

State of Maryland

Absentee Ballot Accounting Form

INSTRUCTIONS

1. Each team must complete this Absentee Ballot Accounting Form.
2. Before issuing the first absentee ballot, record the number of absentee ballots provided on line A.
3. As you issue and assist voters with absentee voting, track the number of ballots voted, left with the voter, and spoiled.
4. When you are finished assisting voters, record the number of ballots voted on line B, the number of ballots left with voters on line C, and the number of ballots spoiled on line D.
5. Count the number of unused ballots, and record this number on line E.
6. Add lines B, C, D, and E, and record the total on line F.
7. Verify that line F equals line A. If not, please provide an explanation.
8. Using the list of voters registered at the facility's address and the notes you made on the list during the visit, complete (1) and (2).
9. Both team members must sign this form.
10. Provide this form and all supplies to the person or team returning supplies to the election office.

FACILITY INFORMATION

Date of visit: _____

Facility Name/Number: _____

Street Address: _____

City, State & Zip: _____

A. Ballots furnished	A. _____
B. Ballots voted	B. _____
C. Ballots left with voters	C. _____
D. "Spoiled" ballots	D. _____
E. Ballots unused	E. _____
F. Total of B + C + D + E	F. _____

Note: Line F must equal line A. If not, please explain.

Number of residents who previously requested an absentee ballot but:

1. Declined the ballot during the visit: _____
2. Who have left, died or are otherwise not available: _____

Signature – Team Member #1

Signature – Team Member #2