



**AMERICAN BAR ASSOCIATION YOUNG LAWYERS DIVISION
YLD Liaison Entity Information and Expectations**

Please save document in Microsoft word and email to Renee Lugo at lugor@staff.abanet.org.

Entity Information

Entity Name: Forum on the Construction Industry
Staff Contact: Shannon Harrity
Position: Manager
Telephone: 312-988-5579
Email: harritys@staff.abanet.org
Entity Website: http://www.abanet.org/forums/construction/home.html

Term Length of Position

Two Years

Top 3 Benefits Of Being A Liaison To Your Entity:

- 1: Participate in the planning and execution of quality programs and publications
- 2: Experience first hand how a major bar group operates
- 3: Meet others with like interests

Governance

Does the Liaison sit on your Council or Governing Group? Yes
If so, are they a voting member? Yes
If not, do you have a young lawyer representative on your Council or Governing Group? Yes

Projects

Please provide a brief description and the timing of projects you expect the liaison to participate in or is responsible for:
The liaison will participate in all aspects of the Forum's work

Committee/Board/Group Participation

Does the liaison participate in other committees/boards/groups? Yes
If so, please include the name(s) of these committees/boards/groups: The liaison will participate in one of the Forum's Standing Committees.

In-person Meetings

Number of meetings the liaison is expected to attend: 3
If the liaison can not attend can they participate via conference call? Yes
Timing of meetings (check all that apply):
 Fall ABA Midyear Meeting Spring Summer ABA Annual Meeting
 Other Midwinter Meeting
Is the liaison expected to provide an oral report? Yes
Do you provide the liaison funding to attend in-person meetings? Yes
If so, please provide funding details (check all that apply):
 Coach Airfare Per diem of 100/day Hotel Ground Transportation Complimentary social event tickets Actuals
 Other

Additional Comments:

Conference Calls

Approximately how many conference calls is the liaison expected to participate in: Occasionally

Written Reports

Is the liaison expected to submit a written report to your entity? Yes
If so, how often? Quaterly
What does the report entail (check all that apply)?
 YLD Activity Updates Your entity's young lawyer activities a young lawyer perspective young lawyer feedback
 Other

Additional Comments:

Leadership Path

Do you have a formal leadership path in place for liaisons (e.g. liaison→committee member→committee chair) No
If so please explain:

Please explain your entity's liaison expectations: to be fully engaged in the work and Governance of the Forum