

SECTION OF TAXATION MAY MEETING 2003 MAY MEETING HOTEL RESERVATION FORM

*Please complete the FORM and return to the HOTEL directly
DO NOT RETURN THIS FORM TO THE TAX SECTION OFFICE!*

RETURN FORM TO HOTEL BY FRIDAY, APRIL 4, 2003

We urge you to make your reservations early; the hotels frequently sell out prior to the deadline.

Group: ABA Section of Taxation
Group Dates: 5/7/03 - 5/12/03

Name _____
Co-Affiliation _____
Address _____
City _____
State _____ Zip _____
Phone _____
Fax _____

Room Requests

Non-Smoking Room
 Handicapped Accessible Room
Arrival Date _____ Departure Date _____
Arrival Time _____ a.m. _____ p.m.

Payment Information

VISA MasterCard American Express
Card No. _____
Exp. Date _____
Signature _____
Check enclosed \$ _____
_____ Confirmation Requested via facsimile

Grand Hyatt Washington

SECTION HEADQUARTERS

**1000 H Street, NW
Washington, DC 20001-4310
Tel: 202/582-1234
Fax: 202/628-1641**

	Convention Rates	Business Plan*	RC**
Single Occupancy	\$219	\$239	\$254
Double Occupancy	\$235	\$255	\$270

The Grand Hyatt Washington regrets that it cannot hold your reservation after 4:00p.m. on the day of arrival without guaranteeing the reservation with a credit card or check made payable to "The Grand Hyatt." Check-in time is after 3:00p.m. Check-out time is 12:00 noon. Late departures will be charged full night's rate plus taxes. Cancellations or modifications of reservations must be made by 3pm on the day prior to arrival to avoid forfeiture of deposit. Please provide credit card information or indicate paying by check or money order.

One bedroom suites available upon request. **We urge you to make reservations early; the hotel frequently sells out prior to the deadline.**

*Business Plan accommodations include separate floor, work station, coffee maker, in-room fax, continental breakfast and complimentary fitness center.

**Regency Club accommodations include complimentary continental breakfast, hors d'oeuvres, full time concierge and upgraded guest room services and amenities.

___ King Bed ___ 2 Double Beds

Marriott Metro Center

**775 12th Street, NW
Washington, DC 20005
Tel: 800/228-9290 or 202/737-2200
Fax: 202/626-6943**

Make checks payable to "Marriott Metro Center"

___ Single/Double Occupancy **\$219**

___ King Bed or ___ 2 Double beds

Cancellations must be made by 6:00p.m. on the day of arrival to avoid one night's room and tax charge. Your reservation cannot be held after 6:00p.m. on the day of arrival without guaranteeing the reservations by check or credit card.

Check-in time is 4:00p.m. or earlier based upon availability. Check-out time is 12:00 noon.