



AMERICAN BAR ASSOCIATION YOUNG LAWYERS DIVISION YLD Liaison Entity Information and Expectations

Please save document in Microsoft word and email to Renee Lugo at lugo@staff.abanet.org.

Entity Information

Entity Name: Forum on Affordable Housing and Community Development Law
Staff Contact: Dawn R. Holiday
Position: Assistant Director, Forums
Telephone: 312-988-5660
Email: holidayd@staff.abanet.org
Website: <http://www.abanet.org/forums/affordable/home.html>

Top 3 Benefits Of Being A Liaison To Your Entity:

- 1: Interaction with experienced practioners from across the country
- 2: Opportunity to build relationships with young lawyers in the field
- 3: Leadership experience in developing and implementing programming designed for young lawyers

Governance

Does the Liaison sit on your Council or Governing Group? Yes

If so, are they a voting member? Yes

If not, do you have a young lawyer representative on your Council or Governing Group? Yes

Projects

Please provide a brief description and the timing of projects you expect the liaison to participate in or is responsible for:

Attend Forum's Annual and Regional Conferences

Attend Forum's semi-annual Governing Committee Meetings

Ensure the website has up-to-date information on interest to young lawyers

Design and implement CLE programming for young lawyers at Annual or Regional conferences, or in the form of teleconferences

Build relationships between the Forum and YLD and ensure communication between the entities

Committee/Board/Group Participation

Does the liaison participate in other committees/boards/groups? Yes

If so, please include the name(s) of these committees/boards/groups: Membership, Teleconferences, Law Student Outreach, Conferences Committee

In-person Meetings

Number of meetings the liaison is expected to attend: 3

If the liaison can not attend can they participate via conference call? Yes

Timing of meetings (check all that apply):

Fall ABA Midyear Meeting Spring Summer ABA Annual Meeting

Other

Is the liaison expected to provide an oral report? Yes

Do you provide the liaison funding to attend in-person meetings? Yes

If so, please provide funding details (check all that apply):

Coach Airfare Per diem of 3-4/day Hotel Ground Transportation Complimentary social event tickets Actuals

Other Funding is based on the needs of the Liaison.

Additional Comments: YLD Liaison is reimbursed in accordance with Forum Policy which is the same for each member of the Governing Committee.

Conference Calls

Approximately how many conference calls is the liaison expected to participate in: Monthly

Written Reports

Is the liaison expected to submit a written report to your entity? Yes

If so, how often? Other

What does the report entail (check all that apply)?

YLD Activity Updates Your entity's young lawyer activities a young lawyer perspective young lawyer feedback
 Other

Additional Comments: .

Leadership Path

Do you have a formal leadership path in place for liaisons (e.g. liaison→committee member→committee chair) No
If so please explain:

Please explain your entity's liaison expectations: The Forum recognizes the need to train and prepare the next generation of lawyers to address the affordable housing and development needs of their communities. As such, the Forum expects the Young Lawyers Liaison to ensure that the Forum's activities encourage and support young lawyers in the field of affordable housing and community development law. In addition, the Forum expects the Liaison to keep the Forum informed of relevant issues and opportunities for outreach in conjunction with the YLD, and other ABA entities where appropriate.