



**AMERICAN BAR ASSOCIATION YOUNG LAWYERS DIVISION
YLD Liaison Entity Information and Expectations**

Please save document in Microsoft word and email to Renee Lugo at lugor@staff.abanet.org.

Entity Information

Entity Name: Forum on Communications Law
Staff Contact: Teresa Ucok
Position: Manager
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Website: <http://www.abanet.org/forums/communication/home.html>

Top 3 Benefits Of Being A Liaison To Your Entity:

- 1: Training
- 2: Networking
- 3: Informative Conferences

Governance

Does the Liaison sit on your Council or Governing Group? Yes

If so, are they a voting member? No

If not, do you have a young lawyer representative on your Council or Governing Group? Yes

Projects

Please provide a brief description and the timing of projects you expect the liaison to participate in or is responsible for: Promote the Forum to Young Lawyers and to encourage them to become Forum members; suggest or recommend topics for panels and programs at Forum conferences; and report on YLD activities.

Committee/Board/Group Participation

Does the liaison participate in other committees/boards/groups? Yes

If so, please include the name(s) of these committees/boards/groups: Training & Development Committee

In-person Meetings

Number of meetings the liaison is expected to attend: 3

If the liaison can not attend can they participate via conference call? Yes

Timing of meetings (check all that apply):

Fall ABA Midyear Meeting Spring Summer ABA Annual Meeting

Other Forum Annual Conference

Is the liaison expected to provide an oral report? Yes

Do you provide the liaison funding to attend in-person meetings? Yes

If so, please provide funding details (check all that apply):

Coach Airfare Per diem of \$100/day Hotel Ground Transportation Complimentary social event tickets Actuals

Other

Additional Comments:

Conference Calls

Approximately how many conference calls is the liaison expected to participate in: Occasionally

Written Reports

Is the liaison expected to submit a written report to your entity? No

If so, how often? Monthly

What does the report entail (check all that apply)?

YLD Activity Updates Your entity's young lawyer activities a young lawyer perspective young lawyer feedback

Other

Additional Comments: The liaison is only expected to submit a written report if the liaison is not able to physically attend a Forum governing board meeting.

Leadership Path

Do you have a formal leadership path in place for liaisons (e.g. liaison→committee member→committee chair) No

If so please explain:

Please explain your entity's liaison expectations: To promote the Forum; encourage Forum membership; suggest or recommend topics for programs/teleconferences focused towards young lawyers.