



**AMERICAN BAR ASSOCIATION YOUNG LAWYERS DIVISION  
YLD Liaison Entity Information and Expectations**

Please save document in Microsoft word and email to Renee Lugo at lugor@staff.abanet.org.

**Entity Information**

Entity Name: ABA Standing Committee on Bar Activities and Services  
Staff Contact: Roseanne Lucianek  
Position: Director, ABA Division for Bar Services  
Telephone: 312-988-5344  
Email: lucianekr@staff.abanet.org  
Entity Website: www.abanet.org/barserv

**Term Length of Position**

**Top 3 Benefits Of Being A Liaison To Your Entity:**

- 1: Liaison will gain overall perspective on state and local bar association's interactions with and perspectives on young lawyers and young lawyers sections/divisions
- 2: Liaison will be able to share ABA YLD updates/activities with the standing committee
- 3: A cooperative relationship between YLD and Bar Services will help unify our respective messages to the bar association community.

**Governance**

Does the Liaison sit on your Council or Governing Group? Yes  
If so, are they a voting member? Yes  
If not, do you have a young lawyer representative on your Council or Governing Group? Yes

**Projects**

Please provide a brief description and the timing of projects you expect the liaison to participate in or is responsible for: Attendance at quarterly standing committee meetings. At minimum, participation in the two meetings that are held in conjunction with the ABA midyear and annual meetings.

**Committee/Board/Group Participation**

Does the liaison participate in other committees/boards/groups? No  
If so, please include the name(s) of these committees/boards/groups:

**In-person Meetings**

Number of meetings the liaison is expected to attend: 4  
If the liaison can not attend can they participate via conference call? No  
Timing of meetings (check all that apply):  
 Fall  ABA Midyear Meeting  Spring  Summer  ABA Annual Meeting  
 Other

Is the liaison expected to provide an oral report? Yes  
Do you provide the liaison funding to attend in-person meetings? No  
If so, please provide funding details (check all that apply):  
 Coach Airfare  Per diem of /day  Hotel  Ground Transportation  Complimentary social event tickets  Actuals  
 Other

Additional Comments:

**Conference Calls**

Approximately how many conference calls is the liaison expected to participate in: None

**Written Reports**

Is the liaison expected to submit a written report to your entity? Yes  
If so, how often? Quaterly  
What does the report entail (check all that apply)?  
 YLD Activity Updates  Your entity's young lawyer activities  a young lawyer perspective  young lawyer feedback  
 Other Affiliate Assistance Team activity update

Additional Comments:

**Leadership Path**

Do you have a formal leadership path in place for liaisons (e.g. liaison→committee member→committee chair) No  
If so please explain:

**Please explain your entity's liaison expectations:**