



## AMERICAN BAR ASSOCIATION YOUNG LAWYERS DIVISION YLD Liaison Entity Information and Expectations

Please save document in Microsoft word and email to Renee Lugo at [lugo@staff.abanet.org](mailto:lugo@staff.abanet.org).

### Entity Information

Entity Name: TIPS - Council  
Staff Contact: Susan Nolte  
Position: Director  
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Website: <http://www.abanet.org/tips/home.html>

### Top 3 Benefits Of Being A Liaison To Your Entity:

- 1: great networking possibilities
- 2: able to see an active Section at work
- 3: opportunities w/in Section beyond liaison term

### Governance

Does the Liaison sit on your Council or Governing Group? Yes

If so, are they a voting member? Yes

If not, do you have a young lawyer representative on your Council or Governing Group? Yes

### Projects

Please provide a brief description and the timing of projects you expect the liaison to participate in or is responsible for: attend meetings and participate in activities as they arise

### Committee/Board/Group Participation

Does the liaison participate in other committees/boards/groups? Yes

If so, please include the name(s) of these committees/boards/groups: Outreach to Young lawyers Task Force, membership, others as chair deems appropriate

### In-person Meetings

Number of meetings the liaison is expected to attend: 4

If the liaison can not attend can they participate via conference call? No

Timing of meetings (check all that apply):

Fall  ABA Midyear Meeting  Spring  Summer  ABA Annual Meeting

Other

Is the liaison expected to provide an oral report? Yes

Do you provide the liaison funding to attend in-person meetings? Yes

If so, please provide funding details (check all that apply):

Coach Airfare  Per diem of /day  Hotel  Ground Transportation  Complimentary social event tickets  Actuals

Other

Additional Comments:

### Conference Calls

Approximately how many conference calls is the liaison expected to participate in: Occasionally

### Written Reports

Is the liaison expected to submit a written report to your entity? Yes

If so, how often? Quaterly

What does the report entail (check all that apply)?

YLD Activity Updates  Your entity's young lawyer activities  a young lawyer perspective  young lawyer feedback

Other

Additional Comments:

### Leadership Path

Do you have a formal leadership path in place for liaisons (e.g. liaison→committee member→committee chair) No

If so please explain: but good liaisons always get appointments past their liaison term

**Please explain your entity's liaison expectations:** Reports are sometimes given at the Section quarterly Council meetings. If the YLD liaison gives a report, that's great.