



**AMERICAN BAR ASSOCIATION YOUNG LAWYERS DIVISION
YLD Liaison Entity Information and Expectations**

Please save document in Mircrosoft word and email to Tracy Kaempft at kaempft@staff.abanet.org.

Entity Information

Entity Name: Standing Committee on Armed Forces Law
Staff Contact: Susan Koz
Position: Director
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Top 3 Benefits Of Being A Liaison To Your Entity:

- 1: Learn new developments in military justice
- 2: Opportunities to meet high level military officials
- 3:

Governance

Does the Liaison sit on your Council or Governing Group? No
If so, are they a voting member? No
If not, do you have a young lawyer representative on your Council or Governing Group? No

Projects

Please provide a brief description and the timing of projects you expect the liaison to participate in or is responsible for:
Attend meetings and possibly will be assigned a project.

Committee/Board/Group Participation

Does the liaison participate in other committees/boards/groups? Yes
If so, please include the name(s) of these committees/boards/groups:

In-person Meetings

Number of meetings the liaison is expected to attend: 4
If the liaison can not attend can they participate via conference call? No
Timing of meetings (check all that apply):
 Fall ABA Midyear Meeting Spring Summer ABA Annual Meeting
 Other

Is the liaison expected to provide an oral report? No
Do you provide the liaison funding to attend in-person meetings? Yes
If so, please provide funding details (check all that apply):
 Coach Airfare Per diem of /day Hotel Ground Transportation Complimentary social event tickets Actuals
 Other

Additional Comments: Reimbursement for fall and spring meeting only

Conference Calls

Approximately how many conference calls is the liaison expected to participate in: None

Written Reports

Is the liaison expected to submit a written report to your entity? No
If so, how often? Other
What does the report entail (check all that apply)?
 YLD Activity Updates Your entity's young lawyer activities a young lawyer perspective young lawyer feedback
 Other

Additional Comments:

Leadership Path

Do you have a formal leadership path in place for liaisons (e.g. liaison→committee member→committee chair) No
If so please explain:

Please explain your entity's liaison expectations:

