



AMERICAN BAR ASSOCIATION YOUNG LAWYERS DIVISION YLD Liaison Entity Information and Expectations

Please save document in Microsoft word and email to Renee Lugo at lugor@staff.abanet.org.

Entity Information

Entity Name: Section of State and Local Government Law
Staff Contact: Tamara Edmonds/Marsha Boone
Position: Director/Administrative Assistant
Telephone: 5652/5649
Email: askewt@staff.abanet.org/boonem@staff.abanet.org
Website: <http://www.abanet.org/statelocal/home.html>

Top 3 Benefits Of Being A Liaison To Your Entity:

- 1: Networking with the experts in state and local government law
- 2: Sit on Council with a voting position
- 3: Have the opportunity to write articles for the Section Newsletter

Governance

Does the Liaison sit on your Council or Governing Group? Yes

If so, are they a voting member? Yes

If not, do you have a young lawyer representative on your Council or Governing Group? Yes

Projects

Please provide a brief description and the timing of projects you expect the liaison to participate in or is responsible for:

Attend Section Meetings in the Spring and Fall, Midyear and Annual Meetings. The Chair appoints the liaison to the Membership Committee. They can develop ways and projects that would be of interest to young lawyers. The Editor of the Section newsletter would like to have articles from the YLD Liaison. The leadership would like to have the Liaison develop a webpage specifically geared toward the young lawyer.

Committee/Board/Group Participation

Does the liaison participate in other committees/boards/groups? Yes

If so, please include the name(s) of these committees/boards/groups: Membership Committee

In-person Meetings

Number of meetings the liaison is expected to attend: 3

If the liaison can not attend can they participate via conference call? Yes

Timing of meetings (check all that apply):

Fall ABA Midyear Meeting Spring Summer ABA Annual Meeting

Other

Is the liaison expected to provide an oral report? Yes

Do you provide the liaison funding to attend in-person meetings? Yes

If so, please provide funding details (check all that apply): \$1,000 per fiscal year to be used to attend the meetings of their choice. The YLD can select the costs they would like to apply the monies to.

Coach Airfare Per diem of /day Hotel Ground Transportation Complimentary social event tickets Actuals

Other

Additional Comments:

Conference Calls

Approximately how many conference calls is the liaison expected to participate in: None

Written Reports

Is the liaison expected to submit a written report to your entity? Yes

If so, how often? Quarterly

What does the report entail (check all that apply)?

YLD Activity Updates Your entity's young lawyer activities a young lawyer perspective young lawyer feedback

Other

Additional Comments:

Leadership Path

Do you have a formal leadership path in place for liaisons (e.g. liaison→committee member→committee chair) Yes
If so please explain:

Please explain your entity's liaison expectations: The same that were explained under projects.