

Worksheet # 1
Program Evaluation Criteria:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Service Evaluation Worksheet #3

Service/Program: _____

1. Who wants/likes/uses it?

2. Who needs it?

3. More people than last year? What's the projected future demand/utilization?

4. Can they get it anywhere else?

5. Will/Can those who still want it pay for it?

6. What happens if we don't provide it?

7. What other questions would you ask?
 - 1.
 - 2.
 - 3.

Worksheet #4

Questions We Might Want to Ask...

Question	Target Market Segment or Group

Worksheet #6: Summary Sheet

Program Continuity Criteria: Keep, Change, Contract Out, Discontinue?

Decision : Keep	Decision : Change	Decision : Contract Out	Decision : Discontinue

Worksheet #7

Key questions to consider in redesigning/changing Services or Programs

1. Can we adapt or substitute for services/programs we have or package several together?
2. Can we offer current services to other customers who can pay, or have payer sources, and thus generate some earned income to subsidize the service for others? Who?
3. How can we add missing services to create a continuum of services with partner organizations to conserve resources and avoid duplication? Will this save overhead and other costs and deliver the same or better services to clients?
4. How can we be a component of an existing one stop center or other community resource enhancing their continuum of services to customers because we offer some different -- additional services -- make them look more complete without their having to “acquire” additional expertise and overhead expense?

Worksheet #8

Strategizing for Potential Partnerships for Coordination of Services, Handoff of Services, Developing a Seamless Service Delivery System

Organization	Service	What are we proposing? Why should they? What's in it for them?	Why should we do this? What's in it for us?