your organization? Need board members and staff to challenge long-standing assumptions? Interested in creating a cohesive board and improving its productivity? Committed to more efficiently and effectively meeting your members' needs? The Consulting Services Program's service offerings will help you bridge the distance between where your organization is and where you want to take it.

The primary services offered by the Consulting Services Program are:

- **Mission Statement Development**
a tool to help your organization focus on its purpose

- **Bar Association Operational Survey**
a tool to help your organization assess and make change
- **Strategic Planning**
a tool to help your organization create its future

For more information or to schedule a session, please contact Jennifer Lewin, Consulting Services Coordinator, at 312/988-5361 or lewinj@staff.abanet.org.

American Bar Association Launches Career Resource Center

In order to meet the rapidly changing and diverse career needs of the legal community, the ABA announced the launch of its new legal *Career Resource Center*, companion to the ABA Center for Continuing Legal Education.

The *Career Resource Center* will provide new products and services, including a job search manual titled *Objection Overruled*; operate *Career Desks* to provide résumé tips at major ABA and section meetings; conduct career presentations and seminars; and offer web-based question & answer sections for job search guidance.

Career enhancement and job search resources are also available online through the ABA *Career Counsel* website at <http://www.abanet.org/careercounsel>. The site features articles, daily tips, and special information for law students, lawyers, and employers. ABA members can also access EmployerNet (<http://www.employernet.com>) from the site to receive discounted rates for online access to job listings, as part of the ABA Member Advantage Program.

PUBLICATIONS & VIDEOS

How to order:

All new and existing American Bar Association publications can be obtained by contacting the ABA Service Center at 800/285-2221 or service@abanet.org.

To view all publication listings or order online, go to <http://www.abanet.org/abapubs/home.html>.

Please refer to the product code noted for each resource when ordering.

ABA Programs on Tape Provide Tips on Improving Lawyers' Mediation Techniques and Trial Practice Skills

Two new audio and video programs from the ABA Center for Continuing Learning Education (<http://www.abanet.org/cle>), titled "Representing Clients in Mediation: How Advocates Can Share A Mediator's Powers" and "Making Your Case," are now available.

"Representing Clients in Mediation," a one-hour video that includes a study guide, instructs lawyers on methods for enhancing negotiating skills. The video builds on a unique experiment performed at the Program on Negotiation at Harvard Law School in which four groups of professional mediators and litigators were asked to negotiate a contract dispute.

"Representing Clients in Mediation" sells for \$175. To order, contact the ABA Service Center at 800/285-2221 (Reference product code: V00RCMV).

"Making Your Case," with James McElhaney, teaches lawyers techniques to make their cases more effective. Through a series of presentations based on his acclaimed *ABA Journal* column, McElhaney instructs lawyers on opening statements, direct examinations, final arguments and professional presentations.

"Making Your Case" sells for \$95. To order, contact the ABA Service Center at 800/285-2221 (Reference product code: V00MYCA).

For more information, contact Patty Brown at 312/988-6193 or pattybrown@staff.abanet.org or visit the ABA Center for CLE website at <http://www.abanet.org/cle/home.html>.

New ABA Consumer Guide for Getting Legal Help

In its continuing effort to promote public understanding of law and its role in society, the ABA Division for Public Education has created the latest edition of its Practical Law Series: "Consumers' Guide to Getting Legal Help." The concise booklet gives plain-spoken information on a variety of topics, including when to seek a lawyer's help, how to choose a lawyer, questions to ask, legal fees and expenses, and what to do if you're not satisfied with your lawyer.

Single copies of each booklet are available for \$2.50. Bulk rates are also available, and shipping charges for bulk purchases vary with the amount of the order. For more information, or to place an order, contact Publication Orders, American Bar Association, P.O. Box 10892, Chicago, IL, 60610-0892; phone: 800/285-2221; fax: 312/988-5568 (Reference product code: 235-0201).

ABA Releases Litigation Ethics Training Materials to Legal Community at No Cost

The ABA Section of Litigation has developed and released *Litigation Ethics: Course Materials for Continuing Legal Education*, a detailed collection of materials to help law firms, bar associations and other groups that provide ethics and professionalism training. To facilitate widespread use of these innovative programs, the Section of Litigation is making the materials available to the legal community free of charge.

The comprehensive 550-page guide is divided into 11 chapters, each outlining a specific ethics course. The chapters include both attendee materials and detailed resources for the instructor. The courses cover a variety of issues including: supervisor/subordinate relationships in law firms, conflicts of interest in small firm practice, conflicts in negotiations, contracts with an adverse party's employees, misdirected communications, ethics in depositions or discovery, and client and witness perjury.

To order, contact the ABA Service Center at 800/285-2221 (Reference product code: 531-0167).

ABA Law Practice Management Section Release Two New Books

The ABA Law Practice Management Section has released the newly revised *Law Office Policy and Procedures Manual, Fourth Edition*, as well as a new book, *Keeping Good Lawyers: Best Practices to Create Career Satisfaction*.

The updated version of *Law Office Policy and Procedures Manual, Fourth Edition* includes: new material on electronic media and sexual harassment; medical insurance coverage issues and COBRA; support staff responsibilities; new personnel policies and benefits; medical and family leaves; Internet and video surveillance policies, and other material that has been developed since the last edition was published in 1996.

This new version includes a computer diskette containing all the pertinent text of the manual. By simply editing and revising the text supplied on the disk, the user can create a complete office manual, customized for the firm's needs. The ABA also offers a subscription plan for this product. Subscribers will receive updates and additions automatically when they are published. All supplements are shipped on a 30-day approval basis, and subscriptions can be cancelled at any time.

A single copy of *Law Office Policy and Procedures Manual* sells for \$119.95 (\$99.95 for section members) and the subscription price is \$107.95 (\$89.95 for section members). To order, contact the ABA Service Center at 800/285-2221 (Single copy: Reference product

code 511-0441 and Subscription: Reference product code 511-0446 S).

The second book, *Keeping Good Lawyers: Best Practices to Create Career Satisfaction*, is designed to assist law practices with lawyer retention and help individual lawyers in evaluating where they practice. The material in this book evolved from candid interviews with students, lawyers from a diversity of firms, partners, judges and consultants.

Keeping Good Lawyers sells for \$59.95 (\$49.95 for section members). To order, contact the ABA Service Center at 800/285-2221 (Reference product code: 511-0437).

HOME

Awards

Announcing a "bountiful harvest" of awards and grants



CALL FOR NOMINATIONS:

ABA Commission on Women Accepting Nominations for Margaret Brent Women Lawyers of Achievement Awards

The ABA Commission on Women in the Profession (<http://www.abanet.org/women/>) is accepting nominations for the prestigious Margaret Brent Women Lawyers of Achievement Awards through November 17, 2000.

Established in 1991, the awards program honors outstanding women lawyers who have achieved professional excellence within their area of specialty and have actively paved the way to success for other women lawyers. The awards will be presented on Sunday, August 5, 2001, during the ABA Annual Meeting in Chicago.

For more information, or to obtain a nomination form for the 2001 Margaret Brent Women Lawyers of Achievement Awards, contact the ABA Commission on Women in the Profession at 312/988-5668 or abacwp@abanet.org. The nomination form is also available on the commission's website at <http://www.abanet.org/women/nomform.html>.

Nominees Sought for Tenth Annual Thurgood Marshall Award

The ABA Section of Individual Rights and Responsibilities (<http://www.abanet.org/irr/home.html>) is accepting nominations for the 2001 Thurgood Marshall Award through December 1, 2000.

Established in 1992, the award recognizes long-term contributions by members of the legal profession to the advancement of civil rights, civil liberties, and human rights in the United States. The award will be presented at the Tenth Annual Thurgood Marshall Award Dinner, sponsored by the ABA Section of Individual Rights and Responsibilities, on Saturday, August 4, 2001, during the ABA Annual Meeting in Chicago. Last year, the award was presented to Justice Revius O. Ortique, Jr., the first African-American elected to the Louisiana Supreme Court.

Nominees should be judges or duly licensed members of the bar in good standing, with a history of substantial and long-term contributions to furthering civil rights, civil liberties, or human rights in the United States. In exceptional circumstances, a nonlawyer may be

considered.

For more information, or to request a nomination package, contact the ABA Section of Individual Rights and Responsibilities at 202/662-1030 or irr@abanet.org.

ABA Standing Committee on the Delivery of Legal Services Seeks Nominations for the 2001 Louis M. Brown Award for Legal Access

The ABA Standing Committee on the Delivery of Legal Services (<http://www.abanet.org/legalservices>) is accepting nominations for the 2001 Louis M. Brown Award for Legal Access through December 1, 2000.

The annual award goes to a program or project that advances the delivery of legal services to those of moderate income. Self-nominations are encouraged. The award will be presented on Saturday, February 17, 2001, at the National Conference of Bar Presidents Awards Breakfast during the ABA Midyear Meeting in San Diego. Last year's award went to the Houston Bar Association for its modest means program.

For more information about the Louis M. Brown Award, contact the committee's staff counsel, Will Hornsby, at 312/988-5761 or whornsby@staff.abanet.org.

Nominees Sought for 2001 Harrison Tweed Award

The ABA Standing Committee on Legal Aid and Indigent Defendants and the National Legal Aid and Defender Association are accepting nominations for the 2001 Harrison Tweed Award through March 31, 2001.

Named for an outstanding leader in the development of free legal services to the poor, the Harrison Tweed Award was created in 1956. It recognizes the extraordinary achievements of state and local bar associations that develop or significantly expand projects or programs to increase access to legal services to poor persons or criminal defense services to indigents. Last year's recipients were the Alameda County Bar Association (CA) and the Delaware State Bar Association.

The awards will be presented in August 2001, at the ABA Annual Meeting in Chicago and will recognize work done during the year beginning April 1, 2000. Projects which began prior to that date will be considered if substantial services have been provided during April 1, 2000, through March 31, 2001. Nominations must be postmarked by March 31, 2001.

For more information, contact Patricia Wagner at 312/988-5757 or wagnerp@staff.abanet.org. A full description of the award, past recipients and nominating procedures is available at <http://www.abanet.org/legalservices/HTAWD.html>.

HOME

Share the Wealth

We give "thanks" for these exceptional programs



All too often, bar associations initiate a program only to find out too late that a similar program already has been implemented by another bar. To help solve this problem, the NABE Chief Staff Executive Committee conceived this unique information program to

"share the wealth." This is the twenty-third publication in the series. Below are twelve project descriptions from five state bars and six local bars. A contact person is listed at the end of each description.

COLORADO BAR ASSOCIATION

Covering State Courts

Working with the State Court Administrator's Office and the Denver Bar Association, the Colorado Bar Association hosted "Covering Colorado's State Courts: A Media Class on Court Process and Open Records," in late August. More than 30 members of the print and broadcast media from around the state attended. The Chief Justice of Colorado Supreme Court welcomed them, and district and county court judges talked about what happens in the judicial process and sentencing. Speakers also discussed open records. Due to the success of this program, it will become an annual event. Contact: Molly Osberg, 303/824-5347 or mosberg@cobar.org.

MARYLAND STATE BAR ASSOCIATION

School Violence Prevention Program

To curb violence in Maryland schools, the Maryland State Bar Association's current president, the Honorable Richard H. Sothoron, Jr., is initiating a school violence prevention program in every school system in the state. This involves 23 counties plus Baltimore City. MSBA's Citizenship Law-Related Education Program Committee will spearhead this project, which is being launched in partnership with local bar associations across Maryland.

Essentially, MSBA will serve as a violence prevention resource for schools, providing attorney mentors, mediation training, conflict resolution skills and other support services to help students, teachers, administrators and parents handle incidents before they escalate into violence. This program was unveiled at a conference on October 11, 2000, where bar leaders and volunteer attorneys gathered with educators to discuss the problem of school violence and the available prevention programs.

This initiative was also showcased October 12-14 during MSBA's Local and Specialty Bar Presidents' Conference, where President Sothoron recruited volunteer attorneys in every county to go into the schools and implement this program. Contact: Paul V. Carlin, 410/685-7878 or pcarlin@msba.org.

NEW YORK STATE BAR ASSOCIATION

Legislative Law and Lobbying

The New York State Bar Association is presenting a CLE program on laws, regulations and practical considerations in lobbying, including use of "e-advocacy" and other technical tools. The program is co-sponsored by the CLE and Legislative Policy Committees. Contact: Ronald F. Kennedy, 518/487-5652 or rkennedy@nysba.org.

Pro Bono Innovations: A Report on Associate Externships and Fellowships

The New York State Bar Association Commercial and Federal Litigation Section produced a study, *Pro Bono Innovations: A Report on Associate Externships and Fellowships*, evaluating externship and fellowship programs of New York City law firms. Their findings reveal that these programs assist both legal services providers and participating law firms. Contact: Eva Valentin-Espinal, 518/487-5641 or probono@nysba.org.

NORTH CAROLINA BAR ASSOCIATION

First Annual Law Related Education Institute

The Lawyers in the Schools Committee of the North Carolina Bar Association held their First Annual Law-Related Education Institute at NCBA headquarters in Cary, NC. The free program brought together lawyers and educators to showcase ways in which lawyer volunteers and law-related educational materials could be used in classrooms across the state.

Over 100 judges, association leaders, sheriff's deputies, school resource officers and teachers from North Carolina counties, as well as representatives from related agencies such as TeachAmerica, Teen Court and Stop School Violence, attended the institute. Representatives from The Florida Bar's Law-Related Education Association made a special presentation. Contact: Cathy Larsson, Clarsson@barlinc.org.

RHODE ISLAND BAR ASSOCIATION

Take A Lawyer to Lunch

The Rhode Island Bar Association New Lawyers Committee has initiated a "Take A Lawyer to Lunch" component of the mentor/mentee program already in place. This two-level program will pair lawyers in two separate groups. The first group's mentees will consist of "brand new" lawyers admitted within the past two years, and the mentors will be lawyers admitted within the past three to five years. The mentors will focus on practical concerns of day-to-day practice for new lawyers such as the different courts, motion calendars and basic advice.

The second group's mentees will consist of the same lawyers serving as mentors to the newly admitted lawyers in the first group. Lawyers with more than five years experience will be their mentors. The focus will be more informal and will primarily involve networking and general advice on career development. Contact: Lynne Dawson, 401/421-5740 or ldawson@ribar.com.

DENVER BAR ASSOCIATION

Membership Outreach Program

Finding out what members want was the Denver Bar Association Membership Committee's goal for 2000. Each month, the committee visited area law firms to talk to members about topics ranging from CLE programs to the DBA monthly publication. The programs were scheduled at noon with lunch provided. The targeted audience was new attorneys and those not familiar with the bar association. As a result of feedback, certain changes have been implemented and other suggestions considered. The tours will continue through the rest of 2000 and into 2001. Contact: Mary Dilworth, 303/824-5313 or mdilworth@cobar.org.

BAR ASSOCIATION OF METROPOLITAN ST. LOUIS

Legal Beagles

The Bar Association of Metropolitan St. Louis Young Lawyers' Division sponsors "Legal Beagles," a continuing opportunity for lawyers and their pets to bring smiles to many faces as they participate in monthly pet outreach therapy visits in nursing homes, children's homes and residential schools. In order to participate, all pets must be at least six months

old, have been with their owner for at least six months and pass a behavioral and aggression assessment conducted by an Animal Protective Association dog trainer.

This fall, the Young Lawyers' Division, in cooperation with the Animal Protective Association of Missouri, will sponsor a Canine Carnival, benefiting outreach programs such as PetReach. The carnival is a one-day event that brings people and their pets together for a day of pet-related activities and contests in a "carnival-like" atmosphere. Contact: Joy Holley, 314/259-2692 or jholley@bryancave.com.

THE ASSOCIATION OF THE BAR OF THE CITY OF NEW YORK

City Bar Fund

Founded by the Association of the Bar of the City of New York in 1946, the City Bar Fund provides legal advice, assistance and direct representation to low-income New Yorkers. It serves over 2,000 people in need every year through legal clinics, a telephone hotline and other projects. It also promotes pro bono work within New York's legal community by connecting volunteer lawyers with nonprofit organizations seeking legal and nonlegal help.

To reach out to the next generation, volunteer lawyers visit junior high school classes and teach students about the more positive aspects of the legal system through the City Bar Fund's Lawyers in the Classroom project in collaboration with the New York City Board of Education. Contact: Muadi Dibinga, 212/382-6626 or mdibinga@abcny.org.

DAUPHIN COUNTY BAR ASSOCIATION (PA)

Minority Job Fair

The Equal Professional Opportunity Committee of the Dauphin County Bar Association (PA) conducts an annual Minority Job Fair in an effort to promote employment opportunities for minority law students in the Greater Capital City Area. Unlike many other programs, they schedule interviews over a three-week period in October, rather than holding them on one specific day.

This year, they purchased the ABA-CLE produced video and study guide entitled "Valuing Diversity: Law Firms and Leadership in the 21st Century," which they used as a refresher for committee members. Committee members visited over 40 law firms, legal offices, and agency law departments and highlighted points from the video to the various managing or hiring partners. Contact: Don Morgan, 717/232-7536 or don@dcba-pa.org.

PHILADELPHIA BAR ASSOCIATION

Sandra Day O'Connor Award

The Philadelphia Bar Association presented its Eighth Annual Sandra Day O'Connor Award to Lila G. Roomberg, of counsel to the firm of Ballard Spahr Andrews & Ingersoll, on October 12, 2000, at the association's Quarterly Meeting and Luncheon. The award, first presented to Justice Sandra Day O'Connor in 1993, honors an outstanding woman lawyer in Philadelphia. Award criteria include superior legal talent and ability marked by significant achievements in the legal community, strong advocacy for the advancement of equal treatment of women in the profession and the community and a reputation for mentoring other women lawyers. Dr. Judith Rodin, President and Chief Executive Officer of the University of Pennsylvania, was the principal speaker at the award luncheon. Contact: Dan Cirucci, 215/238-6340 or dcirucci@phliabar.org.

HOUSTON BAR ASSOCIATION

"Keep Justice Alive" Week

The Houston Bar Association is participating in "Keep Justice Alive" Week, which is sponsored by the State Bar of Texas, during the week of November 13-17, 2000. The week is designed to increase public awareness and education about the law. The HBA has the following programs planned:

- The Speakers Bureau will coordinate volunteer attorney speakers for elementary and high schools about their legal heritage.
- A seminar on violence in the workplace is planned for legal administrators and trial coordinators on November 15. An employment attorney and a Houston police officer will teach how to identify potentially violent employees and family situations.
- On November 16, high school students will attend a seminar at the Harris County Courthouse taking them through the process of voir dire. The program will teach students about the jury selection process as they near the age of eligibility to be called to jury duty.
- The HBA will also sponsor eighth grade students from 10 Houston schools at the Harris County Courthouse for the 25th year of the Juvenile Justice Mock Trial Program. The students, who will have completed a five-week course led by law students and HBA staff, will present their mock trials in real courtrooms on November 17.

In addition, the Houston Bar Association will feature stories about "Keep Justice Alive" Week in its publications and will attempt to place an opinion piece in Houston's daily newspaper. Contact: Tara Shockley, 713/759-1133 or taras@hba.org.

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